



**School Board Regular Meeting
Monday, August 9, 2021; 7:00 PM
ECC Room 349**

- I. Determination of Quorum and Call to Order**
- II. Approval of Agenda**
- III. Hearing from Members of the Public**
- IV. Consent Agenda**
 - A. Minutes: *July 19, 2021 regular meeting*
 - B. Personnel Recommendations
 - C. Expenditures Payable, July 2021 Period 13
 - D. Expenditures Payable, July 2021 Period 1
 - E. Post Issuance Debt Compliance Policy
 - F. Appointment of District Auditor
 - G. Student Support Services Agreements
 - 1. Kimberly Austin Moe
 - 2. Bayada Nursing Care
- V. Report**
 - A. 2021-22 Return to School Plan
 - Description:** The proposed plan outlines the model, mitigation strategies and overview of academic & social emotional support plans.
 - Presenter(s):** Dr. Stacie Stanley, Superintendent; Dr. Randy Smasal, Assistant Superintendent
- VI. Discussion**
 - A. Policy Review (629, 913)
 - Description:** These policies were reviewed with an eye toward clarity and alignment with District practice and state and federal statutes.
 - Presenter(s):** Board Policy Committee
- VII. Action**
 - A. GO School Building Bonds
 - Description:** Edina School District voters on May 11, 2021, approved a \$7 million bond issue for parking lot and lighting improvements at three schools plus an addition to the bus garage to house additional special ed buses. Wold Architects has already begun the planning for the improvements, with construction scheduled beginning in Spring 2022. At this time, the next step is to issue the bonds for the improvements.
 - Presenter(s):** John Toop, Director of Business Services, and Matt Hammer, Ehlers & Assoc.
 - Recommendation:** Approve the issuance of \$7,000,000 General Obligation School Building Bonds, Series, 2021B.
 - B. Policy Review (439, 505, 908)
 - Description:** These policies were reviewed with an eye toward clarity and alignment with District practice and state and federal statutes.

Presenter(s): Board Policy Committee

Recommendation: Accept the revised policies as presented.

VIII. Leadership and Committee Updates

IX. Superintendent Updates

X. Information

A. Student Rights and Responsibilities Handbook

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE REGULAR MEETING OF JULY 19, 2021

REGULAR MEETING
7:00 PM

Edina Community Center Room 349
5701 Normandale Road

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg
Mr. Matthew Fox
Ms. Julie Greene
Ms. Ellen Jones
Mr. Owen Michaelson
Ms. Janie Shaw
Mr. Leny Wallen-Friedman

PRESIDING OFFICER: Chair Erica Allenburg

7:00 PM – 8:25 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Stacie Stanley, Superintendent
Dr. Randy Smasal, Assistant Superintendent
Valerie Burke, Director of Community Education Services
Jody De St. Hubert, Director of Teaching and Learning
Jeff Jorgensen, Director of Student Support Services
Natasha Monsaas-Daly, Director of District Media and Technology Services
John Toop, Director of Business Services
Nicole Tuescher, Director of Human Resources and Admin Services

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Ms. Ellen Jones, Clerk

(Official Publication)
MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD
DISTRICT 273 EDINA, MINNESOTA JULY 19, 2021

7:00 PM Chair Allenburg called to order the regular meeting of the School Board. Members present: Allenburg, Fox, Greene, Jones, Michaelson, Shaw, Wallen-Friedman. Staff present: Stanley, Smasal, Burke, De St. Hubert, Jorgensen, Monsaas-Daly, Toop, Tuescher.

APPROVAL OF AGENDA BY UNANIMOUS VOTE

EXCELLENCE IN ACTION – Summer Programming

HEARING FROM MEMBERS OF THE AUDIENCE

CONSENT ITEMS APPROVED BY UNANIMOUS VOTE

- A. Minutes: June 21, 2021 special, work session and regular meetings; June 28 and July 13, 2021 special meetings
- B. Personnel Recommendations
- C. SEIU Contract
- D. Expenditures Payable, June, 2021
- E. Notice of General Election
- F. Memberships
 - 1. AMSD
 - 2. MSBA
 - 3. Metro ESCU
- G. Contracts
 - 1. Fraser
 - 2. SpEd Forms
- H. Rental Agreements
 - 1. Minnesota International Chinese School
 - 2. Minnesota Japanese School
- I. Purchase of Music Instruments and Equipment
- J. Pay Equity Implementation Report
- K. Gift – Donation from Anonymous for Creek Valley Elementary

DISCUSSION

- A. School Calendars Guiding Change
- B. Policy Review (439, 613, 908 [rescind])

ACTION ITEMS APPROVED BY UNANIMOUS VOTE

- A. LTFM Program Budget Application
- B. Supplementary Student Transportation Services
- C. Policy Review (409, 429, 431, 432, 516, 633, 904)

The meeting adjourned at 8:25 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Ms. Ellen Jones, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S
JULY 19, 2021 REGULAR MEETING

7:00 PM Chair Allenburg called to order the regular meeting of the School Board. Members present: Allenburg, Fox, Greene, Jones, Michaelson, Shaw, Wallen-Friedman. Staff present: Stanley, Smasal, Burke, De St. Hubert, Jorgensen, Monsaas-Daly, Toop, Tuescher; Cheryl Gunness, CES Coordinator of Community Resources and Involvement.

APPROVAL OF AGENDA BY UNANIMOUS VOTE

Member Fox moved and Member Shaw seconded to approve the modified agenda. All Members voted Aye.

EXCELLENCE IN ACTION – SUMMER PROGRAMMING

Director Burke was joined by Ms. Gunness in providing an overview of the wide-ranging 2021 summer programming at Edina Public Schools.

HEARING FROM MEMBERS OF THE PUBLIC

Sarah Patzloff and Liz Ross would like to see more focus on education and kids, both in the upcoming election and in the district.

CONSENT AGENDA APPROVED BY UNANIMOUS VOTE

Member Wallen-Friedman moved and Member Shaw seconded to approve the consent agenda. All Members voted Aye. The resolutions were:

- A. Minutes: June 21, 2021 special, work session and regular meetings; June 28 and July 13, 2021 special meetings
- B. Personnel Recommendations
- C. SEIU Contract
- D. Expenditures Payable, June, 2021
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DISCUSSION

School Calendars Guiding Change: Assistant Superintendent Smasal provided a review of the draft Guiding Change for the 2022-23 and 2023-34 School Calendars, including context and realities, unacceptable means, and desired results. The Board appreciated that the calendar committee would look to develop a rolling calendar process. The Board discussed aligning

professional development to maximize student safety, and identifying general election days as student non-contact days.

Policy Review: Member Michaelson presented the following policies for discussion:

- 439 – Outside Employment and Conflict of Interest
- 613 – Graduation Requirements
- 908 – Tutoring for Pay (rescind)

The Board requested a couple of clarifications to Policy 439, after which it will be returned to the Board for action. The Committee will review Policy 613 appendices in more depth, after which it will be returned to the Board for discussion. There were no questions regarding Policy 908.

ACTION ITEMS APPROVED BY UNANIMOUS VOTE

LTFM Program Budget Application: Member Greene moved and Member Wallen-Friedman seconded to approve the motion. All Members voted Aye.

Comments: Director Toop provided highlights of the rolling, ten-year plan.

Supplemental Student Transportation Services: Member Wallen-Friedman moved and Member Michaelson seconded to approve the motion. All Members voted Aye.

Comments: Director Toop described the steps being taken by the District to bring special education bussing services in-house.

Policy Review: Member Fox moved and Member Wallen-Friedman seconded to approve the motion. All Members voted Aye. The approved policies were:

- 409 – Employee Publications, Instructional Materials, Inventions, and Creations
- 429 – Shared Contract
- 431 – Compensatory Practices
- 516 – Student Medication
- 633 – Research Requests
- 904 – Distribution of Materials

Member Shaw then moved and Member Wallen-Friedman seconded to approve the motion. All Members voted Aye. The approved policy was:

- 432 – Assignment and Transfer of Teachers

At 8:25 PM, there being no objection, Chair Allenburg adjourned the meeting.



Board Meeting Date: August 09, 2021

TITLE: Personnel Recommendations

TYPE: Consent

PRESENTER(S): Nicole Tuescher

BACKGROUND: Personnel recommendations are made monthly. Conditional offers of employment are subject to successful completion of a criminal background check.

RECOMMENDATION: Approve the attached personnel recommendations.

PRIMARY ISSUE(S) TO CONSIDER:

ATTACHMENTS:

1. Report (next page)

LICENSED STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Date</u>
BARANOWSKI, JENNA	Speech Pathologist Edina High School	\$46,970.00	8/20/2021
BELSKI, TAYLORANNE	Special Education Teacher Normandale	\$54,186.00	8/20/2021
DENN, ELIZABETH	Literacy Coach -.5 FTE ECSE	\$44,765.00	8/20/2021
DUNNA, JOY	Social Studies Teacher Edina High School	\$46,970.00	8/20/2021
GISSIBL, BETH	Licensed School Nurse Edina High School	\$57,651.00	8/20/2021
MARQUARDT, MEGAN	Special Education Teacher Cornelia	\$83,727.00	8/20/2021
NELSON, NEIL	Science Teacher - FTE .8 Edina High School	\$52,844.00	8/20/2021
ORLICH-SULLIVAN, MEGAN	Special Education Teacher ECSE	\$94,580.00	8/20/2021
PEACHA, CLAIRE	Special Education Teacher Creek Valley	\$44,169.00	8/20/2021
PHETSAMONE, SUSAN	Counselor Edina High School	\$49,246.00	8/20/2021
REYNERTSON, JOHN	9TH Grade Orchestra - FTE .4 Edina High School	\$16,468.80	8/20/2021
RODGERS, MADISON	Special Education Teacher - FTE .8 ECFE	\$51,662.00	8/20/2021

These conditional offers of employment are subject to successful completion of a criminal background check.

B: RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Date</u>
ANDERSON, SHERRI	Spec Ed Teacher Edina High School	Personal	8/02/2021
BAILEY, CAITIN	Lang Arts Teacher Southview Middle School	Personal	8/16/2021
BAUER, JEFFREY	Spec Ed Teacher Edina High School	Personal	8/02/2021
BENNEWITZ, KATY	Title 1 Teacher Creek Valley	Personal	8/02/2021
NELSON, ERIN	Spec Education Facilitator Edina High School	Personal	8/13/2021
RICHARDSON, ANNE	Spec Education Teacher Edina High School	Personal	8/02/2021
SCHRAEDER, FORREST	Spec Education Teacher Highlands	Personal	8/13/2021

NON-LICENSED STAFF.

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Date</u>
JOHNSON, BRADLEY	Hourly Bus Driver Transportation	Step 3 \$18.99/hr	8/30/21
KRYZER, ELIZABETH	Due Process Specialist - Classification E, 10 month Edina High School	\$3,354/mo	8/16/21
PAGE, HEIDI	Summer Paraprofessional - Classroom Concord Elementary	Step 4 \$17.94/hr	6/07/21
WALKER, DORIAN	Hourly Custodian Edina High School	Step 1 \$16.99/hr	7/28/21

B: RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Date</u>
BACKHAUS, CARSON	Paraprofessional - Classroom Normandale	Personal	8/05/21
GREEN, ASHLEY	Paraprofessional - Classroom Countryside	Personal	8/05/21
XIONG, TOU BEE	Hourly Custodian Edina High School	Personal	6/15/21

C: TERMINATIONS

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Date</u>
HUTTON, JAMES	Hourly Custodian	Probationary	7/28/21

COMMUNITY EDUCATION SERVICES STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Date</u>
CHRISTENSEN, RACHAEL	Recreation Leader Creek Valley	\$15.13/hr	8/23/2021
CHUBB, NATALIE	Preschool Teacher Early Learning Center	\$22.96/ hr	8/23/2021
HERNANDEZ, ERIKA	Childcare Assistant Early Learning Center	\$18.18/ hr	8/23/2021
HOLDER, EMILY	10 Month Program Supervisor Creel Valley	\$24.04/ hr	8/16/2021
KOKESCH, KRISTEN	Childcare Assistant Early Learning Center	\$18.18/ hr	8/23/2021
LARGO, LILIANA	Childcare Assistant Early Learning Center	\$18.18/hr	8/23/2021
OVERTON, SIERRA (JADE)	10 Month Program Supervisor Countryside	\$18.88/hr	8/16/2021

B. CHANGE IN ASSIGNMENT

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Date</u>
BUSS, SCOTT	9 Month Lead Rec Creek Valley	\$22.45/hr	8/16/2021
FINANGER, CHRISTA	9 Month Lead Rec Countryside	\$19.68/hr	8/16/2021
HALE, SEAN	9 Month Lead Rec Concord	\$18.39/hr	8/16/2021
HAYNES, AARON	9 Month Lead Rec Countryside	\$22.45/hr	8/16/2021
KILANOWSKI, QUINN	9 Month Lead Rec Concord	\$18.39/hr	8/16/2021
LAPADULA, JENNA	9 Month Lead Rec Cornelia	\$18.39/hr	8/16/2021
MCGILL, RYAN	9 Month Lead Rec Normandale	\$22.45/hr	8/16/2021
PADMORE, MACAYLA	9 Month Lead Rec Cornelia	\$18.39/hr	8/16/2021
PLOMBON, BLAKE	9 Month Lead Rec Creek Valley	\$20.89/hr	8/16/2021
SIDDY, JOE	9 Month Lead Rec Normandale	\$18.39/hr	8/16/2021

C. TERMINATION

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Date</u>
LUX, MATTHEW	10 Month Program Supervisor	Declined Position	7/16/2021



DEFINING EXCELLENCE

Board Meeting Date: 8/9/2021

TITLE: Expenditures Payable 07-01-21 for Period 13

TYPE: Consent

PRESENTER(S): John Toop, Director of Business Services

BACKGROUND:

01	General Fund	\$6,400,150.94
02	Food Service Fund	\$64,485.40
04	Community Service Fund	\$220,272.24
06	Construction	\$1,697,316.07
	Long Term Facility Maintenance	
	Technology	
07	Debt Redemption Fund	\$0.00
12	Construction -2015 Building Bond	\$0.00
20	Internal Service - Dental Self Insurance	\$78,273.50
50	Student Activities	\$0.00
	Total Expenditures	\$8,460,498.15

RECOMMENDATION: It is recommended that the Board approve the payment of expenditures as appended.

PRIMARY ISSUE(S) TO CONSIDER: None

ATTACHMENTS:

1. July Check Register – FY2021 P13

SOURCEWELL TECHNOLOGY
DATE: 08/02/2021
TIME: 07:54:00

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 1
ACCTPA21

SELECTION CRITERIA: transact.yr='21' and transact.period='13'
ACCOUNTING PERIOD: 1/22

FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	----DESCRIPTION----	SALES TAX	AMOUNT
A101.00	382328	07/08/21	32610	ADVANCED IMAGING SO	01529850302000	370	HIGHLANDS 06/21	0.00	40.90
A101.00	382328	07/08/21	32610	ADVANCED IMAGING SO	01532850302000	370	CREEK VALLEY 06/21	0.00	41.93
A101.00	382328	07/08/21	32610	ADVANCED IMAGING SO	01528850302000	370	COUNTRYSIDE 06/21	0.00	47.29
A101.00	382328	07/08/21	32610	ADVANCED IMAGING SO	01020850302000	370	VALLEY VIEW 06/21	0.00	69.35
A101.00	382328	07/08/21	32610	ADVANCED IMAGING SO	01527850302000	370	CORNELIA 06/21	0.00	72.27
A101.00	382328	07/08/21	32610	ADVANCED IMAGING SO	01005850302000	370	ECC/DO 06/21	0.00	176.17
A101.00	382328	07/08/21	32610	ADVANCED IMAGING SO	01533850302000	370	NORMANDALE 06/21	0.00	132.03
A101.00	382328	07/08/21	32610	ADVANCED IMAGING SO	01021850302000	370	HIGH SCHOOL 06/21	0.00	287.63
A101.00	382328	07/08/21	32610	ADVANCED IMAGING SO	01009850302000	370	BUS GARAGE 06/21	0.00	304.95
A101.00	382328	07/08/21	32610	ADVANCED IMAGING SO	01019850302000	370	SOUTHVIEW 06/21	0.00	324.31
A101.00	382328	07/08/21	32610	ADVANCED IMAGING SO	01526850302000	370	CONCORD 06/21	0.00	1,220.78
TOTAL CHECK								0.00	2,717.61
A101.00	382330	07/08/21	00500	ASTLEFORD INTERNATI	01009760720000	402	TUBE ASSY TURBO OIL	0.00	103.86
A101.00	382331	07/08/21	24904	A-Z RENTAL CENTER	01021810000810	401	PROPANE TANK REFILL	0.00	17.00
A101.00	382331	07/08/21	24904	A-Z RENTAL CENTER	01021810000810	401	PROPANE TANK REFILL	0.00	35.70
TOTAL CHECK								0.00	52.70
A101.00	382332	07/08/21	14652	BAUER BUILT INC	01009760720000	403	DISPOSAL FEE	0.00	150.00
A101.00	382334	07/08/21	27717	CATALYST SOURCING S	01005110000000	305	SUPP TRACK MON SUBS	0.00	209.99
A101.00	382334	07/08/21	27717	CATALYST SOURCING S	01005110000000	305	ONDEMAND/HR BENEFIT	0.00	406.25
A101.00	382334	07/08/21	27717	CATALYST SOURCING S	01009760723000	305	ONDEMAND/SPED/BUS/V	0.00	2,312.50
TOTAL CHECK								0.00	2,928.74
A101.00	382336	07/08/21	31769	COLLABORATIVE STUDE	01009760723000	360	MAY21 SPED TRANSPOR	0.00	24,081.53
A101.00	382336	07/08/21	31769	COLLABORATIVE STUDE	01009760728000	360	MAY21 HOMELESS TRAN	0.00	10,773.67
TOTAL CHECK								0.00	34,855.20
A101.00	382338	07/08/21	27824	DIVERSE CONSTRUCTIO	01021865383000	520	2021 EHS REROOF	0.00	139,958.75
A101.00	382339	07/08/21	25244	DRAIN PRO PLUMBING	01008810000000	350	CLEAN OUT DECK DRAI	0.00	155.00
A101.00	382340	07/08/21	13063	ECM PUBLISHERS INC	01009760720000	305	ADVERTISING #114204	0.00	53.55
A101.00	382341	07/08/21	25849	SHRED-IT USA	01020211000000	305	VV SHREDDING	0.00	45.96
A101.00	382342	07/08/21	02490	FOLLETT SCHOOL SOLU	01528203000000	460	MATH IN FOCUS WORKB	0.00	892.28
A101.00	382342	07/08/21	02490	FOLLETT SCHOOL SOLU	01528203000000	460	MATH IN FOCUS WORKB	0.00	1,027.50
TOTAL CHECK								0.00	1,919.78
A101.00	382343	07/08/21	09346	GRAINGER	01009760720000	402	FIBER DISC	0.00	66.13
A101.00	382344	07/08/21	30209	GRAINGER	01021810000810	401	SAFETY GEAR	0.00	113.53
A101.00	382345	07/08/21	31851	GWENDOLYN P JACKSON	01005211313000	305	MAY-JUN21 CONSULT S	0.00	1,912.50
A101.00	382346	07/08/21	11055	HAMLIN UNIVERSITY	01005204414000	366	ENROLLMENT FEE - A.	0.00	495.00
A101.00	382347	07/08/21	03263	HOGlund BUS CO INC	01009760720000	402	PIVOT LINK	0.00	30.48
A101.00	382347	07/08/21	03263	HOGlund BUS CO INC	01009760720000	402	SENSOR KIT	0.00	190.05

SOURCEWELL TECHNOLOGY
DATE: 08/02/2021
TIME: 07:54:00

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 2
ACCTPA21

SELECTION CRITERIA: transact.yr='21' and transact.period='13'
ACCOUNTING PERIOD: 1/22

FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	-----DESCRIPTION-----	SALES TAX	AMOUNT
TOTAL CHECK									
A101.00	382348	07/08/21	26941	IWS - INNOVATIONAL	01005810000000	305	WATER MGMT JUN21	0.00	220.53
A101.00	382349	07/08/21	25335	JANET M. UNGS	01005640316000	305	COACHING SERVICES	0.00	3,094.25
A101.00	382350	07/08/21	03720	JERRY'S HARDWARE	01009760720000	402	BUNGEE 30"	0.00	750.00
A101.00	382351	07/08/21	12665	JESSEN PRESS INC	01005630000000	401	LETTERHEAD & ENVELO	0.00	26.90
A101.00	382352	07/08/21	26904	JOHN A DAL SIN & SON	01021810000000	350	ROOF REPAIRS	0.00	940.00
A101.00	382353	07/08/21	32092	JONATHAN WINDOW DES	01019211000000	401	CAFETERIA SHADES OF	0.00	1,345.76
A101.00	382354	07/08/21	30836	JOSHUA SARFITY	01021294000650	302	BASEBALL-MINNETONKA	0.00	297.00
A101.00	382355	07/08/21	20559	KATH FUEL OIL SERVI	01009760720000	441	UNLEADED	0.00	80.00
A101.00	382355	07/08/21	20559	KATH FUEL OIL SERVI	01009760720000	441	DIESEL	0.00	1,394.45
TOTAL CHECK									
A101.00	382356	07/08/21	24322	KEYSTONE	01009760720000	402	MIXED DEL FLEET	0.00	4,370.34
A101.00	382356	07/08/21	24322	KEYSTONE	01009760720000	402	EPOXY PRIMER	0.00	5,764.79
TOTAL CHECK									
A101.00	382357	07/08/21	31374	KOCH SCHOOL BUS SER	01009760723000	360	JUN21 TRANSPORTATIO	0.00	1,111.95
A101.00	382358	07/08/21	32968	LARRY BERHOW	010212960000662	302	SOFTBALL-WAYZATA	0.00	329.90
A101.00	382359	07/08/21	92867	MATTHEW DEMPSEY	010212940000673	302	BLAX-PRIOR LAKE	0.00	62.85
A101.00	382360	07/08/21	30024	MENARDS - EDEN PRAI	01526810000000	401	HOSE	0.00	1,504.70
A101.00	382362	07/08/21	21838	MHS - MULTI-HEALTH	01005420419000	433	#ASR026 - ASRS PARE	0.00	3,747.94
A101.00	382362	07/08/21	21838	MHS - MULTI-HEALTH	01005420419000	433	#ASR027 - ASRS TEAC	0.00	72.00
A101.00	382362	07/08/21	21838	MHS - MULTI-HEALTH	01005420419000	433	#CEFO04 - CEFI TEAC	0.00	81.00
A101.00	382362	07/08/21	21838	MHS - MULTI-HEALTH	01005420419000	433	#ASR023 - AASRS-P (0.00	14.99
A101.00	382362	07/08/21	21838	MHS - MULTI-HEALTH	01005420419000	433	#ASR024 - ASRS TEAC	0.00	187.50
A101.00	382362	07/08/21	21838	MHS - MULTI-HEALTH	01005420419000	433	#CBRS34 - CONNER CI	0.00	375.00
A101.00	382362	07/08/21	21838	MHS - MULTI-HEALTH	01005420419000	433	#CBRS33 - CONNERS C	0.00	375.00
A101.00	382362	07/08/21	21838	MHS - MULTI-HEALTH	01005420419000	433	#143070 - CAS2: EXA	0.00	75.00
A101.00	382362	07/08/21	21838	MHS - MULTI-HEALTH	01005420419000	433	#143080 - CAS2: STU	0.00	48.00
A101.00	382362	07/08/21	21838	MHS - MULTI-HEALTH	01005420419000	433	#143090 - CAS2: STU	0.00	25.00
A101.00	382362	07/08/21	21838	MHS - MULTI-HEALTH	01005420419000	433	#143100 - CAS2: FIG	0.00	39.00
A101.00	382362	07/08/21	21838	MHS - MULTI-HEALTH	01005420419000	433	ESTIMATED SHIPPING/	0.00	15.00
TOTAL CHECK									
A101.00	382363	07/08/21	21758	NAVIANCE	01005870795000	405	QUOTE: Q401968	0.00	1,720.75
A101.00	382364	07/08/21	17215	OCCUPATIONAL MEDICI	01009760720000	305	DOT - W.P.	0.00	14,999.99
A101.00	382364	07/08/21	17215	OCCUPATIONAL MEDICI	01009760720000	305	DOT - R.C.	0.00	70.00

SOURCEWELL TECHNOLOGY
DATE: 08/02/2021
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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
TOTAL CHECK									
A101.00	382365	07/08/21	22297	PARALLEL TECHNOLOGI	01529810302000	530	CAPITAL/CARD READER	0.00	140.00
A101.00	382366	07/08/21	30806	PAUL MILLER	01021296000662	302	SOFTBALL-MINNETONKA	0.00	3,591.70
A101.00	382370	07/08/21	24749	REGION 3AA	01021292000297	305	SECTION LACROSSE GA	0.00	72.00
A101.00	382371	07/08/21	21465	REGION 6AA	01021292000297	305	SECTION GOLF	0.00	12,470.00
A101.00	382373	07/08/21	22996	RJ MECHANICAL INC	01532810000000	350	SERVICE CALL-PLUMBI	0.00	600.00
A101.00	382374	07/08/21	10684	ROBERT B HILL CO	01526810000000	350	SOFTENER SALT	0.00	418.54
A101.00	382375	07/08/21	26495	RUPP ANDERSON SQUIR	01005010000000	305	LEGAL SER-SCHOOL BR	0.00	260.10
A101.00	382375	07/08/21	26495	RUPP ANDERSON SQUIR	01005110000000	305	LEGAL SER-GEN DISTR	0.00	144.00
TOTAL CHECK									
A101.00	382376	07/08/21	06400	SCHMITT MUSIC	01019258000250	350	TUBA REPAIR	0.00	2,793.00
A101.00	382376	07/08/21	06400	SCHMITT MUSIC	01019258000250	350	TROMBONE REPAIR	0.00	2,937.00
A101.00	382376	07/08/21	06400	SCHMITT MUSIC	01019258000250	350	EUPH REPAIR	0.00	25.00
A101.00	382376	07/08/21	06400	SCHMITT MUSIC	01019258000250	350	CORNET REPAIR	0.00	15.00
A101.00	382376	07/08/21	06400	SCHMITT MUSIC	01019258000250	350	CLARINET REPAIR	0.00	16.60
TOTAL CHECK									
A101.00	382377	07/08/21	22930	SIGN PRO	01009760720000	401	NOW HIRING BANNER	0.00	55.00
A101.00	382377	07/08/21	22930	SIGN PRO	01009760720000	401	BANNER	0.00	98.90
A101.00	382377	07/08/21	22930	SIGN PRO	01009760720000	402	DECALS	0.00	210.50
TOTAL CHECK									
A101.00	382380	07/08/21	23172	TOLL GAS & WELDING	01009760720000	402	ARGON	0.00	571.46
A101.00	382381	07/08/21	23023	TWIN CITY GARAGE DO	01009760720000	351	SERVICE CALL	0.00	591.46
A101.00	382382	07/08/21	92879	WILLIAM PETERSON	01021296000662	302	SOFTBALL-WAYZATA	0.00	66.24
A101.00	382384	07/08/21	25308	WOLD ARCHITECTS & E	01020865384000	305	VV 2020 RENOVATIONS	0.00	1,229.16
A101.00	382384	07/08/21	25308	WOLD ARCHITECTS & E	01020865384000	305	CC WINDOW REPLACMT	0.00	51.70
A101.00	382384	07/08/21	25308	WOLD ARCHITECTS & E	01020865384000	305	VV BOILER PL REPLAC	0.00	215.00
A101.00	382384	07/08/21	25308	WOLD ARCHITECTS & E	01008865380000	305	ECC BOILER PL REPLA	0.00	72.00
A101.00	382384	07/08/21	25308	WOLD ARCHITECTS & E	01008865384000	305	ECC 2020 RENOVATION	0.00	10,512.00
A101.00	382384	07/08/21	25308	WOLD ARCHITECTS & E	01529865384000	305	DW INTERIOR FINISHE	0.00	10,682.55
A101.00	382384	07/08/21	25308	WOLD ARCHITECTS & E	01529865384000	305	DW INTERIOR FINISHE	0.00	12,998.95
A101.00	382384	07/08/21	25308	WOLD ARCHITECTS & E	01529865384000	305	CS EX FAN REPLACED	0.00	17,234.70
A101.00	382384	07/08/21	25308	WOLD ARCHITECTS & E	01529865384000	305	CN SERVICE SINK	0.00	20,211.71
A101.00	382384	07/08/21	25308	WOLD ARCHITECTS & E	01529865384000	305	CV LIGHTING REPLACM	0.00	364.72
A101.00	382384	07/08/21	25308	WOLD ARCHITECTS & E	01529865384000	305	HL DR#5 CONCRETE RE	0.00	364.72
A101.00	382384	07/08/21	25308	WOLD ARCHITECTS & E	01019865384000	305	SV POOL SOUND SVSTE	0.00	52.80
A101.00	382384	07/08/21	25308	WOLD ARCHITECTS & E	01019865384000	305	HL LIGHTING REPLACM	0.00	958.16
A101.00	382384	07/08/21	25308	WOLD ARCHITECTS & E	01529865384000	305	CC LIGHTING REPLACM	0.00	1,932.16
A101.00	382384	07/08/21	25308	WOLD ARCHITECTS & E	01529865384000	305		0.00	643.78
A101.00	382384	07/08/21	25308	WOLD ARCHITECTS & E	01529865384000	305		0.00	717.56
A101.00	382384	07/08/21	25308	WOLD ARCHITECTS & E	01529865384000	305		0.00	1,708.31
A101.00	382384	07/08/21	25308	WOLD ARCHITECTS & E	01529865384000	305		0.00	1,808.28
A101.00	382384	07/08/21	25308	WOLD ARCHITECTS & E	01529865384000	305		0.00	3,948.20

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A101.00	382384	07/08/21	25308	WOLD ARCHITECTS & E	01008865384000	305	ECC WINDOW REPLACMN	0.00	6,642.00
A101.00	382384	07/08/21	25308	WOLD ARCHITECTS & E	01532865384000	305	CV SITE REPAIRS	0.00	7,867.08
	TOTAL CHECK							0.00	99,012.40
A101.00	382415	07/14/21	32833	93 HOP LLC	01009760720000	330	JUN21 SOLAR TRANSP0	0.00	1,594.75
A101.00	382416	07/14/21	32071	93 SKIP LLC	01009760720000	330	TRANSPORT-JUN21 SOL	0.00	401.17
A101.00	382416	07/14/21	32071	93 SKIP LLC	01527810000000	330	CN - JUN21 SOLAR PR	0.00	5,165.82
	TOTAL CHECK							0.00	5,566.99
A101.00	382418	07/14/21	26064	BAYADA HOME HEALTH	01005416740000	394	NURSE DURING SCHOOL	0.00	262.50
A101.00	382418	07/14/21	26064	BAYADA HOME HEALTH	01005416740000	394	NURSE DURING SCHOOL	0.00	1,365.00
A101.00	382418	07/14/21	26064	BAYADA HOME HEALTH	01005416740000	394	NURSE DURING SCHOOL	0.00	750.00
A101.00	382418	07/14/21	26064	BAYADA HOME HEALTH	01005416740000	394	NURSE DURING SCHOOL	0.00	945.00
A101.00	382418	07/14/21	26064	BAYADA HOME HEALTH	01005416740000	394	NURSE DURING SCHOOL	0.00	945.00
A101.00	382418	07/14/21	26064	BAYADA HOME HEALTH	01005416740000	394	NURSE DURING SCHOOL	0.00	975.00
	TOTAL CHECK							0.00	5,242.50
A101.00	382419	07/14/21	20697	BAYCOM INC	01005420740000	350	REPAIRED INTERNAL M	0.00	120.00
A101.00	382420	07/14/21	27932	BEST & FLANAGAN LLP	01005810000000	305	CS-LAND PURCH SERV	0.00	1,312.20
A101.00	382421	07/14/21	33137	BIKIRA STEVENSON	01005105000000	305	JAN-FEB21 HR CONSUL	0.00	2,463.75
A101.00	382422	07/14/21	20374	BORENE LAW FIRM P.A	01005105000000	305	TEACHER CANDIDATE	0.00	531.30
A101.00	382423	07/14/21	21085	BROOKES PUBLISHING	01535412740000	433	ASQ FAM ACCESS SUBS	0.00	349.95
A101.00	382423	07/14/21	21085	BROOKES PUBLISHING	01535412740000	433	ASQ YRLY SUBSCRIPTI	0.00	149.95
	TOTAL CHECK							0.00	499.90
A101.00	382424	07/14/21	01012	BSN SPORTS, LLC	01021291000280	401	STATE CHAMP HATS-19	0.00	319.00
A101.00	382425	07/14/21	26419	CARLOS CHAVEZ	01005420419000	358	INTERPRETER FOR SPE	0.00	60.00
A101.00	382427	07/14/21	24945	CENTURYLINK	01526810000000	320	CC 06/19/21-07/18/2	0.00	65.12
A101.00	382428	07/14/21	01321	CITY OF EDINA	01019810000000	331	SV 03/25/21-06/28/2	0.00	286.12
A101.00	382428	07/14/21	01321	CITY OF EDINA	01533810000000	331	ECC 03/25/21-06/28/	0.00	898.10
A101.00	382428	07/14/21	01321	CITY OF EDINA	01008810000000	331	ECC 03/25/21-06/28/	0.00	3,184.19
	TOTAL CHECK							0.00	4,368.41
A101.00	382429	07/14/21	31974	DEBRA STORTZ	01005400000000	305	CONSULTING FOR ADSI	0.00	2,175.00
A101.00	382430	07/14/21	32200	EAU CLAIRE ACADEMY	01005211000000	392	TUITION IN C&T- A.J	0.00	3,166.60
A101.00	382431	07/14/21	31664	ERIK KJELLBERG	01021296000662	302	SOFTBALL-HOPKINS SE	0.00	50.40
A101.00	382432	07/14/21	30636	ESCREEN, INC.	01009760720000	305	DOT - M.C.	0.00	36.25
A101.00	382433	07/14/21	30242	FRASER CHILD AND FA	01005400000000	393	CONSULTANT-PSYCHOTH	0.00	6,622.00
A101.00	382434	07/14/21	18200	GENERAL SECURITY SE	01005810000000	305	TRANSPORT-PATROL RE	0.00	245.00

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A101.00	382434	07/14/21	18200	GENERAL SECURITY SE	01005810000000	305	EHS-EXCESS TIME RES	0.00	30.00
A101.00	382434	07/14/21	18200	GENERAL SECURITY SE	01005810000000	305	CV-PATROL RESPONSE	0.00	35.00
A101.00	382434	07/14/21	18200	GENERAL SECURITY SE	01005810000000	305	ECC-PATROL RESPONSE	0.00	35.00
A101.00	382434	07/14/21	18200	GENERAL SECURITY SE	01005810000000	305	EHS-PATROL RESPONSE	0.00	70.00
A101.00	382434	07/14/21	18200	GENERAL SECURITY SE	01005810000000	305	ECC-EXCESS TIME RES	0.00	10.00
TOTAL CHECK									425.00
A101.00	382436	07/14/21	02825	GOPHER/PLAY WITH A	015282030000096	401	PE PURCHASE	0.00	206.28
A101.00	382437	07/14/21	09346	GRAINGER	01009760720000	402	DRILLING SCREWS	0.00	54.42
A101.00	382437	07/14/21	09346	GRAINGER	01009760720000	402	HEX NUT	0.00	9.30
TOTAL CHECK									63.72
A101.00	382438	07/14/21	25220	HENNEPIN COUNTY TRE	01005850302000	896	CS-1ST HALF PROP TA	0.00	4,681.03
A101.00	382438	07/14/21	25220	HENNEPIN COUNTY TRE	01005850302000	896	CN-1ST HALF PROP TA	0.00	1,374.09
TOTAL CHECK									6,055.12
A101.00	382439	07/14/21	03318	HOUSE OF NOTE	010202580000252	350	CELLO REPAIR	0.00	1,020.00
A101.00	382440	07/14/21	32829	HUMANEDGE INC	01005407740000	394	SPED TEACHER SERVIC	0.00	1,120.00
A101.00	382440	07/14/21	32829	HUMANEDGE INC	01005407740000	394	SPED TEACHER SERVIC	0.00	1,120.00
A101.00	382440	07/14/21	32829	HUMANEDGE INC	01005407740000	394	SPED TEACHER SERVIC	0.00	2,800.00
A101.00	382440	07/14/21	32829	HUMANEDGE INC	01005407740000	394	SPED TEACHER SERVIC	0.00	2,800.00
A101.00	382440	07/14/21	32829	HUMANEDGE INC	01005407740000	394	SPED TEACHER SERVIC	0.00	2,800.00
A101.00	382440	07/14/21	32829	HUMANEDGE INC	01005407740000	394	SPED TEACHER SERVIC	0.00	2,800.00
TOTAL CHECK									13,440.00
A101.00	382441	07/14/21	03488	INSPEC INC	01021855383000	305	EPS 2021 REROOF SER	0.00	2,500.00
A101.00	382442	07/14/21	15481	INSTY-PRINTS	01021050000000	401	OFFICE SUPPLIES	0.00	330.00
A101.00	382443	07/14/21	22560	INTELLIGERE INC	01005420419000	358	INTERPRETER-SPED ST	0.00	167.50
A101.00	382443	07/14/21	22560	INTELLIGERE INC	01005420419000	358	INTERPRETER-SPED ST	0.00	50.00
TOTAL CHECK									217.50
A101.00	382444	07/14/21	03720	JERRY'S HARDWARE	01009760720000	402	BUNGEE CORDS	0.00	26.90
A101.00	382445	07/14/21	12665	JESSEN PRESS INC	01021294000664	401	BSWIM PLAQUES	0.00	282.00
A101.00	382446	07/14/21	92830	JOHN BULLOCK	01021294000651	302	BSKTBALL-BUFFALO	0.00	98.00
A101.00	382447	07/14/21	16419	JOSTENS INC	010212910000264	401	YEARBOOK	0.00	9,420.20
A101.00	382448	07/14/21	32966	KINECT ENERGY, INC	01021810000000	440	EHS - MAY21	0.00	4,226.99
A101.00	382448	07/14/21	32966	KINECT ENERGY, INC	01019810000000	440	SV - MAY21	0.00	3,554.76
A101.00	382448	07/14/21	32966	KINECT ENERGY, INC	01009760720000	440	TRANSPORT - MAY21	0.00	420.81
A101.00	382448	07/14/21	32966	KINECT ENERGY, INC	01020810000000	440	VV - MAY21	0.00	3,123.99
A101.00	382448	07/14/21	32966	KINECT ENERGY, INC	01528810000000	440	CS - MAY21	0.00	1,668.33
A101.00	382448	07/14/21	32966	KINECT ENERGY, INC	01529810000000	440	HL - MAY21	0.00	1,183.14
A101.00	382448	07/14/21	32966	KINECT ENERGY, INC	01526810000000	440	CC - MAY21	0.00	1,198.00
A101.00	382448	07/14/21	32966	KINECT ENERGY, INC	01527810000000	440	CN - MAY21	0.00	916.23
A101.00	382448	07/14/21	32966	KINECT ENERGY, INC	01008810000000	440	ECC - MAY21	0.00	694.96

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A101.00	382448	07/14/21	32966	KINECT ENERGY, INC	01532810000000	440	CV - MAY21	0.00	705.65
A101.00	382448	07/14/21	32966	KINECT ENERGY, INC	01533810000000	440	ND - MAY21	0.00	196.01
	TOTAL CHECK							0.00	17,888.87
A101.00	382450	07/14/21	21327	LANGUAGE LINE SERVI	01005810000000	320	MAY21 INTERPRETER	0.00	2,856.61
A101.00	382450	07/14/21	21327	LANGUAGE LINE SERVI	01005810000000	320	APR21 INTERPRETER	0.00	3,888.16
	TOTAL CHECK							0.00	6,744.77
A101.00	382451	07/14/21	32990	LUMEN TECHNOLOGIES	01005620000000	320	DO 05/12/21-06/11/2	0.00	2,348.44
A101.00	382452	07/14/21	33113	MATHILDE HARDY	01021296000662	302	SOFTBALL-WAYZATA	0.00	72.00
A101.00	382453	07/14/21	21799	MAVO SYSTEMS INC	01008865358000	305	ECC ASBESTOS REMOVA	0.00	27,338.15
A101.00	382454	07/14/21	30024	MENARDS - EDEN PRAI	01009760720000	402	PUMP	0.00	147.87
A101.00	382455	07/14/21	19884	MIDWEST BAND INSTRU	01005258000250	350	MIDWEST BAND REPAIR	0.00	2,390.00
A101.00	382455	07/14/21	19884	MIDWEST BAND INSTRU	01005258000250	430	MIDWEST BAND SUPPLI	0.00	450.00
	TOTAL CHECK							0.00	2,840.00
A101.00	382456	07/14/21	22660	MIDWEST BUS PARTS I	01009760720000	402	TAPE	0.00	258.22
A101.00	382457	07/14/21	21732	MULTILINGUAL WORD I	01005219317000	358	INTERPRETER FOR EL	0.00	70.00
A101.00	382458	07/14/21	31021	NORTHEAST METRO-USD	01005211000000	390	TUITION FOR EDINA R	0.00	1,435.20
A101.00	382459	07/14/21	17215	OCCUPATIONAL MEDICI	01009760720000	305	DOT - D.T.	0.00	70.00
A101.00	382459	07/14/21	17215	OCCUPATIONAL MEDICI	01009760720000	305	DOT - M.L.	0.00	70.00
	TOTAL CHECK							0.00	140.00
A101.00	382460	07/14/21	31228	OPENTEXT INC	01005630000000	320	FEES FOR JUNE 2021	0.00	143.56
A101.00	382462	07/14/21	31129	RELATE COUNSELING C	01005400000000	394	CHEM HEALTH SUPP SE	0.00	2,880.00
A101.00	382463	07/14/21	33135	RES SPECIALTY PYROT	01021291000262	305	PROM FIREWORKS	0.00	4,183.00
A101.00	382464	07/14/21	22996	RJ MECHANICAL INC	01529810000000	350	HL-HOSE BIBB/VALVE	0.00	940.00
A101.00	382465	07/14/21	26418	ROSAMARIA CAMPBELL	01005420419000	358	INTERPRETER-SPED MT	0.00	360.00
A101.00	382465	07/14/21	26418	ROSAMARIA CAMPBELL	01005420419000	358	INTERPRETER-SPED MT	0.00	160.00
	TOTAL CHECK							0.00	520.00
A101.00	382466	07/14/21	06400	SCHMITT MUSIC	01005258000250	350	SOUSAPHONE REPAIR	0.00	175.00
A101.00	382466	07/14/21	06400	SCHMITT MUSIC	01005258000250	350	SOUSAPHONE REPAIR	0.00	82.00
A101.00	382466	07/14/21	06400	SCHMITT MUSIC	01005258000250	350	TUBA REPAIR	0.00	120.00
	TOTAL CHECK							0.00	377.00
A101.00	382467	07/14/21	21881	SHAMROCK GROUP	01021292000000	305	KUHLMAN ICE MACHINE	0.00	211.05
A101.00	382468	07/14/21	32958	SHARED PLANET --- N	01021291000256	305	THEATER/COSTUME ROO	0.00	2,328.18
A101.00	382469	07/14/21	33138	SHEEHY CONSTRUCTION	01526865379000	520	CC-2021 INT FINISHE	0.00	25,840.00

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A101.00	382469	07/14/21	33138	SHEEHY CONSTRUCTION	01529865379000	520	HL-2021	INT FINISHE	0.00	25,840.00
A101.00	382469	07/14/21	33138	SHEEHY CONSTRUCTION	01528865379000	520	CS-2021	INT FINISHE	0.00	25,840.00
TOTAL CHECK										
A101.00	382470	07/14/21	21013	SHRED RIGHT	01021211000000	401	SHREDDING		0.00	52.50
A101.00	382471	07/14/21	28260	SPED FORMS LLC	01005420419000	405	SPED FORMS INC		0.00	15,627.67
A101.00	382472	07/14/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	CS-FIRE EXTINGUISHE		0.00	127.35
A101.00	382472	07/14/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	CC-FIRE EXTINGUISHE		0.00	129.38
A101.00	382472	07/14/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	CN-FIRE EXTINGUISHE		0.00	75.00
A101.00	382472	07/14/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	VV-FIRE INSPECTION		0.00	2,345.00
A101.00	382472	07/14/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	CV-SPRINKLER INSPEC		0.00	1,605.00
A101.00	382472	07/14/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	CN-FIRE INSPECTION		0.00	1,065.00
A101.00	382472	07/14/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	ND/ECC-FIRE EXTINGU		0.00	464.01
A101.00	382472	07/14/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	CC-FIRE INSPECTION		0.00	540.00
A101.00	382472	07/14/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	CV-FIRE INSPECTION		0.00	580.00
A101.00	382472	07/14/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	CS-FIRE INSPECTION		0.00	405.00
A101.00	382472	07/14/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	CN-SPRINKLER INSPEC		0.00	410.00
A101.00	382472	07/14/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	CV-SPRINKLER INSPEC		0.00	410.00
TOTAL CHECK										
A101.00	382473	07/14/21	26581	THE MCDOWELL AGENCY 01		1215.30	BKGD CHK-EPS EMPLOY		0.00	582.20
A101.00	382474	07/14/21	23172	TOLL GAS & WELDING	01009760720000	402	REFILL TANK		0.00	71.31
A101.00	382474	07/14/21	23172	TOLL GAS & WELDING	01009760720000	351	CYLINDER DEMURRAGE		0.00	5.43
TOTAL CHECK										
A101.00	382475	07/14/21	28897	TONENWORKS MUSIC THE	01005420740000	394	MUSIC THERAPY		0.00	5,306.25
A101.00	382476	07/14/21	28490	TPR EDUCATION LLC	01005710000000	461	ACT PRACTICE TESTS		0.00	4,590.00
A101.00	382477	07/14/21	28040	TWIN CITY TRANSPORT	01009760723000	360	JUN21-SPED TRANSPOR		0.00	4,096.77
A101.00	382477	07/14/21	28040	TWIN CITY TRANSPORT	01009760728000	360	JUN21-HOMELESS TRAN		0.00	3,548.01
A101.00	382477	07/14/21	28040	TWIN CITY TRANSPORT	01005211318000	360	SUMMER SCHOOL 2021		0.00	6,309.73
TOTAL CHECK										
A101.00	382478	07/14/21	23013	UNIVERSITY LANGUAGE	01005420740000	358	INTERPRETER-SPED		0.00	13,934.51
A101.00	382478	07/14/21	23013	UNIVERSITY LANGUAGE	01005420740000	358	INTERPRETER-SPED		0.00	82.50
A101.00	382478	07/14/21	23013	UNIVERSITY LANGUAGE	01005790000000	358	INTERPRETER-GEN ED		0.00	180.00
A101.00	382478	07/14/21	23013	UNIVERSITY LANGUAGE	01005790000000	358	INTERPRETER-GEN ED		0.00	161.20
A101.00	382478	07/14/21	23013	UNIVERSITY LANGUAGE	01005420740000	358	INTERPRETER-GEN ED		0.00	162.32
A101.00	382478	07/14/21	23013	UNIVERSITY LANGUAGE	01005420740000	358	INTERPRETER-SPED		0.00	165.00
TOTAL CHECK										
A101.00	382479	07/14/21	24818	WAYDATA RESULTS	010212940000653	305	TRACK MEET TIMINGS/		0.00	751.02
A101.00	382480	07/14/21	23075	WEST METRO LEARNING	01005411740000	394	IEP SERVICES REQ PM		0.00	800.00
A101.00	382480	07/14/21	23075	WEST METRO LEARNING	01005411740000	394	IEP SERVICES REQ PM		0.00	17,600.00
TOTAL CHECK										
A101.00	382481	07/14/21	05410	XCEL ENERGY	01008810000000	330	ECC 5/23/21-06/22/2		0.00	17,765.00
A101.00	382481	07/14/21	05410	XCEL ENERGY	01019810000000	330	SV 05/23/21-06/22/2		0.00	35,365.00
TOTAL CHECK										
A101.00	382481	07/14/21	05410	XCEL ENERGY	01008810000000	330	ECC 5/23/21-06/22/2		0.00	18,206.99
A101.00	382481	07/14/21	05410	XCEL ENERGY	01019810000000	330	SV 05/23/21-06/22/2		0.00	19,852.93

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A101.00	382481	07/14/21	05410	XCEL ENERGY	01070810000000	330	VV 05/23/21-06/22/2	0.00	22,441.70
A101.00	382481	07/14/21	05410	XCEL ENERGY	01529810000000	330	HL 05/24/21-06/23/2	0.00	11,528.42
A101.00	382481	07/14/21	05410	XCEL ENERGY	01532810000000	330	CV 05/23/21-06/23/2	0.00	8,217.10
A101.00	382481	07/14/21	05410	XCEL ENERGY	01526810000000	330	CC 05/23/21-06/22/2	0.00	8,543.33
A101.00	382481	07/14/21	05410	XCEL ENERGY	01021810000000	330	EHS 05/23/21-06/22/2	0.00	47,778.26
A101.00	382481	07/14/21	05410	XCEL ENERGY	01533810000000	330	ND 05/23/21-06/22/2	0.00	5,135.30
A101.00	382481	07/14/21	05410	XCEL ENERGY	01528810000000	330	CS 05/23/21-06/22/2	0.00	7,939.44
A101.00	382481	07/14/21	05410	XCEL ENERGY	01009760720000	330	BUS 5/23/21 - 6/22/21	0.00	354.88
TOTAL CHECK								0.00	149,998.35
A101.00	382513	07/21/21	00500	ASTLEFORD INTERNATI	01009760720000	402	PIVOT LINK	0.00	9.14
A101.00	382514	07/21/21	26064	BAYADA HOME HEALTH	01005416740000	394	NURSE DURING SCHOOL	0.00	650.00
A101.00	382514	07/21/21	26064	BAYADA HOME HEALTH	01005416740000	394	NURSE DURING SCHOOL	0.00	975.00
A101.00	382514	07/21/21	26064	BAYADA HOME HEALTH	01005416740000	394	NURSE DURING SCHOOL	0.00	1,365.00
TOTAL CHECK								0.00	2,990.00
A101.00	382519	07/21/21	27269	CHARTWELLS DINING S	01005010000000	490	05 20140001 SS	0.00	219.80
A101.00	382519	07/21/21	27269	CHARTWELLS DINING S	01021211000000	490	06/16 20140006 AB	0.00	736.84
A101.00	382519	07/21/21	27269	CHARTWELLS DINING S	01005640316000	490	06/08 20140002 CG	0.00	64.00
A101.00	382519	07/21/21	27269	CHARTWELLS DINING S	01005640316000	490	06/09 20140003 CG	0.00	67.00
A101.00	382519	07/21/21	27269	CHARTWELLS DINING S	01005640316000	490	06/10 20140004 CG	0.00	70.00
TOTAL CHECK								0.00	1,157.64
A101.00	382521	07/21/21	01321	CITY OF EDINA	01019810000000	331	SV 3/25/21-07/10/21	0.00	7,082.24
A101.00	382524	07/21/21	31528	CORNWELL- MATTHEW T	01009760720000	402	TOOLS	0.00	8.70
A101.00	382526	07/21/21	33140	CREW2 INC	01021292000000	305	OFFICE CARPET INSTA	0.00	550.00
A101.00	382527	07/21/21	31769	COLLABORATIVE STUDE	01009760728000	360	JUN21 HOMLESS TRANS	0.00	830.37
A101.00	382527	07/21/21	31769	COLLABORATIVE STUDE	01009760723000	360	JUN21 SPED TRANSPOR	0.00	8,810.43
TOTAL CHECK								0.00	9,640.80
A101.00	382530	07/21/21	13063	ECM PUBLISHERS INC	01005010000000	305	MAY 10 REGULAR MTG	0.00	136.85
A101.00	382530	07/21/21	13063	ECM PUBLISHERS INC	01005010000000	305	JUNE 10 SPECIAL	0.00	41.65
A101.00	382530	07/21/21	13063	ECM PUBLISHERS INC	01005010000000	305	JUNE 4 SPECIAL	0.00	41.65
A101.00	382530	07/21/21	13063	ECM PUBLISHERS INC	01005010000000	305	JUNE 14 SPECIAL	0.00	47.60
A101.00	382530	07/21/21	13063	ECM PUBLISHERS INC	01005010000000	305	MAY 18 SPECIAL	0.00	47.60
A101.00	382530	07/21/21	13063	ECM PUBLISHERS INC	01005010000000	305	JUNE 2 SPECIAL	0.00	53.55
A101.00	382530	07/21/21	13063	ECM PUBLISHERS INC	01005010000000	305	MAY 10 WORK SESSION	0.00	59.50
TOTAL CHECK								0.00	428.40
A101.00	382531	07/21/21	20571	FLOWERS OF EDINA	01021211000450	401	GRADUATION DECOR	0.00	469.82
A101.00	382532	07/21/21	02490	FOLLETT SCHOOL SOLU	01005870795000	406	BOOKS FOR SOUTH VIE	0.00	2,172.78
A101.00	382534	07/21/21	13854	GILBERT MECHANICAL	01529810000000	350	REPAIR	0.00	366.96
A101.00	382534	07/21/21	13854	GILBERT MECHANICAL	01021810000000	350	AHU6 RA FAN VFD FAI	0.00	805.00
A101.00	382534	07/21/21	13854	GILBERT MECHANICAL	01021810000000	350	LIEBERT A/C UNIT DA	0.00	187.00
TOTAL CHECK								0.00	1,358.96

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A101.00	382537	07/21/21	32829	HUMANEDGE INC	01005407740000	394		SPED TEACHER SERVIC	0.00	1,120.00
A101.00	382538	07/21/21	16513	INSTITUTE FOR ENVR	01526865358000	305		CC ASBESTOS REM/MON	0.00	1,449.37
A101.00	382538	07/21/21	16513	INSTITUTE FOR ENVR	01020865358000	305		VV ASBESTOS REM/MON	0.00	888.98
A101.00	382538	07/21/21	16513	INSTITUTE FOR ENVR	01021865349000	305		EHS WATER LEAD TEST	0.00	4,000.00
A101.00	382538	07/21/21	16513	INSTITUTE FOR ENVR	01008865358000	305		ECC ASBESTOS REM/MO	0.00	20,452.41
A101.00	382538	07/21/21	16513	INSTITUTE FOR ENVR	01005203160000	320		JUN21 COVID TRACING	0.00	202.00
A101.00	382538	07/21/21	16513	INSTITUTE FOR ENVR	01005211160000	320		JUN21 COVID TRACING	0.00	202.00
A101.00	382538	07/21/21	16513	INSTITUTE FOR ENVR	01005865352000	305		DW MANAGEMENT SERV	0.00	5,696.04
TOTAL CHECK									0.00	32,890.80
A101.00	382539	07/21/21	32923	JERRY'S FOODS EDINA	01009760720000	490		DONUTS FOR MEETING	0.00	107.91
A101.00	382540	07/21/21	13917	JH LARSON COMPANY	01020810000000	401		LIGHTBULBS - BULK Q	0.00	67.54
A101.00	382544	07/21/21	31374	KOCH SCHOOL BUS SER	01009760723000	360		JUN21 SUMMER SCH SP	0.00	4,417.22
A101.00	382544	07/21/21	31374	KOCH SCHOOL BUS SER	01009760723000	360		APR21 SPED TRANSPOR	0.00	9,369.85
A101.00	382544	07/21/21	31374	KOCH SCHOOL BUS SER	01009760723000	360		MAY21 SPED TRANSPOR	0.00	9,369.85
TOTAL CHECK									0.00	23,156.92
A101.00	382546	07/21/21	21327	LANGUAGE LINE SERVI	01005810000000	320		INTERPRETER JUN21	0.00	781.56
A101.00	382550	07/21/21	04564	METRO ECSU-REGION 1	01005211313000	366		REGISTRATION - B.D.	0.00	60.00
A101.00	382550	07/21/21	04564	METRO ECSU-REGION 1	01005211313000	366		REGISTRATION - S.A.	0.00	60.00
A101.00	382550	07/21/21	04564	METRO ECSU-REGION 1	01005211313000	366		INVOICE FEE	0.00	10.00
TOTAL CHECK									0.00	130.00
A101.00	382551	07/21/21	33146	MICHAEL WEIMERSKIRC	01021294000667	302		BOYS TRACK & FIELD	0.00	65.00
A101.00	382551	07/21/21	33146	MICHAEL WEIMERSKIRC	01021296000667	302		GRLS TRACK & FIELD	0.00	65.00
TOTAL CHECK									0.00	130.00
A101.00	382552	07/21/21	18615	NAC	01528810000000	350		CHILLER #2 REPAIR	0.00	3,357.02
A101.00	382553	07/21/21	30329	NORTHLINE TRANSPORT	01009760723000	360		JUN21 SPED TRANSPOR	0.00	2,830.00
A101.00	382553	07/21/21	30329	NORTHLINE TRANSPORT	01009760723000	360		MAY21 SPED TRANSPOR	0.00	14,560.00
A101.00	382553	07/21/21	30329	NORTHLINE TRANSPORT	01009760728000	360		MAY21 HOMELESS TRAN	0.00	2,100.00
A101.00	382553	07/21/21	30329	NORTHLINE TRANSPORT	01009760728000	360		JUN21 HOMELESS TRAN	0.00	530.00
TOTAL CHECK									0.00	20,020.00
A101.00	382555	07/21/21	17215	OCCUPATIONAL MEDICI	01009760720000	305		DOT - S.S	0.00	70.00
A101.00	382555	07/21/21	17215	OCCUPATIONAL MEDICI	01009760720000	305		DOT - B.B.	0.00	70.00
TOTAL CHECK									0.00	140.00
A101.00	382557	07/21/21	16979	OSI ENVIRONMENTAL I	01009760720000	350		USED FILTERS-SERVIC	0.00	50.00
A101.00	382560	07/21/21	31948	PLAYMAKERS LLC	01005640316642	305		PLC CONSULTING	0.00	8,812.50
A101.00	382561	07/21/21	32940	PREMIUM WATERS INC	01008105000000	401		HOT/COLD CTR MAY21	0.00	29.95
A101.00	382561	07/21/21	32940	PREMIUM WATERS INC	01008105000000	401		HOT/COLD CTR NOV20	0.00	29.95
A101.00	382561	07/21/21	32940	PREMIUM WATERS INC	01008105000000	401		HOT/COLD CTR DEC20	0.00	4.10
TOTAL CHECK									0.00	64.00

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A101.00	382643	07/28/21	28451	ORKIN, 546-ST.PAUL	01005810000000	305	TRANSPORT - JUN21 S	0.00	120.00
A101.00	382644	07/28/21	28985	PETERSON SHEET META	01020810000000	350	VV BUTLIDING REPAIR	0.00	240.00
A101.00	382645	07/28/21	13692	ROSEMOUNT HIGH SCHO	01021294000667	369	B TRACK SECTION FEE	0.00	200.00
A101.00	382646	07/28/21	28743	TOBII DYNAVVOX LLC	01005403740000	433	BOARDMAKER ONLINE L	0.00	1,074.60
A101.00	382646	07/28/21	28743	TOBII DYNAVVOX LLC	01005420419000	406	BOARDMAKER ONLINE L	0.00	1,074.60
TOTAL CHECK								0.00	2,149.20
A101.00	V16360	07/08/21	E13266	MARGO M BAUCK	01005203797000	291	MED REIMB JAN-JUN21	0.00	2,857.14
A101.00	V16361	07/08/21	E7011	MARK A DEYOUNG	01526605000000	320	JUN21 CELL PHONE	0.00	65.00
A101.00	V16362	07/08/21	E14117	ERIC D HAMILTON	01005810000000	320	JAN-JUN21 MILEAGE	0.00	108.98
A101.00	V16363	07/08/21	E14419	MARY B HETMAN	01005720000000	320	JAN-MAY21 CELL PHON	0.00	325.00
A101.00	V16365	07/08/21	E14452	JEFF L JORGENSEN	01005420419000	320	MAR-JUN21 CELL PHON	0.00	260.00
A101.00	V16365	07/08/21	E14452	JEFF L JORGENSEN	01005420419000	366	JUNE 8TH-18TH MILEA	0.00	58.24
TOTAL CHECK								0.00	318.24
A101.00	V16368	07/08/21	E14398	JACK J SALASKI	01005630000000	320	JAN-JUN21 CELL PHON	0.00	342.51
A101.00	V16372	07/14/21	E21417	DOLORES JEAN BINA	01005105000000	320	APR-JUN21 CELL PHON	0.00	195.00
A101.00	V16373	07/14/21	E8821	AMY E FAIRWEATHER	01535412740000	366	MAY-JUN21 MILEAGE	0.00	37.74
A101.00	V16374	07/14/21	E12441	KIMBERLY ANN REISTA	01021211000000	366	SEP20-NOV20 MILEAGE	0.00	21.56
A101.00	V16374	07/14/21	E12441	KIMBERLY ANN REISTA	01528203000000	366	SEP20-NOV20 MILEAGE	0.00	21.57
A101.00	V16374	07/14/21	E12441	KIMBERLY ANN REISTA	01528203000000	366	FEB21-JUN21 MILEAGE	0.00	31.92
A101.00	V16374	07/14/21	E12441	KIMBERLY ANN REISTA	01021211000000	366	FEB21-JUN21 MILEAGE	0.00	31.92
TOTAL CHECK								0.00	106.97
A101.00	V16375	07/14/21	E20566	GARRETT DAVID RUNIN	01019640316000	366	LIFEGUARD CERT COUR	0.00	40.00
A101.00	V16376	07/14/21	E20760	ERIN ST. ORES	01535412740000	366	MAY-JUN21 MILEAGE	0.00	64.29
A101.00	V16378	07/21/21	E6495	ALFRED L BLISS	01005203797000	291	MEDICARE REIMB	0.00	445.50
A101.00	V16378	07/21/21	E6495	ALFRED L BLISS	01005203797000	291	SUPPLEMENT REIMB	0.00	1,006.65
TOTAL CHECK								0.00	1,452.15
A101.00	V16379	07/21/21	E9407	BRETT COPE	01005810000000	320	MAY-JUN21 CELL PHON	0.00	70.00
A101.00	V16380	07/21/21	E11091	SHAWN G DRAVES	01021810000000	320	JUN21 CELL PHONE	0.00	20.34
A101.00	V16381	07/21/21	E11263	SHAWN P DUDLEY	01020050000000	490	STAFF WELLNESS FOOD	0.00	127.95
A101.00	V16381	07/21/21	E11263	SHAWN P DUDLEY	01020050000000	320	JAN-MAR21 CELL PHON	0.00	195.00
A101.00	V16381	07/21/21	E11263	SHAWN P DUDLEY	01020050000000	401	5TH GRD SUPPLIES	0.00	255.40
TOTAL CHECK								0.00	578.35
A101.00	V16382	07/21/21	E20014	LAURA MCLUEN	01005720000000	320	AUG20-JUN21 CELL PH	0.00	715.00

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A101.00	V16384	07/21/21	E10520	MATTHEW K MOSBY	01529810000000	320	JUN21 CELL PHONE	0.00	65.00
A101.00	V16385	07/21/21	E5899	THERESA MARIE MYRE	01005203797000	291	SUPPLEMENT REIMB	0.00	153.00
A101.00	V16385	07/21/21	E5899	THERESA MARIE MYRE	01005203797000	291	MEDICARE REIMB	0.00	445.50
	TOTAL CHECK							0.00	598.50
A101.00	V16390	07/28/21	E6698	JAMES J HAWTHORNE	01005605335000	366	JAN-JUN21 MILEAGE	0.00	104.73
A101.00	V16391	07/28/21	E14239	CURT E JOHANSON	01005810000000	320	JUN21 CELL PHONE	0.00	65.00
A101.00	WR2425	06/01/21	30198	IRS - WIRES ONLY	01	L215.01	SSC PAYMENT	0.00	402,832.49
A101.00	WR2425	06/01/21	30198	IRS - WIRES ONLY	01	L215.01	MEDI PAYMENT	0.00	94,211.13
A101.00	WR2425	06/01/21	30198	IRS - WIRES ONLY	01	L215.01	FED W/H PAYMENT	0.00	273,543.01
	TOTAL CHECK							0.00	770,586.63
A101.00	WR2426	06/01/21	30205	TRA - WIRE ONLY	01	L215.18	TRA PAYMENT	0.00	379,212.86
A101.00	WR2427	06/01/21	30204	PERA - WIRE ONLY	01	L215.14	PERA PAYMENT	0.00	132,025.93
A101.00	WR2429	06/02/21	30199	MN - DHS - WIRE ONL	01	L215.13	CHILD SUPPORT PAYME	0.00	2,174.24
A101.00	WR2430	06/02/21	30219	CHS - FLEX - WIRES	01	L215.51	FLEX REIMBURSEMENT	0.00	27,253.84
A101.00	WR2431	06/02/21	30219	CHS - FLEX - WIRES	01	L215.51	FLEX REIMBURSEMENT	0.00	6,714.64
A101.00	WR2432	06/04/21	30424	MERCHANT E-SOLUTION	01021790000790	305	JUN 21 FEES	0.00	59.85
A101.00	WR2434	06/07/21	30667	REVTRAK - WIRES ONL	01005605302830	R094	REVTRAK FEES	0.00	115.26
A101.00	WR2435	06/08/21	30376	BCBS - WIRES ONLY	01	L215.20	BCBS JUN 2021	0.00	411,187.29
A101.00	WR2435	06/08/21	30376	BCBS - WIRES ONLY	01005203797000	291	BCBS JUN 2021	0.00	14,580.38
	TOTAL CHECK							0.00	425,767.67
A101.00	WR2437	06/08/21	30375	ELEYO - WIRES ONLY	01005850000830	305	ELEYO CHARGES	0.00	398.21
A101.00	WR2438	06/08/21	30219	CHS - FLEX - WIRES	01	L215.51	FLEX REIMBURSEMENT	0.00	5,103.81
A101.00	WR2439	08/06/21	31037	VANCO - WIRE ONLY	01005258302000	530	VANCO JUN 21 FEE	0.00	84.52
A101.00	WR2439	08/06/21	31037	VANCO - WIRE ONLY	01020211000000	305	VANCO JUN 21 FEE	0.00	3.16
A101.00	WR2439	08/06/21	31037	VANCO - WIRE ONLY	01019211000240	369	VANCO JUN 21 FEE	0.00	3.56
A101.00	WR2439	08/06/21	31037	VANCO - WIRE ONLY	01021211000000	460	VANCO JUN 21 FEE	0.00	91.64
A101.00	WR2439	08/06/21	31037	VANCO - WIRE ONLY	01021790000790	305	VANCO JUN 21 FEE	0.00	2.97
A101.00	WR2439	08/06/21	31037	VANCO - WIRE ONLY	01021710000133	305	VANCO JUN 21 FEE	0.00	28.96
A101.00	WR2439	08/06/21	31037	VANCO - WIRE ONLY	01021211000450	305	VANCO JUN 21 FEE	0.00	76.21
A101.00	WR2439	08/06/21	31037	VANCO - WIRE ONLY	01	L230.00	VANCO JUN 21 FEE	0.00	984.51
	TOTAL CHECK					R099	VANCO JUN 21 FEE	0.00	4.98
								0.00	1,280.51
A101.00	WR2440	06/10/21	30379	MERCHANT SERVICES -	01021292000000	305	MAY 21 FEES	0.00	34.03
A101.00	WR2441	06/10/21	30375	ELEYO - WIRES ONLY	01005850000830	305	ELEYO CHARGES	0.00	23.16

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A101.00	WR2442	06/14/21	30383	US BANK (FEES) - WI	01005110000000	305	JUNE 21 FEES	0.00	307.25
A101.00	WR2443	06/14/21	30383	US BANK (FEES) - WI	01005110000000	305	JUNE 21 FEES	0.00	72.63
A101.00	WR2444	06/14/21	30206	WM SCHOOLS CREDIT U 01		L215.09	WMCU PAYMENT	0.00	45,632.03
A101.00	WR2444	06/14/21	30206	WM SCHOOLS CREDIT U 01		L215.08	WMCU PAYMENT	0.00	103.82
A101.00	WR2444	06/14/21	30206	WM SCHOOLS CREDIT U 01		L215.08	WMCU PAYMENT	0.00	85.39
TOTAL CHECK									
A101.00	WR2445	06/14/21	30206	WM SCHOOLS CREDIT U 01		L215.09	WMCU PAYMENT 95A	0.00	1,800.00
A101.00	WR2448	06/15/21	30376	BCBS - WIRES ONLY 01		L215.20	BCBS JUL 2021	0.00	412,759.82
A101.00	WR2448	06/15/21	30376	BCBS - WIRES ONLY 01		291	BCBS JUL 2021	0.00	14,580.38
TOTAL CHECK									
A101.00	WR2449	06/15/21	31821	EDINA EDUCATION FUN 01		L215.00	EDINA ED FUND	0.00	70.50
A101.00	WR2450	06/15/21	30219	CHS - FLEX - WIRES 01		L215.51	FLEX REIMBURSEMENT	0.00	5,156.95
A101.00	WR2451	06/15/21	30203	EBC, LLC - WIRE ONL 01		L215.50	403(B) PAYMENT	0.00	196,735.71
A101.00	WR2451	06/15/21	30203	EBC, LLC - WIRE ONL 01		L215.50	457 PAYMENT	0.00	12,215.20
TOTAL CHECK									
A101.00	WR2452	06/15/21	30202	CHS - HRA - WIRE ON 01		L215.51	HRA PAYMENT	0.00	7,665.06
A101.00	WR2452	06/15/21	30202	CHS - HRA - WIRE ON 01		L215.51	HRA PAYMENT 95A	0.00	2,617.68
TOTAL CHECK									
A101.00	WR2453	06/15/21	30203	EBC, LLC - WIRE ONL 01		L215.50	403(B) PAYMENT	0.00	10,282.74
A101.00	WR2454	06/16/21	30198	IRS - WIRES ONLY 01		L215.01	MEDI PAYMENT	0.00	42,798.41
A101.00	WR2454	06/16/21	30198	IRS - WIRES ONLY 01		L215.01	MEDI PAYMENT 95A	0.00	132,553.14
A101.00	WR2454	06/16/21	30198	IRS - WIRES ONLY 01		L215.01	FED W/H PAYMENT	0.00	10,437.32
A101.00	WR2454	06/16/21	30198	IRS - WIRES ONLY 01		L215.01	FED W/H PAYMENT 95A	0.00	510,763.48
A101.00	WR2454	06/16/21	30198	IRS - WIRES ONLY 01		L215.01	SSC PAYMENT	0.00	36,988.03
A101.00	WR2454	06/16/21	30198	IRS - WIRES ONLY 01		L215.01	SSC PAYMENT 95A	0.00	566,776.30
TOTAL CHECK									
A101.00	WR2455	06/16/21	30205	TRA - WIRE ONLY 01		L215.18	TRA PAYMENT	0.00	44,628.30
A101.00	WR2456	06/16/21	30204	PERA - WIRE ONLY 01		L215.14	PERA PAYMENT	0.00	1,302,146.57
A101.00	WR2457	06/16/21	30219	CHS - FLEX - WIRES 01		L215.51	FLEX REIMBURSEMENT	0.00	629,540.17
A101.00	WR2458	06/17/21	30199	MN - DHS - WIRE ONL 01		L215.13	CHILD SUPPORT PAYME	0.00	144,566.96
A101.00	WR2459	06/17/21	30200	MN DOR - WIRE ONLY 01		L215.02	MN TAX W/H	0.00	26,200.34
A101.00	WR2459	06/17/21	30200	MN DOR - WIRE ONLY 01		L215.02	MN TAX W/H 95A	0.00	2,131.64
TOTAL CHECK									
A101.00	WR2460	06/17/21	30200	MN DOR - WIRE ONLY 01		R099	MAY SALES TAX	0.00	218,091.18
A101.00	WR2460	06/17/21	30200	MN DOR - WIRE ONLY 01		R093	MAY SALES TAX	0.00	14,877.24
TOTAL CHECK									
A101.00	WR2460	06/17/21	30200	MN DOR - WIRE ONLY 01		R099	MAY SALES TAX	0.00	232,968.42
A101.00	WR2460	06/17/21	30200	MN DOR - WIRE ONLY 01		R093	MAY SALES TAX	0.00	891.00
TOTAL CHECK									
A101.00	WR2460	06/17/21	30200	MN DOR - WIRE ONLY 01		R099	MAY SALES TAX	0.00	21.00
A101.00	WR2460	06/17/21	30200	MN DOR - WIRE ONLY 01		R093	MAY SALES TAX	0.00	21.00

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A101.00	WR2460	06/17/21	30200	MN DOR - WIRE ONLY	010052030000830	R093	MAY SALES TAX	0.00	1,544.00
A101.00	WR2460	06/17/21	30200	MN DOR - WIRE ONLY	01005258302000	R093	MAY SALES TAX	0.00	120.00
A101.00	WR2460	06/17/21	30200	MN DOR - WIRE ONLY	010080000000830	R093	MAY SALES TAX	0.00	52.00
A101.00	WR2460	06/17/21	30200	MN DOR - WIRE ONLY	010088100000000	R099	MAY SALES TAX	0.00	148.00
A101.00	WR2460	06/17/21	30200	MN DOR - WIRE ONLY	010097600000000	R093	MAY SALES TAX	0.00	52.00
A101.00	WR2460	06/17/21	30200	MN DOR - WIRE ONLY	010190000000830	R093	MAY SALES TAX	0.00	1,295.00
A101.00	WR2460	06/17/21	30200	MN DOR - WIRE ONLY	010200000000830	R093	MAY SALES TAX	0.00	300.00
A101.00	WR2460	06/17/21	30200	MN DOR - WIRE ONLY	010210000000830	R093	MAY SALES TAX	0.00	863.00
A101.00	WR2460	06/17/21	30200	MN DOR - WIRE ONLY	010212910000280	R620	MAY SALES TAX	0.00	456.00
A101.00	WR2460	06/17/21	30200	MN DOR - WIRE ONLY	010217900000790	R099	MAY SALES TAX	0.00	4.00
TOTAL CHECK								0.00	5,746.00
A101.00	WR2462	06/22/21	30219	CHS - FLEX - WIRES	01	L215.51	FLEX REIMBURSEMENT	0.00	11,557.86
A101.00	WR2464	06/24/21	30257	ST OF MINN - HCSP R	01	L215.00	HCSP PAYMENT	0.00	168,000.00
A101.00	WR2466	06/28/21	30377	MIDAMERICA - WIRES	010051090000000	191	HRA PAYMENT MW	0.00	2,500.00
A101.00	WR2466	06/28/21	30377	MIDAMERICA - WIRES	010058500000830	191	HRA PAYMENT VB	0.00	1,875.00
A101.00	WR2466	06/28/21	30377	MIDAMERICA - WIRES	010051100000000	191	HRA PAYMENT RC	0.00	3,500.00
A101.00	WR2466	06/28/21	30377	MIDAMERICA - WIRES	01005865382000	191	HRA PAYMENT EH	0.00	9,000.00
A101.00	WR2466	06/28/21	30377	MIDAMERICA - WIRES	010058100000000	191	HRA PAYMENT EH	0.00	1,000.00
A101.00	WR2466	06/28/21	30377	MIDAMERICA - WIRES	01005420419000	191	HRA PAYMENT JJ	0.00	5,000.00
A101.00	WR2466	06/28/21	30377	MIDAMERICA - WIRES	010050300000000	191	HRA PAYMENT RS	0.00	8,700.00
A101.00	WR2466	06/28/21	30377	MIDAMERICA - WIRES	01005203313000	191	HRA PAYMENT RS	0.00	6,300.00
A101.00	WR2466	06/28/21	30377	MIDAMERICA - WIRES	010051100000000	191	HRA PAYMENT JT	0.00	5,000.00
A101.00	WR2466	06/28/21	30377	MIDAMERICA - WIRES	010051050000000	191	HRA PAYMENT NT	0.00	2,500.00
A101.00	WR2466	06/28/21	30377	MIDAMERICA - WIRES	01005640316000	191	HRA PAYMENT JD	0.00	2,500.00
TOTAL CHECK								0.00	47,875.00
A101.00	WR2467	06/29/21	30206	WM SCHOOLS CREDIT U	01	L215.09	WMCU PAYMENT	0.00	42,291.62
A101.00	WR2467	06/29/21	30206	WM SCHOOLS CREDIT U	01	L215.08	WMCU PAYMENT	0.00	80.60
TOTAL CHECK								0.00	42,372.22
A101.00	WR2468	06/29/21	30219	CHS - FLEX - WIRES	01	L215.51	FLEX REIMBURSEMENT	0.00	6,915.77
A101.00	WR2469	06/29/21	30219	CHS - FLEX - WIRES	01	L215.51	FLEX REIMBURSEMENT	0.00	1,940.74
A101.00	WR2470	06/29/21	30202	CHS - HRA - WIRE ON	01	L215.51	HRA PAYMENT	0.00	7,633.94
A101.00	WR2471	06/29/21	30203	EBC, LLC - WIRE ON	01	L215.50	403(B) PAYMENT	0.00	179,366.09
A101.00	WR2471	06/29/21	30203	EBC, LLC - WIRE ON	01	L215.50	457 PAYMENT	0.00	10,740.20
TOTAL CHECK								0.00	190,106.29
A101.00	WR2472	06/30/21	30203	EBC, LLC - WIRE ON	01021420740000	191	RETIREMENT PAYOUT S	0.00	5,000.00
A101.00	WR2473	06/30/21	30219	CHS - FLEX - WIRES	01	L215.51	FLEX REIMBURSEMENT	0.00	23,203.27
A101.00	WR2474	06/14/21	30383	US BANK (FEES) - WI	010051100000000	305	JUNE 21 FEES	0.00	14.03
A101.00	6252103	06/25/21	14633	US BANK	015292030000093	430	AMZN MKTP US*2R61K8	0.00	29.90
A101.00	6252103	06/25/21	14633	US BANK	015332030000000	430	AMZN MKTP US*210U62	0.00	29.90
A101.00	6252103	06/25/21	14633	US BANK	010098100000810	401	HILLYARD INC MINNEA	0.00	30.74

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A101.00	6252103	06/25/21	14633	US BANK	01019250000000	430	AMAZON.COM*219V42JU	0.00	31.20
A101.00	6252103	06/25/21	14633	US BANK	01019211000000	401	AMAZON.COM*219GV1C2	0.00	31.30
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AMZN MKTP CA*2X8VD4	0.00	31.32
A101.00	6252103	06/25/21	14633	US BANK	01005810000000	490	BRUEGGERS 3800	0.00	31.78
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AB* ABEBOOKS.CO IR6	0.00	32.11
A101.00	6252103	06/25/21	14633	US BANK	01019050000000	401	AMAZON.COM*2X9JA1FF	0.00	33.98
A101.00	6252103	06/25/21	14633	US BANK	01529810000810	401	AMAZON.COM*2X0XTI1H5	0.00	34.56
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AMZN MKTP US*2R70D5	0.00	35.78
A101.00	6252103	06/25/21	14633	US BANK	01005205417000	401	AMZN MKTP US*2X7E73	0.00	35.97
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AMZN MKTP US*2X4676	0.00	36.73
A101.00	6252103	06/25/21	14633	US BANK	01005205417000	401	AMZN MKTP US*2X4676	0.00	38.53
A101.00	6252103	06/25/21	14633	US BANK	01005105000000	401	AMAZON.COM*2X0IF8L4	0.00	39.39
A101.00	6252103	06/25/21	14633	US BANK	01020810000000	350	LOCKPICKS	0.00	39.43
A101.00	6252103	06/25/21	14633	US BANK	01528203000096	433	AMAZON.COM*2R4N82X7	0.00	39.95
A101.00	6252103	06/25/21	14633	US BANK	01021292000000	401	PTLINKED LLC	0.00	39.95
A101.00	6252103	06/25/21	14633	US BANK	01532810000810	401	HILLYARD INC MINNEA	0.00	40.70
A101.00	6252103	06/25/21	14633	US BANK	01021211305000	433	AMZN MKTP US*2X9YU2	0.00	41.01
A101.00	6252103	06/25/21	14633	US BANK	01019291000263	430	JERRY'S FOODS OF ED	0.00	41.47
A101.00	6252103	06/25/21	14633	US BANK	01019050000000	401	AMAZON.COM*2X3FR9DI	0.00	41.58
A101.00	6252103	06/25/21	14633	US BANK	01019250000000	490	CUB VIA INSTACART	0.00	42.59
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AB* ABEBOOKS.CO IR6	0.00	43.46
A101.00	6252103	06/25/21	14633	US BANK	01528203000096	433	AMZN MKTP US*2R9G61	0.00	43.47
A101.00	6252103	06/25/21	14633	US BANK	01019050000000	401	AMZN MKTP US*2X6GM3	0.00	43.69
A101.00	6252103	06/25/21	14633	US BANK	01021710000000	401	AMZN MKTP US*2X8CP5	0.00	43.90
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	INSTACART	0.00	43.97
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AMZN MKTP US*2X1178	0.00	40.21
A101.00	6252103	06/25/21	14633	US BANK	01021292000000	430	WWW.MSHSL.ORG	0.00	40.47
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AMZN MKTP US*2X5H03	0.00	43.35
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AMZN MKTP US*2X2HP6	0.00	45.16
A101.00	6252103	06/25/21	14633	US BANK	01019050000000	401	AMZN MKTP US*2X0VQ7	0.00	48.44
A101.00	6252103	06/25/21	14633	US BANK	01009760720000	401	2CO.COM*MYROUTEON	0.00	49.95
A101.00	6252103	06/25/21	14633	US BANK	01528810000000	350	GRAINGER	0.00	50.36
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AMZN MKTP US*218X35	0.00	52.36
A101.00	6252103	06/25/21	14633	US BANK	01019050000000	401	AMAZON.COM*2X4XMSD3	0.00	47.60
A101.00	6252103	06/25/21	14633	US BANK	01021810000810	401	HILLYARD INC MINNEA	0.00	55.34
A101.00	6252103	06/25/21	14633	US BANK	01526203000000	430	AMZN MKTP US*215GQ9	0.00	57.63
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AMZN MKTP US*210H14	0.00	57.70
A101.00	6252103	06/25/21	14633	US BANK	01019250000000	490	CUB VIA INSTACART	0.00	58.20
A101.00	6252103	06/25/21	14633	US BANK	01009760720000	401	AMAZON.COM*2X3A88BM	0.00	58.43
A101.00	6252103	06/25/21	14633	US BANK	01003810000820	401	AMZN MKTP US*215WFO	0.00	58.89
A101.00	6252103	06/25/21	14633	US BANK	01009760720000	401	121 KEYSTONE AUTOMO	0.00	60.67
A101.00	6252103	06/25/21	14633	US BANK	01019420740000	433	TADPOLES. LLC	0.00	60.75
A101.00	6252103	06/25/21	14633	US BANK	01533640316000	490	DAVANNI'S #15 - EDI	0.00	61.24
A101.00	6252103	06/25/21	14633	US BANK	01021250000000	430	AMZN MKTP US*2X1MZ3	0.00	62.97
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AB* ABEBOOKS.CO IR6	0.00	65.22
A101.00	6252103	06/25/21	14633	US BANK	01021211000000	490	JERRY'S FOODS OF ED	0.00	65.46
A101.00	6252103	06/25/21	14633	US BANK	01021292000000	401	FORMSITE.COM	0.00	59.95
A101.00	6252103	06/25/21	14633	US BANK	01005109000000	366	CAHILL BISTRO	0.00	66.07
A101.00	6252103	06/25/21	14633	US BANK	01021211000000	401	TARGET	0.00	68.11
A101.00	6252103	06/25/21	14633	US BANK	01019211000000	401	SP * SUCCULENT SOUR	0.00	70.20
A101.00	6252103	06/25/21	14633	US BANK	01021211000000	490	JIMMY JOHNS # 236 -	0.00	70.44
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AB* ABEBOOKS.CO IR6	0.00	70.73

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A101.00	6252103	06/25/21	14633	US BANK	01576203302000	430	AMZN MKTP US*2R2S33	0.00	79.99
A101.00	6252103	06/25/21	14633	US BANK	01019211000000	401	LOVE-AND-STRUGGLE.C	0.00	72.58
A101.00	6252103	06/25/21	14633	US BANK	01021292000000	430	SP * NSHSL	0.00	73.12
A101.00	6252103	06/25/21	14633	US BANK	01529050000000	299	BESTBUY.COM80643664	0.00	79.00
A101.00	6252103	06/25/21	14633	US BANK	01333640316000	366	ACADIENCETRAINING.O	0.00	89.00
A101.00	6252103	06/25/21	14633	US BANK	01333640316000	366	ACADIENCETRAINING.O	0.00	89.00
A101.00	6252103	06/25/21	14633	US BANK	01333640316000	366	ACADIENCETRAINING.O	0.00	89.00
A101.00	6252103	06/25/21	14633	US BANK	01019050000000	401	JOSTENS INC.	0.00	89.25
A101.00	6252103	06/25/21	14633	US BANK	01009760720000	401	AMZN MKTP US*214HD9	0.00	89.99
A101.00	6252103	06/25/21	14633	US BANK	01019211000000	490	AMAZON.COM*2X2C719K	0.00	91.42
A101.00	6252103	06/25/21	14633	US BANK	01020810000000	350	LOCKPICKS	0.00	93.90
A101.00	6252103	06/25/21	14633	US BANK	01021292000000	401	DICK'S CLOTHING&SPO	0.00	94.98
A101.00	6252103	06/25/21	14633	US BANK	01021250000000	430	AMZN MKTP US*2R0377	0.00	95.85
A101.00	6252103	06/25/21	14633	US BANK	01021250000000	430	AMZN MKTP US*2R4KF3	0.00	97.55
A101.00	6252103	06/25/21	14633	US BANK	01020211000000	329	USPS PO 2663270435	0.00	99.55
A101.00	6252103	06/25/21	14633	US BANK	01005870795000	405	SSLS.COM	0.00	100.00
A101.00	6252103	06/25/21	14633	US BANK	01021050000000	820	MN BOARD OF SCHOOL	0.00	100.00
A101.00	6252103	06/25/21	14633	US BANK	01019211000000	401	SUPREME SCHOOL SPLY	0.00	100.35
A101.00	6252103	06/25/21	14633	US BANK	01019260000057	430	AMZN MKTP US*2X16G6	0.00	101.00
A101.00	6252103	06/25/21	14633	US BANK	01005810000000	401	AMERIPRIDE SERVICES	0.00	102.75
A101.00	6252103	06/25/21	14633	US BANK	015268100000810	401	HILLYARD INC MINNEA	0.00	96.60
A101.00	6252103	06/25/21	14633	US BANK	01019250000000	430	AMZN MKTP US*216W18	0.00	96.60
A101.00	6252103	06/25/21	14633	US BANK	01021250000000	430	AMZN MKTP US*2X7620	0.00	105.10
A101.00	6252103	06/25/21	14633	US BANK	01005205417000	366	EB ANTIRACIST EDUCA	0.00	106.66
A101.00	6252103	06/25/21	14633	US BANK	01005870795000	405	WOWZA MEDIA SYSTEMS	0.00	106.76
A101.00	6252103	06/25/21	14633	US BANK	01533050000000	401	SIGNUPGENIUS	0.00	107.89
A101.00	6252103	06/25/21	14633	US BANK	01005610000000	430	AMZN MKTP US*2R7VN8	0.00	107.94
A101.00	6252103	06/25/21	14633	US BANK	01526203000000	430	AMZN MKTP US*2R6NF0	0.00	109.73
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AMZN MKTP US*2X2BK6	0.00	111.66
A101.00	6252103	06/25/21	14633	US BANK	01005640316000	401	AMAZON.COM*210A7FR	0.00	111.92
A101.00	6252103	06/25/21	14633	US BANK	01021211000000	430	SSI-SCHOOL SPECIALT	0.00	118.60
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	SCHOLASTIC CANADA L	0.00	129.25
A101.00	6252103	06/25/21	14633	US BANK	01019211000000	430	AMAZON.COM*2R5GE8Z	0.00	134.75
A101.00	6252103	06/25/21	14633	US BANK	01005640316000	490	DAVANNI'S #15 - EDI	0.00	135.64
A101.00	6252103	06/25/21	14633	US BANK	01021250000000	430	AMAZON.COM*2R2OX4Q5	0.00	138.90
A101.00	6252103	06/25/21	14633	US BANK	01021250000000	430	AMZN MKTP US*2R4DQ5	0.00	139.80
A101.00	6252103	06/25/21	14633	US BANK	01533640316000	401	AMAZON.COM*2R5DV57S	0.00	140.81
A101.00	6252103	06/25/21	14633	US BANK	01005205417000	430	AMAZON.COM*2X3B127R	0.00	143.78
A101.00	6252103	06/25/21	14633	US BANK	01005211370000	430	AMAZON.COM*2X1BX6TF	0.00	152.60
A101.00	6252103	06/25/21	14633	US BANK	01009760720000	401	AMZN MKTP US*2X5TS7	0.00	155.59
A101.00	6252103	06/25/21	14633	US BANK	01021211000000	490	DAVANNI'S #15 - EDI	0.00	158.59
A101.00	6252103	06/25/21	14633	US BANK	01020810000000	350	EHARDWARELL	0.00	146.03
A101.00	6252103	06/25/21	14633	US BANK	01019211000000	430	AMZN MKTP US*2X9EE8	0.00	149.00
A101.00	6252103	06/25/21	14633	US BANK	01021292000000	401	THE BIG BLUE BOX	0.00	150.00
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AMZN MKTP US*2X7KG8	0.00	170.58
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AMZN MKTP US*2X93N4	0.00	174.13
A101.00	6252103	06/25/21	14633	US BANK	01021250000000	430	AMZN MKTP US*2R26L4	0.00	178.55
A101.00	6252103	06/25/21	14633	US BANK	01005205417000	430	AMAZON.COM*2R2I29DF	0.00	179.70
A101.00	6252103	06/25/21	14633	US BANK	01009760720000	401	AMZN MKTP US*2X9NG6	0.00	189.00
A101.00	6252103	06/25/21	14633	US BANK	010198100000810	401	HILLYARD INC MINNEA	0.00	193.20
A101.00	6252103	06/25/21	14633	US BANK	010208100000810	401	HILLYARD INC MINNEA	0.00	214.60
A101.00	6252103	06/25/21	14633	US BANK	01005420419000	820	NASP ONLINE	0.00	220.00

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A101.00	6252103	06/25/21	14633	US BANK	01529050000000	401	AMZN MKTP US*2X89X8	0.00	227.99
A101.00	6252103	06/25/21	14633	US BANK	01526810000810	401	HILLYARD INC MINNEA	0.00	233.26
A101.00	6252103	06/25/21	14633	US BANK	01005870795000	405	STREAMYARD.COM	0.00	240.00
A101.00	6252103	06/25/21	14633	US BANK	01533810302000	530	AMZN MKTP US*210E71	0.00	241.70
A101.00	6252103	06/25/21	14633	US BANK	01020211000000	329	USPS PO 2663270435	0.00	244.40
A101.00	6252103	06/25/21	14633	US BANK	01005205417000	430	AMZN MKTP US*2R8AH3	0.00	246.87
A101.00	6252103	06/25/21	14633	US BANK	01019250000000	430	AMZN MKTP US*2X15V9	0.00	247.88
A101.00	6252103	06/25/21	14633	US BANK	01005420740000	366	DAVINCI MEETINGROOM	0.00	250.00
A101.00	6252103	06/25/21	14633	US BANK	01019258000250	430	PP*INCREASEMUS	0.00	250.00
A101.00	6252103	06/25/21	14633	US BANK	01021810000000	350	KULLY SUPPLY	0.00	282.35
A101.00	6252103	06/25/21	14633	US BANK	01021250000000	430	SSI*SCHOOL SPECIALT	0.00	285.08
A101.00	6252103	06/25/21	14633	US BANK	01019211000000	460	FOLLETT SCHOOL SOLU	0.00	286.60
A101.00	6252103	06/25/21	14633	US BANK	01003211318000	430	AMAZON.COM*2X5U69W5	0.00	257.21
A101.00	6252103	06/25/21	14633	US BANK	01021810000000	350	GRAINGER	0.00	266.35
A101.00	6252103	06/25/21	14633	US BANK	01005205417000	430	AMAZON.COM*2R22COMH	0.00	269.70
A101.00	6252103	06/25/21	14633	US BANK	01005205417000	430	AMZN MKTP US*2X70P7	0.00	269.80
A101.00	6252103	06/25/21	14633	US BANK	01019211000000	305	NATIONAL PEN CO LLC	0.00	311.51
A101.00	6252103	06/25/21	14633	US BANK	01021250000000	430	AMZN MKTP US*2R6L01	0.00	316.41
A101.00	6252103	06/25/21	14633	US BANK	01005630000000	366	AMPLIFIED IT	0.00	320.00
A101.00	6252103	06/25/21	14633	US BANK	01005205417000	430	AMAZON.COM*2R7KWLSS	0.00	321.30
A101.00	6252103	06/25/21	14633	US BANK	01003204414000	401	AMAZON.COM*2R20E023	0.00	324.87
A101.00	6252103	06/25/21	14633	US BANK	01008810000820	401	AMZN MKTP US*2R1Z27	0.00	329.99
A101.00	6252103	06/25/21	14633	US BANK	01005211370000	366	PAYPAL *MINNESOTA	0.00	350.00
A101.00	6252103	06/25/21	14633	US BANK	01019050000000	401	AMAZON.COM*2X10T9DF	0.00	375.15
A101.00	6252103	06/25/21	14633	US BANK	01008810000810	401	HILLYARD INC MINNEA	0.00	376.16
A101.00	6252103	06/25/21	14633	US BANK	01019250000000	430	AMAZON.COM*2R6PM9V0	0.00	390.00
A101.00	6252103	06/25/21	14633	US BANK	01019050000000	401	CUSTOM TUMBLER SHOP	0.00	395.52
A101.00	6252103	06/25/21	14633	US BANK	01005870795000	405	SPLASHTOP.COM	0.00	398.00
A101.00	6252103	06/25/21	14633	US BANK	01003204414000	401	AMAZON.COM*2X6TV10N	0.00	399.00
A101.00	6252103	06/25/21	14633	US BANK	01526203302000	530	AMZN MKTP US*2R6691	0.00	404.85
A101.00	6252103	06/25/21	14633	US BANK	01532030000000	430	AMZN MKTP PLACE	0.00	408.35
A101.00	6252103	06/25/21	14633	US BANK	01532810000810	401	HILLYARD INC MINNEA	0.00	412.69
A101.00	6252103	06/25/21	14633	US BANK	01529050000901	299	BESTBUYCOM806463664	0.00	464.49
A101.00	6252103	06/25/21	14633	US BANK	01019211000000	430	PP*INCREASEMUS	0.00	470.18
A101.00	6252103	06/25/21	14633	US BANK	01020291000256	430	SP * STAGE PARTNERS	0.00	490.00
A101.00	6252103	06/25/21	14633	US BANK	01005640316642	366	LANCER FOOD AND BEV	0.00	500.00
A101.00	6252103	06/25/21	14633	US BANK	01009810000810	401	HILLYARD INC MINNEA	0.00	500.00
A101.00	6252103	06/25/21	14633	US BANK	01020291000253	430	IN *CHUX SCREEN PRI	0.00	536.50
A101.00	6252103	06/25/21	14633	US BANK	01020212000000	430	SSI SCHOOL SPECIALT	0.00	547.44
A101.00	6252103	06/25/21	14633	US BANK	01533810302000	530	HOMEDEPOT.COM	0.00	549.00
A101.00	6252103	06/25/21	14633	US BANK	01019250000000	430	AMZN MKTP US*2X7Q98	0.00	588.39
A101.00	6252103	06/25/21	14633	US BANK	01005205417000	430	AMZN MKTP US*2X6VX5	0.00	592.76
A101.00	6252103	06/25/21	14633	US BANK	01020211000000	430	REDS SAVOY PIZZA -	0.00	569.43
A101.00	6252103	06/25/21	14633	US BANK	01019211000000	430	AMZN MKTP US*215B56	0.00	578.79
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AMZN MKTP FR*284NV8	0.00	649.27
A101.00	6252103	06/25/21	14633	US BANK	01021211000436	366	SQ *CARLETON COLLEG	0.00	650.00
A101.00	6252103	06/25/21	14633	US BANK	01021211000450	490	JERRY'S FOODS OF ED	0.00	693.51
A101.00	6252103	06/25/21	14633	US BANK	01005661000000	430	FLINN SCIENTIFIC IN	0.00	722.97
A101.00	6252103	06/25/21	14633	US BANK	01019211000000	430	THE HOME DEPOT #280	0.00	779.28
A101.00	6252103	06/25/21	14633	US BANK	01021211000450	305	BUFFALO WILD WINGS	0.00	780.90
A101.00	6252103	06/25/21	14633	US BANK	01009760720000	401	AMZN MKTP US*2X3961	0.00	899.95
A101.00	6252103	06/25/21	14633	US BANK	01008810000810	401	HILLYARD INC MINNEA	0.00	900.34

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	----	DESCRIPTION----	SALES TAX	AMOUNT
A101.00	6252103	06/25/21	14633	US BANK	0102123500000000	430	AMZN MKTP	US*2R9LH7	0.00	919.98
A101.00	6252103	06/25/21	14633	US BANK	0153305000000000	820	MESPA		0.00	944.00
A101.00	6252103	06/25/21	14633	US BANK	0102021200000000	430	SSI SCHOOL SPECIALT		0.00	1,027.76
A101.00	6252103	06/25/21	14633	US BANK	0101905000000000	401	AMZN MKTP	US*2121L6	0.00	1,031.15
A101.00	6252103	06/25/21	14633	US BANK	0152820300000096	430	AVID CENTER		0.00	1,042.80
A101.00	6252103	06/25/21	14633	US BANK	015298100000810	401	HILLYARD INC MINNEA		0.00	1,046.52
A101.00	6252103	06/25/21	14633	US BANK	0100502000000000	820	I17 SCHOOL CERT		0.00	1,250.00
A101.00	6252103	06/25/21	14633	US BANK	015328100000810	401	HILLYARD INC MINNEA		0.00	1,253.03
A101.00	6252103	06/25/21	14633	US BANK	0101905000000000	401	SP * PODIUMS DIRECT		0.00	1,296.00
A101.00	6252103	06/25/21	14633	US BANK	015336403160000	401	DEVELOPMENTAL STUDI		0.00	-200.00
A101.00	6252103	06/25/21	14633	US BANK	010097607200000	401	AMZN MKTP US		0.00	-155.00
A101.00	6252103	06/25/21	14633	US BANK	0153320300000000	430	AMZN MKTP US		0.00	-17.82
A101.00	6252103	06/25/21	14633	US BANK	0153320300000000	430	AMZN MKTP US		0.00	-15.56
A101.00	6252103	06/25/21	14633	US BANK	010192110000000	305	JOSTENS INC.		0.00	-6.25
A101.00	6252103	06/25/21	14633	US BANK	0101905000000000	401	JOSTENS INC.		0.00	-2.49
A101.00	6252103	06/25/21	14633	US BANK	01021291000262	430	THE HOME DEPOT #280		0.00	-1.54
A101.00	6252103	06/25/21	14633	US BANK	010056207950000	470	AMZN MKTP US		0.00	-1.51
A101.00	6252103	06/25/21	14633	US BANK	010058707950000	405	GOOGLE*CLLOUD 011C26		0.00	2.00
A101.00	6252103	06/25/21	14633	US BANK	0102105000000000	820	MN BOARD OF SCHOOL		0.00	2.49
A101.00	6252103	06/25/21	14633	US BANK	0153320300000000	430	AB* ABEBOOKS.CO IR6		0.00	3.97
A101.00	6252103	06/25/21	14633	US BANK	0153320300000000	430	AB* ABEBOOKS.CO IR6		0.00	3.98
A101.00	6252103	06/25/21	14633	US BANK	0153320300000000	430	AB* ABEBOOKS.CO IR6		0.00	6.99
A101.00	6252103	06/25/21	14633	US BANK	0153320300000000	430	AMZN MKTP US*2X3867		0.00	6.99
A101.00	6252103	06/25/21	14633	US BANK	0153320300000000	430	AB* ABEBOOKS.CO IR6		0.00	8.52
A101.00	6252103	06/25/21	14633	US BANK	0102129200000000	430	WWW.CVS.COM		0.00	8.58
A101.00	6252103	06/25/21	14633	US BANK	0152820300000096	433	AMZN MKTP US*2R4BP0		0.00	8.99
A101.00	6252103	06/25/21	14633	US BANK	0153320300000000	430	AMZN MKTP US*2X97V3		0.00	9.63
A101.00	6252103	06/25/21	14633	US BANK	0152820300000096	433	AMZN MKTP US*2X5EP7		0.00	9.69
A101.00	6252103	06/25/21	14633	US BANK	0152820300000096	433	INSTACART SUBSCRIPT		0.00	9.99
A101.00	6252103	06/25/21	14633	US BANK	0152820300000096	433	AMZN MKTP US*2X6GN2		0.00	5.99
A101.00	6252103	06/25/21	14633	US BANK	0153320300000000	430	AB* ABEBOOKS.CO IR6		0.00	10.24
A101.00	6252103	06/25/21	14633	US BANK	0100510500000000	401	AMZN MKTP US*2X1705		0.00	10.39
A101.00	6252103	06/25/21	14633	US BANK	0102129200000000	430	APPLE.COM/BILL		0.00	10.74
A101.00	6252103	06/25/21	14633	US BANK	015298100000810	401	AMZN MKTP US*2R43M2		0.00	10.99
A101.00	6252103	06/25/21	14633	US BANK	0153320300000000	430	AMZN MKTP US*2X35V2		0.00	11.59
A101.00	6252103	06/25/21	14633	US BANK	0100581000000000	490	DUNKIN #356550		0.00	12.80
A101.00	6252103	06/25/21	14633	US BANK	0100581000000000	820	AMAZON PRIME*217797		0.00	12.99
A101.00	6252103	06/25/21	14633	US BANK	0152620300000053	430	AMAZON.COM*2X2UR2XA		0.00	12.99
A101.00	6252103	06/25/21	14633	US BANK	0152820300000000	401	AMAZON.COM*218ZK4EL		0.00	12.99
A101.00	6252103	06/25/21	14633	US BANK	0101905000000000	401	AMZN MKTP US*2X6PT7		0.00	13.46
A101.00	6252103	06/25/21	14633	US BANK	0153320300000000	430	AMZN MKTP US*215550		0.00	13.89
A101.00	6252103	06/25/21	14633	US BANK	0153320300000000	430	AMZN MKTP CA*2X1EK7		0.00	14.31
A101.00	6252103	06/25/21	14633	US BANK	0101921100000000	430	AMZN MKTP US*2X7FF6		0.00	14.35
A101.00	6252103	06/25/21	14633	US BANK	010192600000057	430	AMZN MKTP US*2R1020		0.00	14.36
A101.00	6252103	06/25/21	14633	US BANK	0100561000000000	430	AMZN MKTP US*2R6RA8		0.00	14.68
A101.00	6252103	06/25/21	14633	US BANK	0153320300000000	430	AMZN MKTP US*2X10C2		0.00	14.75
A101.00	6252103	06/25/21	14633	US BANK	0153320300000000	430	AMZN MKTP US*2X2XH9		0.00	15.23
A101.00	6252103	06/25/21	14633	US BANK	010052054170000	401	AMZN MKTP US*2X0091		0.00	15.99
A101.00	6252103	06/25/21	14633	US BANK	0153320300000000	430	AMZN MKTP US*218Z12		0.00	16.20
A101.00	6252103	06/25/21	14633	US BANK	0153320300000000	430	AMZN MKTP US*213L05		0.00	16.25
A101.00	6252103	06/25/21	14633	US BANK	0153320300000000	430	AMZN MKTP US*214HQ4		0.00	16.25

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A101.00	6252103	06/25/21	14633	US BANK	01005605335000	401	AMAZON.COM*2R1U9115	0.00	16.53
A101.00	6252103	06/25/21	14633	US BANK	01528203000096	433	AMAZON.COM*2R6XA6P5	0.00	16.99
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AB* ABEBOOKS.CO IR6	0.00	17.71
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AMZN MKTP US*2X5C54	0.00	18.16
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AMZN MKTP US*216K18	0.00	18.50
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AMZN MKTP US*2X7ET3	0.00	18.76
A101.00	6252103	06/25/21	14633	US BANK	01005205417000	430	AMZN MKTP US*219161	0.00	18.95
A101.00	6252103	06/25/21	14633	US BANK	01529050000000	401	AMZN MKTP US*2R8220	0.00	18.99
A101.00	6252103	06/25/21	14633	US BANK	01019030000000	401	AMZN MKTP US*212488	0.00	18.99
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AMZN MKTP CA*214724	0.00	19.12
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AMZN MKTP CA*212NY2	0.00	19.12
A101.00	6252103	06/25/21	14633	US BANK	01019050000000	401	AMZN MKTP US*2X5MU6	0.00	19.48
A101.00	6252103	06/25/21	14633	US BANK	01005810000820	401	AMAZON.COM*215X1581	0.00	19.66
A101.00	6252103	06/25/21	14633	US BANK	01528203000096	433	AMAZON.COM*2X5VE1B7	0.00	19.78
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AMZN MKTP US*2X50F8	0.00	19.99
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AMZN MKTP US*219V13	0.00	20.21
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AMZN MKTP US*2157F1	0.00	20.25
A101.00	6252103	06/25/21	14633	US BANK	01021250000000	430	AMZN MKTP US*2R34M9	0.00	20.33
A101.00	6252103	06/25/21	14633	US BANK	01008810000000	350	SCAN AIR FILTER. IN	0.00	20.53
A101.00	6252103	06/25/21	14633	US BANK	01019050000000	490	DAVANNI'S #15 - EDI	0.00	21.30
A101.00	6252103	06/25/21	14633	US BANK	01533810302000	530	THE HOME DEPOT #281	0.00	21.47
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AB* ABEBOOKS.CO IR6	0.00	22.49
A101.00	6252103	06/25/21	14633	US BANK	01526203000000	430	AMAZON.COM*2X5FH86M	0.00	22.96
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AMZN MKTP US*2X3WV1	0.00	22.98
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AMZN MKTP US*2R3ND0	0.00	22.99
A101.00	6252103	06/25/21	14633	US BANK	01019211000000	430	AMZN MKTP US*2R4QW2	0.00	22.99
A101.00	6252103	06/25/21	14633	US BANK	01529050000000	401	AMZN MKTP US*2X0CU8	0.00	23.87
A101.00	6252103	06/25/21	14633	US BANK	01005610000000	430	DAVANNI'S #15 - EDI	0.00	21.79
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AMZN MKTP US*2X92U7	0.00	21.96
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AB* ABEBOOKS.CO IR6	0.00	22.10
A101.00	6252103	06/25/21	14633	US BANK	01019050000000	401	VISTAPR*VISTAPRINT.	0.00	24.06
A101.00	6252103	06/25/21	14633	US BANK	01019258000250	430	AMAZON.COM*2X1U107L	0.00	24.35
A101.00	6252103	06/25/21	14633	US BANK	01005109000000	401	PARTY CITY 1150	0.00	24.78
A101.00	6252103	06/25/21	14633	US BANK	01533810302000	530	HOMEDEPOT.COM	0.00	24.95
A101.00	6252103	06/25/21	14633	US BANK	01533640316000	366	THE CENTER FOR CULT	0.00	25.00
A101.00	6252103	06/25/21	14633	US BANK	01005109000000	329	JERRY'S FOODS OF ED	0.00	25.65
A101.00	6252103	06/25/21	14633	US BANK	01005109000000	329	JERRY'S FOODS OF ED	0.00	25.65
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AMZN MKTP US*2X0R80	0.00	26.17
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AMZN MKTP US*2194U6	0.00	26.17
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AB* ABEBOOKS.CO IR6	0.00	26.20
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AMZN MKTP US*2191T8	0.00	25.78
A101.00	6252103	06/25/21	14633	US BANK	01533203000000	430	AMZN MKTP US*2R4CF2	0.00	27.34
A101.00	6252103	06/25/21	14633	US BANK	01005204410000	401	AMZN MKTP US*2X52K6	0.00	28.28
A101.00	6252103	06/25/21	14633	US BANK	01019211000000	401	NICKLASSON ATHLETIC	0.00	29.66
A101.00	6252103	06/25/21	14633	US BANK	01021250000000	430	AMZN MKTP US*2X1JN9	0.00	1,350.00
A101.00	6252103	06/25/21	14633	US BANK	01533640316000	401	DEVELOPMENTAL STUDI	0.00	1,488.15
A101.00	6252103	06/25/21	14633	US BANK	01005205417000	430	LAKE SHORE LEARNING	0.00	1,701.00
A101.00	6252103	06/25/21	14633	US BANK	01527810000810	401	HILLYARD INC MINNEA	0.00	1,706.91
A101.00	6252103	06/25/21	14633	US BANK				0.00	1,873.34

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FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT#	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	6252103	06/25/21	14633	US BANK	01009760720000	366	EVENT* TRAIN THE TR	0.00	1,907.42
A101.00	6252103	06/25/21	14633	US BANK	01021250000000	430	AMZN MKTP US*2X4RX5	0.00	1,907.44
A101.00	6252103	06/25/21	14633	US BANK	01021270000000	430	SSI*SCHOOL SPECIALT	0.00	1,923.65
A101.00	6252103	06/25/21	14633	US BANK	01005640316642	366	ARAMARK ARBORETUM C	0.00	1,993.18
A101.00	6252103	06/25/21	14633	US BANK	01526810000810	401	HILLYARD INC MINNEA	0.00	2,438.94
A101.00	6252103	06/25/21	14633	US BANK	01532810000810	401	HILLYARD INC MINNEA	0.00	2,890.57
A101.00	6252103	06/25/21	14633	US BANK	01008810000000	350	SCAN AIR FILTER, IN	0.00	2,965.42
A101.00	6252103	06/25/21	14633	US BANK	01009760720000	401	SMITH SYSTEM D.I.I.	0.00	2,993.95
A101.00	6252103	06/25/21	14633	US BANK	01019810000810	401	HILLYARD INC MINNEA	0.00	3,188.00
A101.00	6252103	06/25/21	14633	US BANK	01005211313000	366	AVID CENTER	0.00	3,400.00
A101.00	6252103	06/25/21	14633	US BANK	01005211313000	366	AVID CENTER	0.00	3,400.00
A101.00	6252103	06/25/21	14633	US BANK	01005211313000	366	AVID CENTER	0.00	3,400.00
A101.00	6252103	06/25/21	14633	US BANK	01005211313000	366	AVID CENTER	0.00	3,400.00
A101.00	6252103	06/25/21	14633	US BANK	01532810000810	401	HILLYARD INC MINNEA	0.00	3,662.86
A101.00	6252103	06/25/21	14633	US BANK	01005109000000	305	BILLITECH *MELTWA	0.00	2,200.00
A101.00	6252103	06/25/21	14633	US BANK	01005109000000	430	IN *CHUX SCREEN PRI	0.00	2,254.50
A101.00	6252103	06/25/21	14633	US BANK	01020211000000	366	ARAMARK ARBORETUM C	0.00	2,261.47
A101.00	6252103	06/25/21	14633	US BANK	01005640316642	366	HILLYARD INC MINNEA	0.00	2,284.32
A101.00	6252103	06/25/21	14633	US BANK	01008850302000	530		0.00	95,435.44
TOTAL CHECK									
TOTAL CASH ACCOUNT								0.00	6,400,150.94
TOTAL FUND								0.00	6,400,150.94

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FD - 02 - FOOD SERVICES

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FD - 04 - COMMUNITY SERVICE FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	382333	07/08/21	33128	BRITTANY HANSEN	04005585362503	305	REFUND FOR 712-11	0.00	139.00
A101.00	382335	07/08/21	32091	COMMERCIAL KITCHEN	04526570321000	305	COOLER REPAIR	0.00	575.00
A101.00	382335	07/08/21	32091	COMMERCIAL KITCHEN	04526570321000	305	COOLER REPAIR	0.00	1,682.04
A101.00	382335	07/08/21	32091	COMMERCIAL KITCHEN	04526570321000	305	COOLER REPAIR	0.00	125.00
TOTAL CHECK									2,382.04
A101.00	382361	07/08/21	30174	MIKKONEN MUSIC LLC	04005585362503	305	JUNE MUSIC LESSONS	0.00	3,622.50
A101.00	382372	07/08/21	32956	RIVER VALLEY DOGS L	04008505321502	305	DOG OBEDIENCE TRNIN	0.00	283.50
A101.00	382378	07/08/21	30702	TIM BECKER	04005585362503	305	REFUND FOR 802-36	0.00	59.00
A101.00	382379	07/08/21	33129	TINA OERTLI	04005585362503	305	REFUND FOR 802-38	0.00	135.00
A101.00	382423	07/14/21	21085	BROOKES PUBLISHING	0400558035000	401	ASQ ONLINE SCREENS	0.00	206.50
A101.00	382511	07/21/21	23347	ART SPARK LLC	04005585362503	305	ART CAMP 6/14, 6/28	0.00	5,016.00
A101.00	382519	07/21/21	27269	CHARTWELLS DINING S	04005570321000	490	06/07 20140005 CR	0.00	681.30
A101.00	382520	07/21/21	32821	CHESS & STRATEGY GA	04005585362503	305	628-08, 614-79	0.00	1,561.00
A101.00	382523	07/21/21	24386	COMPUTER EXPLORERS	04005585362503	305	628-17/16	0.00	3,600.00
A101.00	382525	07/21/21	31583	CRAIG CROASTON	04005585362501	305	614-03/04/05	0.00	2,268.00
A101.00	382525	07/21/21	31583	CRAIG CROASTON	04005585362503	305	614-03/04/05	0.00	2,268.02
TOTAL CHECK									4,536.02
A101.00	382528	07/21/21	25802	CURTIS CPR INSTRUCT	04005585362503	305	628-04/05	0.00	2,800.00
A101.00	382536	07/21/21	32075	HUDSON MAGIC LLC	04005585362503	305	628-11/10	0.00	1,320.00
A101.00	382542	07/21/21	32157	KELLY'S CONCRETE IN	04528570321000	305	SHED CONCRETE	0.00	3,126.00
A101.00	382543	07/21/21	24592	KIDCREATE STUDIO	04005585362503	305	GLOW ART 6/28	0.00	2,496.00
A101.00	382548	07/21/21	32587	MATH ADVANTAGE TUT	04005585362503	305	621-34	0.00	2,450.00
A101.00	382548	07/21/21	32587	MATH ADVANTAGE TUT	04005585362503	305	W01-10	0.00	280.00
TOTAL CHECK									2,730.00
A101.00	382549	07/21/21	23467	MAYER ARTS INC	04005585362503	305	HIP HOP 6/28	0.00	2,852.00
A101.00	382554	07/21/21	33145	NORTHSTAR BUS LINES	04005570321501	360	6/30 BUS ELM CREEK	0.00	763.95
A101.00	382563	07/21/21	93174	SAFEMWAY DRIVING SCH	04005585362503	305	628-21/22	0.00	21,775.00
A101.00	382565	07/21/21	31815	SKYHAWKS MINNESOTA	04005585362503	305	621-24	0.00	2,200.00
A101.00	382565	07/21/21	31815	SKYHAWKS MINNESOTA	04005585362503	305	628-06/12/13	0.00	8,000.00
TOTAL CHECK									10,200.00
A101.00	382566	07/21/21	27361	MAUREEN SMITH	04008505321503	305	WRITERS GROUP	0.00	225.00

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A101.00	WR2441	06/10/21	30375	ELEYO - WIRES ONLY	04005570321000	305	ELEYO CHARGES	0.00	442.17
A101.00	WR2441	06/10/21	30375	ELEYO - WIRES ONLY	04005585362501	305	ELEYO CHARGES	0.00	23.16
A101.00	WR2441	06/10/21	30375	ELEYO - WIRES ONLY	04005585332000	305	ELEYO CHARGES	0.00	7.72
A101.00	WR2441	06/10/21	30375	ELEYO - WIRES ONLY	04005585362503	305	ELEYO CHARGES	0.00	863.39
A101.00	WR2441	06/10/21	30375	ELEYO - WIRES ONLY	04019585332000	305	ELEYO CHARGES	0.00	2.21
A101.00	WR2441	06/10/21	30375	ELEYO - WIRES ONLY	04020585332000	305	ELEYO CHARGES	0.00	1.10
A101.00	WR2441	06/10/21	30375	ELEYO - WIRES ONLY	04008505321503	305	ELEYO CHARGES	0.00	110.27
A101.00	WR2441	06/10/21	30375	ELEYO - WIRES ONLY	04005580325000	305	ELEYO CHARGES	0.00	22.05
A101.00	WR2441	06/10/21	30375	ELEYO - WIRES ONLY	04005590321000	305	ELEYO CHARGES	0.00	29.77
TOTAL CHECK									1,501.84
A101.00	WR2466	06/28/21	30377	MIDAMERICA - WIRES	04005505321000	191	HRA PAYMENT VB	0.00	4,125.00
A101.00	WR2466	06/28/21	30377	MIDAMERICA - WIRES	04005570321000	191	HRA PAYMENT VB	0.00	750.00
A101.00	WR2466	06/28/21	30377	MIDAMERICA - WIRES	04005590321000	191	HRA PAYMENT VB	0.00	750.00
TOTAL CHECK									5,625.00
A101.00	6252103	06/25/21	14633	US BANK	04527570321000	401	TARGET 00023	0.00	16.37
A101.00	6252103	06/25/21	14633	US BANK	04533570321000	490	TARGET 00014	0.00	15.85
A101.00	6252103	06/25/21	14633	US BANK	04005585362503	401	AMZN MKTP US*2X5136	0.00	14.84
A101.00	6252103	06/25/21	14633	US BANK	04532570321000	430	AMZN MKTP US*219L44	0.00	14.95
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	TARGET.COM *	0.00	10.63
A101.00	6252103	06/25/21	14633	US BANK	04527570321000	401	AMZN MKTP US*211233	0.00	6.50
A101.00	6252103	06/25/21	14633	US BANK	04005585362503	401	AMZN MKTP US*2138N9	0.00	6.95
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	TARGET.COM *	0.00	10.00
A101.00	6252103	06/25/21	14633	US BANK	04005585362503	401	AMZN MKTP US*2X1EV4	0.00	6.99
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	AMZN MKTP US*218B11	0.00	6.99
A101.00	6252103	06/25/21	14633	US BANK	04005585362503	401	AMZN MKTP US*2X97H9	0.00	4.15
A101.00	6252103	06/25/21	14633	US BANK	04005585362503	401	AMAZON.COM*2X71E6HH	0.00	4.99
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	TARGET.COM *	0.00	5.00
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	TARGET.COM *	0.00	5.00
A101.00	6252103	06/25/21	14633	US BANK	04005505321000	401	AMAZON.COM*211407F0	0.00	5.49
A101.00	6252103	06/25/21	14633	US BANK	04005585362503	401	AMZN MKTP US*2X6RK6	0.00	3.19
A101.00	6252103	06/25/21	14633	US BANK	04005570321000	490	CHIPOTLE ONLINE	0.00	-12.32
A101.00	6252103	06/25/21	14633	US BANK	04528570321000	401	DRI*GALLUP	0.00	-10.53
A101.00	6252103	06/25/21	14633	US BANK	04527570321000	401	TARGET.COM *	0.00	-7.48
A101.00	6252103	06/25/21	14633	US BANK	04005505321000	401	AMZN MKTP US	0.00	-6.99
A101.00	6252103	06/25/21	14633	US BANK	04005570321000	305	AAA MOVERS INC OF M	0.00	-50.00
A101.00	6252103	06/25/21	14633	US BANK	04005570321000	305	AAA MOVERS INC OF M	0.00	-50.00
A101.00	6252103	06/25/21	14633	US BANK	04005570321000	305	AMZN MKTP US	0.00	-34.53
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	LEVELUPPOTBELLY2539	0.00	-26.49
A101.00	6252103	06/25/21	14633	US BANK	04005570321000	490	AMZN MKTP US	0.00	-188.44
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	LAKESHORE LEARNING	0.00	613.94
A101.00	6252103	06/25/21	14633	US BANK	04529570321000	430	AMZN MKTP US*214AY1	0.00	624.97
A101.00	6252103	06/25/21	14633	US BANK	04529570321000	430	AMZN MKTP US*214C74	0.00	624.97
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	WWW.KIDDYWAMPUS.COM	0.00	676.46
A101.00	6252103	06/25/21	14633	US BANK	04528570321000	401	WWW.KIDDYWAMPUS.COM	0.00	581.00
A101.00	6252103	06/25/21	14633	US BANK	04005570321000	490	CALLIESCUSTOMCOOKI.	0.00	566.40
A101.00	6252103	06/25/21	14633	US BANK	04532570321000	430	AMZN MKTP US*219MP7	0.00	70.00
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	WWW.KIDDYWAMPUS.COM	0.00	318.29
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	MICHAELS STORES 374	0.00	548.04
A101.00	6252103	06/25/21	14633	US BANK	04533570321000	401	WWW.KIDDYWAMPUS.COM	0.00	

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A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	TARGET	0.00	962.50
A101.00	6252103	06/25/21	14633	US BANK	04527570321000	401	TARGET.COM *	0.00	981.46
A101.00	6252103	06/25/21	14633	US BANK	04533570321000	530	SEVILLE CLASSICS	0.00	999.96
A101.00	6252103	06/25/21	14633	US BANK	04527570321000	401	WWW.KIDDYWAMPUS.COM	0.00	809.86
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	TARGET	0.00	840.85
A101.00	6252103	06/25/21	14633	US BANK	04532570321000	430	LS *KIDDYWAMPUS 952	0.00	869.84
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	TARGET	0.00	735.41
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	AMZN MKTP US*212SR7	0.00	747.54
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	TARGET	0.00	747.94
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	TARGET	0.00	748.74
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	430	WWW.KIDDYWAMPUS.COM	0.00	768.94
A101.00	6252103	06/25/21	14633	US BANK	04529570321000	401	MENARDS RICHFIELD M	0.00	698.78
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	WWW.KIDDYWAMPUS.COM	0.00	709.89
A101.00	6252103	06/25/21	14633	US BANK	04529570321000	401	TARGET.COM *	0.00	25.79
A101.00	6252103	06/25/21	14633	US BANK	04527570321000	401	TARGET	0.00	26.99
A101.00	6252103	06/25/21	14633	US BANK	04005585362503	401	JOANN STORES #2026	0.00	25.77
A101.00	6252103	06/25/21	14633	US BANK	04529570321000	401	JERRY S DO IT BEST	0.00	25.13
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	AMZN MKTP US*2X3Y36	0.00	24.95
A101.00	6252103	06/25/21	14633	US BANK	04005585362503	401	AMZN MKTP US*2X54K3	0.00	24.46
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	490	AMZN MKTP US*215QH5	0.00	24.25
A101.00	6252103	06/25/21	14633	US BANK	04005570321000	490	JERRY'S FOODS OF ED	0.00	22.45
A101.00	6252103	06/25/21	14633	US BANK	04005585362503	401	AMZN MKTP US*218UM2	0.00	21.99
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	AMZN MKTP US*2X5PN7	0.00	23.94
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	TARGET.COM *	0.00	24.00
A101.00	6252103	06/25/21	14633	US BANK	04527570321000	401	TARGET.COM *	0.00	21.49
A101.00	6252103	06/25/21	14633	US BANK	04005570321000	305	DEPT OF HUMAN SERVI	0.00	20.00
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	TARGET.COM *	0.00	20.79
A101.00	6252103	06/25/21	14633	US BANK	04005585362503	401	AMZN MKTP US*2X5U93	0.00	19.99
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	AMAZON.COM*211575SR	0.00	19.99
A101.00	6252103	06/25/21	14633	US BANK	04005570321000	401	AMZN MKTP US*2R1FR8	0.00	19.99
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	TARGET.COM *	0.00	18.00
A101.00	6252103	06/25/21	14633	US BANK	04005585362503	401	AMZN MKTP US*211A31	0.00	19.99
A101.00	6252103	06/25/21	14633	US BANK	04005585362503	401	AMZN MKTP US*2X2PP6	0.00	19.75
A101.00	6252103	06/25/21	14633	US BANK	04005585362503	401	AMAZON.COM*2X71N79P	0.00	18.40
A101.00	6252103	06/25/21	14633	US BANK	04527570321000	401	TARGET.COM *	0.00	17.36
A101.00	6252103	06/25/21	14633	US BANK	04527570321000	401	TARGET.COM *	0.00	13.55
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	AMZN MKTP US*2X51C9	0.00	13.59
A101.00	6252103	06/25/21	14633	US BANK	04005585362503	401	AMZN MKTP US*2R99E5	0.00	13.79
A101.00	6252103	06/25/21	14633	US BANK	04527570321000	401	TARGET.COM *	0.00	13.11
A101.00	6252103	06/25/21	14633	US BANK	04005585362503	401	AMZN MKTP US*2X6EL8	0.00	11.99
A101.00	6252103	06/25/21	14633	US BANK	04532570321000	430	AMZN MKTP US*2X5Y25	0.00	12.00
A101.00	6252103	06/25/21	14633	US BANK	04005585362503	401	AMZN MKTP US*2X40P5	0.00	12.45
A101.00	6252103	06/25/21	14633	US BANK	04527570321000	401	TARGET.COM *	0.00	11.46
A101.00	6252103	06/25/21	14633	US BANK	04005585362503	401	TARGET	0.00	11.57
A101.00	6252103	06/25/21	14633	US BANK	04005570321000	490	SQ *BEN & JERRY'S	0.00	713.00
A101.00	6252103	06/25/21	14633	US BANK	04005570321000	401	AMZN MKTP US*2R7H56	0.00	715.16
A101.00	6252103	06/25/21	14633	US BANK	04533570321000	401	OFFCEMAX/DEPOT 676	0.00	719.93
A101.00	6252103	06/25/21	14633	US BANK	04005570321000	305	1ST CLASS MOVING IN	0.00	2,435.58
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	AMZN MKTP US*215WGO	0.00	389.97
A101.00	6252103	06/25/21	14633	US BANK	04533570321000	401	AMZN MKTP US*2X40A5	0.00	2,128.04
A101.00	6252103	06/25/21	14633	US BANK	04529570321000	401	WWW.KIDDYWAMPUS.COM	0.00	2,151.29
A101.00	6252103	06/25/21	14633	US BANK	04532570321000	430	WWW.KIDDYWAMPUS.COM	0.00	1,715.77

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A101.00	6252103	06/25/21	14633	US BANK	04527570321000	401	AMZN MKTP US*216JN8	0.00	1,687.83
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	AMZN MKTP US*212538	0.00	1,364.68
A101.00	6252103	06/25/21	14633	US BANK	04528570321000	401	SQ *SASQUATCH SANDW	0.00	1,473.63
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	AMZN MKTP US*2X4162	0.00	1,048.50
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	AMZN MKTP US*211NW9	0.00	1,212.56
A101.00	6252103	06/25/21	14633	US BANK	04532570321000	430	AMZN MKTP US*213Z80	0.00	494.16
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	530	SEVILLE CLASSICS	0.00	499.98
A101.00	6252103	06/25/21	14633	US BANK	0453570321000	530	SEVILLE CLASSICS	0.00	499.98
A101.00	6252103	06/25/21	14633	US BANK	04527570321000	530	SEVILLE CLASSICS	0.00	500.00
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	305	SQ *A TRINITY FAMIL	0.00	435.09
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	AMZN MKTP US*214C74	0.00	442.97
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	TARGET.COM * 00023	0.00	455.64
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	AMZN MKTP US*2X3623	0.00	399.98
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	430	AMZN MKTP US*2X5Q32	0.00	404.41
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	430	WWW.KIDDYWAMPUS.COM	0.00	386.50
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	366	AMERICAN RED CROSS	0.00	352.00
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	369	EZCATERPOTBELLY SAN	0.00	359.96
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	490	GRAND SLAM	0.00	371.25
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	490	CHIPOTLE ONLINE	0.00	332.09
A101.00	6252103	06/25/21	14633	US BANK	04005570321506	305	EIG*CONSTANTCONTACT	0.00	335.00
A101.00	6252103	06/25/21	14633	US BANK	04527570321000	401	WWW.KIDDYWAMPUS.COM	0.00	346.50
A101.00	6252103	06/25/21	14633	US BANK	0453570321000	401	WWW.KIDDYWAMPUS.COM	0.00	346.50
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	AMZN MKTP US*218GQ8	0.00	347.42
A101.00	6252103	06/25/21	14633	US BANK	04532570321000	430	MENARDS GOLDEN VALL	0.00	349.26
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	AMZN MKTP US*2X1WN5	0.00	329.70
A101.00	6252103	06/25/21	14633	US BANK	04005580325000	305	USPS.COM STAMP FLMN	0.00	314.00
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	AMZN MKTP US*210K21	0.00	267.80
A101.00	6252103	06/25/21	14633	US BANK	04529570321000	490	SQ *KONA ICE TWIN C	0.00	288.00
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	AMZN MKTP US*2X90F6	0.00	289.09
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	369	TARGET.COM	0.00	292.67
A101.00	6252103	06/25/21	14633	US BANK	04529570321000	490	THREE RIVERS ADMIN	0.00	300.00
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	SQ *KONA ICE TWIN C	0.00	303.60
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	WWW.KIDDYWAMPUS.COM	0.00	308.95
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	AMZN MKTP US*214AY1	0.00	252.08
A101.00	6252103	06/25/21	14633	US BANK	04005583362503	401	AMZN MKTP US*2X12A1	0.00	255.24
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	AMZN MKTP US*2X3EM0	0.00	249.52
A101.00	6252103	06/25/21	14633	US BANK	04005570321000	401	AMZN MKTP US*2X9LE2	0.00	243.43
A101.00	6252103	06/25/21	14633	US BANK	04005570321000	430	WALGREENS #2509	0.00	233.66
A101.00	6252103	06/25/21	14633	US BANK	04532570321000	401	AMZN MKTP US*216AA0	0.00	237.23
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	AMZN MKTP US*219CF4	0.00	228.38
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	AMZN MKTP US*2X0K08	0.00	232.53
A101.00	6252103	06/25/21	14633	US BANK	04527570321000	401	ULINE *SHIP SUPPLI	0.00	196.40
A101.00	6252103	06/25/21	14633	US BANK	0453570321000	401	AMZN MKTP US*2187Z9	0.00	198.66
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	430	AMZN MKTP US*2R3G80	0.00	199.99
A101.00	6252103	06/25/21	14633	US BANK	0453570321000	401	AMZN MKTP US*2X2PM8	0.00	207.98
A101.00	6252103	06/25/21	14633	US BANK	04533570321000	490	TARGET 00014	0.00	209.56
A101.00	6252103	06/25/21	14633	US BANK	04005570321000	401	IKEA BLOOMINGTON	0.00	209.97
A101.00	6252103	06/25/21	14633	US BANK	04527570321000	366	AMERICAN RED CROSS	0.00	192.00
A101.00	6252103	06/25/21	14633	US BANK	04005583362503	490	TARGET.COM *	0.00	183.21
A101.00	6252103	06/25/21	14633	US BANK	04005583362503	401	AMZN MKTP US*2X8N55	0.00	185.96
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	AMZN MKTP US*2X2I14	0.00	187.94

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A101.00	6252103	06/25/21	14633	US BANK	04533570321000	401	AMZN MKTP US*215102	0.00	180.57
A101.00	6252103	06/25/21	14633	US BANK	04005585362503	401	AMZN MKTP US*211LR5	0.00	178.56
A101.00	6252103	06/25/21	14633	US BANK	04527570321000	490	SQ *KONA ICE TWIN C	0.00	175.00
A101.00	6252103	06/25/21	14633	US BANK	04005570321000	490	CHIPOTLE ONLINE	0.00	176.07
A101.00	6252103	06/25/21	14633	US BANK	04527570321000	490	TARGET.COM *	0.00	150.15
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	TARGET 00023	0.00	152.23
A101.00	6252103	06/25/21	14633	US BANK	04533570321000	401	AMZN MKTP US*211DQ1	0.00	158.72
A101.00	6252103	06/25/21	14633	US BANK	04005585362503	305	AMERICAN RED CROSS	0.00	160.00
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	TARGET 00021	0.00	161.11
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	AMAZON.COM*214FC21H	0.00	162.95
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	AMZN MKTP US*2XSV10	0.00	164.46
A101.00	6252103	06/25/21	14633	US BANK	04529570321000	490	JIMMY JOHNS - 1743	0.00	164.82
A101.00	6252103	06/25/21	14633	US BANK	04533570321000	401	AMZN MKTP US*2X37V7	0.00	170.00
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	490	TARGET 00023	0.00	144.60
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	AMZN MKTP US*2X6IR8	0.00	131.65
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	AMZN MKTP US*2X08Q3	0.00	132.16
A101.00	6252103	06/25/21	14633	US BANK	04532570321000	430	TARGET 00021	0.00	133.00
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	AMZN MKTP US*2X74A5	0.00	141.95
A101.00	6252103	06/25/21	14633	US BANK	04005505321000	490	DAVANNI'S #15 - EDI	0.00	138.12
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	TARGET 00023	0.00	138.85
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	AMZN MKTP US*2X5RF7	0.00	119.99
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	TARGET 00023	0.00	113.51
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	AMZN MKTP US*2X0MK0	0.00	114.38
A101.00	6252103	06/25/21	14633	US BANK	04005585362503	401	AMAZON.COM*219B563W	0.00	114.81
A101.00	6252103	06/25/21	14633	US BANK	04529570321000	401	AMZN MKTP US*219CF4	0.00	115.92
A101.00	6252103	06/25/21	14633	US BANK	04533570321000	401	TARGET 00014	0.00	123.04
A101.00	6252103	06/25/21	14633	US BANK	04527570321000	401	AMAZON.COM*2X8OV9PW	0.00	124.95
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	ALLEGRA PRINT IMAG	0.00	126.00
A101.00	6252103	06/25/21	14633	US BANK	04527570321000	401	AMZN MKTP US*2105L1	0.00	126.12
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	AMZN MKTP US*2X1TP2	0.00	127.50
A101.00	6252103	06/25/21	14633	US BANK	04005570321000	366	AMERICAN RED CROSS	0.00	128.00
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	TARGET.COM *	0.00	128.97
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	AMZN MKTP US*216656	0.00	109.90
A101.00	6252103	06/25/21	14633	US BANK	04005570321000	401	AMZN MKTP US*2R7UA1	0.00	109.98
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	490	DAVANNI'S #15 - EDI	0.00	110.30
A101.00	6252103	06/25/21	14633	US BANK	04005585362503	401	AMZN MKTP US*215DI7	0.00	109.49
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	AMZN MKTP US*2X8E53	0.00	105.98
A101.00	6252103	06/25/21	14633	US BANK	04005570321000	490	TARGET 00010	0.00	96.78
A101.00	6252103	06/25/21	14633	US BANK	04005570321000	366	TARGET 00021	0.00	103.05
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	AMERICAN RED CROSS	0.00	96.00
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	AMZN MKTP US*215VY5	0.00	89.99
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	490	TARGET.COM *	0.00	79.38
A101.00	6252103	06/25/21	14633	US BANK	04005570321000	305	DEPT OF HUMAN SERVI	0.00	75.59
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	366	CENTENNIAL LAKES ED	0.00	80.00
A101.00	6252103	06/25/21	14633	US BANK	04529570321000	401	SAMSCLUB.COM	0.00	83.85
A101.00	6252103	06/25/21	14633	US BANK	04529570321000	401	CARTBOU MOBILE APP	0.00	84.16
A101.00	6252103	06/25/21	14633	US BANK	04527570321000	401	TARGET.COM *	0.00	85.39
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	AMZN MKTP US*2X31A8	0.00	86.02
A101.00	6252103	06/25/21	14633	US BANK	04005570321000	490	CAFE ZUPAS ONLINE O	0.00	87.30
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	AMZN MKTP US*2X17N2	0.00	87.77
A101.00	6252103	06/25/21	14633	US BANK	04529570321000	490	LUNDS&BYERLYS RICHF	0.00	71.98
A101.00	6252103	06/25/21	14633	US BANK	04529570321000	490		0.00	70.32

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A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	JERRY S DO IT BEST	0.00	67.96
A101.00	6252103	06/25/21	14633	US BANK	04005505321000	305	EDINA MORNINGSIDE R	0.00	60.00
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	AMZN MKTP US*2X71L4	0.00	59.95
A101.00	6252103	06/25/21	14633	US BANK	04527570321000	401	SOCIETY6.COM	0.00	56.96
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	AMZN MKTP US*2X6MQ9	0.00	48.00
A101.00	6252103	06/25/21	14633	US BANK	04005585362503	401	AMZN MKTP US*2X5PL6	0.00	48.42
A101.00	6252103	06/25/21	14633	US BANK	04005585362503	401	AMZN MKTP US*216F07	0.00	53.76
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	TARGET.COM *	0.00	53.97
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	AMZN MKTP US*213GK6	0.00	53.98
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	TARGET 00023	0.00	54.96
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	490	TARGET 00023	0.00	51.42
A101.00	6252103	06/25/21	14633	US BANK	04005585362503	401	DICK'S CLOTHING&SPO	0.00	51.58
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	AMZN MKTP US*213Y38	0.00	51.96
A101.00	6252103	06/25/21	14633	US BANK	04005570321000	305	AAA MOVERS INC OF M	0.00	50.00
A101.00	6252103	06/25/21	14633	US BANK	04005570321000	305	AAA MOVERS INC OF M	0.00	50.00
A101.00	6252103	06/25/21	14633	US BANK	04005570321000	305	1ST CLASS MOVING IN	0.00	50.00
A101.00	6252103	06/25/21	14633	US BANK	04005585362503	401	AMZN MKTP US*2X63I2	0.00	46.65
A101.00	6252103	06/25/21	14633	US BANK	04005590321501	305	WWW.VOLGISTICS.COM	0.00	47.00
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	TARGET.COM *	0.00	47.49
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	490	JERRY'S FOODS OF ED	0.00	43.41
A101.00	6252103	06/25/21	14633	US BANK	04005505321000	401	AMAZON.COM*2X1FG9KW	0.00	21.27
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	AMZN MKTP US*2X0824	0.00	45.00
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	430	AMZN MKTP US*212V02	0.00	40.61
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	401	AMZN MKTP US*2X5JY2	0.00	40.40
A101.00	6252103	06/25/21	14633	US BANK	04527570321000	401	AMZN MKTP US*2151J9	0.00	43.98
A101.00	6252103	06/25/21	14633	US BANK	04005585362503	401	AMAZON.COM*294J05C0	0.00	44.50
A101.00	6252103	06/25/21	14633	US BANK	04526570321000	490	CHIPOTLE ONLINE	0.00	44.57
A101.00	6252103	06/25/21	14633	US BANK	04005505321000	401	MICRO PARTS & SUPPL	0.00	44.88
A101.00	6252103	06/25/21	14633	US BANK	04005585362503	401	AMZN MKTP US*2X6KZ1	0.00	42.79
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	AMZN MKTP US*2X4PA1	0.00	42.84
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	AMZN MKTP US*218805	0.00	42.94
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	AMZN MKTP US*219ES7	0.00	42.94
A101.00	6252103	06/25/21	14633	US BANK	04005570321000	305	DEPT OF HUMAN SERVI	0.00	39.98
A101.00	6252103	06/25/21	14633	US BANK	04005570321000	401	WALGREENS #3114	0.00	40.00
A101.00	6252103	06/25/21	14633	US BANK	04527570321000	401	TARGET 00023	0.00	38.88
A101.00	6252103	06/25/21	14633	US BANK	04005505321000	401	TARGET 00023	0.00	38.97
A101.00	6252103	06/25/21	14633	US BANK	04005505321000	401	AMAZON.COM*218BD3JT	0.00	37.05
A101.00	6252103	06/25/21	14633	US BANK	04527570321000	401	SAWSCLUB #4787	0.00	37.22
A101.00	6252103	06/25/21	14633	US BANK	04529570321000	401	AMZN MKTP US*218UR4	0.00	34.88
A101.00	6252103	06/25/21	14633	US BANK	04529570321000	401	AMZN MKTP US*211VH4	0.00	35.25
A101.00	6252103	06/25/21	14633	US BANK	04005505321000	401	AMZN MKTP US*2X9TA9	0.00	34.42
A101.00	6252103	06/25/21	14633	US BANK	04529570321000	401	WALGREENS #13753	0.00	34.51
A101.00	6252103	06/25/21	14633	US BANK	04529570321000	401	AMZN MKTP US*2X8YH2	0.00	33.79
A101.00	6252103	06/25/21	14633	US BANK	04527570321000	490	TARGET 00023	0.00	31.98
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	WALGREENS #11835	0.00	32.05
A101.00	6252103	06/25/21	14633	US BANK	04533570321000	401	AMZN MKTP US*2X6YC5	0.00	31.46
A101.00	6252103	06/25/21	14633	US BANK	04005585362503	401	TARGET 00023	0.00	29.97
A101.00	6252103	06/25/21	14633	US BANK	04527570321000	401	AMZN MKTP US*2X3R16	0.00	29.98
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	TARGET.COM *	0.00	29.99
A101.00	6252103	06/25/21	14633	US BANK	04527570321000	401	TARGET.COM *	0.00	29.72

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EDINA - LIVE
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ACCOUNTING PERIOD: 1/22

FD - 04 - COMMUNITY SERVICE FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	6252103	06/25/21	14633	US BANK	04005570321000	401	JERRY'S FOODS OF ED	0.00	29.76
A101.00	6252103	06/25/21	14633	US BANK	04532570321000	430	WALGREENS #13753	0.00	28.60
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	401	AMZN MKTP US*2X2T84	0.00	28.98
A101.00	6252103	06/25/21	14633	US BANK	04005570321501	490	JERRY'S FOODS OF ED	0.00	27.92
TOTAL CHECK									57,512.49
TOTAL CASH ACCOUNT								0.00	220,272.24
TOTAL FUND								0.00	220,272.24

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ACCOUNTING PERIOD: 1/22

FD - 06 - CONSTRUCTION FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A101.00	382329	07/08/21	27918	ARVIG	06005870795754	555	LOCATING FEE FY21-2	0.00	7,680.00
A101.00	382337	07/08/21	30917	DARK KNIGHT SOLLUTIO	06005870795000	305	SECURITY CONSORTIUM	0.00	350.00
A101.00	382365	07/08/21	22297	PARALLEL TECHNOLOGI	06005870795754	555	180 DEGREE CAMERA R	0.00	859.50
A101.00	382367	07/08/21	31048	PERIDOT SYSTEMS, LL	06005870795000	505	SOW FOR ENHANCEMENT	0.00	20,000.00
A101.00	382368	07/08/21	06953	PREMIUM WATERS INC	06005870795000	305	WATER FOR DMTS (5Ga	0.00	42.00
A101.00	382369	07/08/21	31972	PROFESSIONAL SERVIC	06020867380000	305	VV RENO COMMISSIONI	0.00	1,040.00
A101.00	382384	07/08/21	25308	WOLD ARCHITECTS & E	06009870000000	305	BUS GARAGE ADDITION	0.00	7,817.01
A101.00	382384	07/08/21	25308	WOLD ARCHITECTS & E	06020870000000	305	VV PARK&SITE IMPROV	0.00	4,897.37
A101.00	382384	07/08/21	25308	WOLD ARCHITECTS & E	06528870000000	305	CS PARK&SITE IMPROV	0.00	26,752.50
A101.00	382384	07/08/21	25308	WOLD ARCHITECTS & E	06532870000000	305	CV PARK&SITE IMPROV	0.00	39,437.00
TOTAL CHECK								0.00	78,903.88
A101.00	382417	07/14/21	26629	ASSETGENIE, INC	06005870795731	556	QUOTE 325051	0.00	199.00
A101.00	382426	07/14/21	18771	CDW GOVERNMENT	06005870795754	555	QUOTE LVKQ468	0.00	74,564.80
A101.00	382426	07/14/21	18771	CDW GOVERNMENT	06005870795754	555	QUOTE LTKL265	0.00	10,197.00
TOTAL CHECK								0.00	84,761.80
A101.00	382435	07/14/21	28037	GOPHER STATE ONE-CA	06005870795754	555	JUN21 BILLABLE TICK	0.00	143.10
A101.00	382449	07/14/21	22320	KRAUS-ANDERSON CONS	06008867380000	305	ECC 2020 RENO-SITE	0.00	53,600.00
A101.00	382449	07/14/21	22320	KRAUS-ANDERSON CONS	06020870380000	305	VV PH2 RENO-SITE SE	0.00	46,300.00
A101.00	382449	07/14/21	22320	KRAUS-ANDERSON CONS	06008867380000	305	ECC 2020 RENO-CON M	0.00	20,100.00
A101.00	382449	07/14/21	22320	KRAUS-ANDERSON CONS	06008867380000	520	ECC 2020 RENO-GEN C	0.00	13,612.59
A101.00	382449	07/14/21	22320	KRAUS-ANDERSON CONS	06020870380000	520	VV PH2 RENO-GEN CON	0.00	8,194.18
A101.00	382449	07/14/21	22320	KRAUS-ANDERSON CONS	06020870380000	305	VV PH2 RENO-CONS MG	0.00	8,200.00
TOTAL CHECK								0.00	150,006.77
A101.00	382461	07/14/21	06953	PREMIUM WATERS INC	06005870795000	305	WATER FOR DMTS (4)	0.00	24.00
A101.00	382510	07/21/21	31989	ADMIRAL COATINGS, I	06008867380000	520	ECC 2020 RENO WS 09	0.00	18,117.05
A101.00	382512	07/21/21	26629	ASSETGENIE, INC	06005870795731	556	QUOTE 326914	0.00	89.00
A101.00	382512	07/21/21	26629	ASSETGENIE, INC	06005870795731	556	QUOTE: 330121	0.00	328.00
TOTAL CHECK								0.00	417.00
A101.00	382515	07/21/21	22100	BRAINPOP LLC	06005870795000	506	QUOTE: US5191922291	0.00	18,342.45
A101.00	382516	07/21/21	22896	CD TILE & STONE INC	06008867380000	520	ECC 2020 RENO WS 09	0.00	8,108.58
A101.00	382517	07/21/21	18771	CDW GOVERNMENT	06005870795000	305	TROUBLESHOOT CA-A.D	0.00	2,880.00
A101.00	382518	07/21/21	10363	CENTRAL ROOFING COM	06008867380000	520	ECC 2020 RENO WS 07	0.00	5,604.54
A101.00	382522	07/21/21	32077	COMMERCIAL DRYWALL	06008867380000	520	ECC 2020 RENO WS 09	0.00	42,054.78

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FD - 06 - CONSTRUCTION FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	382529	07/21/21	22552	EBERT CONSTRUCTION	06008867380000	520	ECC 2020 RENO WS 06	0.00	22,917.93
A101.00	382533	07/21/21	28756	G URBAN COMPANIESIN	06008867380000	520	ECC 2020 RENO 31A/3	0.00	104,177.48
A101.00	382535	07/21/21	28972	HIGH FIVE ERECTORS	06008867380000	520	ECC 2020 RENO WS 05	0.00	36,036.35
A101.00	382541	07/21/21	32078	KELLINGTON CONSTRUC	06008867380000	520	ECC 2020 RENO WS 02	0.00	42,750.00
A101.00	382541	07/21/21	32078	KELLINGTON CONSTRUC	06008867380000	520	ECC 2020 RENO WS 02	0.00	26,600.00
TOTAL CHECK									69,350.00
A101.00	382545	07/21/21	28894	LAKETOWN ELECTRIC C	06020867380000	520	VV 2020 RENO WS 26-	0.00	14,307.00
A101.00	382547	07/21/21	31991	MANOR ELECTRIC INC	06008867380000	520	ECC 2020 RENO WS 26	0.00	146,765.59
A101.00	382552	07/21/21	18615	NAC	06008867380000	520	ECC 2020 RENO WS 23	0.00	581,543.84
A101.00	382556	07/21/21	22439	OFFICE OF MN IT SER	06005870795754	556	MAY21 NETWORK SERVI	0.00	1,641.85
A101.00	382556	07/21/21	22439	OFFICE OF MN IT SER	06005870795754	556	JUN21 NETWORK SERVI	0.00	1,269.20
TOTAL CHECK									1,911.05
A101.00	382558	07/21/21	31048	PERIDOT SYSTEMS, LL	06005870795000	505	PERIDOT SYSTEMS SER	0.00	6,200.00
A101.00	382559	07/21/21	28985	PETERSON SHEET META	06020867380000	520	VV 2020 RENO WS 23-	0.00	9,440.82
A101.00	382567	07/21/21	32099	SONUS INTERIORS INC	06008867380000	520	ECC 2020 RENO WS 09	0.00	38,000.00
A101.00	382569	07/21/21	22773	SUMMIT FIRE PROTECT	06008867380000	520	ECC 2020 RENO WS 21	0.00	93,983.74
A101.00	382569	07/21/21	22773	SUMMIT FIRE PROTECT	06020867380000	520	VV 2020 RENO WS 21-	0.00	10,013.00
TOTAL CHECK									103,996.74
A101.00	382570	07/21/21	28713	TECHNOLOGY RESOURCE	06005870795731	556	DEDUCTIBLES-1	0.00	100.00
A101.00	382574	07/21/21	32171	YAMRY CONSTRUCTION	06020867380000	520	VV 2020 RENO WS 06-	0.00	62,615.04
A101.00	382629	07/28/21	26629	ASSETGENIE, INC	06005870795731	556	QUOTE 316097	0.00	199.00
A101.00	382629	07/28/21	26629	ASSETGENIE, INC	06005870795731	556	QUOTE 313273	0.00	129.00
TOTAL CHECK									328.00
A101.00	382630	07/28/21	00649	BEST BUY BUSINESS A	06005870795711	556	QUOTE 238583022	0.00	381.10
A101.00	WR2439	08/06/21	31037	VANCO - WIRE ONLY	06005870795731	556	VANCO JUN 21 FEE	0.00	6.43
A101.00	WR2439	08/06/21	31037	VANCO - WIRE ONLY	06005870795731	556	VANCO JUN 21 FEE	0.00	6.43
A101.00	WR2439	08/06/21	31037	VANCO - WIRE ONLY	06005870795731	556	VANCO JUN 21 FEE	0.00	10.38
A101.00	WR2439	08/06/21	31037	VANCO - WIRE ONLY	06005870795731	556	VANCO JUN 21 FEE	0.00	4.45
A101.00	WR2439	08/06/21	31037	VANCO - WIRE ONLY	06005870795731	556	VANCO JUN 21 FEE	0.00	20.76
TOTAL CHECK									48.45
A101.00	WR2466	06/28/21	30377	MIDAMERICA - WIRES	06005870795000	191	HRA PAYMENT DR	0.00	5,000.00
A101.00	WR2472	06/30/21	30203	EBC, LLC - WIRE ONL	06005870795000	191	RETIREMENT PAYOUT S	0.00	51,196.72
A101.00	6252103	06/25/21	14633	US BANK	06005870795742	556	AMAZON.COM*217KH07	0.00	16.74

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FD - 06 - CONSTRUCTION FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT#	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	6252103	06/25/21	14633	US BANK	06005870795742	556	AMAZON.COM*210P22FV	0.00	17.99
A101.00	6252103	06/25/21	14633	US BANK	06005870795742	556	AMAZON.COM*2R1176S7	0.00	19.95
A101.00	6252103	06/25/21	14633	US BANK	06005870795742	556	AMZN MKTP US*218192	0.00	20.88
A101.00	6252103	06/25/21	14633	US BANK	06005870795742	556	AMZN MKTP US*2R23U5	0.00	35.99
A101.00	6252103	06/25/21	14633	US BANK	06005870795000	555	MAVENLINK	0.00	36.52
A101.00	6252103	06/25/21	14633	US BANK	06005870795724	556	AMZN MKTP US*2X70Z5	0.00	44.94
A101.00	6252103	06/25/21	14633	US BANK	06005870795742	556	AMERICAN LIBRARY AS	0.00	66.84
A101.00	6252103	06/25/21	14633	US BANK	06005870795754	556	AMZN MKTP US*2X0A84	0.00	65.97
A101.00	6252103	06/25/21	14633	US BANK	06005870795742	556	AMZN MKTP US*2X2LF8	0.00	68.89
A101.00	6252103	06/25/21	14633	US BANK	06005870795754	556	AMZN MKTP US*2X2KZ5	0.00	79.96
A101.00	6252103	06/25/21	14633	US BANK	06005870795742	556	AMZN MKTP US*2R8671	0.00	100.00
A101.00	6252103	06/25/21	14633	US BANK	06005870795732	556	AMZN MKTP US*2107U6	0.00	121.19
A101.00	6252103	06/25/21	14633	US BANK	06005870795742	556	AMZN MKTP US*2R4MG2	0.00	131.10
A101.00	6252103	06/25/21	14633	US BANK	06005870795742	556	DEMCO INC	0.00	182.48
A101.00	6252103	06/25/21	14633	US BANK	06005870795742	556	US*2X2F02	0.00	200.46
A101.00	6252103	06/25/21	14633	US BANK	06005870795742	556	AMZN MKTP US*2X0W01	0.00	197.55
A101.00	6252103	06/25/21	14633	US BANK	06005870795742	556	AMZN MKTP US*2X78A6	0.00	194.64
A101.00	6252103	06/25/21	14633	US BANK	06005870795744	555	AMZN MKTP US*219EE4	0.00	269.99
A101.00	6252103	06/25/21	14633	US BANK	06005870795744	555	AMZN MKTP US*2181T6	0.00	318.00
A101.00	6252103	06/25/21	14633	US BANK	06005870795744	555	AMZN MKTP US*217KZ4	0.00	388.52
A101.00	6252103	06/25/21	14633	US BANK	06005870795742	556	DEMCO INC	0.00	886.91
TOTAL CHECK									3,465.51
TOTAL CASH ACCOUNT									1,697,316.07
TOTAL FUND									1,697,316.07

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ACCOUNTING PERIOD: 1/22

FD - 20 - INTERNAL SERVICE

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	WR2428	06/01/21	30220	DELTA DENTAL - WIRE	20005105000000	220	DENTAL PAYMENT	0.00	12,620.36
A101.00	WR2433	06/07/21	30220	DELTA DENTAL - WIRE	20005105000000	220	DENTAL PAYMENT	0.00	18,249.38
A101.00	WR2446	06/14/21	30220	DELTA DENTAL - WIRE	20005105000000	220	DENTAL PAYMENT	0.00	9,540.69
A101.00	WR2447	06/14/21	30220	DELTA DENTAL - WIRE	20005105000000	220	DENTAL PAYMENT	0.00	713.00
A101.00	WR2461	06/22/21	30220	DELTA DENTAL - WIRE	20005105000000	220	DENTAL PAYMENT	0.00	14,327.76
A101.00	WR2463	06/22/21	30220	DELTA DENTAL - WIRE	20005105000000	305	ADMIN FEE	0.00	4,518.75
A101.00	WR2465	06/28/21	30220	DELTA DENTAL - WIRE	20005105000000	220	DENTAL PAYMENT	0.00	18,303.56
TOTAL CASH ACCOUNT									
TOTAL FUND									
TOTAL REPORT									
									78,273.50
									78,273.50
									8,460,498.15



DEFINING EXCELLENCE

Board Meeting Date: 8/9/2021

TITLE: Expenditures Payable 07-01-21 for Period 1

TYPE: Consent

PRESENTER(S): John Toop, Director of Business Services

BACKGROUND:

01	General Fund	\$2,109,312.13
02	Food Service Fund	\$0.00
04	Community Service Fund	\$102,270.42
06	Construction	\$408,073.92
	Long Term Facility Maintenance	
	Technology	
07	Debt Redemption Fund	\$0.00
12	Construction -2015 Building Bond	\$0.00
20	Internal Service - Dental Self Insurance	\$0.00
50	Student Activities	\$0.00
	Total Expenditures	\$2,619,656.47

RECOMMENDATION: It is recommended that the Board approve the payment of expenditures as appended.

PRIMARY ISSUE(S) TO CONSIDER: None

ATTACHMENTS:

1. July Check Register – FY2022 P1

SOURCEWELL TECHNOLOGY
DATE: 08/02/2021
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EDINA - LIVE
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SELECTION CRITERIA: transact.yr='22' and transact.period='1'
ACCOUNTING PERIOD: 1/22

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FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCTNT	----DESCRIPTION----	SALES TAX	AMOUNT
A101.00	372844	V 11/13/19	03715	JERRY'S FOODS CORP-	01021291000262	430	DELIVERY FEE	0.00	-6.95
A101.00	372844	V 11/13/19	03715	JERRY'S FOODS CORP-	01021291000262	430	KRAFT SINGLES	0.00	-317.47
A101.00	372844	V 11/13/19	03715	JERRY'S FOODS CORP-	01021291000262	430	KRAFT CHEESE	0.00	-539.10
A101.00	372844	V 11/13/19	03715	JERRY'S FOODS CORP-	01021291000262	430	OSCAR MEYER BOLOGNA	0.00	-932.88
A101.00	372844	V 11/13/19	03715	JERRY'S FOODS CORP-	01021291000262	430	PAN-O-GOLD BREAD	0.00	-999.02
TOTAL CHECK								0.00	-2,795.42
A101.00	377021	V 06/24/20	01321	CITY OF EDINA	01020810000000	331	VALLEY VIEW	0.00	-6,477.29
A101.00	377021	V 06/24/20	01321	CITY OF EDINA	01532810000000	331	CREEK VALLEY	0.00	-2,579.30
A101.00	377021	V 06/24/20	01321	CITY OF EDINA	01021810000000	331	EDINA HS	0.00	-8,193.00
A101.00	377021	V 06/24/20	01321	CITY OF EDINA	01526810000000	331	CONCORD	0.00	-1,749.28
TOTAL CHECK								0.00	-18,998.87
A101.00	382176	V 06/23/21	20037	METRO ELEVATOR INC	01008810000000	350	ELEVATOR REPAIR	0.00	-550.00
A101.00	382385	07/08/21	28342	AFFINETY SOLUTIONS	01021292000000	305	ANNUAL FEE	0.00	2,850.00
A101.00	382387	07/08/21	00488	AMSD	01005010000000	820	MEMBERSHIP FY 21-22	0.00	10,112.00
A101.00	382388	07/08/21	24881	AVID CENTER	01005211313000	820	EHS-AVID MEMBERSHIP	0.00	4,099.00
A101.00	382388	07/08/21	24881	AVID CENTER	01005211313000	820	VV-AVID MEMBERSHIP	0.00	4,099.00
A101.00	382388	07/08/21	24881	AVID CENTER	01005211313000	820	SV-AVID MEMBERSHIP	0.00	4,099.00
A101.00	382388	07/08/21	24881	AVID CENTER	01005203313000	430	ELEM CURRICULUM SET	0.00	970.00
A101.00	382388	07/08/21	24881	AVID CENTER	01005203313000	820	CS-AVID MEMBERSHIP	0.00	3,125.00
A101.00	382388	07/08/21	24881	AVID CENTER	01005211313000	430	FREIGHT COST	0.00	75.00
A101.00	382388	07/08/21	24881	AVID CENTER	01005211313000	430	EHS-AVID WEEKLY	0.00	580.00
A101.00	382388	07/08/21	24881	AVID CENTER	01005211313000	430	SV-AVID WEEKLY	0.00	580.00
A101.00	382388	07/08/21	24881	AVID CENTER	01005211313000	430	VV-AVID WEEKLY	0.00	18,207.00
TOTAL CHECK								0.00	5,100.00
A101.00	382389	07/08/21	30745	BUSHIVE INC	01009760720000	405	ANNUAL SUBSCRIPTION	0.00	3,800.00
A101.00	382390	07/08/21	18771	CDW GOVERNMENT	01005870795000	405	QUOTE MCND772	0.00	1,026.00
A101.00	382391	07/08/21	27874	CENTER FOR THE COLL	01005203302000	460	READING SETS FOR TE	0.00	1,300.00
A101.00	382391	07/08/21	27874	CENTER FOR THE COLL	01333203000000	430	BW2-IM3 BEING A WRI	0.00	1,300.00
A101.00	382391	07/08/21	27874	CENTER FOR THE COLL	01333203000000	430	BW2-IM4 BEING A WRI	0.00	1,300.00
A101.00	382391	07/08/21	27874	CENTER FOR THE COLL	01333203000000	430	BW2-IM5 BEING A WRI	0.00	1,300.00
A101.00	382391	07/08/21	27874	CENTER FOR THE COLL	01333203000000	430	MM3-IM3 MAKING MEAN	0.00	1,460.00
A101.00	382391	07/08/21	27874	CENTER FOR THE COLL	01333203000000	430	MM3-IM4 MAKING MEAN	0.00	1,460.00
A101.00	382391	07/08/21	27874	CENTER FOR THE COLL	01333203000000	430	MM3-IM5 MAKING MEAN	0.00	1,460.00
A101.00	382391	07/08/21	27874	CENTER FOR THE COLL	01333203000000	430	MM3-TP1 MAKING MEAN	0.00	495.00
A101.00	382391	07/08/21	27874	CENTER FOR THE COLL	01333203000000	430	BW2-TP1 BEING A WRI	0.00	525.00
A101.00	382391	07/08/21	27874	CENTER FOR THE COLL	01333203000000	430	ESTIMATED SHIPPING/	0.00	744.00
TOTAL CHECK								0.00	11,070.00
A101.00	382392	07/08/21	33131	CHARACTERSTRONG, LL	01020640316000	366	IMPLEMENT ROADMAP C	0.00	2,999.00
A101.00	382392	07/08/21	33131	CHARACTERSTRONG, LL	01020211000134	305	ADVISORY CURRICULUM	0.00	3,999.00
TOTAL CHECK								0.00	6,998.00
A101.00	382393	07/08/21	30208	CITY OF EDINA PARKS	01005640316000	366	LEADERSHIP RETREAT	0.00	380.00

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A101.00	382394	07/08/21	26773	COMBINED INSURANCE	01	L215.25	EMPLOYEE W/HOLDING	0.00	3,637.89
A101.00	382395	07/08/21	33133	CRAIG STEVENS	01005109000000	305	SCHOOL LOGO DESIGN	0.00	1,350.00
A101.00	382396	07/08/21	26286	DAKOTA TRUCK UNDERW	01	L215.70	INSTALLMENT #1	0.00	82,172.00
A101.00	382397	07/08/21	20505	EDUCATION LOGISTICS	01009760720000	405	RUN & ROUTE SOFTWARE	0.00	4,445.09
A101.00	382398	07/08/21	24575	EDUCATORS BENEFIT C	01005105000000	305	403(B) ADMIN&COMP F	0.00	585.12
A101.00	382399	07/08/21	27868	HUMAN RELATIONS MED	01005203302000	460	PUBERTY WORKSHOP AN	0.00	1,200.00
A101.00	382400	07/08/21	25361	ITHAKA HARBORS INC	01005870795000	406	ARTSTOR RENEWAL 21-	0.00	1,630.00
A101.00	382402	07/08/21	32966	KINECT ENERGY, INC	01005810000000	440	JUL21 ENERGY MGMT F	0.00	850.00
A101.00	382403	07/08/21	30444	LEARNING WITHOUT TE	01533203000000	430	MON LIVRE D'ECRITUR	0.00	299.00
A101.00	382403	07/08/21	30444	LEARNING WITHOUT TE	01533203000000	430	ESTIMATED SHIPPING/	0.00	29.90
TOTAL CHECK									
A101.00	382404	07/08/21	30326	M.I.S.T.	01009760720000	340	AUTO PREMIUMS FY22	0.00	109,877.47
A101.00	382404	07/08/21	30326	M.I.S.T.	01005940000000	340	PROPERTY POLICY FY2	0.00	504,271.84
TOTAL CHECK									
A101.00	382405	07/08/21	12094	MASA	01005020000000	820	AASA MEMBER - S.S.	0.00	470.00
A101.00	382405	07/08/21	12094	MASA	01005020000000	820	MASA MEMBER - S.S.	0.00	860.00
TOTAL CHECK									
A101.00	382406	07/08/21	20005	MASP- MN ASSOC OF S	01020640316000	366	CONFERENCE	0.00	1,330.00
A101.00	382407	07/08/21	16463	MASSP-MN ASSOC OF S	01005610000000	820	MEMBERSHIP FOR J.J.	0.00	180.00
A101.00	382407	07/08/21	16463	MASSP-MN ASSOC OF S	01005610000000	820	MEMBERSHIP FOR M.P.	0.00	865.00
A101.00	382407	07/08/21	16463	MASSP-MN ASSOC OF S	01005610000000	820	MEMBERSHIP FOR J.M.	0.00	865.00
A101.00	382407	07/08/21	16463	MASSP-MN ASSOC OF S	01005610000000	820	MEMBERSHIP FOR J.C.	0.00	865.00
TOTAL CHECK									
A101.00	382408	07/08/21	04595	MESPA	01526050000000	820	MESPA RENEW FY22 -	0.00	3,460.00
A101.00	382408	07/08/21	04595	MESPA	01005105000000	820	MESPA/NAESP - K.D.	0.00	884.00
A101.00	382408	07/08/21	04595	MESPA	01526050000000	820	MESPA RENEW FY22 -	0.00	924.00
A101.00	382408	07/08/21	04595	MESPA	01526050000000	820	MESPA RENEW FY22 -	0.00	944.00
A101.00	382408	07/08/21	04595	MESPA	01005105000000	820	MESPA RENEW FY22 -	0.00	-884.00
A101.00	382408	07/08/21	04595	MESPA	01005105000000	820	MESPA/NAESP - K.D.	0.00	-924.00
A101.00	382408	07/08/21	04595	MESPA	01526050000000	820	MESPA RENEW FY22 -	0.00	-944.00
TOTAL CHECK									
A101.00	382409	07/08/21	20037	METRO ELEVATOR INC	01005810000000	305	ECC REG JUL21 SERVI	0.00	1,236.66
A101.00	382410	07/08/21	30120	NOREDINK CORP	01005610000000	430	NOREDINK PREMIUM FO	0.00	10,000.00
A101.00	382412	07/08/21	26674	RUSSELL SECURITY RE	01527810000000	350	CYLINDER REPAIR	0.00	120.00
A101.00	382414	07/08/21	33124	TWIN CITIES PBS	01005640316000	366	REGISTRATION FOR D.	0.00	2,000.00

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A101.00	382483	07/14/21	18771	CDW GOVERNMENT	01005870795000	406	QUOTE MDXC127	0.00	3,750.00
A101.00	382484	07/14/21	15058	CENGAGE LEARNING	01005205417000	430	ML MATERIALS FOR AM	0.00	507.38
A101.00	382485	07/14/21	24945	CENTURYLINK	01005620000000	320	DO 07/01/21-07/31/2	0.00	520.00
A101.00	382485	07/14/21	24945	CENTURYLINK	01020810000000	320	VV 06/28/21-07/27/2	0.00	118.24
A101.00	382485	07/14/21	24945	CENTURYLINK	01526810000000	320	CC 07/01/21-07/31/2	0.00	159.84
A101.00	382485	07/14/21	24945	CENTURYLINK	01527810000000	320	CN 07/01/21-07/31/2	0.00	159.84
A101.00	382485	07/14/21	24945	CENTURYLINK	01527810000000	320	CS 07/01/21-07/31/2	0.00	159.84
A101.00	382485	07/14/21	24945	CENTURYLINK	01005620000000	320	DO 07/01/21-07/31/2	0.00	178.00
A101.00	382485	07/14/21	24945	CENTURYLINK	01529810000000	320	HL 07/01/21-07/31/2	0.00	220.25
A101.00	382485	07/14/21	24945	CENTURYLINK	01008810000000	320	ECC 07/01/21-07/31/2	0.00	256.89
A101.00	382485	07/14/21	24945	CENTURYLINK	01019810000000	320	SV 07/01/21-07/31/2	0.00	279.72
TOTAL CHECK									2,052.62
A101.00	382486	07/14/21	20648	CHURCH OF ST PATRIC	01019211000240	369	8TH GRD RETREET 21-	0.00	2,000.00
A101.00	382487	07/14/21	14834	NATIONAL INSURANCE	01005105000000	305	JUL-SEP21 BEN FEES	0.00	10,000.00
A101.00	382488	07/14/21	13063	ECM PUBLISHERS INC	01005199000000	305	SC-NOTICE OF FILING	0.00	71.40
A101.00	382489	07/14/21	20505	EDUCATION LOGISTICS	01009760720000	320	GPS	0.00	1,456.32
A101.00	382490	07/14/21	26043	EXPLORELEARNING	01005211302000	460	RENEWAL FOR EXPLORE	0.00	3,930.00
A101.00	382491	07/14/21	18200	GENERAL SECURITY SE	01005810000000	305	CS-INTRUSION MONITO	0.00	17.95
A101.00	382491	07/14/21	18200	GENERAL SECURITY SE	01005810000000	305	ECC-INTRUSION MONIT	0.00	40.08
A101.00	382491	07/14/21	18200	GENERAL SECURITY SE	01005810000000	305	EHS-INTRUSION MONIT	0.00	40.08
A101.00	382491	07/14/21	18200	GENERAL SECURITY SE	01005810000000	305	VV-INTRUSION MONITO	0.00	40.08
A101.00	382491	07/14/21	18200	GENERAL SECURITY SE	01005810000000	305	CV-INTRUSION MONITO	0.00	40.08
A101.00	382491	07/14/21	18200	GENERAL SECURITY SE	01005810000000	305	HL-INTRUSION MONITO	0.00	40.08
A101.00	382491	07/14/21	18200	GENERAL SECURITY SE	01005810000000	305	SV-INTRUSION MONITO	0.00	40.08
A101.00	382491	07/14/21	18200	GENERAL SECURITY SE	01005810000000	305	CC-INTRUSION MONITO	0.00	40.08
A101.00	382491	07/14/21	18200	GENERAL SECURITY SE	01005810000000	305	CN-INTRUSION MONITO	0.00	40.08
TOTAL CHECK									338.59
A101.00	382492	07/14/21	27788	GREATAMERICA FINANC	01021211000000	329	POSTAGE	0.00	149.95
A101.00	382492	07/14/21	27788	GREATAMERICA FINANC	01008105000000	329	ECC-AUG21 POSTAGE	0.00	159.00
TOTAL CHECK									308.95
A101.00	382493	07/14/21	31894	HILL LEARNING CENTE	01005407740640	366	HILL RAP LICENSE FE	0.00	5,500.00
A101.00	382495	07/14/21	03720	JERRY'S HARDWARE	01005630000000	401	ELECTRIC GREASE	0.00	8.81
A101.00	382496	07/14/21	31089	KAMI	01005211302000	460	KAMI DISTRICT PLAN	0.00	13,000.00
A101.00	382497	07/14/21	33014	LAB-AIDS, INC	01005211302000	460	SCIENCE MATERIALS F	0.00	8,416.82
A101.00	382498	07/14/21	33136	LEVEL8CREATIVE	01005870795000	406	SV MS STD SUPP 21-2	0.00	2,200.00
A101.00	382499	07/14/21	16463	MASSP-MN ASSOC OF S	01019050000000	366	SUMMER CONF REGISTE	0.00	275.00

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A101.00	382500	07/14/21	10755	MN DEPT OF LABOR AN	01005810000000	305	ECC-ELEV OPERATION	0.00	100.00
A101.00	382500	07/14/21	10755	MN DEPT OF LABOR AN	01005810000000	305	SV-ELEV OPERATION	0.00	200.00
TOTAL CHECK									
A101.00	382501	07/14/21	26125	MN PEIP	01005203797000	291	RETIREES/COBRA	0.00	52,064.48
A101.00	382501	07/14/21	26125	MN PEIP	01	L215.20	CURRENT TEACHERS	0.00	736,677.80
TOTAL CHECK									
A101.00	382502	07/14/21	26050	OVERDRIVE INC	01005620795000	470	COLLECT CREDIT 21-2	0.00	3,000.00
A101.00	382503	07/14/21	31667	PAVEMENT RESOURCES	01019865384000	520	SV-SPRAY PAINT INJE	0.00	500.00
A101.00	382503	07/14/21	31667	PAVEMENT RESOURCES	01008865384000	520	ECC-SPRAY PAINT INJ	0.00	3,250.00
A101.00	382503	07/14/21	31667	PAVEMENT RESOURCES	01529865384000	520	HL-SPRAY PAINT INJE	0.00	4,850.00
TOTAL CHECK									
A101.00	382505	07/14/21	14517	SAGE PUBLICATIONS I	01005211302000	460	KEEPING REPUBLIC FU	0.00	12,400.00
A101.00	382506	07/14/21	08656	SPS COMPANIES INC	01008810000000	350	PLUMBING SUPPLIES	0.00	88.58
A101.00	382507	07/14/21	23186	UNITED RENTALS NORT	01005810000000	305	SV-HIGH LIFT INSPEC	0.00	342.05
A101.00	382507	07/14/21	23186	UNITED RENTALS NORT	01005810000000	305	ECC-HIGH LIFT INSPEC	0.00	320.39
A101.00	382507	07/14/21	23186	UNITED RENTALS NORT	01005810000000	305	HL-HIGH LIFT INSPEC	0.00	329.97
A101.00	382507	07/14/21	23186	UNITED RENTALS NORT	01005810000000	305	CN-HIGH LIFT INSPEC	0.00	329.97
A101.00	382507	07/14/21	23186	UNITED RENTALS NORT	01005810000000	305	CS-HIGH LIFT INSPEC	0.00	331.41
A101.00	382507	07/14/21	23186	UNITED RENTALS NORT	01005810000000	305	CC-HIGH LIFT INSPEC	0.00	331.41
A101.00	382507	07/14/21	23186	UNITED RENTALS NORT	01005810000000	305	ECC-HIGH LIFT INSPEC	0.00	342.05
TOTAL CHECK									
A101.00	382508	07/14/21	14932	WASTE MANAGEMENT OF	01528810000000	332	CS - JUL21	0.00	125.26
A101.00	382508	07/14/21	14932	WASTE MANAGEMENT OF	01009760720000	332	BUS GARAGE - JUL21	0.00	153.99
A101.00	382508	07/14/21	14932	WASTE MANAGEMENT OF	01008810000000	332	ECC - JUL21	0.00	188.49
A101.00	382508	07/14/21	14932	WASTE MANAGEMENT OF	01527810000000	332	HL - JUL21	0.00	382.59
A101.00	382508	07/14/21	14932	WASTE MANAGEMENT OF	01527810000000	332	CN - JUL21	0.00	461.73
A101.00	382508	07/14/21	14932	WASTE MANAGEMENT OF	01532810000000	332	CV - JUL21	0.00	477.30
A101.00	382508	07/14/21	14932	WASTE MANAGEMENT OF	01019810000000	332	SV - JUL21	0.00	884.82
A101.00	382508	07/14/21	14932	WASTE MANAGEMENT OF	01020810000000	332	VV - JUL21	0.00	-365.35
A101.00	382508	07/14/21	14932	WASTE MANAGEMENT OF	01526810000000	332	CC - JUL21	0.00	-332.73
A101.00	382508	07/14/21	14932	WASTE MANAGEMENT OF	01021810000000	332	EHS - JUL21	0.00	-221.93
A101.00	382508	07/14/21	14932	WASTE MANAGEMENT OF	01533810000000	332	ND - JUL21	0.00	53.16
TOTAL CHECK									
A101.00	382509	07/14/21	16906	YOUTH FRONTIERS INC	01528640316000	366	PURPOSE RETREAT DEP	0.00	1,807.33
A101.00	382577	07/21/21	32942	ADVANCED IMAGING SO	01005850302000	370	500-0613790-003	0.00	34.15
A101.00	382577	07/21/21	32942	ADVANCED IMAGING SO	01005850302000	370	500-0613790-002	0.00	68.96
A101.00	382577	07/21/21	32942	ADVANCED IMAGING SO	01005850302000	370	500-0631790-000	0.00	4,151.77
TOTAL CHECK									
A101.00	382579	07/21/21	05628	AUTO PLUS/UNI-SELEC	01009760720000	402	PAINT CUPS	0.00	43.16
A101.00	382581	07/21/21	32814	COMCAST CABLE MANAG	01005630000000	320	JUL21 INTERNET ESSE	0.00	19.90

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A101.00	382583	07/21/21	17793	CPI-CRISIS PREVENTI	01005420419000	820	CPI MEMBERSHIP - M.	0.00	150.00
A101.00	382585	07/21/21	26286	DAKOTA TRUCK UNDERW	01	L215.70	INSTALLMENT #2	0.00	27,391.00
A101.00	382586	07/21/21	31655	DEALER AUTOMOTIVE S	01009760720000	350	INSTALL A/C-SPED BU	0.00	7,451.08
A101.00	382588	07/21/21	17950	DELEGARD TOOL COMPA	01009760720000	350	DIE	0.00	9.24
A101.00	382590	07/21/21	24575	EDUCATORS BENEFIT C	01005105000000	305	ACT BASE FEE	0.00	102.00
A101.00	382590	07/21/21	24575	EDUCATORS BENEFIT C	01005105000000	305	ACT PARTICIPANT FEE	0.00	357.28
TOTAL CHECK								0.00	459.28
A101.00	382591	07/21/21	28966	FACTORY MOTOR PARTS	01009760720000	402	TAPE	0.00	32.56
A101.00	382593	07/21/21	09346	GRAINGER	01009760720000	402	BLIND RIVETS	0.00	11.60
A101.00	382593	07/21/21	09346	GRAINGER	01009760720000	402	RIVET	0.00	53.85
A101.00	382593	07/21/21	09346	GRAINGER	01009760720000	402	PAINT	0.00	160.38
A101.00	382593	07/21/21	09346	GRAINGER	01009760720000	402	SAW BLADE, DRILL BI	0.00	180.26
TOTAL CHECK								0.00	406.09
A101.00	382594	07/21/21	27788	GREATAMERICA FINANC	01008110000000	329	AUG21 DO POSTAGE MT	0.00	184.95
A101.00	382596	07/21/21	32603	INFOBASE HOLDINGS	01005204414000	366	TEACHER TRAINING-OL	0.00	2,808.00
A101.00	382597	07/21/21	16322	INTERMEDIATE DISTRI	01021211000000	394	NORTHERN STAR TUITI	0.00	395.00
A101.00	382598	07/21/21	32923	JERRY'S FOODS EDINA	01005640316000	490	FOOD FOR INTERVIEW	0.00	21.37
A101.00	382598	07/21/21	32923	JERRY'S FOODS EDINA	01005640316000	490	FOOD FOR INTERVIEWS	0.00	48.72
TOTAL CHECK								0.00	70.09
A101.00	382599	07/21/21	03708	JERRY'S PRINTING	01005605335000	401	TEACHER COVER & BAC	0.00	35.00
A101.00	382599	07/21/21	03708	JERRY'S PRINTING	01005605335000	401	TEACHER INSIDE PAGE	0.00	220.00
TOTAL CHECK								0.00	255.00
A101.00	382600	07/21/21	24322	KEYSTONE	01009760720000	402	PAINT	0.00	326.50
A101.00	382602	07/21/21	30024	MENARDS - EDEN PRAI	010058100000810	401	GROUPDS ITEMS	0.00	75.84
A101.00	382602	07/21/21	30024	MENARDS - EDEN PRAI	010098100000000	401	SALT PELLETS	0.00	42.32
TOTAL CHECK								0.00	118.16
A101.00	382603	07/21/21	22660	MIDWEST BUS PARTS I	01009760720000	402	RUB RAIL	0.00	385.40
A101.00	382604	07/21/21	04876	MINVALCO INC	010088100000000	350	BUILDING SUPPLIES	0.00	34.40
A101.00	382606	07/21/21	15692	MSBA -- MINNESOTA S	010051050000000	820	COSA MEMBERSHIP FY2	0.00	100.00
A101.00	382606	07/21/21	15692	MSBA -- MINNESOTA S	010051050000000	820	COSA NATIONAL FY22	0.00	200.00
A101.00	382606	07/21/21	15692	MSBA -- MINNESOTA S	010050100000000	820	FY21-22 RENEWAL DUE	0.00	14,660.00
TOTAL CHECK								0.00	14,960.00
A101.00	382607	07/21/21	27482	NATIONAL INSURANCE	01	L215.30	PRIOR MONTH ADJUSTM	0.00	79.55
A101.00	382607	07/21/21	27482	NATIONAL INSURANCE	01	L215.40	VOL AD&D EMP W/H	0.00	3,115.22
A101.00	382607	07/21/21	27482	NATIONAL INSURANCE	01	L215.40	VOL AD&D EMP W/H	0.00	3,120.84

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	382607	07/21/21	27482	NATIONAL INSURANCE	01005203797000	291	COBRA/RETIREE	0.00	3,919.80
A101.00	382607	07/21/21	27482	NATIONAL INSURANCE	01005203797000	291	COBRA/RETIREE	0.00	3,919.80
A101.00	382607	07/21/21	27482	NATIONAL INSURANCE	01	L215.30	CURRENT EMP LIFE/AD	0.00	15,458.74
A101.00	382607	07/21/21	27482	NATIONAL INSURANCE	01	L215.30	CURRENT EMP LIFE/AD	0.00	15,542.14
A101.00	382607	07/21/21	27482	NATIONAL INSURANCE	01	L215.30	LTD DISTRICT W/H	0.00	16,880.51
A101.00	382607	07/21/21	27482	NATIONAL INSURANCE	01	L215.30	LTD DISTRICT W/H	0.00	17,050.36
A101.00	382607	07/21/21	27482	NATIONAL INSURANCE	01	L215.30	LTD DISTRICT W/H	0.00	79,086.96
A101.00	382608	07/21/21	04661	OFFICE DEPOT INC	01005110000000	401	ONLINE - GENERAL OF	0.00	149.98
A101.00	382608	07/21/21	04661	OFFICE DEPOT INC	01005110000000	401	ONLINE - GENERAL OF	0.00	41.24
A101.00	382608	07/21/21	04661	OFFICE DEPOT INC	01005110000000	401	ONLINE - GENERAL OF	0.00	191.22
A101.00	382609	07/21/21	33141	PIONEER PROMO	01005810000000	401	CUSTODIAL UNIFORMS	0.00	437.00
A101.00	382610	07/21/21	33149	PREFERRED SPEAKERS	01005020000000	305	DISTRICT KICKOFF 8/	0.00	5,000.00
A101.00	382611	07/21/21	32940	PREMIUM WATERS INC	01008105000000	401	HOT/COLD CTR JUL21	0.00	29.95
A101.00	382612	07/21/21	32584	RENAISSANCE LEARNIN	01533203000000	430	400 LALILO SUBSC K/	0.00	6,000.00
A101.00	382613	07/21/21	10684	ROBERT B HILL CO	01527810000000	350	WATER SOFTENER LEAK	0.00	99.50
A101.00	382613	07/21/21	10684	ROBERT B HILL CO	01020810000000	350	BUILDING REPAIR	0.00	575.56
A101.00	382613	07/21/21	10684	ROBERT B HILL CO	01020810000000	350	BUILDING REPAIR	0.00	675.06
A101.00	382614	07/21/21	15238	ROTARY CLUB OF EDIN	01005020000000	820	FY22 1ST QTR DUES	0.00	97.50
A101.00	382614	07/21/21	15238	ROTARY CLUB OF EDIN	01005020000000	490	MEALS FOR QTR	0.00	97.50
A101.00	382614	07/21/21	15238	ROTARY CLUB OF EDIN	01005020000000	490	MEALS FOR QTR	0.00	195.00
A101.00	382615	07/21/21	26674	RUSSELL SECURITY RE	01021810000000	350	LOADING DOCK REPLAC	0.00	722.00
A101.00	382615	07/21/21	26674	RUSSELL SECURITY RE	01008810000000	350	LOCK REPAIR	0.00	725.00
A101.00	382615	07/21/21	26674	RUSSELL SECURITY RE	01008810000000	350	LOCK REPAIR	0.00	1,447.00
A101.00	382617	07/21/21	32585	SAVVAS LEARNING COM	01005211302000	460	AP TEXTBOOKS FOR SC	0.00	20,283.35
A101.00	382617	07/21/21	32585	SAVVAS LEARNING COM	01005211302000	460	AP TEXTBOOKS FOR PH	0.00	7,258.20
A101.00	382617	07/21/21	32585	SAVVAS LEARNING COM	01005211302000	460	AP TEXTBOOKS FOR PH	0.00	11,200.97
A101.00	382617	07/21/21	32585	SAVVAS LEARNING COM	01005211302000	460	AP TEXTBOOKS FOR PH	0.00	38,742.52
A101.00	382618	07/21/21	06922	SCHOOL SERVICE EMPL	01	L215.08	UNION DUES W/HOLDIN	0.00	2,005.11
A101.00	382620	07/21/21	32550	SHERWIN WILLIAMS	01009760720000	402	PAINT	0.00	160.78
A101.00	382622	07/21/21	32954	TUFF SHED INC	01532203302000	530	CONSTRUCTION-NEW SH	0.00	6,777.00
A101.00	382624	07/21/21	28326	VOYAGER SOPRIS LEAR	01005640160000	366	LETRS PARTICIPANT M	0.00	11,900.90
A101.00	382624	07/21/21	28326	VOYAGER SOPRIS LEAR	01005640160000	366	LETRS PARTICIPANT M	0.00	3,000.00
A101.00	382624	07/21/21	28326	VOYAGER SOPRIS LEAR	01005640160000	366	LETRS PARTICIPANT M	0.00	14,900.90
A101.00	382625	07/21/21	30914	WINDOWS PLUS OF MPL	01008810000000	350	WINDOW FILM LOCKER	0.00	195.00
A101.00	382648	07/28/21	30778	ADVANCED POWER SERV	01021810000000	350	GENERATOR REP&SERVI	0.00	2,078.24
A101.00	382649	07/28/21	33152	ADJUSTED SCHOOL EQUI	01005640316000	366	CRSL MN SUMMER ACAD	0.00	9,800.00

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	382650	07/28/21	30642	ART PARTNERS GROUP	01021292000000	305	STATE CHAMPION UPDA	0.00	204.50
A101.00	382652	07/28/21	24904	A-Z RENTAL CENTER	01020810000810	401	VV CUSTODIAL SUPPLI	0.00	35.70
A101.00	382653	07/28/21	28129	BRAUN INTERTEC CORP	01008865384000	305	ECC 2020 RENO-TESTI	0.00	1,363.00
A101.00	382654	07/28/21	01012	BSN SPORTS, LLC	01021291000280	401	SCHOOL STORE-NIKE A	0.00	551.25
A101.00	382654	07/28/21	01012	BSN SPORTS, LLC	01021292000000	401	FOOTBALL UNIFORMS	0.00	36,920.63
TOTAL CHECK								0.00	37,471.88
A101.00	382659	07/28/21	31698	DIAMOND VOGEL PAINT	01005810000820	401	DW-PAVEMENT YW STRI	0.00	324.75
A101.00	382659	07/28/21	31698	DIAMOND VOGEL PAINT	01005810000820	401	DW-PAVEMENT WH STRI	0.00	522.40
TOTAL CHECK								0.00	847.15
A101.00	382660	07/28/21	27824	DIVERSE CONSTRUCTIO	01021865383000	520	2021 EHS REROOF	0.00	126,302.50
A101.00	382662	07/28/21	32701	EDPUZZLE, INC	01005630160000	406	QUOTE: 00023866	0.00	12,200.00
A101.00	382663	07/28/21	02490	FOLLETT SCHOOL SOLU	01526203000000	460	MATH IN FOCUS WORKB	0.00	4,926.93
A101.00	382665	07/28/21	18392	HEALY AWARDS INC	01021292000000	401	ATHLETIC PASS STICK	0.00	116.86
A101.00	382667	07/28/21	20605	INNOVATIVE OFFICE S	01005010000000	401	SKU MM17201S132NA	0.00	168.58
A101.00	382667	07/28/21	20605	INNOVATIVE OFFICE S	01532030000000	430	STITCHED SHOPT TICKE	0.00	48.60
A101.00	382667	07/28/21	20605	INNOVATIVE OFFICE S	01533203302000	530	SERVICE/UTILITY CAR	0.00	244.55
TOTAL CHECK								0.00	461.73
A101.00	382668	07/28/21	03488	INSPEC INC	01005865384000	520	EPS-CRACK SEALING P	0.00	1,000.00
A101.00	382669	07/28/21	16322	INTERMEDIATE DISTRI	01005211313000	898	NSO TUITION-P.C.DIA	0.00	395.00
A101.00	382670	07/28/21	03720	JERRY'S HARDWARE	01008810000820	401	ECC - KEY BLANK	0.00	23.29
A101.00	382670	07/28/21	03720	JERRY'S HARDWARE	01008810000820	401	ECC - PADLOCK	0.00	36.88
TOTAL CHECK								0.00	60.17
A101.00	382672	07/28/21	30497	KJ BRANDING	01005810000000	305	GRAPHIC E-SUPERINTE	0.00	225.00
A101.00	382673	07/28/21	16127	KULLY SUPPLY INC	01020810000000	350	VV BUILDING REPAIR	0.00	25.60
A101.00	382675	07/28/21	12094	MASA	01005020000000	366	21-22 FIN ACADEMY-S	0.00	199.00
A101.00	382676	07/28/21	23021	MEDCO SUPPLY	01021292000000	401	TSCHIDA SUPPLIES	0.00	2,097.28
A101.00	382677	07/28/21	09167	MENARDS - GOLDEN VA	01008810000000	350	ECC PAINT SUPPLIES	0.00	50.62
A101.00	382678	07/28/21	30024	MENARDS - EDEN PRAI	01021810000820	401	EHS - PAINT SUPPLIE	0.00	30.38
A101.00	382678	07/28/21	30024	MENARDS - EDEN PRAI	01526810000000	350	REPAIR HARDWARE	0.00	74.48
A101.00	382678	07/28/21	30024	MENARDS - EDEN PRAI	01533810302000	530	ND TOOL CABINET	0.00	679.99
TOTAL CHECK								0.00	784.85
A101.00	382679	07/28/21	04595	MESPA	01526050000000	820	MESPA RENEW FY22-M.	0.00	884.00

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A101.00	382679	07/28/21	04595	MESPA	01526050000000	820	MESPA/NAESP FY22-K.	0.00	924.00
A101.00	382679	07/28/21	04595	MESPA	01526050000000	820	MESPA RENEW FY22-P.	0.00	934.00
TOTAL CHECK									2,742.00
A101.00	382680	07/28/21	04564	METRO ECSU-REGION 1	01005420419000	820	FY21-22 MEMBERSHIP	0.00	8,213.20
A101.00	382681	07/28/21	20037	METRO ELEVATOR INC	01005810000000	305	ECC REG AUG21 SERVI	0.00	1,236.66
A101.00	382682	07/28/21	18737	METRO SALES INC	01021292000000	305	JUL21 - ATHL COPIER	0.00	98.00
A101.00	382683	07/28/21	04847	MTI DISTRIBUTING IN	01021810000820	401	EHS - SEAL KIT	0.00	17.43
A101.00	382684	07/28/21	18489	NCPERS GROUP LIFE I	01	L215.40	EMPLOYEE W/HOLDING	0.00	32.00
A101.00	382687	07/28/21	04661	OFFICE DEPOT INC	01528203000000	430	CS CLASSROOM SUPPLI	0.00	478.78
A101.00	382687	07/28/21	04661	OFFICE DEPOT INC	01528203000000	430	CS CLASSROOM SUPPLI	0.00	846.25
A101.00	382687	07/28/21	04661	OFFICE DEPOT INC	01532203000000	430	ONLINE ORDER COMP	0.00	104.93
TOTAL CHECK									1,429.96
A101.00	382688	07/28/21	30616	PRAIRIE RESTORATION	01005850307000	520	EHS/CV VEGETATION M	0.00	1,400.00
A101.00	382689	07/28/21	25364	RAINDROP IRRIGATION	01021810000820	350	EHS-4" MAINLINE REP	0.00	260.00
A101.00	382690	07/28/21	30018	RIVER BOTTOM PRODU	01021291307000	530	FICK&BLACKBOX DRAPE	0.00	14,700.00
A101.00	382691	07/28/21	26674	RUSSELL SECURITY RE	01008810000000	350	ECC DOOR LOCK INSTA	0.00	680.00
A101.00	382691	07/28/21	26674	RUSSELL SECURITY RE	01008810000000	350	ECC DOOR LOCK HARDW	0.00	1,180.00
TOTAL CHECK									1,860.00
A101.00	382692	07/28/21	32832	SCHOOL SPECIALTY, L	01528203000000	460	WORDS I USE WHEN I	0.00	436.80
A101.00	382693	07/28/21	21881	SHAMROCK GROUP	01021292000000	305	KUHLMAN ICE MACHINE	0.00	211.05
A101.00	382698	07/28/21	22468	TRI-STATE BOBCAT IN	01005810000820	401	DW-EDGER BLADE	0.00	125.00
A101.00	382700	07/28/21	05410	XCEL ENERGY	01019810000000	330	SV 06/14/21-07/14/	0.00	21,227.87
A101.00	V16369	07/08/21	E10588	EMESE B DREW	01021640316000	366	INSTITUTE/CONFERENC	0.00	600.00
A101.00	V16371	07/08/21	E8336	ELIZABETH MADSON	01019211000096	401	JAU CONFERENCE REG	0.00	225.00
A101.00	V16377	07/14/21	E10192	JENNIFER M CARTER	01021605000903	299	TECH REIMBURSEMENT	0.00	828.00
A101.00	V16386	07/21/21	E20937	DANIEL W DEGENAAR	01005110000000	305	Q2 FY21 941 FILING	0.00	5.95
A101.00	V16387	07/21/21	E13763	JULIE M GABRIELSON	01005850000830	320	JUL21 CELL PHONE	0.00	13.00
A101.00	V16388	07/21/21	E5755	TIMOTHY J RODEN	01020810000000	320	JUL21 CELL PHONE	0.00	65.00
A101.00	V16389	07/21/21	E13082	SARAH M SCHANDLE	01005010000000	401	NAMEPLATES-SUP/ADMI	0.00	34.00
A101.00	V16393	07/28/21	E15078	RA CHHOTH	01005110000000	320	JUL21 CELL PHONE	0.00	65.00

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT	
A101.00	V16394	07/28/21	E14117	ERIC D HAMILTON	010058100000000	320	JUL21 CELL PHONE	0.00	25.00	
A101.00	V16395	07/28/21	E9656	THOMAS LYMAN	015288100000000	320	JUL21 CELL PHONE	0.00	65.00	
A101.00	V16396	07/28/21	E13082	SARAH M SCHANDLE	010056403160000	490	LEAD TEAM RETREAT L	0.00	158.00	
A101.00	V16397	07/28/21	E8056	KORY M SMITH	010208100000000	320	JUL21 CELL PHONE	0.00	65.00	
TOTAL CASH ACCOUNT									0.00	2,109,312.13
TOTAL FUND									0.00	2,109,312.13

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FD - 04 - COMMUNITY SERVICE FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	376255	V	04/15/20	24232	PROJECT LEAD THE WA	04007590351000	ITEM # 220-3732	0.00	-121.50
A101.00	376255	V	04/15/20	24232	PROJECT LEAD THE WA	04007590351000	ITEM # 220-3733	0.00	-340.50
A101.00	376255	V	04/15/20	24232	PROJECT LEAD THE WA	04007590351000	ITEM # 220-4527	0.00	-447.75
A101.00	376255	V	04/15/20	24232	PROJECT LEAD THE WA	04007590351000	ITEM # 220-3735	0.00	-288.50
A101.00	376255	V	04/15/20	24232	PROJECT LEAD THE WA	04007590351000	ITEM # 220-4523	0.00	-309.00
A101.00	376255	V	04/15/20	24232	PROJECT LEAD THE WA	04007590351000	ITEM # 220-3738	0.00	-185.25
A101.00	376255	V	04/15/20	24232	PROJECT LEAD THE WA	04007590351000	ITEM # 220-4504	0.00	-756.75
A101.00	376255	V	04/15/20	24232	PROJECT LEAD THE WA	04007590351000	ITEM # 220-4525	0.00	-267.00
A101.00	376255	V	04/15/20	24232	PROJECT LEAD THE WA	04007590351000	ITEM # 220-3731	0.00	-46.25
A101.00	376255	V	04/15/20	24232	PROJECT LEAD THE WA	04007590351000	ITEM # 220-4520	0.00	-510.00
TOTAL CHECK									
A101.00	381473	V	05/05/21	32956	RIVER VALLEY DOGS L	04008505321502	DOG OBEDIENCE TRNIN	0.00	-283.50
A101.00	382576	07/21/21	27944	ABAMATH LLC	04005585362503	305	CODE CHAMP TOURNAME	0.00	20.00
A101.00	382580	07/21/21	32821	CHESS & STRATEGY GA	04005585362503	305	712-34	0.00	710.50
A101.00	382582	07/21/21	24386	COMPUTER EXPLORERS	04005585362503	305	712-36	0.00	1,728.00
A101.00	382583	07/21/21	17793	CPI-CRISIS PREVENTI	04005570321000	401	CPI MMBRSH - LITTL	0.00	150.00
A101.00	382584	07/21/21	25802	CURTIS CPR INSTRUCT	04005585362503	305	712-18/20	0.00	2,380.00
A101.00	382587	07/21/21	27150	WILLIAM DEBERG	04005585362503	305	712-39	0.00	8,015.00
A101.00	382589	07/21/21	23374	EBS CAMPS INC	04005585362503	305	712-22/24/02/03	0.00	8,765.40
A101.00	382592	07/21/21	30056	FUN ENGINEERZ LLC	04005585362503	305	JR. ENG 7/12	0.00	6,050.00
A101.00	382601	07/21/21	14105	MCEA	04005570321000	305	JOB POSTINGS	0.00	135.00
A101.00	382605	07/21/21	33147	MOLLY MARTIN	04005585332000	305	607-24/25	0.00	1,848.70
A101.00	382616	07/21/21	33148	SAMUEL BERGMAN	04005585362503	305	ORCHESTRA 7/12	0.00	100.00
A101.00	382619	07/21/21	28967	SEESAW LEARNING, INC	04001590351000	460	AVAIL LICENSE FY21-	0.00	687.50
A101.00	382621	07/21/21	21250	SPORTS UNLIMITED	04005585362503	305	NINJA/MULTI SPORT	0.00	3,224.00
A101.00	382623	07/21/21	20097	UPPER LAKES FOODS I	04005570321501	490	KC SNACKS	0.00	638.42
A101.00	382623	07/21/21	20097	UPPER LAKES FOODS I	04005570321501	490	KC SNACKS	0.00	1,476.10
TOTAL CHECK									
A101.00	382647	07/28/21	27944	ABAMATH LLC	04005585362503	305	CODE TOURNAMENT	0.00	120.00
A101.00	382655	07/28/21	33150	CHARLENE HESS	04005585362503	305	171-25	0.00	100.00
A101.00	382656	07/28/21	32821	CHESS & STRATEGY GA	04005585362503	305	719-40/41	0.00	1,116.50
A101.00	382657	07/28/21	24386	COMPUTER EXPLORERS	04005585362503	305	719-42/44	0.00	2,592.00

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FD - 04 - COMMUNITY SERVICE FUND

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FD - 06 - CONSTRUCTION FUND

[illegible]



Board Meeting Date: 8/9/2021

TITLE: Post Issuance Debt Compliance Policy

TYPE: Consent

PRESENTER(S): John Toop, Director of Business Services

BACKGROUND: Ehlers & Assoc., the District's Financial Advisor, records show policy and procedures relating to post issuance tax compliance for tax-exempt bonds for the Edina School District were adopted or approved on November 17, 2011.

Effective February 27, 2019, the Securities and Exchange Commission (SEC) required amendments to Rule 15c2-12 of the Securities Exchange Act (the "Rule") to include two additional reportable events, increasing the number of required event notices to 16. The two additional reportable events are as follows:

- Incurrence of a financial obligation of the issuer or obligated person, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the issuer or obligated person, any of which affect security holders, if material; and,
- Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of the financial obligation of the issuer or obligated person, any of which reflect financial difficulties.

The district is now subject to reporting the two new event notices. To ensure proper post issuance compliance policy documents are in place, Ehlers & Assoc. is suggesting that we adopt this newest policy template so that we are in compliance.

RECOMMENDATION: Approve the Post Issuance Debt Resolution and Policy

ATTACHMENT:

1. Post Issuance Debt Compliance Resolution
2. Post Issuance Debt Compliance Policy
3. Post Issuance Debt Compliance Procedures
4. Post Issuance Debt Compliance Contract with Ehlers & Assoc.



Independent School District No. 273 (Edina), Minnesota

Resolution _____

Adopting Post-Issuance Debt Compliance Policy for Tax-exempt and Tax-advantaged Governmental Bonds

WHEREAS, Independent School District No. 273 (Edina), Minnesota (the “District”) from time to time will issue tax-exempt and tax-advantaged governmental bonds; and

WHEREAS, under the Internal Revenue Code of 1986, as amended and related regulations (the “Code”), and Securities and Exchange Commission (the “SEC”) the District is required to take certain actions after bond issuance to ensure that interest on those bonds remains in compliance with the Code and SEC; and

WHEREAS, the District has determined to adopt a policy regarding how the District will carry out its compliance responsibilities via written procedures, and to that end, has caused to be prepared documents titled Post-Issuance Debt Compliance Policy and Post-Issuance Debt Compliance Procedures; and

WHEREAS, the School Board (the “Board”) of the District has reviewed the Post-Issuance Debt Compliance Policy in connection with the Post-Issuance Debt Compliance Procedures and has determined that it is in the best interest of the District to adopt the Policy.

NOW THEREFORE, BE IT RESOLVED BY INDEPENDENT SCHOOL DISTRICT NO. 273 (EDINA), MINNESOTA; the Board approves the Policy as shown in the form attached; and

BE IT FURTHER RESOLVED; District staff are authorized to take all actions necessary to carry out the Post-Issuance Debt Compliance Policy and Post-Issuance Debt Compliance Procedures.

Adopted by Independent School District No. 273 (Edina), Minnesota this ____ day of ____.

ATTEST:

April 7, 2021

POST-ISSUANCE COMPLIANCE POLICY FOR:

Independent School District No. 273 (Edina), Minnesota



Prepared by:

Ehlers
3060 Centre Pointe Drive
Roseville, Minnesota 55113

BUILDING COMMUNITIES. IT'S WHAT WE DO.

Independent School District No. 273 (Edina), Minnesota

Post-Issuance Debt Compliance Policy

The School Board (the “Board”) of Independent School District No. 273 (Edina), Minnesota (the “District”) has chosen, by policy, to take steps to help ensure that all obligations will be in compliance with all applicable federal regulations. This policy may be amended, as necessary, in the future.

IRS Background

The Internal Revenue Service (IRS) is responsible for enforcing compliance with the Internal Revenue Code (the “Code”) and regulations promulgated thereunder (“Treasury Regulations”) governing certain obligations (for example: tax-exempt obligations, Build America Bonds, Recovery Zone Development Bonds and various “Tax Credit” Bonds). The IRS encourages issuers and beneficiaries of these obligations to adopt and implement a post-issuance debt compliance policy and procedures to safeguard against post-issuance violations.

SEC Background

The Securities and Exchange Commission (SEC) is responsible for enforcing compliance with the SEC Rule 15c2-12 (the “Rule”). Governments or governmental entities issuing obligations generally have a requirement to meet specific continuing disclosure standards set forth in continuing disclosure agreements (“CDA”). Unless the issuer, obligated person, or a specific obligation is exempt from compliance with CDAs, these agreements are entered into at the time of obligation issuance to enable underwriter(s) to comply with the Rule. The Rule sets forth certain obligations of (i) underwriters to receive, review and disseminate official statements prepared by issuers of most primary offerings of municipal securities, (ii) underwriters to obtain CDAs from issuers and other obligated persons to provide material event disclosure and annual financial information on a continuing basis, and (iii) broker-dealers to have access to such continuing disclosure in order to make recommendations of municipal securities transactions in the secondary market. The SEC encourages issuers and beneficiaries adopt and implement a post-issuance debt compliance policy and procedures to safeguard against Rule violations.

When obligations are issued, the CDA commits the issuer or obligated person to provide certain annual financial information and material event notices to the public. Issuers and other obligated persons may also choose to provide periodic, voluntary financial information and filings to investors in addition to fulfilling the specific responsibilities delineated in their CDA. It is important to note that issuers and other obligated persons should not give any one investor certain information that is not readily available to all market participants by disseminating information to the marketplace, at large. Issuers and other obligated persons should be aware that any disclosure activities determined to be “communicating to the market” can be subject to regulatory scrutiny.

Post-Issuance Debt Compliance Policy Objective

The District desires to monitor these obligations to ensure compliance with the IRS Code, Treasury Regulations and the SEC Rule. To help ensure compliance, the District has developed the following policy (the “Post-Issuance Debt Compliance Policy”). The Post-Issuance Debt Compliance Policy shall apply to the obligations mentioned above, including bonds, notes, loans, lease purchase contracts, lines of credit, commercial paper or any other form of debt that is subject to compliance.

Post-Issuance Debt Compliance Policy

The Director of Business Services of the District is designated as the District's agent who is responsible for post-issuance compliance of these obligations.

The Director of Business Services shall assemble all relevant documentation, records and activities required to ensure post-issuance debt compliance as further detailed in corresponding procedures (the "Post-Issuance Debt Compliance Procedures"). At a minimum, the Post-Issuance Debt Compliance Procedures for each qualifying obligation will address the following:

1. General Post-Issuance Compliance
2. General Recordkeeping
3. Arbitrage Yield Restriction and Rebate Recordkeeping
4. Expenditure and Asset Documentation to be Assembled and Retained
5. Miscellaneous Documentation to be Assembled and Retained
6. Additional Undertakings and Activities that Support Sections 1 through 5 above
7. Continuing Disclosure Obligations
8. Compliance with Future Requirements

The Director of Business Services shall apply the Post-Issuance Debt Compliance Procedures to each qualifying obligation and maintain a record of the results. Further, the Director of Business Services will ensure that the Post-Issuance Debt Compliance Policy and Procedures are updated on a regular and as needed basis.

The Director of Business Services or any other individuals responsible for assisting the Director of Business Services in maintaining records needed to ensure post-issuance debt compliance, are authorized to expend funds as needed to attend training or secure use of other educational resources for ensuring compliance such as consulting, publications, and compliance assistance.

Most of the provisions of this Post-Issuance Debt Compliance Policy are not applicable to taxable governmental obligations unless there is a reasonable possibility that the District may refund their taxable governmental obligation, in whole or in part, with the proceeds of a tax-exempt governmental obligation. If this refunding possibility exists, then the District shall treat the taxable governmental obligation as if such issue were an issue of tax-exempt governmental obligations and comply with the requirements of this Post-Issuance Debt Compliance Policy.

Private Activity Bonds

The District may issue tax-exempt obligations that are "private activity" bonds because either (1) the bonds finance a facility that is owned by the District but used by one or more qualified 501(c)(3) organizations, or (2) the bonds are so-called "conduit bonds", where the proceeds are loaned to a qualified 501(c)(3) organization or another private entity that finances activities eligible for tax-exempt financing under federal law (such as certain manufacturing projects and certain affordable housing projects). Prior to the issuance of either of these types of bonds, the Director of Business Services shall take steps necessary to ensure that such obligations will remain in compliance with the requirements of this Post-Issuance Debt Compliance Policy.

In a case where compliance activities are reasonably within the control of a private party (i.e., a 501(c)(3) organization or conduit borrower), the Director of Business Services may determine that all or some portion of compliance responsibilities described in this Post-Issuance Debt Compliance Policy shall be assigned to the relevant party. In the case of conduit bonds, the conduit borrower will be assigned all compliance responsibilities other than those required to be undertaken by the District under federal law. In a case where the Director of Business Services is concerned about the compliance ability of a private party, the Director of Business Services may require that a trustee or other independent third party be retained to assist with record keeping for the obligation and/or that the trustee or such third party be responsible for all or some portion of the compliance responsibilities.

The Director of Business Services is additionally authorized to seek the advice, as necessary, of bond counsel and/or its financial advisor to ensure the District is in compliance with this Post-Issuance Debt Compliance Policy.

Adopted this date_____ by Independent School District No. 273 (Edina), Minnesota

April 7, 2021

POST-ISSUANCE DEBT PROCEDURES FOR:

Independent School District No. 273 (Edina), Minnesota



Prepared by:

Ehlers
3060 Centre Pointe Drive
Roseville, Minnesota 55113

BUILDING COMMUNITIES. IT'S WHAT WE DO.



Independent School District No. 273 (Edina), Minnesota Post-Issuance Debt Compliance Procedures

The School Board (the “Board”) of Independent School District No. 273 (Edina), Minnesota (the “District”) has adopted the attached Post-Issuance Debt Compliance Policy dated _____. The Post-Issuance Debt Compliance Policy applies to qualifying debt obligations issued by the District. As directed by the adoption of the Post-Issuance Debt Compliance Policy, the Director of Business Services of the District will perform the following Post-Issuance Debt Compliance Procedures for all of the District’s outstanding debt.

1. General Post-Issuance Compliance

- a. Ensure written procedures and/or guidelines have been put in place for individuals to follow when more than one person is responsible for ensuring compliance with Post-Issuance Debt Compliance Procedures.
- b. Ensure training and/or educational resources for post-issuance compliance have been approved and obtained.
- c. The Director of Business Services understands that there are options for voluntarily correcting failures to comply with post-issuance compliance requirements (e.g. as remedial actions under Section 1.141-12 of the Treasury Regulations and the ability to enter into a closing agreement under the Tax-Exempt Bonds Voluntary Closing Agreement Program described in Notice 2008-31 (the “VCAP Program”).

2. General Recordkeeping

- a. Retain records and documents for the obligation and all obligations issued to refund the obligation for a period of at least seven years following the final payment of the obligation. If an obligation is refunded, then the final payment of the refunding obligation becomes the beginning of the period unless otherwise directed by the District’s bond counsel.
- b. Retain electronic (preferred) and/or paper versions of records and documents for the obligation.
- c. General records and documentation to be assembled and retained:
 - i. Description of the purpose of the obligation (i.e. the project or projects) and the state statute authorizing the project.
 - ii. Record of tax-exempt status or revocation of tax-exempt status, if applicable.
 - iii. Any correspondence between the District and the IRS.
 - iv. Audited financial statements.
 - v. All accounting audits of property financed by the obligation.
 - vi. Obligation transcripts, official statements, and other offering documents of the obligation.
 - vii. Minutes and resolutions authorizing the issuance of the obligation.
 - viii. Certifications of the issue price of the obligation.
 - ix. Any formal elections for the obligation (i.e. an election to employ an accounting methodology other than the specific tracing method).
 - x. Appraisals, demand surveys, or feasibility studies for property financed by the obligation.
 - xi. All information reports filed for the obligations.
 - xii. All management contracts and other service agreements, research contracts, and naming rights contracts.

- xiii. Documents related to governmental grants associated with construction, renovation or purchase of property financed by the obligation.
- xiv. Reports of any prior IRS examinations of the District or the District's obligation.
- xv. All correspondence related to the above (faxes, emails, or letters).

3. Arbitrage Yield Restriction and Rebate Recordkeeping

- a. Investment and arbitrage documentation to be assembled and retained:
 - i. An accounting of all deposits, expenditures, interest income and asset balances associated with each fund established in connection with the obligation. This includes an accounting of all monies deposited to the debt service fund to make debt service payments on the obligation, regardless of the source derived. Accounting for expenditures and assets is described in further detail in Section 4.
 - ii. Statements prepared by Trustee and/or Investment Provider.
 - iii. Documentation of at least quarterly allocations of investments and investment earnings to each obligation.
 - iv. Documentation for investments made with obligation proceeds such as:
 - 1. investment contracts (i.e. guaranteed investment contracts),
 - 2. credit enhancement transactions (i.e. obligation insurance contracts),
 - 3. financial derivatives (e.g. swaps, caps, and collars), and
 - 4. bidding of financial products:
 - a. Investments acquired with obligation proceeds are purchased at fair market value (e.g. three bid safe harbor rule for open market securities needed in advance refunding escrows).
- b. Computations of the arbitrage yield.
- c. Computations of yield restriction and rebate amounts including but not limited to:
 - i. Compliance in meeting the "Temporary Period from Yield Restriction Exception" and limiting the investment of funds after the temporary period expires.
 - ii. Compliance in meeting the "Rebate Exception."
 - 1. qualifying for the "Small Issuer Exception,"
 - 2. qualifying for a "Spending Exception,"
 - a. 6-Month Spending Exception
 - b. 18-Month Spending Exception
 - c. 24-Month Spending Exception
 - 3. qualifying for the "Bona Fide Debt Service Fund Exception," and
 - 4. quantifying arbitrage on all funds established in connection with the obligation in lieu of satisfying arbitrage exceptions including reserve funds and debt service funds.
- d. Computations of yield restriction and rebate payments.
- e. Timely Tax Form 8038-T filing, if applicable.
 - i. Remit any arbitrage liability associated with the obligation to the IRS at each five-year anniversary date of the obligation, and the date in which the obligation is no longer outstanding (redemption or maturity date), whichever comes sooner, within 60 days of said date.
- f. Timely Tax Form 8038-R filing, if applicable.
 - i. Remit the form after the date in which the obligation is no longer outstanding (redemption or maturity date), whichever comes sooner, within 2 years of said date.
- g. Procedures or guidelines for monitoring instances where compliance with applicable yield restriction requirements depends on subsequent reinvestment of obligation proceeds in lower yielding investments (e.g. reinvestment in zero coupon SLGS).

4. Expenditure and Asset Documentation to be Assembled and Retained

- a. Documentation of allocations of obligation proceeds to expenditures (e.g. allocation of proceeds to expenditures for the construction, renovation or purchase of facilities owned and used in the performance of exempt purposes).
 - i. Such allocation will be done not later than the earlier of:
 - 1. eighteen (18) months after the later of the date the expenditure is paid, or the date the project, if any, that is financed by the obligation is placed in service; or
 - 2. the date sixty (60) days after the earlier of the fifth anniversary of the issue date of the obligation, or the date sixty (60) days after the retirement of the obligation.
- b. Documentation of allocations of obligation proceeds to issuance costs.
- c. Copies of requisitions, draw schedules, draw requests, invoices, bills, and cancelled checks related to obligation proceed expenditures during the construction period.
- d. Copies of all contracts entered into for the construction, renovation or purchase of facilities financed with obligation proceeds.
- e. Records of expenditure reimbursements incurred prior to issuing obligations for projects financed with obligation proceeds (declaration of official intent/reimbursement resolutions including all modifications).
- f. List of all facilities and equipment financed with obligation proceeds.
- g. Depreciation schedules for depreciable property financed with obligation proceeds.
- h. Documentation that tracks the purchase and sale of assets financed with obligation proceeds.
- i. Documentation of timely payment of principal and interest payments on the obligation.
- j. Tracking of all issue proceeds and the transfer of proceeds into the debt service fund as appropriate.
- k. Documentation that excess earnings from a Reserve Fund are transferred to the Debt Service Fund on an annual basis. Excess earnings are balances in a Reserve Fund that exceed the Reserve Fund requirement.

5. Miscellaneous Documentation to be Assembled and Retained

- a. Ensure that the project, while the obligation is outstanding, will avoid IRS private activity concerns.
- b. The Director of Business Services shall monitor the use of all obligation-financed facilities in order to:
 - i. Determine whether private business uses of obligation-financed facilities have exceeded the de minimus limits set forth in Section 141(b) of the Code as a result of:
 - 1. sale of the facilities;
 - 2. sale of District capacity rights;
 - 3. leases and subleases of facilities including easements or use arrangements for areas outside the four walls (e.g. hosting of cell phone towers);
 - 4. leasehold improvement contracts, licenses, management contracts in which the District authorizes a third party to operate a facility (e.g. cafeteria);
 - 5. research contracts;
 - 6. preference arrangements in which the District permits a third-party preference (e.g. parking in a public parking lot, joint ventures, limited liability companies or partnership arrangements);
 - 7. output contracts or other contracts for use of utility facilities including contracts with large utility users;
 - 8. development agreements which provide for guaranteed payments or property values from a developer;
 - 9. grants or loans made to private entities including special assessment agreements;
 - 10. naming rights agreements; and
 - 11. any other arrangements that provide special legal entitlements to nongovernmental persons.

- ii. Determine whether private security or payments that exceed the de minimus limits set forth in Section 141(b) of the Code have been provided by nongovernmental persons with respect to such obligation-financed facilities.
- c. The Director of Business Services shall provide training and educational resources to any District staff that have the primary responsibility for the operation, maintenance, or inspection of obligation-financed facilities with regard to the limitations on the private business use of obligation-financed facilities and as to the limitations on the private security or payments with respect to obligation-financed facilities.
- d. The District shall undertake the following with respect to the obligations:
 - i. An annual review of the books and records maintained by the District with respect to such obligations.
 - ii. An annual physical inspection of the facilities financed with the proceeds of such obligations, conducted by the Director of Business Services with the assistance of any District staff who have the primary responsibility for the operation, maintenance, or inspection of such obligation-financed facilities.
- e. Changes in the project that impact the terms or commitments of the obligation are properly documented and necessary certificates or opinions are on file.

6. Additional Undertakings and Activities that Support Sections 1 through 5 above:

- a. The Director of Business Services will notify the District's bond counsel, financial advisor and arbitrage provider of any survey or inquiry by the IRS immediately upon receipt. Usually responses to IRS inquiries are due within 21 days of receipt. Such IRS responses require the review of the above-mentioned data and must be in writing. As much time as possible is helpful in preparing the response.
- b. The Director of Business Services will consult with the District's bond counsel, financial advisor and arbitrage provider before engaging in post-issuance credit enhancement transactions (e.g. obligation insurance, letter of credit, or hedging transaction).
- c. The Director of Business Services will monitor all "qualified tax-exempt debt obligations" (often referred to as "bank qualified" obligations) within the first calendar year to determine if the limit is exceeded, and if exceeded, will address accordingly. For obligations issued during years 2009 and 2010 the limit was \$30,000,000. During this period, the limit also applied to pooled financings of the governing body and provides a separate \$30,000,000 for each 501 (c)(3) conduit borrower. In 2011 and thereafter it is \$10,000,000 unless changed by Congress.
- d. Identify any post-issuance change to terms of obligations which could be treated as a current refunding of "old" obligations by "new" obligations, often referred to as a "reissuance."
- e. The Director of Business Services will consult with the District's bond counsel prior to any sale, transfer, change in use or change in users of obligation-financed property which may require "remedial action" under applicable Treasury Regulations or resolution pursuant to the VCAP Program.
 - i. A remedial action has the effect of curing a deliberate action taken by the District which results in satisfaction of the private business test or private loan test. Remedial actions under Section 1.141-12(d)(e) and (f) include the redemption of non-qualified obligations and/or the alternative uses of proceeds or the facility (i.e. to be used for another qualified purpose).
- f. The Director of Business Services will ensure that the appropriate tax form for federal subsidy payments is prepared and filed in a timely fashion for applicable obligations (e.g. Build America Bonds).

7. Continuing Disclosure Obligations

- a. Identify a position at the District to be responsible for compliance with continuing disclosure obligations as defined by the Rule and any policies of the District.

- b. The position responsible for compliance may have the ability to assign responsibilities, delegate where appropriate or engage a dissemination agent or third-party service providers to perform all or some of the duties described in this section. The District cannot delegate its compliance responsibilities.
- c. The District should specify how providers or delegated authorities will be monitored and supervised.
- d. The District should identify the documents that set forth the respective requirements being monitored at the time of closing for each obligation.
- e. The District should catalog all outstanding Continuing Disclosure Agreements and establish consolidated filing requirements based on the outstanding CDAs.
- f. The District should identify the frequency of the actions to be undertaken to ensure compliance, establish a system or filing alerts or reminders to administer the filing requirements.
- g. The Director of Business Services for compliance must be made aware of any new outstanding debt, changes to obligation or loan covenants, events of acceleration or default that would materially affect investors.
- h. The District should review a compliance checklist to verify compliance with CDA requirements, at least annually, although it may be advisable to provide more frequent reviews in connection to specific material events.
- i. The District should monitor mandatory material events specifically identified in accordance with the Rule and file required notices within 10 days of occurrence.
 - i. Principal and interest payment delinquencies.
 - ii. Non-payment related defaults, if material.
 - iii. Unscheduled draws on debt service reserves reflecting financial difficulties.
 - iv. Unscheduled draws on credit enhancements reflecting financial difficulties.
 - v. Substitution of credit or liquidity providers or their failure to perform.
 - vi. Adverse tax opinion, IRS notices or material events affecting the tax status of the obligation.
 - vii. Modifications to rights of security holders, if material.
 - viii. Obligation calls, if material.
 - ix. Defeasances.
 - x. Release, substitution or sale of property securing repayment of the obligations, if material.
 - xi. Rating Changes.
 - xii. Bankruptcy, insolvency, receivership, or similar event of the obligated person(s).
 - xiii. Merger, consolidation, or acquisition of the obligated person, if material.
 - xiv. Appointment of a successor or additional trustee, or change of name of a trustee, if material.
 - xv. Incurrence of financial obligation of the District, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the District, any of which affect security holders, if material.
 - xvi. Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of the financial obligation of the District, any of which reflect financial difficulties.
- j. In addition to the mandatory material events, the District should review and file any additional or voluntary event notices.
- k. The District should maintain a catalog of all outstanding obligations whether publicly offered or privately placed, and the terms and conditions that govern default or acceleration provisions.
- l. Any missed filing requirement should be remedied with a failure to file notice as soon as possible once the late filing is identified and the required information is available to file.

- m. Sensitive information such as bank accounts and wire information should be redacted from documents prior to posting on EMMA.
- n. The District needs to monitor for changes in law and regulations that effect continuing disclosure obligations and review disclosure policies and procedures periodically to ensure compliance and consistency with regulation and market expectations.

8. Compliance with Future Requirements

- a. Take measures to comply with any future requirements issued beyond the date of these Post-Issuance Debt Compliance Procedures which are essential to ensuring compliance with the applicable state and federal regulations.

April 7, 2021

AGREEMENT FOR POST-ISSUANCE DEBT COMPLIANCE
POLICY & PROCEDURES TEMPLATES

Independent School District No. 273 (Edina), Minnesota



Prepared by:

Ehlers
3060 Centre Pointe Drive
Roseville, Minnesota 55113

BUILDING COMMUNITIES. IT'S WHAT WE DO.

AGREEMENT FOR POST-ISSUANCE DEBT COMPLIANCE POLICY AND PROCEDURES TEMPLATES

Independent School District No. 273 (Edina), Minnesota

5701 Normandale Rd
Edina Minnesota 55424-1599

Effective as of: April 7, 2021

Ehlers & Associates, Inc. (“Ehlers”) and Independent School District No. 273 (Edina), Minnesota (“Client”) do hereby mutually agree to the following with regard to post-issuance debt compliance policy and procedures templates. In consideration of the mutual promises and covenants contained herein, and for other good and valuable consideration, it is agreed by and between Ehlers and Client as follows:

The tax-exempt status of a debt obligation is contingent on compliance with all applicable state and federal laws at the time of issuance and throughout the term of the obligation. Such compliance requires Client to undertake certain recordkeeping and computational activities. In an effort to assist Client with these activities, Ehlers will provide Client with post-issuance debt compliance policy and procedures templates, all as more particularly described in this Agreement.

Scope Of Services:

Ehlers agrees to provide the following:

1. initial post-issuance debt compliance policy and procedures templates;
2. updates to the post-issuance debt compliance policy and procedures templates as determined by the Client; and
3. post-issuance debt compliance training and consultation as determined by the Client.

Fee Arrangement:

Ehlers will charge Client fees in accordance with the fee schedule set forth below:

Fee Schedule	
Initial post-issuance debt compliance policy and procedures templates	\$500
Updates to post-issuance debt compliance policy and procedures templates	\$200 per update
Post-issuance debt compliance training and consultation	\$200 per hour

Ehlers will invoice Client for the amount due. The invoice is due and payable by the Client within 60 days of the invoice date.

Limit Of Liability:

To the fullest extent permitted by applicable law, the total aggregate liability of Ehlers under this Agreement for any actions or omissions taken by Ehlers in the performance of this Agreement shall be limited to the fees paid by Client to Ehlers under this Agreement. The Client is ultimately responsible for ensuring that the post-issuance debt compliance policy and procedures are updated and implemented. Client, and not Ehlers, shall be responsible for any payment due to the Internal Revenue Service, including any rebate amount or yield reduction payment and any interest or penalty for failure to make timely payments on any tax-exempt debt obligation. Under no circumstances shall any employee or agent of Ehlers have any personal liability arising out of this Agreement and no party shall seek or claim any such personal liability.

No Third-Party Beneficiary:

No third party shall have any rights or remedies under this Agreement. This Agreement is made solely for the benefit of the parties hereto, and no other person, partnership, limited liability company, association, or corporation shall acquire or have any rights under this Agreement.

Confidentiality & Disclosure Of Information:

Client Information:

All information, files, records, memoranda and other data of the Client ("Client Information") shall be deemed by the parties to be the property of Client. Ehlers may disclose Client Information to third parties in connection with the performance by it of its duties hereunder.

Ehlers Information:

Client acknowledges that in connection with the performance by Ehlers of its duties hereunder, Client may become aware of internal files, records, memoranda and other data, including without limitation computer programs of Ehlers ("Ehlers Information"). Client acknowledges that all Ehlers Information, except reports prepared by Ehlers for the Client, is confidential and proprietary to Ehlers, and agrees that Client will not, directly or indirectly; disclose the same or any part thereof to any person or entity except with the express written consent of Ehlers.

Term / Termination Of Contract:

This Agreement shall begin on the effective date stated above. Either party may terminate this Agreement with or without cause at any time by sending written notice of termination to the other party at least 30 days prior to the effective date of termination. Termination of this Agreement shall extend to the termination of all Addenda to this Agreement. Should this Agreement be terminated, Ehlers shall be relieved of all liability in connection with this Agreement and Addenda to this Agreement.

Severability:

To the extent any provision of this Agreement shall be determined invalid or unenforceable, the invalid or unenforceable portion shall be deleted from this Agreement, and the validity and enforceability of the remainder shall be unaffected.

Entire Agreement

There are no representations, covenants, warranties, promises, agreements, conditions or undertakings, oral or written, between Client and Ehlers other than as set forth herein. Except or otherwise expressly provided herein, no subsequent alteration, amendment, change or addition to this Agreement shall be binding upon Ehlers.

Amendments:

Ehlers and Client may mutually agree in writing to amend the terms covered by this Agreement (which amendment shall be reflected in an Addendum to this Agreement), including the scope and the fee arrangement, at any time. No modification, alteration, or amendment to this Agreement shall be binding upon any party hereto until such modification, alteration, or amendment is reduced to writing and duly executed by both parties hereto.

Governing Law:

This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.

Notice:

All notices given shall be in writing and shall be deemed to have been given when delivered, transmitted by first class, registered or certified mail, postage prepaid and addressed as follows:

If to Client:	If to Ehlers:
Independent School District No. 273 (Edina), Minnesota 5701 Normandale Rd Edina Minnesota 55424-1599 Attention: Director of Business Services	Ehlers & Associates, Inc. 3060 Centre Pointe Drive Roseville, Minnesota 55113 Attention: President

In Witness Whereof, the parties have executed this Agreement this _____ day
of _____ 20____

By: _____ Title:

Ehlers & Associates, Inc.

By: _____ Title:



School Board Meeting Date: 8/9/2021

TITLE: Approval of Audit Services for FY20-21

TYPE: Consent

PRESENTER: John Toop, Director of Business Services

BACKGROUND: The firm of Malloy, Montague, Karnowski, Radosevich, & Co., P.A. (MMKR) has conducted the financial audit of the District since 1997. William Lauer is the consulting principal for the District's audit. The base fee for FY20-21 is \$38,600, however, with the significant amount of new federal funding available to Minnesota school districts for the fiscal year ended June 30, 2021, the number of programs required to be tested, and the time to complete may increase over the prior year. Any additional testing required will be billed at our standard hourly rates. Also, due to last year's employee turnover, there may still be the need for additional accounting assistance in the \$5,000 to \$10,000 range. The fee is dependent on the extent of services requested.

RECOMMENDATION: Appoint the firm of Malloy, Montague, Karnowski, Radosevich, & Co., P.A. to perform the audit of the District's financial statements for the 2020-21 fiscal year.

ATTACHMENT:

1. MMKR Audit Engagement Letter



PRINCIPALS

Thomas A. Karnowski, CPA
Paul A. Radosevich, CPA
William J. Lauer, CPA
James H. Eichten, CPA
Aaron J. Nielsen, CPA
Victoria L. Holinka, CPA/CMA
Jaclyn M. Huegel, CPA
Kalen T. Karnowski, CPA

July 21, 2021

To the School Board and Management of
Independent School District No. 273
5701 Normandale Road
Edina, MN 55424

Dear School Board Members and Management:

We are pleased to confirm our understanding of the services we are to provide Independent School District No. 273 (the District) for the year ended June 30, 2021. We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of the District as of and for the year ended June 30, 2021. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board (GASB), who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) MD&A
- 2) GASB-required supplementary pension and other post-employment benefits information (as needed)

We have also been engaged to report on supplementary information other than RSI that accompanies District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a separate written report accompanying our auditor's report on the financial statements OR in a report combined with our auditor's report on the financial statements:

- 1) Schedule of Expenditures of Federal Awards
- 2) Combining and individual fund statements and schedules
- 3) Uniform Financial Accounting and Reporting Standards Compliance Table

Malloy, Montague, Karnowski, Radosevich & Co., P.A.

5353 Wayzata Boulevard • Suite 410 • Minneapolis, MN 55416 • Phone: 952-545-0424 • Fax: 952-545-0569 • www.mmkr.com

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information:

- 1) Introductory section
- 2) Other district information

We will perform the required State Legal Compliance Audit conducted in accordance with auditing standards generally accepted in the United States of America and the provisions of the *Legal Compliance Audit Guide*, promulgated by the Office of the State Auditor pursuant to Minnesota Statutes § 6.65, and will include such tests of the accounting records and other procedures we consider necessary to enable us to conclude that, for the items tested, the District has complied with the material terms and conditions of applicable legal provisions.

We will also prepare a management report for the District's School Board and administration. This report will communicate such things as our concerns regarding the accounting procedures or policies brought to our attention during our audit, along with recommendations for improvements. The report will also contain certain financial comparisons and analysis, and a summary of legislative activity affecting Minnesota schools.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the School Board and management of the District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the District or to acts by management or employees acting on behalf of the District. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that some material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; Schedule of Expenditures of Federal Awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the District and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under the American Institute of Certified Public Accountants (AICPA) professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *Office of Management and Budget Compliance Supplement (OMB Compliance Supplement)* for the types of compliance requirements that could have a direct and material effect on each of the District's major programs. For federal programs that are included in the *OMB Compliance Supplement*, our compliance and internal control procedures will relate to the compliance requirements that the *OMB Compliance Supplement* identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, Schedule of Expenditures of Federal Awards, and related notes of the District in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, Schedule of Expenditures of Federal Awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, Schedule of Expenditures of Federal Awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including identification of all related parties and all related-party relationships and transactions, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the District involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the District received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the District complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review at the scheduled time of our audit.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the Schedule of Expenditures of Federal Awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the Schedule of Expenditures of Federal Awards in any document that contains and indicates that we have reported on the Schedule of Expenditures of Federal Awards. You also agree to include the audited financial statements with any presentation of the Schedule of Expenditures of Federal Awards that includes our report thereon OR make the audited financial statements readily available to intended users of the Schedule of Expenditures of Federal Awards no later than the date the Schedule of Expenditures of Federal Awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the Schedule of Expenditures of Federal Awards in accordance with the Uniform Guidance; (2) you believe the Schedule of Expenditures of Federal Awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the Schedule of Expenditures of Federal Awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, Schedule of Expenditures of Federal Awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, Schedule of Expenditures of Federal Awards, and related notes and that you have reviewed and approved the financial statements, Schedule of Expenditures of Federal Awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time and depending on the circumstances, use third party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third party service provider. Furthermore, we will remain responsible for the work provided by any such third party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, Schedule of Expenditures of Federal Awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Malloy, Montague, Karnowski, Radosevich & Co., P.A. (MMKR) and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a cognizant or oversight agency for audit or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of MMKR personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the cognizant agency, oversight agency for audit, or pass-through entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit shortly after the end of the fiscal year and to issue our reports prior to the six-month reporting deadline. William J. Lauer, CPA, is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be based on the actual time spent at our standard hourly rates, plus travel and other out-of-pocket costs such as report reproduction, typing, postage, etc. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable upon presentation. Unless additional work is requested or circumstances require additional work, our estimated fee for the services described above is not to exceed \$38,600.

The fees quoted above include an estimate for a Single Audit of Federal Awards Expenditures, based on a typical year for your district. With the significant amount of new federal funding available to Minnesota school districts for the fiscal year ended June 30, 2021, the number of programs required to be tested and time to complete may increase over the prior year. Any additional testing required will be billed at our standard hourly rates.

Based on preliminary discussions with district management, it is anticipated that accounting assistance with year-end reconciliations and preparation of audit schedules may be needed due to employee turnover. Our estimate for providing these additional services is from \$5,000 to \$10,000, depending on the extent of the services requested.

In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

The fees charged are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If we find that additional audit procedures are required, or if additional services are requested by the District, those services will be billed at our standard hourly rates. Additional audit procedures might be required for certain accounting issues or events such as new contractual agreements, new accounting and auditing standards, transactions and legal requirements of new bond issues, new funds, major capital projects, or if there is an indication of misappropriation or misuse of public funds, or if significant difficulties are encountered due to the lack of accounting records, incomplete records, or turnover in the District's staff.

During the year, you might request additional services such as routine advice, assistance in implementing audit recommendations, review of your projections or budgets, and other similar projects. Independence standards allow us to perform these routine services; however, it is important that you understand that we are not allowed to make management decisions, perform management functions, nor can we audit our own work or provide nonaudit services that are significant to the subject matter of the audit.

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

Please be aware that e-mail is not a secure method of transmitting data. It can be intercepted, read, and possibly changed. Due to the large volume of e-mails sent daily, the likelihood of someone intercepting your e-mail is relatively small, but it does exist. We will communicate with you via e-mail, if you are willing to accept this risk.

To ensure that MMKR's independence is not impaired under the AICPA Code of Professional Conduct, you agree to inform the engagement principal before entering into any substantive employment discussions with any of our personnel.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

If you intend to publish or otherwise reproduce the financial statements, such as in a bond statement, and make reference to our firm name, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

If a dispute occurs related in any way to our services, our firm and the District agree to discuss the dispute and, if necessary, to promptly mediate in a good faith effort to resolve it. We will agree on a mediator, but if we cannot, either of us may apply to a court having personal jurisdiction over the parties for appointment of a mediator. We will share the mediator's fees and expenses equally, but otherwise will bear our own attorney fees and costs of the mediation. Participation in such mediation shall be a condition to either of us initiating litigation. To allow time for the mediation, any applicable statute of limitations shall be tolled for a period not to exceed 120 days from the date either of us first requests in writing to mediate the dispute.

The mediation shall be confidential in all respects, as allowed or required by law, except that our final settlement positions at mediation shall be admissible in litigation solely to determine the identity of the prevailing party for purposes of the awarding of attorney fees.

We both recognize the importance of performing our obligations under this agreement in a timely way and fully cooperating with the other. In the event that either of us fails to timely perform or fully cooperate, the other party may, in its sole discretion, elect to suspend performance or terminate the agreement regardless of the prejudice to the other person. We agree we will give 10 days' written notice of an intent to suspend or terminate, specifying the grounds for our decision, and will give the other an opportunity to cure the circumstances cited as grounds for that decision. In the event of suspension or termination, all fees and costs are immediately due on billing.

We agree that it is important that disputes be discussed and resolved promptly. For that reason, we agree that, notwithstanding any other statutes of limitations or court decisions concerning them, all claims either of us may have will be barred unless brought within one year of the date the complaining party first incurs any damage of any kind, whether discovered or not, related in any way to acts or omissions of the other party, whether or not the complaining party seeks recovery for that first damage and whether or not we have continued to maintain a business relationship after the first damage occurred. Notwithstanding anything in this letter to the contrary we agree that regardless of where the District is located, or where this agreement is physically signed, this agreement shall have been deemed to have been entered into at our office in Hennepin County, Minnesota, and Hennepin County shall be the exclusive venue and jurisdiction for resolving disputes related to this agreement. This agreement shall be interpreted and governed under the laws of Minnesota.

When requested, *Government Auditing Standards* require that we provide you with a copy of our most recent external peer review report and any subsequent peer review reports received during the period of the contract. Our most recent peer review report accompanies this letter.

We appreciate the opportunity to be of service to the District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,

MALLOY, MONTAGUE, KARNOWSKI, RADOSEVICH & CO., P.A.


William J. Lauer, CPA
Principal

WJL:wls

Response:

This letter correctly sets forth the understanding of Independent School District No. 273.

<u>School Board Representative</u>	<u>District Management Representative</u>
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Report on the Firm's System of Quality Control

To the Principals of Malloy, Montague, Karnowski, Radosevich, and Co., P.A. and the
Peer Review Committee of the Minnesota Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of Malloy, Montague, Karnowski, Radosevich, and Co., P.A. (the firm) in effect for the year ended May 31, 2019. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act and an audit of an employee benefit plan.

As part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Malloy, Montague, Karnowski, Radosevich, and Co., P.A. in effect for the year ended May 31, 2019 has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Malloy, Montague, Karnowski, Radosevich, and Co., P.A. has received a peer review rating of *pass*.


KerberRose SC
September 25, 2019



Board Meeting Date: August 9, 2021

TITLE: Agreement with Kimberly Austin-Moe for American Heart Association CPR Training and First Aid Courses

TYPE: Consent

PRESENTERS: Jeff Jorgensen

BACKGROUND: The agreement is to provide necessary services to provide American Heart Association CPR Training and First Aid Courses. These services include direct instruction of CPR and first aid of site emergency response teams and other staff. This training is necessary for the health and safety of students, staff and the public.

RECOMMENDATION: Approve the attached contract with Kimberly Austin-Moe

PRIMARY ISSUE(S) TO CONSIDER: CPR Training and First Aid Courses for staff

ATTACHMENTS:

1. Contract (next page)

**SERVICE PROVIDER AGREEMENT
INDEPENDENT SCHOOL DISTRICT NO. 273**

Instructions on next page

Kimberly Austin-Moe (the Provider), hereby contracts to provide services to Independent School District No. 273, Edina, Minnesota (the District), as follows:

1. **SERVICES.** The provider will furnish to the District all necessary services to provide American Heart Association CPR & First Aid Courses
2. **DATES OF SERVICE.** August 1, 2021- July 31, 2022
3. **PAYMENTS.** The District will make payments for the services provided on the following terms:

Basic contract amount: \$200.00 per class, based on 10 people.

School District will provide supplies, including Certification Cards

4. **INDEPENDENT CONTRACTOR.** The Provider and the District acknowledge and agree that the Provider is performing services under this Agreement as an Independent Contractor and not as an employee or agent of the District. The Provider and the District further understand and agree that no deductions, withholding or contributions shall be made by the District for income tax, unemployment compensation, social security, workers' compensation, or otherwise, under any federal or state law applicable to the employer-employee relationship. Any report or product produced as a result of this Agreement becomes the sole property of Independent School District No. 273.
5. **ENTIRE AGREEMENT.** This Agreement constitutes the entire agreement between the Provider and the District and can be modified only by written agreement of both parties. This Agreement terminates, supersedes and revokes all prior contracts, agreements and representations by or between the parties, written or oral.
6. **TERM OF AGREEMENT.** This Agreement is effective upon signature of both parties. The District may terminate this Agreement at its discretion.

Provider Signature:  Date: 07/15/2021

Provider Name (print): Kim Austin-Moe

Provider Address: 9254 Creek Way Savage, Mn 55378

(Must have W-9 on file) Provider Telephone: 952-237-8280

District Signature: 

Date: 8-9-2021



Board Meeting Date: 8/9/2021

TITLE: NURSING CARE CONTRACTS WITH BAYADA HOME HEALTH CARE

TYPE: Consent

PRESENTERS: Jeff Jorgensen

BACKGROUND: The contracts with Bayada Home Healthcare are for nursing services for Edina student #200-465 and #200-467 that require direct nursing on the school bus and during the school day. All care is delivered by a Registered Nurse (RN) or Licensed Practical Nurse (LPN). The direct care allows the students to participate in their educational program as determined by the IEP team. The nurse follows a MN Licensed Medical provider plan of care written for the students and only provides the interventions and assessments with the noted students.

RECOMMENDATION: Approve the attached contracts with Bayada Home Healthcare

PRIMARY ISSUE(S) TO CONSIDER: Nursing services for an Edina student

ATTACHMENTS:

1. Contracts (next page)

**CONTRACT FOR "IN SCHOOL" NURSING SERVICES
PERTAINING TO [REDACTED] #200-465**

This AGREEMENT is made and entered into this 1st day of August 2021, by **BAYADA Home Health Care, Inc.**, with a service office located at 2905 Northwest Blvd, Suite 100, Plymouth, MN 55441 (hereinafter referred to as **BAYADA**) and **Edina Public School District**, located at 5701 Normandale Rd., Edina, Minnesota 55424 (hereinafter referred to as **SCHOOL**).

BAYADA is a home health care agency, engaged in the business of providing nursing services and **SCHOOL** has identified a need for in-school nursing care of its student, [REDACTED] #200-465 (hereinafter referred to as **STUDENT**).

WHEREAS it is the desire of both parties to make provision for on-site daily nursing care for **STUDENT**, in accordance with the terms of this Agreement.

THEREFORE, in consideration for the mutual covenants expressed herein, **BAYADA** and **SCHOOL** agree to the terms and conditions outlined herein:

I. RESPONSIBILITIES OF BAYADA

- A. Qualifications of Personnel. The Nurse supplied by **BAYADA** will be a Registered Nurse (RN) or Licensed Practical Nurse (LPN) who will hold a current license, registration or certification to practice in the State of Minnesota and will provide services pursuant to the applicable state laws.
- B. Personnel Records Inspection. **BAYADA** will make available for inspection, upon the request of **SCHOOL**, the personnel files of its nurses who are caring for **STUDENT**. The contents of such file may include:
1. Verification of current licensure or certification as applicable; and
 2. Completed application for employment or resume; and
 3. Verified references; and
 4. Evidence of annual performance evaluation; and
 5. A criminal record check, conducted upon hire, if required by state law; and
 6. Evidence of at least one, annual in-service education or training in accordance with applicable state regulations.
- C. Service. **BAYADA** will provide an RN or LPN to care for **STUDENT** each day that said student attends school, to include any setting where **STUDENT** is receiving educational services during **SCHOOL** hours. Nursing services will be provided subject to the availability of a qualified nurse. The services to be provided may include escorting **STUDENT** to and from school on the school bus and providing care to **STUDENT** during the school day. Upon execution of this Agreement, **SCHOOL** will provide **BAYADA** with a schedule of the school calendar including all scheduled days off.
1. **BAYADA** RN Clinical Manager will be responsible for initial and ongoing assessment of **STUDENTS** clinical needs while attending school. Responsibilities include:
 - a. Will work with physician to develop a Plan of Care ("POC") and update the plan per **BAYADA** policy.
 - b. Will conduct supervision to monitor employees and confirm the efficacy of the Plan of Care.

- c. Will collaborate with school nurse and teachers as needed to ensure best possible experience for the **STUDENT**.
- d. Be ultimately responsible for the overall coordination, supervision and evaluation of the services provided to **STUDENT** under this Agreement.

D. Place of Performance. **BAYADA** will provide services primarily at schools located within **SCHOOL**'s district or other specified location where **STUDENT** will be during the school day. **SCHOOL** acknowledges and understands that **BAYADA** cannot guarantee services. All services will be provided subject to the availability of a qualified nurse.

E. Insurance.

1. **BAYADA** will maintain general liability and professional liability coverage for any negligent acts or omissions of **BAYADA** employees, which may give rise to liability under this Agreement.
2. **BAYADA** will maintain Workers' Compensation insurance for its employees providing services to **STUDENT**.

F. Indemnification. **BAYADA** agrees to indemnify and hold harmless **SCHOOL** from all bodily injury and/or property damage claims arising out of the sole negligence of **BAYADA**, acting through its directors, agents, and employees.

G. Payment of Personnel. **BAYADA**, as an employer, will remain responsible for the payment of wages and other compensation, reimbursement of expenses and compliance with Federal, State and local tax withholdings, Workers' Compensation, Social Security, employment and other insurance requirements for its personnel.

H. Policies and Procedures. **BAYADA** will follow the **SCHOOL**'s policies and procedures while providing care in the **SCHOOL** setting.

II. RESPONSIBILITIES OF SCHOOL

A. Payment for Services. **SCHOOL** will remain responsible to compensate **BAYADA** for services rendered pursuant to this Agreement. Section III hereunder will govern billing terms and compensation.

B. Insurance.

1. **SCHOOL** will maintain at its sole expense valid policies of general liability insurance, covering the negligent acts or omissions of **SCHOOL** acting through its directors, agents, employees or other personnel, which may give rise to liability under this Agreement.
2. **SCHOOL** will maintain, at its sole expense, Workers' Compensation insurance for its employees.

C. Indemnification. **SCHOOL** agrees to indemnify and hold harmless **BAYADA** from all bodily injury and/or property damage claims arising from any act or omission of **SCHOOL**, acting through its directors, agents, employees or other personnel.

- D. Employment Status. **SCHOOL** understands and agrees that the RN/LPN is an employee of **BAYADA**, and **SCHOOL** will not attempt to solicit the RN/LPN to work privately for **SCHOOL**, without written authorization from **BAYADA**, during the term of this Agreement and for one (1) year following its termination or expiration. **SCHOOL** recognizes the recruiting, training and retention expenses that **BAYADA** encounters as an employer and acknowledges that **BAYADA** is not a placement or referral service. Should **SCHOOL** desire to hire one of **BAYADA**'s employees, **SCHOOL** agrees to provide **BAYADA** with written notice and pay a liquidated damages fee equal to four (4) months of the specific employee's annual gross salary or \$5,000.00 whichever is greater. This fee will apply to any **BAYADA** employee **SCHOOL** wishes to hire.
- E. Compliance Program. **BAYADA** values honesty and confidentiality in all business interactions. To assure adherence to these values, **BAYADA** maintains a corporate compliance program, designed to detect and prevent illegal and unethical activities, including breaches of confidentiality. **SCHOOL** agrees to abide by this program and understands its obligation to report questionable activities involving **BAYADA**'s employees to the local office Director named below or to the Compliance Hotline at 1-866-665-4295.

III. BILLING AND COMPENSATION

- A. **SCHOOL** agrees to compensate **BAYADA** at a rate of \$60.00/hour for RN services or \$50.00/hour for LPN services provided under this Agreement. **SCHOOL** will also pay for all time the **BAYADA** employee spends on the bus or otherwise transporting the client to and from **SCHOOL**.
- B. **BAYADA** will forward to **SCHOOL** an itemized bill on a weekly basis. Each weekly bill will itemize the name of the **BAYADA** employee providing care, the date of service, the type and length of service provided.
- C. **SCHOOL** agrees to pay submitted bills within thirty (30) days of receipt. Any bill not paid within the thirty (30) day period will be considered delinquent. **BAYADA** may charge interest, at a rate of 1¼% each month (15% per year) on all delinquent accounts. **BAYADA** will also pursue collection remedies to resolve a delinquent account. **SCHOOL** agrees to reimburse **BAYADA** for all collection costs, including attorneys' fees and expenses.

IV. TERM AND TERMINATION

- A. This Agreement will come into effect beginning on August 1, 2021 and will remain in effect through July 31, 2022. This Agreement may be extended upon the written consent of each party outlining the terms and time for extension.
- B. Either party may terminate this Agreement, for any reason, upon thirty (30) days prior written notice.
- C. Either party may terminate this Agreement for cause due to the occurrence of one of the following events by giving ten (10) days prior written notice:
1. Dissolution or bankruptcy of either **BAYADA** or **SCHOOL**.
 2. Failure of either **BAYADA** or **SCHOOL** to maintain the insurance coverages required hereunder.

3. Breach by **BAYADA** or **SCHOOL** of any of the material provisions in this Agreement.

V. ADDITIONAL TERMS

- A. Governing Law. This Agreement will be construed and governed in all respects according to the laws of the State of Minnesota.
- B. Relationship to Parties. The parties enter into this Agreement as independent contractors. Nothing contained in this Agreement will be construed to create a partnership, joint venture, agency or employment relationship between the parties.
- C. Assignment. This Agreement may not be assigned by either party, in whole or in part.
- D. Modification of Terms. No amendments or modifications to the terms of this Agreement will be binding unless evidenced in writing and signed by an authorized representative of each party hereto.
- E. Notices. Any Notice given in connection with this Agreement will be given in writing and will be delivered either by hand or by certified mail, return receipt requested, to the other party, at the party's address listed above. Any party may change its address as stated herein by giving Notice of the change of address in accordance with this Paragraph.
- F. Confidentiality. Except for acknowledging the existence of this Agreement, the parties understand and agree that the terms of this Agreement, including all payment terms, shall be kept confidential unless disclosure is required by law or the parties agree, in writing, to such disclosure. All methods and mode of conduct of business for **SCHOOL** and **BAYADA** are to be kept confidential by **SCHOOL** and **BAYADA** and not disclosed to any other party or used in part or whole without the permission of **SCHOOL** and/or **BAYADA**.
- G. Entire Agreement. This writing evidences the entire Agreement between **BAYADA** and **SCHOOL**; there are no prior written or oral promises or representations incorporated herein. Each Attachment, Fee Schedule, Exhibit or other documents referenced herein and/or attached to this Agreement are incorporated herein as if the same was set out in full in the text of this Agreement. This Agreement may be executed in two or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Delivery of an executed signature page of this Agreement by facsimile or electronic (email) transmission shall be effective as delivery of a manually executed counterpart hereof.

Date: _____

Allison Lodden
Director
Signing with authority for
BAYADA Home Health Care, Inc.

Date: 8-3-21



Signing with authority for
Edina Public School District

**CONTRACT FOR "IN SCHOOL" NURSING SERVICES
PERTAINING TO [REDACTED] #200-467**

This AGREEMENT is made and entered into this 1st day of August 2021, by **BAYADA Home Health Care, Inc.**, with a service office located at 2905 Northwest Blvd, Suite 100, Plymouth, MN 55441 (hereinafter referred to as **BAYADA**) and **Edina Public School District**, located at 5701 Normandale Rd., Edina, Minnesota 55424 (hereinafter referred to as **SCHOOL**).

BAYADA is a home health care agency, engaged in the business of providing nursing services and **SCHOOL** has identified a need for in-school nursing care of its student, [REDACTED] #200-467 (hereinafter referred to as **STUDENT**).

WHEREAS it is the desire of both parties to make provision for on-site daily nursing care for **STUDENT**, in accordance with the terms of this Agreement.

THEREFORE, in consideration for the mutual covenants expressed herein, **BAYADA** and **SCHOOL** agree to the terms and conditions outlined herein:

I. RESPONSIBILITIES OF BAYADA

- A. Qualifications of Personnel. The Nurse supplied by **BAYADA** will be a Registered Nurse (RN) or Licensed Practical Nurse (LPN) who will hold a current license, registration or certification to practice in the State of Minnesota and will provide services pursuant to the applicable state laws.
- B. Personnel Records Inspection. **BAYADA** will make available for inspection, upon the request of **SCHOOL**, the personnel files of its nurses who are caring for **STUDENT**. The contents of such file may include:
1. Verification of current licensure or certification as applicable; and
 2. Completed application for employment or resume; and
 3. Verified references; and
 4. Evidence of annual performance evaluation; and
 5. A criminal record check, conducted upon hire, if required by state law; and
 6. Evidence of at least one, annual in-service education or training in accordance with applicable state regulations.
- C. Service. **BAYADA** will provide an RN or LPN to care for **STUDENT** each day that said student attends school, to include any setting where **STUDENT** is receiving educational services during **SCHOOL** hours. Nursing services will be provided subject to the availability of a qualified nurse. The services to be provided may include escorting **STUDENT** to and from school on the school bus and providing care to **STUDENT** during the school day. Upon execution of this Agreement, **SCHOOL** will provide **BAYADA** with a schedule of the school calendar including all scheduled days off.
1. **BAYADA** RN Clinical Manager will be responsible for initial and ongoing assessment of **STUDENTS** clinical needs while attending school. Responsibilities include:
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 - b. Will conduct supervision to monitor employees and confirm the efficacy of the Plan of Care.

- c. Will collaborate with school nurse and teachers as needed to ensure best possible experience for the **STUDENT**.
 - d. Be ultimately responsible for the overall coordination, supervision and evaluation of the services provided to **STUDENT** under this Agreement.
- D. Place of Performance. **BAYADA** will provide services primarily at schools located within **SCHOOL**'s district or other specified location where **STUDENT** will be during the school day. **SCHOOL** acknowledges and understands that **BAYADA** cannot guarantee services. All services will be provided subject to the availability of a qualified nurse.
- E. Insurance.
 - 1. **BAYADA** will maintain general liability and professional liability coverage for any negligent acts or omissions of **BAYADA** employees, which may give rise to liability under this Agreement.
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- C. Assignment. This Agreement may not be assigned by either party, in whole or in part.
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- E. Notices. Any Notice given in connection with this Agreement will be given in writing and will be delivered either by hand or by certified mail, return receipt requested, to the other party, at the party's address listed above. Any party may change its address as stated herein by giving Notice of the change of address in accordance with this Paragraph.
- F. Confidentiality. Except for acknowledging the existence of this Agreement, the parties understand and agree that the terms of this Agreement, including all payment terms, shall be kept confidential unless disclosure is required by law or the parties agree, in writing, to such disclosure. All methods and mode of conduct of business for **SCHOOL** and **BAYADA** are to be kept confidential by **SCHOOL** and **BAYADA** and not disclosed to any other party or used in part or whole without the permission of **SCHOOL** and/or **BAYADA**.
- G. Entire Agreement. This writing evidences the entire Agreement between **BAYADA** and **SCHOOL**; there are no prior written or oral promises or representations incorporated herein. Each Attachment, Fee Schedule, Exhibit or other documents referenced herein and/or attached to this Agreement are incorporated herein as if the same was set out in full in the text of this Agreement. This Agreement may be executed in two or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Delivery of an executed signature page of this Agreement by facsimile or electronic (email) transmission shall be effective as delivery of a manually executed counterpart hereof.

Date: _____

Allison Loden
Director
Signing with authority for
BAYADA Home Health Care, Inc.

Date: 8-3-24



Signing with authority for
Edina Public School District



Board Meeting Date: 8/9/2021

TITLE: Proposed Plan for Start of School

TYPE: Report

PRESENTER(S): Dr. Stacie Stanley and Dr. Randy Smasal

BACKGROUND: The proposed plan outlines the model, mitigation strategies and overview of academic & social emotional support plans.

RECOMMENDATION: Receive report for consideration and future action on August 17, 2021

PRIMARY ISSUE(S) TO CONSIDER: Review of proposed plan for implementation during the 2021-2022

ATTACHMENTS:

1. Proposed return to school plan executive summary
2. Proposed return to school plan



August 4, 2021

Edina School Board Directors,

I am pleased to present to you a detailed proposed plan that outlines a model for returning to school. The proposed plan represents the collaborative efforts of several members of the Edina Public Schools community, and outlines the information used to come to my key recommendations summarized below.

Return to School Plan

Phase I: August 30 – September 30

Designed for students to experience the academic and social emotional benefits of in person learning, with limited need for quarantine. During this period, COVID case rates and vaccination rates will continue to be monitored. The data will be used to evaluate masking expectations and determine if any changes will be made. Updates will be provided during the September 13, 2021 and October 11, 2021 school board meetings.

- K-12 Students return to in person learning 5 days per week.
- Face masks required for E - 8 students and staff, and strongly recommended for 9-12 students and staff.
 - Students will not be required to wear a mask outdoors.
 - Clear face shields instead of masks may be utilized by staff who are teaching lessons that require students to see facial cues to enhance learning. This may include learning experiences for students who are deaf or hard of hearing, classes for multilingual learners, phonics and or speech development lessons.
- Additional layered mitigation strategies will include:
 - All students and staff wear masks when riding EPS transportation
 - Monitoring students for the signs and symptoms of infectious disease like influenza and COVID-19
 - Ensure as much physical distancing between students and teachers as is feasible during the day
 - HEPA filters in K-12 classrooms and nursing offices
 - Promote Hygiene protocols; provide hand-sanitizer stations, and signage provided throughout the school
 - Daily or as needed cleaning of high touch surfaces
 - Visitor safety protocol
 - Quarantine Protocol for staff and students
 - Provide information and education on vaccination opportunities
 - Use of outdoor learning spaces when possible
 - COVID Coordinator at each site

The proposed plan also outlines our efforts across departments to support the whole student as we return to in person learning. Thank you in advance for your thorough review. Additional information or considerations that surface before Monday will be included in our presentation.

Sincerely,

Dr. Stacie Stanley



Proposed Plan Contents:

- A. [Monitoring Process, Planning and Instructional Model](#)
- B. [Teaching and Learning](#)
- C. [Student Support Services](#)
- D. [Media & Technology Services](#)
- E. [Human Resources](#)
- F. [Safety, Health & Wellness](#)
- G. [Food & Nutrition Services](#)
- H. [Transportation](#)
- I. [Kids Club / Wise Guys](#)
- J. [Communication](#)

Monitoring Process, Planning and Instructional Model

During the summer of 2021, Edina Public Schools Administration monitored the case and vaccination rates in Edina and Hennepin County. State and CDC recommendations were reviewed. Students in summer programming were monitored to mitigate transmission throughout the summer. There were zero instances of transmission during summer 2021 elementary programming.

An incident command team led by the superintendent, and consisting of representation from school and department administration, student support services, district health services, public health administration, regional health and safety, and the school board, met to analyze the current health and wellness data. The public health administrator provided city and county case rates and vaccination rates. He also outlined the new CDC recommendations and the role they might play during the Edina Public Schools 2021-2022 school year.

An outreach and engagement webinar and ThoughtExchange® virtual event was hosted on August 2, 2021 for parents/guardians, high school students and staff. Dr. Nick Kelly, Public Administrator and Epidemiologist, provided an overview of current COVID case rates, city & county vaccination rates and best practice mitigation strategies. Immediately following the presentation, stakeholders were invited to share their thoughts and considerations that would support all students safely & consistently returning to in-person learning. Participants then engaged in a crowd sourcing experience that allowed each person to share their thoughts, insights, and items they desired EPS to consider as the 2021-2022 Return to school plan was developed and finalized. This event engaged 571 stakeholders, yielded 485 input points and more than 8,600 interactions as they rated the comments. In addition, participants submitted 260 questions that district administration is analyzing and will use to generate a Q & A, which will be posted on the Family Dashboard.

The aforementioned data points were used to conduct the following Strengths - Weaknesses - Opportunity - Threats (SWOT) Analysis.

Strengths	Weaknesses	Opportunities	Threats
<p>Strong Agreement within all stakeholder groups for students to return to in person learning 5 days per week.</p> <p>Layered mitigation strategies that were in place during the 2020-2021 school year are easily transferred to the current context.</p> <p>Strong vaccination rates within the city of Edina.</p>	<p>Vaccinations only available for students ages 12+.</p> <p>Some EPS students are immuno-compromised.</p>	<p>Per MDH guidance, when students are wearing masks, if a close contact occurs masked students will not need to be quarantined. This will virtually eliminate the need for quarantine.</p> <p>Increase vaccination levels for students ages 12 - 18 across all student groups.</p> <p>Continue to provide common education/knowledge on current case rates and vaccination rates, along with benefits of mitigation including vaccinations.</p> <p>Opportunity to strengthen trust with the community with clear, regular, transparent messaging.</p>	<p>CDC reports Current delta variant has had a greater impact on younger students.</p> <p>Possible transmission in schools and need for quarantine for students and adults leading to inconsistent school attendance and delivery of instruction.</p> <p>Stakeholder skepticism about established protocols.</p>

The EPS Teaching and Learning department continued to develop the Edina Virtual Academy online learning model to ensure there was a model of excellence for Edina families who do not want their students to return to the brick and mortar setting.

In Person Model

The following layered mitigation efforts will support a Pre-K-12 in person each day learning model.

- (1) All students and staff wear masks when riding EPS transportation
- (2) Monitoring students for the signs and symptoms of infectious disease like influenza and COVID-19
- (3) Ensure as much physical distancing between students and teachers as is feasible during the day
- (4) HEPA filters in K-12 classrooms and nursing offices
- (5) Promote Hygiene protocols; provide hand-sanitizer stations, and signage provided throughout the school
- (6) Daily or as needed cleaning of high touch surfaces
- (7) Visitor safety protocol
- (8) Quarantine Protocol for staff and students
- (9) Provide information and education on vaccination opportunities
- (10) Use of outdoor learning spaces when possible
- (11) COVID Coordinator at each site

Teaching and Learning (include details on EVA)

Learning Models:

All Edina schools are preparing to welcome students to the return to in-person learning five days a week. This will especially be a transition for many learners who were solely in online learning environments last year. Our first step in welcoming students will consist of building relationships with learners, establishing a positive classroom community of learners, communicating learning expectations for the year and assessing where learners are in their learning journey, specifically in foundational literacies of reading and math.

Staff collaboration is critical to higher levels of student success. To guide and support the work of teachers across the district, we will be launching a new district wide Professional Learning Community (PLC) playbook on August 19th with site leadership teams. All Collaborative Teams of teachers in the district will then use the playbook on August 25th to plan their student welcoming and classroom building activities, assessment plans, instructional and intervention plans to kick off the school year.

All students in grades K-8 will be assessed this fall regarding their development of Reading and Math skills. Fastbridge testing will occur for Reading and Math in grades K-6 within the first three weeks of school. This data will provide the district with a universal screener for Reading, and will provide teachers with an instructional starting point for math and reading. This assessment will be followed with a MAP test for reading and math starting in late September. MAP data will help us set normative growth goals for each grade level. Results of these assessments will be reviewed with sites and presented to the school board after these assessment windows close. Monthly meetings with principals will monitor student learning and progress.

In addition to preparing to return to in-person learning five days a week, Teaching and Learning teams have developed a model of excellence for Edina families who do not want their students to return to the brick and mortar setting.

High School Virtual Update:

Edina High School has been approved by the Minnesota Department of Education as a supplemental online provider. During registration all students were provided with the opportunity to register for any class as a virtual class. Communication was shared that a class would then be offered online when the class reached the class size range that matches that of our in person guidelines. Following these guidelines, there are 7 classes that will be offered fully online for the 2021-22 school year.

Middle School Virtual Update:

During Middle School registration all families were asked to indicate if they would be interested in an online option for the 2021-22 school year. After gathering input from this registration information, a Middle School online program design was created and shared with families who expressed initial interest. In this additional communication families were also asked to determine if they would continue to be interested in online learning for their Middle School child/ren based on the communicated model. The results of this informal survey indicated little interest from families in a Middle School online learning

model for the 2021-22 school year due to high levels of concern for being disconnected from the social aspects of a Middle School setting. However, in order to remain responsive, we have still submitted an application with the Minnesota Department of Education. We are in the final stages of the application process in order to gain approval for Middle School online learning.

Elementary Virtual Update:

Edina Elementary schools have been approved by the Minnesota Department of Education to offer a comprehensive online learning program for the 2021-22 school year. The Highlands Elementary Online Learning pathway is being offered to all elementary students in grades 2-5 in English. Although a French immersion student is welcome to enroll, their experience would be in English. Registration is currently open for a Grade 2-3 Continuous Progress classroom and a Grades 4-5 Continuous Progress classroom. Grade levels were collapsed into Continuous Progress programming to make each of these offerings viable. The virtual CP family will be a part of the Highlands community. While students are enrolled in the virtual CP family he/she will be a Highlands student and a part of everything Highlands offers. This is true for the teachers and the families.

Consistency in Learning:

No matter what model Edina Learners choose to engage in during the 2021-2022 school year, Edina staff are committed to providing consistency in learning. Collaborative teams will meet regularly to review what students need to learn, what that learning will look like, what they need to know about their learners, how they will intervene when students need more time and how they will extend learning when students need less learning time. Support for these conversations will be provided by the central office partnering with site leadership teams.

Defining Excellence:

We will begin the school year with various screening and assessment elements that will allow us to garner key information to ensure our students are learning at high levels. In addition, we will continue curriculum refinement which will define excellence in instruction for our students at all levels both in the present and into the future. Although there are several curriculum review projects underway, the most critically related to the 2021-2022 plan for return to school is the implementation of the PreK-5 Comprehensive Literacy Plan. As part of the implementation process, all elementary teachers will engage in training to best prepare teachers on how to know and recognize reading skill progression and appropriate next instruction. In addition, 30 elementary teachers and staff are participating in LETRS Professional Development. LETRS increases participants' knowledge of current research, depth of knowledge, and skills to provide the necessary literacy foundation for all students. The use of data, and application of the training will support our efforts to foster strong reading skill development moving forward.

Student Support Services

Compensatory Education Considerations in Special Education

EPS is continuing to follow the most updated guidance from MDE regarding recommended practices for Special Education as we begin the 2021-2022 school year. Effective July 1, 2021, Minnesota law entitled Special Education Recovery Services and Supports requires IEP teams to meet as soon as practicable but no later than December 1, 2021, "to determine whether special education services and supports are necessary to address lack of progress on IEP goals

or in the general education curriculum or loss of learning or skills due to disruptions related to the COVID-19 pandemic.” The statute states that such services and supports may include but are not limited to “extended school year services, additional IEP services, compensatory services, or other appropriate services.”

This fall, Special Education teams will review each student’s IEP and progress data to determine if any changes are necessary to ensure that the student has access to a free and appropriate public education. This is a continuation of work that was started in the spring, identifying students who failed to make adequate progress on annual IEP goals. Case Managers will be in contact with families and hold team meetings for each student to review progress and discuss considerations for compensatory education. Teams will be trained on navigating these conversations to ensure that student needs are addressed in an equitable manner. In this process, IEP teams will be asked to consider:

- Services and supports provided to the student prior to the COVID-19 pandemic
- The ability of the student to access specialized services during the varied learning models
- Student progress toward annual IEP goals and objectives
- Student regression or lost skills due to disruptions to instruction
- Other factors resulting from the COVID-19 pandemic that may have influenced the student’s ability to benefit from the services provided
- The types of services and supports that would benefit the student and improve their ability to benefit from school (including academic, behavioral, and mental health supports, related services, and other services and supports)

Social Emotional Learning

The wellness of students and staff continue to be a key priority for EPS as we begin the 2021-2022 school year. As students return to school, a large emphasis will be placed on re-establishing connections and supporting students' sense of belonging within their school and classroom community. This will be facilitated through elementary classroom meetings and secondary advisory programming.

EPS schools will continue to deliver social and emotional learning curriculum in each building. In addition, instructional staff have been trained on the 3 Signature Practices from the Collaborative for Academic and Social Emotional Learning (CASEL), these practices will continue to be embedded into academic instruction. These practices include welcoming routines, engaging activities throughout lessons including brain breaks, and optimistic closures to strengthen relationships between students and staff as they return to school in the fall.

Edina Public Schools (EPS) will continue to enhance school-wide social and emotional learning practices through continuous improvement efforts as part of the Multi-Tiered Systems of Supports (MTSS) model. In the spring of 2021, EPS administered a universal screener that focused on social and emotional learning skills and wellness. This first administration allowed us to garner baseline data. EPS will continue to partner with Panorama Education to administer this survey in the 2021-2022 school year. Use of this tool will allow us to measure year to year student growth and monitor student development of social and emotional learning skills.

Secondary Mental Health Focus

Focusing on the data from the Panorama survey, EPS secondary schools will deliver social and emotional learning curriculum through grade level advisory. EHS 9th grade students will also be paired with an 11th or 12th grade Hornet Mentor for their first year of high school. Sixth grade students will be paired with a Where Everybody Belongs (W.E.B) student representative for the year.

School administrators, counselors, social workers, psychologists and therapists will continue to offer personalized support for the wellness and academic readiness of secondary students. Student support, grade level and interdisciplinary teams are built for early identification and personalized response to students in need, in alignment with effective MTSS practices.

All secondary students and families will be invited to Get Connected Day at their respective schools to meet teachers, get to know the building again and participate in programming offered throughout the day. At EHS, both 9th and 10th grade students are also invited to a half day orientation on August 30th before 11th and 12th grade students arrive for the afternoon. VVMS/SVMS will offer 6th-8th grade orientations to assist students in the transition back to school. Students will also have the opportunity to take a guided tour.

While EHS students and teachers continued to focus strongly on academics during the pandemic, something that was difficult to replicate was the social connections that students enjoy about the high school experience. Last spring, four 9th grade students (Katie Hagen, Sonia Holtley, Rhea Mahapatra and Meredith Nemerov) participated in the EHS Student Solutions Project. The purpose of their project was to “create safe spaces for every individual to show up as their authentic selves and be valued for the gifts they have to offer.” Out of this project a simple, but powerful theme emerged that we plan to use with Hornet Mentors, in advisory, among staff and with student leadership. #SayHeyHornets is a school-wide movement to foster social connections, promote inclusion and acknowledge each person’s value to our school community. Through this initiative, students, teachers, administrators, support staff, custodians, etc are encouraged to greet each other (SayHey!) in the hallways, classroom, or cafeteria.

The advisory period is a key element of the middle school student day. An intentional re-training focus will be included during back-to-school professional development to ensure the advisory student experience is enhanced. The middle school advisory curriculum focuses on developmentally appropriate social and emotional learning for students in grades 6 through 8. Advisory lessons include the following themes: Empathy, Healthy Habit Development, Growth Mindset, Resilience, Emotional Intelligence, Mindfulness, Kindness, Respect and Acceptance, Healthy Habit Development. Advisory lessons will help ensure that middle school students acquire and apply social emotional competencies in order to promote student wellness. Advisors also monitor and support students' academic progress, help them reflect on learning preferences, collect artifacts, and celebrate learning. The advisory experience is formatted to support the growth of executive functioning, independent learning skills, and social emotional learning, overall.

Contracted Services for Student Wellness and Mental Health

The Edina Ed Fund continues to partner with the district around mental health support for students. Over the past year the Ed Fund has worked on a mental health fundraising campaign called Heal Together. Funds raised through this campaign go toward increasing contracted mental health therapists in the schools, training for district wide staff on trauma-responsive

classroom practices, and targeted training for district support services staff. Through these efforts, the district has been able to expand our contract with Fraser to add one additional full-time therapist that will serve students at the high school beginning this fall. We continue to work with Fraser to recruit mental health professionals so that we can expand therapeutic services in every EPS school. In addition, EPS also continues to contract with the Relate Counseling Center for Chemical Health services for students.

Media & Technology Services

Learning Management System (LMS)

All staff will continue to use an LMS to communicate academic content, assignment due dates, and lessons to students/families. In grades K-2 that LMS is Seesaw. In grades 3-12 the LMS is Schoology. The consistent use of learning management systems provide clarity for learners and families regarding the learning activities and progress in schools.

Student Devices

DMTS will provide student devices as it has in the past. K-2 classrooms will be 2:1 iPads. Grades 3-8 students will be 1:1 with district chromebooks. Grades 9-12 will continue with the BYOD model. Note: Students in grades (9-12) will have the option to bring a personal device from home, purchase a device from the Best Buy online web store or use a district-owned Chromebook.

As shared iPads can be considered high-touch objects, staff will do their best to wipe them down once a day with a disinfectant wipe.

Devices and Quarantining

To help manage the possibility of students (or classes) having to quarantine, all elementary families will be asked to sign a Chromebook Loan Agreement at the start of the school year. In the event of a student quarantine, a district device will be provided.

To help manage a potential quarantine, all students in grades 3-5 will have a device checked out to them. This device will remain in the classroom on a cart until it is needed for quarantine. It is best practice for students to use the same Chromebook throughout the entire school year.

During a quarantine, students in grades 9-12 will continue to utilize their devices per the BYOD program. Students in grades 6-8 will continue to utilize their district-owned devices. Students in grades 3-5 will take home their classroom assigned Chromebook. A charger will be checked out to the student. Students grades K-2 will be provided a district-owned device and charger. These devices will only be checked out to students through the duration of quarantine. Following quarantine, the standard student device process will be followed.

Internet access

DMTS will work with families to provide a hotspot for at-home internet access. We encourage families without internet to explore the Comcast Internet Essentials program which provides low-cost internet service in most areas.

Loan Agreement

All EPS students/families will need to have a device loan agreement signed and on file. Families with elementary aged students will also be asked to complete this form in the event that a student needs to quarantine and take a district-owned device home.

Tech Support in School (Students)

Students will request technology support by visiting the technology para located in their respective media center.

Tech Support for Quarantined Students

Students who need technology support during a quarantine can fill out a Helpdesk ticket via the Omni Portal or call 952-848-4915.

Tech Support (Staff)

Staff can request tech support in the following three ways: 1.) Submit a support ticket via the portal or by emailing, 2.) Connecting with a building tech para in the media center, or 3.) By calling 952-848-4915.

Human Resources

Employee Mask Wearing

District employees will abide by established district masking protocols. The use of clear face shields instead of masks may be utilized by staff who are teaching lessons that require students to see facial cues to enhance learning. This may include learning experiences for students who are deaf or hard of hearing, classes for multilingual learners, phonics and or speech development lessons.

Employee Testing

The Minnesota Department of Education will disseminate district employee COVID testing opportunities. Once the district receives the information, we will provide the information to employees regarding any implementation.

Employee Leadership Meetings

The district will continue its quarterly meetings with employee leadership groups to enhance communication between the district and employee organizations. During these meetings, employees have an opportunity to bring forth any concerns emanating from COVID or other employment concerns.

Employee Vaccination

All district employees have been provided an opportunity to be vaccinated and will be provided with information regarding additional vaccination opportunities.

Site Specific Premier Substitutes

Internal substitutes used to ensure excellent instruction continues. Premier substitutes are trained in the LMS, pedagogical and instructional practices used in EPS classrooms.

Additionally, the district will develop a FAQ document to support its employees.

Safety, Health & Wellness

Facilities

Cleaning Regimen

EPS follows MDH recommended regimen using Environmental Protection Agency-approved disinfectant and green seal certified cleaning agents. Classroom surfaces will be cleaned using Suprox, a green-certified hydrogen peroxide-based cleaner, daily and as needed.

Ventilation

Edina Public Schools air and ventilation systems meet Minnesota Department of Health and Centers for Disease Control standards. Mechanical systems are set to maximize fresh air intake, with increased run times. Building air filters are set for maximum filtration. HEPA filters are in place in the following locations: all elementary and secondary full classrooms and other educational spaces; all Health Services Offices.

General

Hand sanitizer dispensers are located in building vestibules and in classrooms. Information will be provided via signage for staff, students and visitors encouraging the use of these dispensers.

COVID Mitigation Coordination

Health Services will follow [best practice guidelines](#) recommended by the Minnesota Department of Health (MDH), the Minnesota Department of Education (MDE) and Bloomington Public Health. This includes communication and coordination of efforts with site and program administration related to mitigation efforts and handling of all confirmed cases of COVID-19.

Mitigation includes the areas of vaccination and screening testing promotion, education on consistent and correct mask use, physical distancing and clustering students when possible, handwashing and respiratory etiquette, and lastly, staying home when staff and students are sick. Masking will be required for students in grades E-8 and strongly recommended for grades 9-12 when students are indoors. Students will not be required to mask outdoors.

Confirmed cases will be reported to MDH per protocol. Contact tracing and exclusion from school will be reviewed on a case-by-case basis. Per MDH guidelines ([Decision Tree](#)), if a positive COVID case develops in a classroom the school district will notify the families ([sample letter](#)) of a possible exposure. If all students in a classroom are masked, and there is an identified positive COVID case in that classroom, students will not have to quarantine. Families of students in that classroom will be encouraged to seek COVID testing for their student in the next 3-5 days.

Quarantine Protocol for staff and students that have been exposed to a positive COVID case

Scenario	Quarantine Guideline
Student or adult was wearing a mask	No Quarantine required
Student or adult was not wearing a mask, but was vaccinated or had COVID in past 90 days	No Quarantine required

Have COVID symptoms	Stay at home, until negative COVID test result, or symptoms disappear
Tested Positive for COVID	10 day isolation regardless of vaccination status

Visitors and Volunteers, Get Connected Day, Open House Fall Events

All visitors and volunteers coming into the school will have to be masked, should be symptom free and should physically distance while in the building. We will encourage visitors to hand wash/sanitize on arrival and to vaccinate in the future to protect the health of students and staff.

Food & Nutrition Services

General

- Food Service staff will follow ALL District protocols regarding physical distancing, monitoring symptoms of COVID, face masks, cleaning and sanitizing, as well as a quarantine protocol.
- The USDA has issued a waiver for the 2021-2022 school year to support access to nutritious meals while minimizing potential exposure to COVID-19. This waiver allows schools to operate their meal programs under the Summer Seamless Option providing meals free of charge for all students. No application is required to receive this free meal benefit. It is strongly recommended that every family complete, and turn in, the 2021-2022 Application for Educational Benefits, commonly referred to as Free and Reduced Meal Application. Even though ***students eat FREE and accounts will not be charged***, additional benefits are available for families, as well as, funding and grant opportunities for EPS.
- The Chartwells team will host a variety of nutrition education opportunities throughout the district including a Mood Boost Tasting Tour at the elementary level and a Discovery Kitchen Tasting Tour at the secondary level. This nutrition education opportunity aligns with the districts' focus on mental health, as quality nutritional practice may support mental health and well-being.

Breakfast Service

Elementary Schools

- Grab N Go breakfast to the classroom available for ALL students upon arrival to school. Pick-up locations yet to be determined and will vary by school. All ES showed high breakfast participation numbers this past school year proving students support and need for morning nutrition to fuel their day.
- Continued support from building custodial staff, teachers and administration is necessary for a seamless transition into the learning day.
- Elementary students will not need to enter their PIN number at breakfast, food service staff will use a tally sheet approved by MDE. This is to reduce lines and increase speed of service.

Middle Schools

- Grab N Go breakfast to the classroom available for ALL students upon arrival to school. Pick-up locations yet to be determined and will vary by school.

- Middle school students will not need to enter their PIN at breakfast, food service staff will use a tally sheet approved by MDE. This is to reduce lines and increase speed of service.

Edina High School

- Breakfast will be served out of the main Snack Bar in the cafeteria, as well as E-Cafe in Commons.
- High school students will enter their PIN numbers in order to document free meals taken, as well as the ability to purchase a la carte items.

Lunch Service

All Schools

- Lunch service to resume in the school cafeteria for all grade level dining, times to be determined by school schedules.
- Plan is to use POS systems to insure accurate accounting of reimbursable meals, second meals and a la carte milk.

Highlands Online Learning Pathway

- Logistics to be established to ensure, if requested, meals are available for pick-up for students in this online learning model.

Transportation

Masking protocol:

Transportation continues to follow the current CDC guideline that requires the driver and students to wear masks while on the school bus, whether you have been vaccinated or not.

Ventilation & Cleaning:

Ventilation: Buses have increased ventilation by having several windows open a few inches each. All high touch areas of the bus are wiped down after every run.

Distancing on the bus: Currently the front 4 seats are blocked to keep a distance of 6 feet from the driver. No other restrictions in place for students at this time. Waiting for updated guidance on distance from the driver.

Transportation Building:

Hand sanitizer dispensers are located in building at the main entrance, bathrooms, and break rooms.

Kids Club/Wise Guys

Sufficient space: Partnership between the community education department and schools sites will continue to ensure ample space is in place that allows for physical distancing and group clustering.

Communication: Continuous communication and collaboration between elementary principals and Kids Club staff is in place to support the health of safety of students and staff.

Arrival and Departure: Check-in and out will continue in a drop-off format in the vestibule or at the front of each building to reduce the number of people inside the building. Those who are authorized to pick-up students are encouraged to wait outside for their child(ren.)

Social/Emotional: A continued emphasis on staff and student connections will be incorporated into the program. Staff will receive trauma training and additional social emotional training to prepare for students and to encourage self-care.

Safe Learning Environment: Cleaning protocols, proper ventilation and frequent handwashing procedures established by the program and district will be followed and assessed based on updated guidance. The district process for identifying illness and contact tracing will be followed and supported by the nursing staff at all elementaries.

Field trips: Any field trips scheduled on non-school days will be outdoor based. Per CDC guidelines transportation continues to require the driver and students to wear masks while on the school bus, regardless of vaccination status.

Communication

During the 2020-2021 school year, dashboards for families and employees were introduced as the official source of information on COVID-related protocols. We will continue this practice for the coming school year. (As an example, view the [Summer Dashboard](#).) The Dashboard will link from the Parent Resource section of the websites, with additional quick links on home pages. The dashboard will open with the FAQ button within the next few days. We will continue to build the dashboard by adding the following “buttons” as decisions are made.

Updated Family Dashboard

- Learning Models - Verification of in-person, 5 days a week; a link will be provided to information about the Highlands Online Pathway available for gr. 2-5.
- Safe Learning Environment - Information about district masking expectations, physical distancing, cleaning, and ventilation protocols. A link to vaccination opportunities will be included on this page, as well as the COVID at-home screening protocols.
- COVID Monitoring - Information will include the district's contact tracing and quarantine protocols, with a link to MDH's COVID test locator.
- Technology - This section will be shortened from last year as students will be in person. However, it will communicate information about device repair, internet access, and the learning management systems used by schools.
- Nutrition Services - Information about lunchroom COVID protocols and the USDA's continuance of free lunch for all students. This page will include a link to applications for Educational Benefits.
- Transportation - Information about COVID protocols that will be followed on school buses.
- Athletics/Activities - Information will include district and MSHSL protocols, if any, related to athletics and activities.

- Mental Health and Wellness - This button will link directly to the Mental Wellness page under the Health and Wellness section where families will find information about Fraser resources, links to articles on specific wellness topics and by age levels, and a link to the Virtual Calming Space.
- FAQs - We are working to condense and theme the 250+ questions received via the Google form following the Return to School webinar. Answers to these questions will be the basis for opening this page. This space will be used through the school year to continue to answer questions from the community.

Updated Employee Dashboard

This dashboard will link from the Employee Resources page of the district website.

- PPE - Information for employees on personal protective equipment that the district can provide and how to make requests.
- Testing - Information about surveillance testing if it is decided to continue this practice.
- Employee FAQ - This FAQ is maintained by Human Resources, providing employee-specific questions about accommodations, absences, etc.

Communication of plan

A waterfall communication plan will be implemented once final approval has been received by the school board. This includes superintendent communication to Edina Public Schools families and staff, website updates, Family Dashboard launch, school newsletters and social media outlets.



Board Meeting Date: August 9, 2021

TITLE: Policy Review

TYPE: Discussion

PRESENTER(S): Board Policy Committee

BACKGROUND: The following policies have been reviewed with an eye toward clarity, District practice, and alignment with State and Federal statutes.

- 629 – Fundraising
- 913 – Partnerships – Parent Organizations and Booster Clubs

RECOMMENDATION: Review the suggested policy modifications.

ATTACHMENTS:

1. 629 – Fundraising
2. 913 – Partnerships – Parent Organizations and Booster Clubs

Education Programs

Student Fundraising

I. Purpose

This policy regulates fundraising activities by school district-sponsored ~~student groups and organizations~~ athletics, fine arts, and activities. Refer to Policies 912 and 913 for fundraising by other groups.

II. General Statement of Policy

The school district recognizes the desire by district-sponsored ~~student groups and student organizations~~ athletics, fine arts, and activities to raise funds to meet their needs and goals, and to fund student activities. The district also recognizes a need for limitations to prevent fundraising activities from becoming too numerous ~~and/or~~ overly demanding ~~on-for~~ students, employees and the community.

III. Definitions

A. ~~“District-sponsored” are athletics, fine arts, or other student activities is a student group or student organization that~~ (1) are is directly related to a class offered by the district; (2) receives funding directly from the district; or (3) have a teacher or other district employee assigned to and overseeing its activities.

B. “Student group or student organization” is a group or organization, whatever its organizational structure or title, comprised of one or more current district students, in which the membership is limited to current district students and any district-assigned advisor.

~~B. “District-sponsored” is a student group or student organization that (1) is directly related to a class offered by the district (e.g., music, journalism, drama, art or choir) (2) receives funding directly from the district; or (3) has a teacher or other district employee assigned to and overseeing its activities.~~

C. “Student activity” is a program, presentation or other event, other than a fundraising activity, conducted or sponsored by a district-sponsored student group or organization.

D. “Fundraising activity” is any program or event conducted by or on behalf of a student group or student organization that has the primary purpose of raising money for the use of a student group, student organization, to pay for any part of a student activity, or for approved donations as outlined in Section IV.E. ~~45~~.

IV. Fundraising Guidelines

- A. No student group or student organization, other than a district-sponsored student group or organization, may conduct a fundraising activity on district property.
- B. A district-sponsored student group or student organization must submit a written request to the building ~~principal~~or program administrator and receive approval of the written request from the ~~administrator~~principal prior to conducting, sponsoring or advertising a fundraising activity.
- C. The written request to conduct or sponsor a fundraising activity must contain the following:
 1. The name of the district-sponsored student group or student organization.
 2. A description of the proposed fundraising activity.
 3. The dates of fundraising.
 4. A statement identifying the need for and proposed use of funds to be raised by the fundraising activity.
 5. All necessary permits or forms of authorization necessary to conduct the fundraising activity (e.g., solicitation permits, work permits, parade permits).
 6. The names of students, employees and volunteers who may be participating in the fundraising activity.
- D. The building ~~or program administrator's principal's~~ decision regarding whether the fundraising activity will occur is final. The ~~administrator~~ ~~building principal~~ may limit the number, location and length of fundraising activities that are approved. ~~Limitations must be based on legitimate, school-related concerns.~~ The ~~building principal~~administrator may deny a fundraising activity request due to past violations of this policy by students or the organization.
- E. Money or other resources raised by the fundraising activity must be:
 1. Used by the student group or student organization, or its members or advisor, to pay for necessary expenses incurred in connection with the fundraising activity;
 2. Used to pay for a student activity sponsored or conducted by any district-sponsored student group or student organization;
 3. Used to purchase an item which then will be donated to the district; or
 4. Donated to a tax-exempt, nonprofit organization on behalf of the district-sponsored student group or student organization, only with approval and written consent of the building ~~principal~~administrator (see Section VII).

- F. Fundraising activities ~~or student activities sponsored by student groups or student organizations~~ must adhere to district policies, even if the fundraising activity ~~or student activity~~ is not conducted during regular school hours or on district property.
- G. Fundraising activities must not result in additional expense to the district.
- H. A student's participation or lack of participation in a fundraising activity will not form the basis for determinations relating to the student's participation in the district-sponsored student group or student organization or any student activity sponsored by the student group or student organization.
- I. Fundraising activities conducted on district property during the regular school day must be conducted in a manner that minimizes interference with the regular functioning of the school.
- J. Fundraising activities must be age-appropriate for the involved student group or student organization.
- K. Fundraising activities must comply with ~~relevant state and~~ federal, state, or local laws and regulations~~guidelines~~.

V. Discontinuance of Fundraising Activity

- A. The building principal or program administrator may revoke the permission to conduct a fundraising activity for violation of law, district policy or school rule at any time. The ~~building principal~~administrator may also terminate any fundraising activity if the fundraising activity becomes unduly disruptive or poses a health or safety risk to students, employees or community members.
- B. Violations of this policy may result in disciplinary action for an employee or student, or revocation of a volunteer's permission to enter district property and provide services to the district. Disciplinary action could include suspension or expulsion for students. Disciplinary action could include suspension or termination for employees.

VI. Accounting of Fundraising Funds

Money or other resources raised by fundraising activities conducted by district-sponsored student groups or organizations becomes district property, designated for the use described on the written request to conduct a fundraiser. All such money is subject to the district's accounting procedures.

~~VII. Notification of Fundraising Events~~

~~The school district will maintain a record of approved fundraising activities by district-sponsored student groups and student organizations in each school office. These records may be released in accordance with state and federal law.~~

VIII. Donations to a Non-district Organization

A. Donations from a fundraising activity by a student group or student organization to a tax-exempt, nonprofit organization not associated with the district may be permitted when:

1. The building ~~principal~~ and program administrator approves the fundraising activity and plans for the funds being donated to an identified non-district organization. Appendix I provides guidelines for an administrator to utilize when reviewing the request. Any contract language will be reviewed by the district to ensure rights of the district are protected. The decision of the ~~building principal~~ administrator is final.
2. The funds are sent directly to an identified organization. The funds will ~~can~~ not be deposited into a district account prior to sending to an identified organization.

~~B. The criteria for review and the determination of the periodic frequency of the review will be determined by the building principal.~~

Legal References:

~~Minnesota Statutes, Chapter 13 (Minnesota Government Data Practices Act)
20 U.S.C. § 1232g; 34 CFR Part 99 (Family Educational Records Privacy Act)~~

Cross References:

Policy 628 (Student Activities Program)

~~Policy 630 (Community Organizations, Parent Organizations and Booster Clubs)~~

Policy 703 (Accounting)

Policy 709 (Acceptance of Gifts, Donations and Bequests)

Policy 711 (Student Activities Accounting)

Policy 912 (Partnerships – Community Organizations, Governmental Entities, Educational Institutions, and Other Organizations)

Policy 913 (Partnership – Parent Organizations and Booster Clubs)

Policy
adopted: 7/18/11

INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota

revised: 11/16/15
modified: 4/17/17
revised: 11/13/17

Appendix I to Policy 629
Administrator Guidelines on Approval of Non-District Fundraising

When receiving a request for a student group to fundraise for a non-district organization the administrator should consider these guidelines when approving or denying the request:

- A. The funds being raised by the student group are sent directly to an identified organization. The funds cannot be deposited into a district account prior to sending to an identified organization. The funds should be provided to the non-district organization using one of these methods:
 1. A representative from the non-district organization is ~~present~~responsible to collect all donations;
 2. Donations are made out directly to and sent to the non-district organization; or
 3. Another organization can act as the fiscal agent (~~e.g.i.e.~~, parent organization or booster club).
- B. The non-district organization has a current tax-exempt status~~,~~ and can provide a current certificate of insurance (if coming on ~~district property~~site).
- C. The non-district organization's mission or program charge aligns with the district's educational mission and a pre-determined priority of a student group or organization.
- D. The involved student group or organization should ~~complete~~ a periodic review of other tax-exempt nonprofit organizations with similar mission statements.
- E. The purpose of the review would be to provide an opportunity by a student group or organization to fund other non-district organizations. If the outside organization is providing employees~~staff~~ or equipment as part of the fundraising activity, they must comply with the district policies, including, but not limited to:
 1. Policy 103~~;~~ Equal Education Opportunity~~;~~
 2. Policy 413~~;~~ Harassment and Violence Prohibition, Students and Employees~~;~~
 3. Policy 515~~;~~ Protection and Privacy of Student Records~~;~~
 4. Policy 902~~;~~ Use of School District Facilities and Equipment; and
 5. Policy 903~~;~~ Visitors to School District Buildings and Property~~;~~

Education ProgramsCommunity Relations

Partnerships - Parent Organizations and Booster Clubs

I. Purpose

This policy defines the relationship between the school district and parent organizations and booster clubs ~~and the school district~~.

II. General Statement of Policy

Parent organizations and booster clubs assist in promoting the mission and objectives of district programs. The district recognizes the important role parent organizations and booster clubs play in enhancing programs that serve students' needs. The district affirms its appreciation for parent organizations and booster clubs.

III. Definitions

A. A.—A “parent organization or booster club” is one or more individuals, in whatever form organized, for the purpose of promoting the mission, goals and objectives of the district and/or a specified program or event sponsored by the district (e.g. parent/teacher organizations, sport or activity supporters, parents supporting captains of activities).

A.B. “Specified program or event sponsored by the district” includes, but is not limited to, individual classes operated by the district, district extra-curricular and cocurricular programs or a district-sponsored ~~student groups or~~ organizationsathletics, fine arts and activities.

CB. “Fundraising activity” is a program or event conducted by, or on behalf of, a parent organization or booster club that has the primary purpose of raising money for the use of or donation by the parent organization or booster club.

IV. Separate Entity

A. Parent organizations and booster clubs are separate and distinct from the district. A district employee may not, while acting in the employee's his/her capacity as a district employee, exert any control over or direct the operations of a parent organization or booster club. This section does not prohibit district employees from becoming members of, or participating in, parent organizations or booster clubs.

B. The district will not contribute, donate, lend or otherwise give monetary support to a parent organization or booster club.

V. Access to District Property

Parent organizations and booster clubs are permitted to access district property to the same extent, and for the same purposes as any other type of organization or individual, as outlined in Policy 902 – Use of School Facilities and Equipment.

VI. Volunteers

Members of parent organizations and booster clubs may volunteer to provide services to the district to the same extent as other individuals ~~are allowed to serve~~ as volunteers.

VII. Acceptance of Gifts and Donations

- A. Any donation, ~~except in-kind donations of less than \$250.00~~, by parent organizations or booster clubs to or for the benefit of the district and district-sponsored programs and events must be submitted for acceptance by the district in accordance with Policy 709 – Acceptance of Gifts, Donations and Bequests. The district may refuse to accept a gift or donation for any ~~lawful~~ reason.
- B. A district employee or volunteer, including coaches and volunteer coaches, may not accept, solicit or receive a gift or donation from a parent organization, booster club or individual member of these entities, except as stated in this policy.
- C. District employees and volunteers may only accept gifts or donations of limited value, as permitted by Policy 421 - Gifts to Employees. These limited value gifts may include those gifts given to coaches or activities' supervisors for end-of-year celebrations. The superintendent has the discretion to determine what value is "limited."
- D. A district employee or volunteer, including coaches and volunteer coaches, may not accept, solicit or receive a salary, stipend or other payment, whether in the form of cash or otherwise, from a parent organization, booster club or an individual member of these entities for the performance or nonperformance of any act or service that constitutes any portion of the responsibilities of the district employee or district volunteer. This prohibition specifically includes, but is not limited to, payments intended to reimburse the employee or volunteer for expenses incurred while performing the employee's or volunteer's duties as a district employee or district volunteer

VIII. Events and Activities

- A. All district-sponsored activities and events remain under the district's exclusive control and direction ~~of the district~~ despite funding for that activity or event provided by a parent organization or booster club.

- B. All parent organization or booster club activities or events remain under the exclusive control and direction of that entity, except to the extent that the district is authorized to regulate the use of its property and conduct on its property. The district and district employees will ~~may~~ not assert any control over, or otherwise direct, an event or activity sponsored or conducted by a parent organization or booster club.

Cross References:

Policy 421 (Gifts to Employees)

Policy 709 (Acceptance of Gifts, Donations and Bequests)

Policy 801 (Equal Access to School Facilities)

Policy 902 (Use of School District Facilities and Equipment)

Policy 912 (Partnerships - Community Organizations, Governmental Entities, Educational Institutions, and Other Organizations)

Policy
adopted: 10/24/16

INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota



Board Meeting Date: 8/9/2021

TITLE: General Obligation School Building Bonds, Series 2021B

TYPE: Action

PRESENTER(S): John Toop, Director of Business Services and Matt Hammer, Ehlers & Assoc.

BACKGROUND: Edina School District voters on May 11, 2021, approved a \$7 million bond issue for parking lot and lighting improvements at three schools plus an addition to the bus garage to house additional special ed buses. Wold Architects has already begun the planning for the improvements, with construction scheduled beginning in Spring 2022. At this time, the next step is to issue the bonds for the improvements.

The district has retained Ehlers & Associates, Inc. (Ehlers) in Roseville, Minnesota, as its independent municipal advisor for the Bonds. Upon resolution approval, Ehlers is authorized to solicit proposals in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9). If the issuance of the Bonds is approved, the School Board shall meet at the time and place specified in the Official Statement to receive and consider proposals for the purchase of the Bonds.

Ehlers is authorized to prepare and distribute an Official Statement and to open, read and tabulate the proposals for presentation to the Board.

RECOMMENDATION: Approve the issuance of \$7,000,000 General Obligation School Building Bonds, Series, 2021B.

ATTACHMENT:

1. Pre-Sale Report
2. Parameters Resolution

August 9, 2021

Pre-Sale Report for

Independent School District No. 273 (Edina), Minnesota

\$7,000,000 General Obligation
School Building Bonds, Series 2021B



Prepared by:

Ehlers
3060 Centre Pointe Drive
Roseville, MN 55113

Advisors:

Jodie Zesbaugh, Senior Municipal Advisor
Greg Crowe, Senior Municipal Advisor
Matthew Hammer, Municipal Advisor

BUILDING COMMUNITIES. IT'S WHAT WE DO.

EXECUTIVE SUMMARY OF PROPOSED DEBT

Proposed Issue:

\$7,000,000 General Obligation School Building Bonds, Series 2021B

Purposes:

The proposed issue includes financing for the acquisition and betterment of school sites and facilities as authorized by the district's voters in the referendum on May 11, 2021.

Authority:

The Bonds are being issued pursuant to Minnesota Statutes, Chapter 475. The Bonds will be general obligations of the District for which its full faith, credit and taxing powers are pledged. Debt service for the bonds will be paid from the District's annual debt service levy.

Term/Call Feature:

The Bonds are being issued for a term of 13 years and 4 months. Principal on the Bonds will be due on February 1 of 2030 through 2035. Interest will be due every six months beginning August 1, 2022.

The Bonds will be subject to prepayment at the discretion of the District on February 1, 2029 or any date thereafter.

Bank Qualification:

Because the District is issuing more than \$10,000,000 in tax-exempt obligations during the calendar year, the District will be not able to designate the Bonds as "bank qualified" obligations.

State Credit Enhancement:

By resolution the District will covenant and obligate itself to be bound by the provisions of Minnesota Statutes, Section 126C.55, which provides for payment by the State of Minnesota in the event of a potential default of a school district obligation.

To qualify for the credit enhancement, the District must submit an application to the State. Ehlers will coordinate the application process to the State on your behalf.

Rating:

Under current bond ratings, the state credit enhancement would bring a Moody's "Aa2" rating. The District's most recent bond issues were rated by Moody's. The current ratings on those bonds are "Aaa" (underlying rating) and "Aa2" (credit enhanced rating). The District will request a new rating for the Bonds.

Basis for Recommendation:

Based on your objectives and characteristics of various municipal financing options, you have chosen the issuance of General Obligation School Building Bonds as a suitable option to finance the planned projects.

- General Obligation Bonds will result in lower interest rates than some other financing options.
- Unlike some other financing options, the District will be able to finance the payments with additional debt service levies.
- This option is consistent with the District's plans communicated to the community prior to the election.

Method of Sale/Placement:

We will solicit competitive bids for the purchase of the Bonds from underwriters and banks.

We will include an allowance for discount bidding in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.

If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to reduce your borrowing amount.

Premium Pricing:

In some cases, investors in municipal bonds prefer "premium" pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered "reoffering premium." The underwriter of the bonds will retain a portion of this reoffering premium as their compensation (or "discount") but will pay the remainder of the premium to the District. Any net premium received may be used to reduce the principal amount of the Bonds, increase the net proceeds for the project, or to fund a portion of the interest on the Bonds.

On the day of sale, we will adjust the amount of the bond issue and the use of funds as needed to comply with the restrictions in statute and to ensure that the results of the bond issue will comply with the District's objectives for available funds for construction, total principal and interest, and tax impact.

Other Considerations:

The most common procedure that Ehlers uses for the sale of bonds is to take proposals on the same day as a Board meeting and ask the Board to award sale of the bonds that same day. To provide increased flexibility for the bond sale, the resolution to be adopted at the August 9th meeting authorizes Ehlers to take proposals on the Bonds and designates the Director of Business Services and a Board Officer to accept the most favorable proposal if certain conditions (or “parameters”) specified in the resolution are met, thereby awarding the sale of the Bonds.

We intend to accept proposals on September 8 and present the results to the designated officials for their authorization on behalf of the Board. We will then ask the Board to adopt a resolution ratifying the award of sale at the September 13 Board Meeting.

Review of Existing Debt:

We have reviewed all outstanding indebtedness for the District and find that there are no refunding opportunities at this time. We will continue to monitor the market and the call dates for the District’s outstanding debt and will alert you to any future refunding opportunities.

Continuing Disclosure:

The District will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually, as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the “MSRB”), as required by rules of the Securities and Exchange Commission (SEC). The District is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.

Arbitrage Monitoring:

The District must ensure compliance with certain sections of the Internal Revenue Code and Treasury Regulations (“Arbitrage Rules”) throughout the life of the issue to maintain the tax-exempt status of the Bonds. These Arbitrage Rules apply to amounts held in construction, escrow, reserve, debt service account(s), etc., along with related investment income on each fund/account.

IRS audits will verify compliance with rebate, yield restriction and records retention requirements within the Arbitrage Rules. The District’s specific arbitrage responsibilities will be detailed in the Tax Certificate (the “Tax Compliance Document”) prepared by your Bond Attorney and provided at closing.

The Bonds may qualify for one or more exception(s) to the Arbitrage Rules by meeting 1) small issuer exception, 2) spend down requirements, 3) bona fide debt service fund limits, 4) reasonable reserve requirements, 5) expenditure within an available period limitations, 6) investments yield restrictions, 7) de minimis rules, or; 8) borrower limited requirements.

We recommend that the District review its specific responsibilities related to the Bonds with an arbitrage expert in order to utilize one or more of the exceptions listed above.

Investment of Bond Proceeds:

In order to more efficiently segregate funds for this project and maximize interest earnings, we recommend using an investment advisor to assist with the investment of bond proceeds until they are needed to pay project costs.

Other Service Providers:

This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.

Bond Counsel: Kennedy & Graven, Chartered

Paying Agent: Bond Trust Services Corporation

Rating Agency: Moody's Investors Service, Inc. (Moody's)

This presale report summarizes our understanding of the District's objectives for the structure and terms of this financing as of this date. As additional facts become known or capital markets conditions change, we may need to modify the structure and/or terms of this financing to achieve results consistent with the District's objectives.

PROPOSED DEBT ISSUANCE SCHEDULE

Pre-Sale Review by School Board; Board Approves Resolution Establishing Parameters for Awarding Sale of Bonds:	August 9, 2021
Due Diligence Call to Review Official Statement:	Week of August 16, 2021
Conference with Rating Agency:	Week of August 16, 2021
Distribute Official Statement:	Week of August 23, 2021
Ehlers Receives and Evaluates Proposals for Purchase of Bonds Designated Officials Award Sale of Bonds:	September 8, 2021
Board Approves Resolution Ratifying Award of Sale:	September 13, 2021
Estimated Closing Date:	September 30, 2021

Attachments

Estimated Sources and Uses of Funds

Estimated Debt Service Schedule

Updated Long-Term Financing Plan for Debt and Capital Payments and Levies

Resolution Establishing Parameters for Awarding Sale of Bonds (provided separately)

EHLERS' CONTACTS

Jodie Zesbaugh, Senior Municipal Advisor	(651) 697-8526
Greg Crowe, Senior Municipal Advisor	(651) 697-8522
Matthew Hammer, Municipal Advisor	(651) 697-8592
Silvia Johnson, Public Finance Analyst	(651) 697-8580
Brian Shannon, Manager, Senior Financial Analyst	(651) 697-8515

The Preliminary Official Statement for this financing will be sent to the School Board at their home or email address for review prior to the sale date.

PRE-SALE ESTIMATES

Edina School District No. 273

August 4, 2021

Estimated Sources and Uses of Funds
Possible General Obligation School Building Bonds
May 2021 Election

Authorized Bond Amount	\$7,000,000
Number of Years (Tax Levies)	13
Election Date	5/11/2021
Dated	9/30/2021
Sources of Funds	
Par Amount	\$7,000,000
Investment Earnings ¹	3,524
Bond Premium ²	238,726
Total Sources	\$7,242,249
Uses of Funds	
Allowance for Discount Bidding ³	\$70,000
Capitalized Interest ⁴	55,000
Legal and Fiscal Costs ⁵	66,150
Net Available for Project Costs	7,051,099
Total Uses	\$7,242,249
Deposit to Construction Fund	\$7,047,576

¹ Estimated investment earnings are based on an average interest rate of 0.10% and an average life of 6 months.

² The underwriter of the bonds may receive a reoffering premium in the sale of the bonds. They will retain a portion of the premium as their compensation, or underwriter's discount. The remainder of the premium will either be deposited to the construction fund and used to fund a portion of the project costs or deposited in the debt service fund and used to pay a portion of the interest on the bonds in the first year.

³ The allowance for discount bidding is an estimate of the compensation taken by the underwriter who provides the lowest true interest cost as part of the competitive bidding process and purchases the bonds. Ehlers provides independent municipal advisory services as part of the bond sale process and is not an underwriting firm.

⁴ To maintain a tax rate consistent with future years, a portion of the interest payments due in Fiscal Year 2022-23 would be paid from bond proceeds.

⁵ Includes fees for municipal advisor, bond counsel, rating agency, paying agent and county certificates.

I.S.D. No. 273 (Edina), MN

\$7,000,000 General Obligation School Building Bonds, Series 2021B

Dated: September 30, 2021

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
09/30/2021	-	-	-	-	-	-	-
08/01/2022	-	-	119,814.72	119,814.72	(55,000.00)	64,814.72	-
02/01/2023	-	-	71,650.00	71,650.00	-	71,650.00	136,464.72
08/01/2023	-	-	71,650.00	71,650.00	-	71,650.00	-
02/01/2024	-	-	71,650.00	71,650.00	-	71,650.00	143,300.00
08/01/2024	-	-	71,650.00	71,650.00	-	71,650.00	-
02/01/2025	-	-	71,650.00	71,650.00	-	71,650.00	143,300.00
08/01/2025	-	-	71,650.00	71,650.00	-	71,650.00	-
02/01/2026	-	-	71,650.00	71,650.00	-	71,650.00	143,300.00
08/01/2026	-	-	71,650.00	71,650.00	-	71,650.00	-
02/01/2027	-	-	71,650.00	71,650.00	-	71,650.00	143,300.00
08/01/2027	-	-	71,650.00	71,650.00	-	71,650.00	-
02/01/2028	-	-	71,650.00	71,650.00	-	71,650.00	143,300.00
08/01/2028	-	-	71,650.00	71,650.00	-	71,650.00	-
02/01/2029	-	-	71,650.00	71,650.00	-	71,650.00	143,300.00
08/01/2029	-	-	71,650.00	71,650.00	-	71,650.00	-
02/01/2030	230,000.00	3.000%	71,650.00	301,650.00	-	301,650.00	373,300.00
08/01/2030	-	-	68,200.00	68,200.00	-	68,200.00	-
02/01/2031	100,000.00	3.000%	68,200.00	168,200.00	-	168,200.00	236,400.00
08/01/2031	-	-	66,700.00	66,700.00	-	66,700.00	-
02/01/2032	2,730,000.00	2.000%	66,700.00	2,796,700.00	-	2,796,700.00	2,863,400.00
08/01/2032	-	-	39,400.00	39,400.00	-	39,400.00	-
02/01/2033	1,370,000.00	2.000%	39,400.00	1,409,400.00	-	1,409,400.00	1,448,800.00
08/01/2033	-	-	25,700.00	25,700.00	-	25,700.00	-
02/01/2034	1,260,000.00	2.000%	25,700.00	1,285,700.00	-	1,285,700.00	1,311,400.00
08/01/2034	-	-	13,100.00	13,100.00	-	13,100.00	-
02/01/2035	1,310,000.00	2.000%	13,100.00	1,323,100.00	-	1,323,100.00	1,336,200.00
Total	\$7,000,000.00	-	\$1,620,764.72	\$8,620,764.72	(55,000.00)	\$8,565,764.72	-

Yield Statistics

Bond Year Dollars	\$79,612.78
Average Life	11.373 Years
Average Coupon	2.0358098%
Net Interest Cost (NIC)	1.8238770%
True Interest Cost (TIC)	1.8006068%
Bond Yield for Arbitrage Purposes	1.6060152%
All Inclusive Cost (AIC)	1.8922371%

IRS Form 8038

Net Interest Cost	1.6823439%
Weighted Average Maturity	11.349 Years

RESULTS OF SALE FOR 2021A FACILITIES MAINTENANCE BONDS AND PRE-SALE ESTIMATES FOR 2021B SCHOOL BUILDING BONDS

Edina School District No. 273

Financing Plan for 2021A Facilities Maintenance Bonds and Future Projects

**2021A Facilities Maintenance Bond
Potential Voter Approved Bond Issue and CPL
1 Future Facilities Maintenance Bond Issue**

Current and Future Bond Issues

Type of Bond	Amount	Dated	Int. Rate
Facilities Maintenance	\$10,585,000	05/27/21	1.00%
Building Bonds	\$7,000,000	09/30/21	1.80%
Facilities Maintenance	\$3,205,000	05/01/23	2.50%

August 4, 2021

Levy		Est. Tax		Debt Service Levies - Existing Bonds ²					Other Levies		Potential Building Bonds				Facilities Maintenance Funding					Combined Totals	
Pay	Fiscal	Capacity	Value ¹	Bonds	Alt. Fac./FM Bonds	Est. Debt Excess ³	Net Levy	Tax Rate	Lease Levy ⁴	Capital Project Levy ⁵	Principal	Interest	Addl. Debt Excess***	Net Levy	General Fund Revenue	Principal	Interest	Addl. Debt Excess ³	Debt Levy	Total Levy	Tax Rate
Year	Year	(\$000s)	% Chg																		
2020	2021	113,566	3.4%	12,963,570	2,385,574	(772,133)	14,577,011	12.84	774,080	6,277,203	-	-	-	-	8,954,454	-	-	-	-	30,582,748	26.93
2021	2022	115,791	2.0%	13,225,118	2,263,060	(460,062)	15,028,116	12.98	784,218	6,477,669	-	-	-	-	9,932,766	-	173,443	7	-	32,222,769	27.83
2022	2023	118,107	2.0%	13,293,630	2,215,093	(995,085)	14,513,638	12.29	784,218	7,039,823	-	191,465	6	143,288	9,685,807	-	255,900	-	268,695	32,435,469	27.46
2023	2024	120,469	2.0%	12,618,533	2,079,958	(697,893)	14,000,598	11.62	784,218	7,180,620	-	143,300	-	150,465	10,618,127	-	315,994	-	331,793	33,065,821	27.45
2024	2025	122,879	2.0%	6,851,145	6,279,853	(661,432)	12,469,566	10.15	784,218	7,324,232	-	143,300	-	150,465	11,336,769	1,270,000	336,025	-	1,686,326	33,751,577	27.47
2025	2026	125,336	2.0%	6,964,808	8,167,753	(590,895)	14,541,666	11.60	784,218	7,470,717	-	143,300	(6,771)	143,694	9,353,643	1,810,000	297,925	(75,885)	2,137,437	34,431,374	27.47
2026	2027	127,843	2.0%	11,508,158	5,840,349	(680,965)	16,667,542	13.04	644,218	7,620,131	-	143,300	(6,466)	143,999	8,480,624	1,340,000	243,625	(96,185)	1,566,622	35,123,135	27.47
2027	2028	129,761	1.5%	11,712,120	6,115,764	(780,683)	17,047,202	13.14	644,218	7,772,534	-	143,300	(6,480)	143,985	8,509,813	1,415,000	203,425	(70,498)	1,628,848	35,746,600	27.55
2028	2029	131,707	1.5%	11,714,220	6,192,992	(802,255)	17,104,957	12.99	452,066	7,889,122	-	143,300	(6,479)	143,986	8,505,139	1,980,000	175,125	(73,298)	2,189,583	36,284,852	27.55
2029	2030	133,683	1.5%	11,717,370	6,198,347	(805,825)	17,109,892	12.80	452,066	8,007,459	230,000	143,300	(6,479)	385,486	8,758,684	1,970,000	135,525	(98,531)	2,112,270	36,825,856	27.55
2030	2031	133,683	0.0%	10,576,020	7,338,227	(806,207)	17,108,040	12.80	452,066	8,127,571	100,000	136,400	(17,347)	230,873	9,019,835	800,000	96,125	(95,052)	845,879	35,784,264	26.77
2031	2032	133,683	0.0%	10,579,380	4,753,704	(806,141)	14,526,943	10.87	452,066	8,127,571	2,730,000	133,400	(10,389)	2,996,181	9,288,821	-	80,125	(38,065)	46,067	35,437,648	26.51
2032	2033	133,683	0.0%	10,574,970	4,634,844	(689,989)	14,519,826	10.86	452,066	8,127,571	1,370,000	78,800	(134,828)	1,386,412	9,565,877	1,240,000	80,125	(2,073)	1,384,058	35,435,809	26.51
2033	2034	133,683	0.0%	10,573,080	4,628,151	(684,442)	14,516,789	10.86	452,066	8,127,571	1,260,000	51,400	(62,389)	1,314,581	9,851,244	1,120,000	49,125	(62,283)	1,165,299	35,427,549	26.50
2034	2035	133,683	0.0%	10,573,080	4,633,466	(684,055)	14,522,491	10.86	452,066	8,127,571	1,310,000	26,200	(59,156)	1,343,854	10,145,172	845,000	21,125	(52,438)	856,993	35,448,146	26.52
2035	2036	133,683	0.0%	10,343,340	3,266,130	(684,295)	12,925,175	9.67	452,066	8,127,571	-	-	-	-	10,447,918	-	-	-	-	31,952,730	23.90
2036	2037	133,683	0.0%	10,275,720	-	(612,426)	9,663,294	7.23	452,066	8,127,571	-	-	-	-	10,759,746	-	-	-	-	29,002,677	21.70
2037	2038	133,683	0.0%	-	-	-	-	-	452,066	8,127,571	-	-	-	-	11,080,930	-	-	-	-	19,660,566	14.71
2038	2039	133,683	0.0%	-	-	-	-	-	452,066	8,127,571	-	-	-	-	11,411,748	-	-	-	-	19,991,385	14.95
2039	2040	133,683	0.0%	-	-	-	-	-	452,066	8,127,571	-	-	-	-	11,411,748	-	-	-	-	19,991,385	14.95
2040	2041	133,683	0.0%	-	-	-	-	-	452,066	8,127,571	-	-	-	-	11,411,748	-	-	-	-	19,991,385	14.95
2041	2042	133,683	0.0%	-	-	-	-	-	452,066	8,127,571	-	-	-	-	11,411,748	-	-	-	-	19,991,385	14.95
2042	2043	133,683	0.0%	-	-	-	-	-	452,066	8,127,571	-	-	-	-	11,411,748	-	-	-	-	19,991,385	14.95
2043	2044	133,683	0.0%	-	-	-	-	-	452,066	8,127,571	-	-	-	-	11,411,748	-	-	-	-	19,991,385	14.95
2044	2045	133,683	0.0%	-	-	-	-	-	452,066	8,127,571	-	-	-	-	11,411,748	-	-	-	-	19,991,385	14.95
2045	2046	133,683	0.0%	-	-	-	-	-	452,066	8,127,571	-	-	-	-	11,411,748	-	-	-	-	19,991,385	14.95
2046	2047	133,683	0.0%	-	-	-	-	-	452,066	8,127,571	-	-	-	-	11,411,748	-	-	-	-	19,991,385	14.95
2047	2048	133,683	0.0%	-	-	-	-	-	452,066	8,127,571	-	-	-	-	11,411,748	-	-	-	-	19,991,385	14.95
2048	2049	133,683	0.0%	-	-	-	-	-	452,066	8,127,571	-	-	-	-	11,411,748	-	-	-	-	19,991,385	14.95
2049	2050	133,683	0.0%	-	-	-	-	-	452,066	8,127,571	-	-	-	-	11,411,748	-	-	-	-	19,991,385	14.95
Totals				186,064,260	76,993,266	(12,214,782)	250,842,745		15,929,051	235,610,923	7,000,000	1,620,765	(316,785)	8,677,268	311,236,348	13,790,000	2,463,612	(664,307)	16,219,870	838,516,206	

1 Tax capacity values include the actual value for taxes payable in 2020 and 2021, with estimated percentage changes for later years as shown above.

2 Initial debt service levies are set at 105 percent of the principal and interest payments during the next fiscal year.

3 The debt excess adjustment for taxes payable in 2020 and 2021 are the actual amounts. The estimate for 2022 is based on audited data. Estimates for future years are based on 4.5% of the prior years' total debt service levy.

4 Lease levy amounts for future years are based on the best available estimates of future payments for all current and planned future leases.

5 These estimates assume that the Capital Project Levy referendum question passes in May of 2021.

6 To maintain a tax rate consistent with future years, a portion of the interest payments due on the voter approved bonds in FY 2022-23, estimated at \$55,000 would be paid from bond proceeds.

7 For each of the Facilities Maintenance bond issues, interest payments due during the first year would be paid from funds on hand in the debt service fund or bond proceeds.

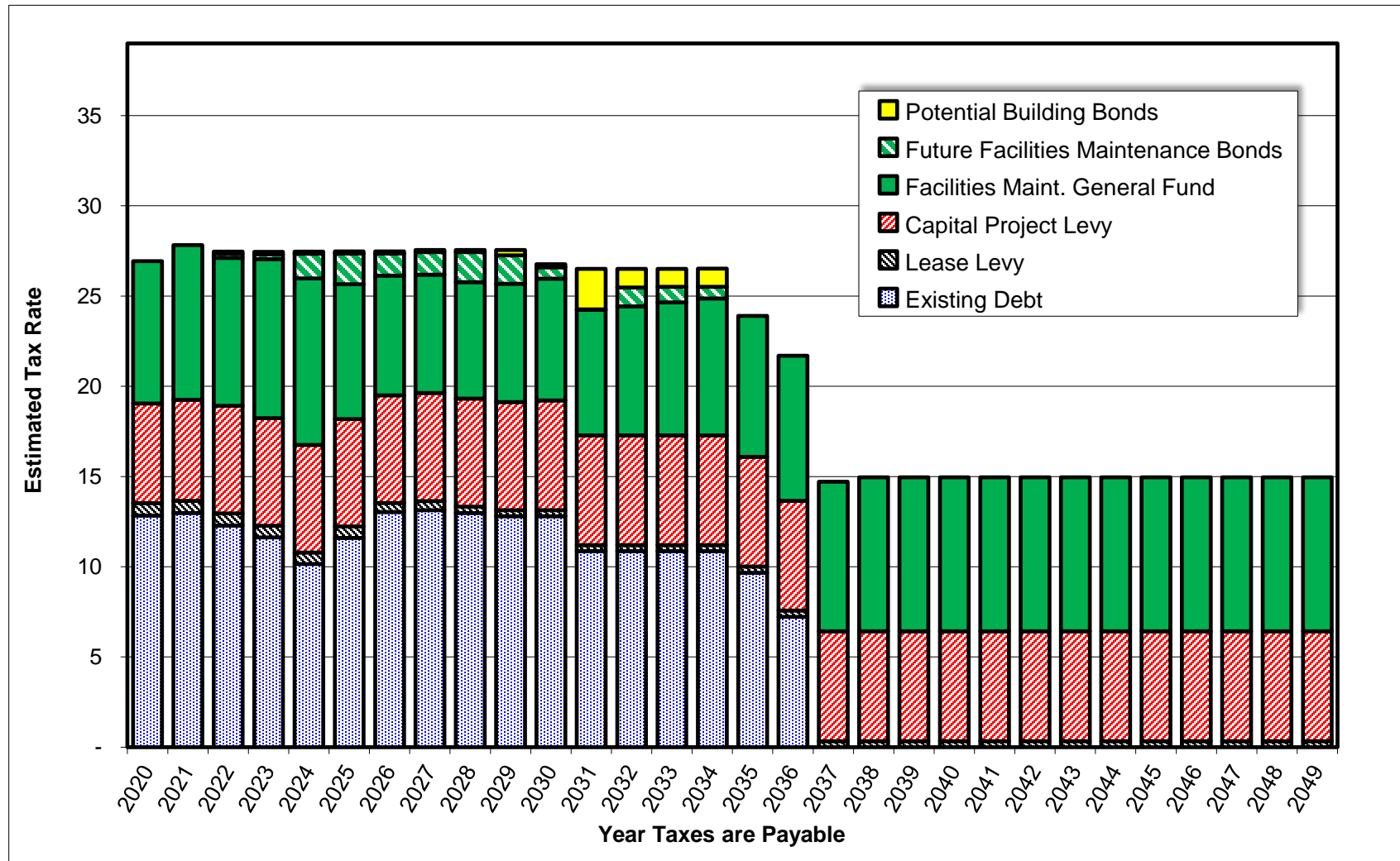
RESULTS OF SALE FOR 2021A FACILITIES MAINTENANCE AND PRE-SALE ESTIMATES FOR 2021B SCHOOL BUILDING BONDS

Edina School District No. 273

Estimated Tax Rates for Capital and Debt Service Levies

2021A Facilities Maintenance Bond
Potential Voter Approved Bond Issue and CPL
1 Future Facilities Maintenance Bond Issue

Date Prepared: August 4, 2021



EXTRACT OF MINUTES OF MEETING
OF THE SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 273
(EDINA PUBLIC SCHOOLS)
HENNEPIN COUNTY, MINNESOTA

Pursuant to due call and notice thereof a regular meeting of the School Board of Independent School District No. 273 (Edina Public Schools), Hennepin County, Minnesota, was held on August 9, 2021, at 7:00 p.m. in the School District.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION STATING THE INTENTION OF THE SCHOOL
BOARD TO ISSUE GENERAL OBLIGATION SCHOOL
BUILDING BONDS, SERIES 2021B, IN THE AGGREGATE
PRINCIPAL AMOUNT NOT TO EXCEED \$7,000,000; AND
TAKING OTHER ACTIONS WITH RESPECT THERETO**

BE IT RESOLVED by the School Board (the “Board”) of Independent School District No. 273 (Edina Public Schools), Hennepin County, Minnesota (the “District”), as follows:

1. Background. It is hereby determined that:

(a) At a duly called and regularly held special election on May 11, 2021, the voters of the District approved the issuance and sale by the District of general obligation bonds for the acquisition and betterment of school sites and facilities in the maximum principal amount of \$7,000,000 pursuant to Minnesota Statutes, Chapter 475, as amended (the “Act”).

(b) The purpose of the bonds as approved by the voters is to provide financing for the acquisition and betterment of school sites and facilities, including the construction of parking lot improvements at Countryside Elementary School, parking lot improvements and upgrades to lighting at Valley View Middle School, parking lot and bus traffic flow improvements and upgrades to lighting at Creek Valley Elementary School, and the expansion of the bus garage facility (collectively, the “Projects”).

(c) It is necessary and expedient to the sound financial management of the affairs of the District to issue its General Obligation School Building Bonds, Series 2021B (the “Bonds”), in the original aggregate principal amount of \$7,000,000, pursuant to the Act, to provide financing for the Projects.

(d) As set forth below, the Board has retained an independent municipal advisor and therefore is authorized by Section 475.60, subdivision 2(9), of the Act to sell the Bonds other than pursuant to a competitive sale.

2. Covenant as to State Credit Enhancement. The District hereby covenants and obligates itself to notify the Minnesota Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 (the “Credit Enhancement Act”) to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the registrar for the Bonds (the “Registrar”) or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Registrar is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Registrar. The District understands that as a result of its covenant to be bound by the provisions of the Credit Enhancement Act, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

The District further covenants to comply with all procedures now and hereafter established by the Minnesota Departments of Management and Budget and Education pursuant to subdivision 2(c) of the Credit Enhancement Act and otherwise to take such actions as necessary to comply with that section. The

Board Chair, Clerk, Superintendent, or Director of Business Services of the District is authorized to execute any applicable Minnesota Department of Education forms.

3. Procedure for Review of Proposals and Selection of Purchaser. The Board hereby authorizes and directs the Director of Business Services and any School Board Officer (the “Authorized Officials”), with the advice of Ehlers and Associates, Inc., the District’s municipal advisor (the “Municipal Advisor”), to review proposals for the purchase of the Bonds and award the sale of the Bonds to the prospective purchaser (the “Purchaser”) based on the recommendation of the Municipal Advisor and the following parameter: the true interest cost of the Bonds shall not exceed 2.3 percent.

4. Acceptance of Proposal. The Board will meet at a regular or special meeting on the first practicable date after acceptance by the Authorized Officials of the proposal of the Purchaser, to ratify such acceptance and take any other appropriate actions with respect to the Bonds.

5. Authority of Municipal Advisor. The Municipal Advisor is authorized and directed to notify potential bond purchasers of the proposed sale of the Bonds and to advertise the Bonds for sale in accordance with the terms of proposal to be prepared for the Bonds.

6. Authority of Bond Counsel. The law firm of Kennedy & Graven, Chartered, as bond counsel for the District (the “Bond Counsel”), is authorized to act as bond counsel and to assist in the preparation and review of necessary documents, certificates, and instruments relating to the Bonds. The officers, employees, and agents of the District are hereby authorized to Bond Counsel in the preparation of such documents, certificates, and instruments.

7. Covenants. In the resolution ratifying the sale of the Bonds, the Board will set forth the covenants and undertakings required by the Act.

8. Official Statement. In connection with the offer and sale of the Bonds, the officers and employees of the District are authorized and directed to prepare a preliminary official statement and final official statement (collectively, the “Official Statement”), with the assistance and cooperation of the Municipal Advisor and Bond Counsel, and to make arrangements for the delivery of the Official Statement to appropriate recipients.

9. Reimbursements.

(a) The Internal Revenue Service has issued Treasury Regulation Section 1.150-2 (the “Reimbursement Regulations”) providing that proceeds of tax-exempt bonds allocated to reimburse expenditures originally paid from a source other than the tax-exempt bonds will not be deemed expended unless certain requirements are met. The District may incur certain expenditures to be financed temporarily from sources other than the Bonds to be reimbursed from the proceeds of the Bonds. Therefore, the District has determined to make this declaration of official intent (the “Declaration”) to reimburse certain costs from proceeds of the Bonds in accordance with the Reimbursement Regulations.

(b) The District reasonably expects to reimburse original expenditures made for certain costs of the Projects from the proceeds of the Bonds in an estimated maximum principal amount of \$7,000,000. All reimbursed expenditures will be capital expenditures, costs of issuance of the Bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.

(c) This Declaration has been made not later than sixty (60) days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of the Bonds, except for the following expenditures: (i) costs of issuance of the Bonds; (ii) costs in an amount not in excess of \$100,000 or 5 percent of the proceeds of the Bonds; or (iii) “preliminary expenditures” up to an amount not in excess of twenty percent (20%) of the aggregate issue price of the Bonds that finance or are reasonably expected by the District to finance the Projects for which the preliminary expenditures were incurred. The term “preliminary expenditures” includes architectural, engineering, surveying, bond issuance, and similar costs that are incurred prior to commencement of acquisition, construction, or rehabilitation of the Projects, other than land acquisition, site preparation, and similar costs incident to commencement of construction.

(d) This Declaration is an expression of the reasonable expectations of the District based on the facts and circumstances known to the District as of the date hereof. The anticipated original expenditures for the Projects and the principal amount of the Bonds are consistent with the District’s budgetary and financial circumstances. No sources other than proceeds of the Bonds to be issued by the District are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the District’s budget or financial policies to pay such original expenditures.

(The remainder of this page is intentionally left blank.)

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon the following director voted in favor of the motion:

and the following voted against:

whereupon the resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
)
COUNTY OF HENNEPIN) ss.
)
)
INDEPENDENT SCHOOL)
DISTRICT NO. 273)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 273 (Edina Public Schools), Hennepin County, Minnesota (the “District”), hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the School Board of the District held on the date specified above, with the original minutes on file in my office and the extract is a full, true, and correct copy of the minutes, insofar as they relate to stating the intention of the School Board to issue the District’s General Obligation School Building Bonds, Series 2021B, in the maximum aggregate principal amount of \$7,000,000.

WITNESS My hand as such Clerk this ____ day of _____, 2021.

Clerk
Independent School District No. 273 (Edina
Public Schools), Hennepin County, Minnesota



Board Meeting Date: 8/9/2021

TITLE: Policy Review

TYPE: Action

PRESENTER(S): Board Policy Committee

BACKGROUND: The following policies have been reviewed with an eye toward clarity, District practice, and alignment with State and Federal statutes, and were discussed at a prior regular meeting of the Board.

- 439 – Outside Employment and Conflict of Interest
- 505 – Distribution of Nonschool-Sponsored Materials on School Premises by Students & Employees (companion to 904) (rescind)
- 908 – Tutoring for Pay (rescind)

RECOMMENDATION: Accept the revised policies as presented.

ATTACHMENTS:

1. 439 – Outside Employment and Conflict of Interest
2. 505 – Distribution of Nonschool-Sponsored Materials on School Premises by Students & Employees (companion to 904) (rescind)
3. 908 – Tutoring for Pay (rescind)

Personnel

Outside Employment and Conflict of Interest

I. Purpose

This policy provides district employees with guidance concerning their engagement in employment outside Edina Public Schools and with activities that create or give the appearance of creating a conflict of interest with their employment with the district.

II. General Statement of Policy

~~Edina Public Schools~~The school district expects its employees to appropriately complete their professional responsibilities and duties with the district. The district expects that its employees will not engage in any activity or employment that conflicts with or creates the appearance of conflict with the district.

III. Outside Employment and Conflict of Interest Standards and Procedures

- A. Employees' outside employment must not interfere with the proper performance of professional responsibilities, negatively impact their attendance, or reflect adversely on the district.
- B. Employees must not engage in employment that would result in the release, either intentionally or unintentionally, of confidential information.
- C. Conflict of Interest Definitions
 - 1. "Family member" means any blood relative through the second degree and any person living in the same household.
 - 2. "Own or "substantial personal interest" means holding an equity interest equal to more than five percent of an individual's net worth or more than five percent of the ownership of the business or outside organization.
 - 2.3. "Employee" means a person hired and compensated by the school district to perform job duties.
- D. Employees and their family members must not engage in or have financial interest in any activity that creates a conflict of interest with their job duties and responsibilities. This includes, but is not limited to:
 - 1. Participating for financial compensation in outside activities where their employment with the district is used to sell goods or services to students or their parents;

2. Engaging in any type of work where the source of information concerning the customer, client or employer originates from information obtained through the district;
 3. Using personal employment with the district, district materials or district facilities to promote outside activities which result, or may result, in personal financial gain or advantage;
 4. Using duty hours, district equipment or district facilities to promote any out-of-school activity resulting in personal financial gain without the authorization of the school district;
 5. Owning a business or nondistrict organization that does business with the school district, without the written authorization of the district;
 6. Rendering services as a director, officer, employee of, contractor or consultant to a nondistrict organization that does business with the school district or is in the business of providing for-profit educational services, without the written authorization of the district; and
 7. Representing the school district in a transaction in which the employee or the employee's family member has a substantial personal interest.
- E. For the protection of both the school district and its employees, employees must make timely disclosure of any potential conflict of interest. Employees must exercise good judgment when engaging in employment outside the school district. All disclosures made in compliance with this policy will be treated as personnel data in compliance with applicable laws.
- F. The responsibility for disclosure of conflicts of interests rests with employees.
- G. Off-Season - Coaches ~~It will shall not be considered a conflict of interest under this policy for coaches to provide off-season coaching or other outside services to students, in compliance with MSHSL rules, as long as the students and parents or guardians are notified that the coaching or outside services are not required for participation or playing time on the team and the activities do not interfere with the coach's duties. Coaches or their outside employers may charge fees for such voluntary off-season coaching or other services for students. Any solicitation for such services must not be made directly to students, must be accompanied by a notice that participation is not required, and should be offered along with other alternatives for the same or similar coaching or services from someone other than the coach.~~
1. Coaches and other employees ("coaches") falling under the purview of the Minnesota State High School League ("MSHSL") must ensure compliance with MSHSL rules, regulations, and guidance in the provision of services/activities ("services") outside their employment with the district.
 2. Solicitations for services may be communicated directly to families, but not the student participant directly, if the solicitation includes the notification in

paragraph 3 below. It is preferable that the solicitation is offered along with other alternatives for services offered by non-employee providers.

3. In communication with students and families regarding outside services, coaches must notify students and families that participation is not required for participation on the team or playing time while a team member and a student's participation or non-participation does not impact coaching decisions.
4. Coaches are exempt from Article III, D, 2-3, [except to the extent noted in Article III.G.5.](#)
5. Coaches must not use district materials or facilities to promote services that result or may result in personal financial gain.

H. Tutoring for Pay

1. Teachers may not arrange for a paid tutor or provide paid educational support services to students enrolled in the district without knowledge and written approval of their supervising administrator.
2. A student's current teacher(s) may not provide paid tutoring for the student or the family during the student's school year.

G.I. Employees who work outside the district and whose employment is deemed to be in violation of this policy ~~could be~~ subject to discipline. Employees are encouraged to consult with their supervisor prior to being involved in outside employment.

~~Cross Reference:
Policy 908 (Tutoring for Pay)~~

Policy
adopted: 3/16/09
Revised: 10/24/16
Revised: 3/11/19
Revised: 5/18/20

INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota

Students

Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees

~~I. Purpose~~

~~This policy protects the exercise of students' and employees' free speech rights, taking into consideration the educational objectives and responsibilities of the school district.~~

~~II. General Statement of Policy~~

- ~~A. The school district recognizes that students and employees have the right to express themselves on school property. This protection includes the right to distribute, at a reasonable time and place and in a reasonable manner, nonschool-sponsored material.~~
- ~~B. To protect First Amendment rights, while at the same time preserving the integrity of the educational objectives and responsibilities of the district, the school board adopts the following regulations and procedures regarding distribution of nonschool-sponsored material on school property and at school activities.~~

~~III. Definitions~~

- ~~A. "Distribute" or "distribution" means circulation or dissemination of material by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, posting or displaying material, placing material in internal staff or student mailboxes, or posting or sharing materials through electronic means on district hardware and using the district computer network and Internet services.~~
- ~~B. "Nonschool-sponsored material" or "unofficial material" includes all materials or objects intended for distribution, except school newspapers, employee newsletters, literary magazines, yearbooks and other publications funded and/or sponsored or authorized by the school. Examples of nonschool-sponsored materials include but are not limited to leaflets, brochures, buttons, badges, flyers, petitions, posters, and underground newspapers – whether written by students or employees or others – tangible objects, websites, blogs, wikis, podcasts or school-sponsored online resources.~~
- ~~C. "Obscene to minors" means:~~
 - ~~1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of~~

~~minors of the age to whom distribution is requested;~~

- ~~2. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, —sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, or lewd exhibition of the genitals; and~~
- ~~3. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.~~

~~D. “Minor” means any person under the age of 18.~~

~~E. “Material and substantial disruption” of a normal school activity means:~~

- ~~1. Where the normal school activity is an educational program of the district for which student attendance is compulsory, “material and substantial disruption” is defined as any disruption which interferes with or impedes the implementation of that program.~~
- ~~2. Where the normal school activity is voluntary in nature (including, without limitation, school athletic events, school plays and concerts, and lunch periods), “material and substantial disruption” is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity.~~
- ~~3. Where the normal school activity uses the district’s electronic technologies, “material and substantial disruption” is defined as deliberately attempting to disrupt the computer network and/or destroying data by spreading computer viruses.~~

~~In order for expression to be considered disruptive, there must exist specific facts upon which the likelihood of disruption can be forecast, including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.~~

~~F. “School activities” means any activity sponsored by the school including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays and other theatrical productions, in-school lunch periods, school and teacher websites, blogs, wikis, podcasts or school-sponsored online resources.~~

~~G. “Libelous” is a false and unprivileged statement about a specific individual that tends to harm the individual’s reputation or to lower that individual in the esteem of the community.~~

~~IV. Guidelines~~

- ~~A. Students and employees of the school district have the right to distribute nonschool-sponsored material at reasonable times and places as set forth in this policy, and in a reasonable manner.~~
- ~~B. Requests for distribution of nonschool-sponsored material will be reviewed by the administration on a case-by-case basis. However, distribution of the materials listed below is always prohibited. Material is prohibited that:~~
- ~~1. Is obscene to minors.~~
 - ~~2. Is libelous or slanderous.~~
 - ~~3. Is pervasively indecent or vulgar or contains any indecent or vulgar language or representations, with a determination made as to the appropriateness of the material for the age level of students to which it is intended.~~
 - ~~4. Advertises or promotes any product or service not permitted to minors by law.~~
 - ~~5. Advocates violence or other illegal conduct.~~
 - ~~6. Constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, religious or ethnic origin).~~
 - ~~7. Presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, or will cause the commission of unlawful acts or the violation of lawful school regulations.~~
- ~~C. Distribution by students and employees of nonschool-sponsored materials on district property is subject to reasonable time, place, and manner restrictions set forth below. In making decisions regarding the time, place, and manner of distribution, the administration will consider factors including, but not limited to:~~
- ~~1. Whether the material is educationally related.~~
 - ~~2. The extent to which distribution is likely to cause disruption of or interference with the district's educational objectives, discipline, or school activities.~~
 - ~~3. Whether the materials can be distributed from the office or other isolated location so as to minimize disruption of traffic flow in hallways.~~

- ~~4. The quantity or size of materials to be distributed.~~
- ~~5. Whether distribution would require assignment of district staff, use of district equipment, or other resources.~~
- ~~6. Whether distribution would require that nonschool persons be present on the school grounds.~~
- ~~7. Whether the materials are a solicitation for goods or services not requested by the recipients.~~
- ~~8. Whether or not the distribution of the materials takes advantage of the district's communication system for personal gain.~~

~~V. Time, Place and Manner of Distribution~~

- ~~A. No nonschool-sponsored material will be distributed during and at the place of a normal school activity if it is reasonably likely to cause a material and substantial disruption of that activity.~~
- ~~B. Distribution of nonschool-sponsored material is prohibited when it blocks the safe flow of traffic within corridors and entrance ways of the site and site parking lots. Distribution will not impede entrance to or exit from district premises in any way.~~
- ~~C. No one is to coerce a student or staff member to accept any publication.~~
- ~~D. The time, place, and manner of distribution will be solely within the discretion of the administration, consistent with the provisions of this policy.~~
- ~~E. Distribution that results in a "spamming" or disruption of staff, student or parent email services is prohibited.~~

~~VI. Procedures~~

- ~~A. Any student or employee wishing to distribute (as defined in this policy) nonschool-sponsored material must first submit for approval a copy of the material to the building principal or administrator in charge of the event, at least 24 hours in advance of the desired distribution time, together with the following information:~~
 - ~~1. Name and phone number of the person submitting the request and, if a student, the room number of his or her first-period class.~~
 - ~~2. Date(s) and time(s) of day intended for distribution.~~
 - ~~3. Location and method where material will be distributed.~~

~~4. If intended for students, the grade(s) of students to whom the distribution is intended.~~

- ~~B. Within one school day, the building principal or administrator in charge of the event will review the request and render a decision. In the event that permission to distribute the material is denied or limited, the person submitting the request should be informed in writing of the reasons for the denial or limitation.~~
- ~~C. If the person submitting the request does not receive a response within one school day, the person may contact the office to verify that the lack of response was not due to an inability to locate the person.~~
- ~~D. If the person is dissatisfied with the decision of the building principal or administrator in charge of the event, the person may submit a written request for appeal to the superintendent. If the person does not receive a response within three (3) school days of submitting the appeal, the person may contact the office of the superintendent to verify that the lack of response is not due to an inability to locate the person.~~
- ~~E. Permission or denial of permission to distribute material does not imply approval or disapproval of its contents by either the school, the administration of the school, the school board, or the individual reviewing the material submitted.~~

~~VII. Disciplinary Action~~

- ~~A. Distribution by any student of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place and manner of distribution as described above will be halted, and disciplinary action will be taken in accordance with the school district's student discipline policy.~~
- ~~B. Distribution by any employee of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place and manner of distribution as described above will be halted, and appropriate disciplinary action will be taken in accordance with any individual contract, collective bargaining agreement, district policies and procedures, and/or governing statute.~~

~~VIII. Notice of Policy to Students and Employees~~

~~A copy of this policy will be published in the student handbook, *Students' Rights and Responsibilities Handbook*.~~

~~Legal References:~~

~~U. S. Const., amend. I~~

~~*Hazelwood School District v. Kuhlmeier*, 484 U.S. 260, 108 S.Ct. 562, 98 L.Ed.2d 592 (1988)~~

~~*Bethel Sch. Dist. No. 403 v. Fraser*, 478 U.S. 675, 106 S.Ct. 3159, 92 L.Ed.2d 549 (1986)~~
~~*Tinker V. Des Moines Indep. Sch. Dist.*, 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)~~
~~*Bystrom v. Fridley High School*, 822 F.2d 747 (8th Cir. 1987)~~
~~*Roark v. South Iron R-1 School Dist.*, 573 F.3d 556 (8th Cir. 2009)~~
~~*Victory Through Jesus Sports Ministry Foundation v. Lee's Summit R-7 School Dist.*, 640 F.3d 329 (8th Cir. 2011), cert. denied ____ U.S. ____, 132 S.Ct. 592 (2011)~~

~~Cross References:~~

~~Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)~~

~~Policy 506 (Student Discipline)~~

~~Policy 512 (School-Sponsored Student Publications and Activities)~~

~~Policy 606 (Selection and Objection of Instructional Text, Materials and Content)~~

~~Policy 904 (Distribution of Materials on School District Property by Nondistrict Persons or Organizations)~~

Policy _____ INDEPENDENT SCHOOL DISTRICT 273
adopted: 2/25/08 _____ Edina, Minnesota
amended: 2/21/12
revised: 10/20/14
reviewed: 7/13/20

Rescind when new 439 is adopted

Education Programs

Tutoring for Pay

~~I. Purpose~~

~~This policy provides guidance concerning paid tutoring of school district students.~~

~~II. General Statement of Policy~~

~~Every effort will be made by the principal and involved teachers to help a student with succeed his/her difficulties in school. The district will use established guidelines to prevent a conflict of interest between the family, district and teachers of the district.~~

~~III. Guidelines~~

~~A. Teachers may not arrange for a paid tutor or provide paid educational support services to students enrolled in the district without knowledge and written approval of their supervising administrator principal or director of special services.~~

~~B. A student's current teacher(s) may not provide paid tutoring for the student or the family during the student's school year.~~

~~C. Teachers who provide paid tutoring to students must also comply with the provisions in Policy 439 (Outside Employment and Conflict of Interest).~~

~~D. The district will maintains a tutor list but does will not endorse any particular tutor, perform background checks, or determine licensure status of the tutors listed. Annually, interested candidates or agencies may request to be on the master list.~~

~~E. A district family may request a tutor list from the district's Edina Resource Center, by contacting an elementary school building office or by contacting the secondary school counseling office. The parent/guardian must fill out and sign a tutor/instructor request form, which acknowledges the limitations of the list, prior to receiving the tutor list. As noted on the form, it is the district recommendeds that the family conduct inquiries prior to deciding on a tutor.~~

~~Cross Reference: Policy 439 (Outside Employment and Conflict of Interest)~~

~~Policy _____ INDEPENDENT SCHOOL DISTRICT 273~~
~~adopted: 6/22/09 _____ Edina, Minnesota~~
~~amended: 9/26/11~~
~~revised: 5/18/15~~
~~revised: 7/16/18~~

Appendix I to Policy 908
EDINA PUBLIC SCHOOLS
REQUEST TO BE INCLUDED ON TUTOR LIST

Name _____ Date _____

Address _____ Phone _____

City, State, Zip Code _____

Email _____

Teaching Certification _____ Degree _____

Tutoring Experience _____

Subjects and grade levels in which you are willing to offer tutoring services:

Types of tutoring you are willing to provide *(circle all that apply)*:

Remedial _____ Homebound _____ Enrichment _____ All _____

Comments _____

Please return to:

Edina Resource Center
5701 Normandale Road
Edina, MN 55424

Revised: 9/26/11; 5/18/15; 2/9/16

Appendix II to Policy 908
EDINA PUBLIC SCHOOLS
TUTOR/INSTRUCTOR REQUEST

Note: ~~This form is to be completed by the parent/guardian when making a request for a tutor.~~

I, the parent/guardian of _____ (student's name), am seeking a tutor/instructor for my child. I understand that the school district:

- ~~Maintains a list of people who are offering their services for hire as tutors/instructors.~~
- ~~Has made no investigation or inquiries of any kind into the qualifications, competence, experience, education, morals, behavior, criminal record or personal or professional background of the listed people.~~
- ~~Will not and cannot make any representations—professionally, personally or otherwise—about the listed people.~~
- ~~Is providing this list of possible tutors/instructors to me as a courtesy and that the school district does not endorse them in any way.~~

Further, I understand that I should make my own inquiries, investigation and decision as to whether a person is fit, professionally or personally, to act as a tutor/instructor for my child.

Signature _____

Printed Name _____

Address _____

City _____ Zip Code _____

Date _____

Return form to:

Edina Resource Center, 5701 Normandale Road, Edina MN 55424



Board Meeting Date: 8/9/2021

TITLE: Student Rights and Responsibilities Handbook

TYPE: Information

BACKGROUND: The Student Rights and Responsibilities Handbook has been updated for the 2021–2022 school year to align with District policies and practices. The handbook will be available on the District's website, and is being presented for information.

ATTACHMENTS:

1. Student Rights and Responsibilities Handbook

August 2021

Re: Student Rights and Responsibilities Handbook

Dear Edina Public Schools Families,

Edina Public Schools (EPS) is committed to partnering with families to ensure successful learning opportunities for all students. In working together, we are able to maximize academic achievement and help all students attain the skills necessary to thrive in a rapidly changing, culturally diverse, global society.

A safe, secure and welcoming environment is essential in helping students be successful. In partnership with the School Board, the district has developed comprehensive policies and procedures that define our students' rights and responsibilities, and provide for a positive learning environment.

This handbook serves as resource for students and families in understanding these policies and expectations, and their alignment with district procedures. EPS parents/guardians are asked to review this important handbook with their student(s). In addition, teachers will review the handbook with students at the beginning of the school year.

I am confident that in working together, all of us – students, families, staff and community – can ensure that all of our learners have the opportunity to reach their full potential.

Sincerely,

A handwritten signature in cursive script that reads "Stacie Stanley".

Dr. Stacie Stanley
Superintendent
Edina Public Schools

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DISTRICT POLICIES

STUDENTS NEED TO KNOW

Below is a summary of Edina Public Schools' policies that define student rights and responsibilities. Complete texts are available on the district's website at <https://www.edinaschools.org/Page/115> or upon request from a school office.

Activity Programs

The district recognizes that middle school and high school student activity programs are an integral part of a total education program. The activities are intended to provide experiences not otherwise provided in the instructional curriculum in the areas of athletics, fine arts, and academics. Families are encouraged to contact the activities office located at Edina High School for more information about the opportunities available through the programs. ([Policy 627](#))

Attendance

Students are required to attend all assigned classes and study halls every day school is in session, unless the student has been excused by the school board from attendance because the student has already completed state and district standards required to graduate from high school, has withdrawn, or has a valid excuse for absence. Families should fill out the form for Pre-Arranged Personal Absences, Family Vacations, and Significant Educational Opportunities (Appendix II to Policy 503) five (5) days in advance of the absence to be considered excused.

Each school has established attendance procedures that support regular school attendance. These procedures will be shared by each school and require the support of students and families. ([Policy 503](#))

Corporal Punishment

Corporal punishment is prohibited. No employee or agent of the district will engage in or cause the infliction of corporal punishment on any student. ([Policy 507](#))

Distribution of Materials on District Premises

The district seeks to protect students' and employees' rights to free speech, while at the same time preserving the integrity of the educational objectives and responsibilities of the district. This protection includes the right to distribute nondistrict-sponsored material at a reasonable time and place and in a reasonable manner. Distribution guidelines have been established by district policy and will be supervised by school administration. ([Policy 904](#))

Do Not Attempt Resuscitation

When any student experiences sudden illness or injury, the role of an employee is to render emergency health care to preserve life and prevent disability. In life-threatening emergencies, the emergency medical system (911) will be activated.

The district recognizes that it serves students with complex health needs and that district employees may be presented with written "do not attempt resuscitation" (DNAR) orders. DNAR orders will be accepted by the health services coordinator and placed on file in the school health offices, as well as the district office. The coordinator will follow district procedures for overseeing and implementing orders. ([Policy 518](#))

Dress and Appearance

Students are encouraged to dress appropriately for school activities and in keeping with community standards. This responsibility is both the student's and the student's parent(s) or guardian(s). Specific expectations are outlined in the student conduct and discipline guidelines. ([Policy 504](#))([Policy 506](#))

Education of Homeless Children

Students in homeless situations in our district have access to the education and other services they need to

meet state and district standards. ([Policy 535](#))

Electronic Technologies Acceptable Use

Students may access online resources from their classrooms via the Internet. Procedures and guidelines have been established for access to the district's networks and acceptable and safe use of technology. The administration will supervise the guidelines. Specific expectations, including the Online Code of Ethics, are outlined by School Board policy.

Parents or guardians must give approval for their child(ren) to access online resources and students must agree to follow the acceptable use procedures. Consent forms are required for families with students new to the district and entering the district, grade 3, grade 6 and grade 10. The form is available online through the portal, from school media centers and in [Policy 634](#).

Emergency Health Situations and District Insurance Limitations

The district does not purchase medical, health or accident insurance for your child. If your child has an accident, is ill, or is injured while at school or participating in district-sponsored activities; families will need to access their own insurance plans to cover any associated costs (e.g., medical care, emergency transportation). The district cannot pay these associated costs. ([Policy 534](#))

Employee Background Checks

The district places a high priority on ensuring a safe and healthy learning environment for students. This priority includes requiring all applicants who have been offered district positions to complete a criminal background check as part of the process for determining employment. ([Policy 404](#))

Equal Educational Opportunity

The district provides equal educational opportunity for all students, and does not unlawfully discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, parental status, status with regard to public assistance, disability, sexual orientation or age. No student will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination under any educational program or activity operated by the district on the basis of race, color, creed, religion, national origin, sex, marital status, parental status, pregnancy, status with regard to public assistance, disability, sexual orientation or age. ([Policy 103](#))

Extended School Year

Extended School Year (ESY) services are provided to a student who has an Individualized Education Plan (IEP) if the IEP team determines the ESY services are necessary during a break in instruction to provide a free appropriate public education. ([Policy 508](#))

Field Trips and Travel

The district supports and approves student field trips and travel beyond the classroom and area of competition that are properly planned, well organized, and carefully supervised. Students participating in approved field trips and travel will be permitted to prepare assignments in advance or make up work missed in classes from which they are absent. Field trips and travel require parent/guardian authorization. ([Policy 538](#))

Grading and Reporting of Student Progress

The district provides a structure and framework for grading student learning in the district. The grading and assessment should assist in the student's learning experiences. Each school program level establishes standardized grading criteria. The criteria reflect the age of the student and the level of content learning. ([Policy 618](#))

Homework

The district recognizes regular, purposeful homework as an essential component of the instructional process. Homework refers to the task assigned to students by teachers meant to be completed during nonschool hours or independent study time during the school day. Homework must be realistic in length and difficulty, given the student's ability to work independently, while recognizing the amount of homework will increase as the student progresses through the grades. ([Policy 610](#))

Immunization Requirements

Students are required to provide proof of immunization or appropriate documentation exempting the student from immunizations and other data necessary to ensure that the student is free from any communicable diseases, as a condition of enrollment. ([Policy 530](#))

Interviews of Students by Outside Agencies

Generally, students may not be interviewed during the school day by persons other than a student's parents, district officials, employees or agents of the district, except as otherwise provided by law and/or district policy. Upon receiving an interview request, the building/program administrator will determine whether the request will be granted. ([Policy 519](#))

Medication

The district acknowledges that students may require prescription and nonprescription medication during the school day. In such cases, medication may be administered only by the licensed school nurse or other school employees. The district discourages students from possessing and self-administering nonprescription medication without written authorization from the student's parent or guardian on file in the health office. ([Policy 516](#))

Pledge of Allegiance

Students will recite the Pledge of Allegiance to the flag of the United States of America one or more times each week. Anyone who does not wish to participate in reciting the Pledge of Allegiance for any personal reasons may elect not to participate. Students and school employees must respect another person's right to make that choice. ([Policy 531](#))

Promotion, Acceleration, Retention and Early Kindergarten Admission

The district is dedicated to the total and continuous development of each student. Students will be placed in the instructional level best suited for their academic, social and emotional needs. Students will usually progress from level to level on an annual basis. Exceptions may be made when they are in the best educational interest of the student. Exceptions will be made only after consultation with a student's family. The final decision rests with the district. ([Policy 513](#))

Protection and Privacy of Student Records

The district recognizes its responsibilities in regard to the collection, maintenance and dissemination of student educational records and data. District policy defines the procedures and practices for protecting the privacy of student information in accordance with state and federal laws.

Examples of student directory information are below and may be made available to the public. A parent/guardian may refuse to have any or all of the directory information made public by notifying the building principal in writing in accordance with district policy.

- ☐ Student's and Parent's Names
- ☐ Student's and Parent's Address(es)
- ☐ Student's and Parent's Telephone Listing(s)
- ☐ Student's District E-mail Address
- ☐ Student's Photograph
- ☐ Student's Date and Place of Birth
- ☐ Dates of Attendance
- ☐ Grade Level and Most Recent School Attended
- ☐ Participation in Officially Recognized Activities and Sports
- ☐ Weight and Height of Members of Athletic Teams
- ☐ Degrees, Honors, and Awards Received ([Policy 515](#))

Search of Lockers, Desks, Possessions and Persons

School lockers and desks are the property of the district. The district maintains exclusive control of lockers

and desks provided for the convenience of students. Inspection of the interior of lockers and desks may be conducted by district employees for any reason at any time, without notice, without student consent, and without a search warrant. Schools may also use specially trained dogs in district parking areas, to detect and alert employees to the presence of prohibited items and illicit substances. ([Policy 502](#))

Selection and Objection of Instructional Text, Materials and Content

The district recognizes selection of textbooks and instructional materials is vital to the support of the district's academic standards and curriculum. The school board has the authority to make final decisions on the selection of instructional texts, materials and content. The district has a process, referenced in [Policy 606](#), for families and community members to object and seek reconsideration of selected instructional texts and materials.

Special Accommodations and Services for Students with Special Needs

The district provides a full range of special services and accommodations necessary for meeting students' needs. Families are encouraged to contact building principals for additional information related to student identification, assessment, service availability and other options. ([Policy 607](#))

Staff Notification of Violent Behavior of Students

In an effort to provide a safe school environment, the assigned classroom teacher and other employees with a legitimate educational interest will be notified if a student has a history of violent behavior. The administration will meet with the assigned classroom teacher and other employees with a legitimate educational interest for the purpose of notifying and determining how employees will work with the identified student. ([Policy 529](#))

Student Fundraising

The district recognizes the desire by the district-sponsored student groups and student organizations to raise funds to meet their needs and goals and to fund student activities. School groups or organizations raising funds must meet the established district criteria and follow district policy for fundraising. ([Policy 629](#))

Student Surveys

Student surveys may be conducted, as determined necessary, by the district. The superintendent may refuse to permit a survey to be conducted based on the alignment of the survey to the mission of the district or the impact the administration of the survey would have on the instructional day. ([Policy 520](#))

Student Use and Parking of Motor Vehicles

Students are allowed the limited use and parking of motor vehicles in district locations in accordance with district policy. Students permitted to park at a district location do so as a privilege, not a right. ([Policy 527](#))

Tutoring for Pay

A student's current teachers may not provide out-of-school tutoring for pay to the student or the student's family during the school year. A tutor list is maintained by the district's community education department and may be requested when seeking tutoring support. The district does not endorse any particular tutor, perform background checks, or determine licensure status of the tutors listed. [– deleting policy](#)

Use of Volunteers in Schools

The district is committed to using volunteers to help personalize instruction, promote school/community interaction, and support school activities and events. Volunteers will be placed with careful consideration given as to how their presence supports the educational objectives of a class, the curriculum, activity or event. Volunteers will be subject to all standards set forth by policies, including the completion of a criminal background check by those volunteers who will be attending overnight trips or left unsupervised with students. ([Policy 911](#))

Video/Electronic Surveillance

Maintaining the health, welfare and safety of students, employees and visitors while on school district

property and protecting district property are important functions of the district. The district recognizes the value of video/electronic surveillance systems in monitoring activity on district property in providing these functions. ([Policy 717](#))

Wellness — Food, Nutrition and Physical Activity

The district recognizes that nutrition education and physical education are essential components of the educational process and that good health fosters student attendance and learning. The school environment should promote and protect a student's health, well-being, and ability to learn by encouraging healthy eating and physical activity. The district encourages the involvement of students, parents, teachers, employees, and other interested persons in implementing, monitoring and reviewing district nutrition and physical activity policies. ([Policy 533](#))

Please note that although all policy synopses are current as of publication, the school board reviews all policies on a cyclical basis. All current district policies can be found here: <https://www.edinaschools.org/Page/115>

EDINA PUBLIC SCHOOLS COMMITMENT TO BULLYING PREVENTION AND PROHIBITION

A safe and civil environment is needed for students to learn and attain high academic standards, and to promote healthy human relationships.

[Policy 514](#) – Bullying Prohibition

The act of bullying, including cyber-bullying, is prohibited on district property, at district functions, or on district transportation.

- ☐ Bullying is intimidating, threatening or harming conduct which is objectively offensive, and
 - Creates an imbalance of power between engaging students
 - Substantially interferes with a student's ability to perform or participate
- ☐ Any student who believes they have been a target or victim of bullying will immediately report the alleged act to a building administrator or supervisor
- ☐ An employee with knowledge or belief of bullying conduct will immediately report the incident to a building administrator
- ☐ The District has a defined investigative process and will take disciplinary action as necessary
- ☐ This document is notification to students, families and employees of this policy.

STUDENT BUS RIDER RESPONSIBILITIES

Edina Public Schools is committed to providing a safe and enjoyable riding experience for its bus riders. Edina Public Schools' transportation department is responsible for the safety of its riders while they are on the school bus.

Parents or guardians are responsible for the safety of their student(s) until they are on the school bus. The district's student bus rider responsibilities section has been established by the district. Please review this information and discuss it with your child(ren). This information is being provided so that your child(ren) will clearly understand bus behavior expectations.

Riding the school bus is a privilege that can be revoked if a student chooses not to comply with the rules for bus riders.

Bus Schedules

Bus schedules are mailed to each home in early August. In the event there is a question about the bus route, please contact the transportation department at 952-848-4979 between the hours of 7:00 am and 4:30 pm; calls before or after these times will be referred to voicemail for further instructions. In the event a route change is requested that may impact other riders, you will be asked to complete a bus route request form. These forms are available by calling your school office. The transportation department reviews and decides on all change requests.

Student Safety Training

All students will receive school bus safety training and testing in the fall. This training and testing is in compliance with state law. The training and testing will be completed within the first three weeks of school for grades K-3, and within the first six weeks for students in grades 4-10. In addition, many schools complete a number of ongoing bus safety education sessions throughout the school year.

Reserved Seating – Grades K-8

During the first two weeks of school, students will have the opportunity to choose where and with whom they would like to sit. After the first two weeks, a seating chart will be recorded. Students are to sit in the same seat every day, both to and from school. Changes can be made by the driver due to discipline or safety issues. If at any time a student is no longer comfortable with his or her seat assignment, he or she can talk to the driver. Any other concerns may be addressed by calling the transportation department.

Rider Transfers – Grades K-12

State law mandates that ridership on a bus cannot exceed its capacity. Due to the high ridership on most buses, the transportation department will continue the policy of not allowing rider transfers – students who are not regularly scheduled to ride that bus. The district endorses this policy for the safety of each student and to ensure that each student has a seat on the bus. Students will not be permitted to ride another bus unless it is necessary for purposes that have been preapproved by the supervisor of transportation and building principal (e.g. childcare needs, regularly scheduled lessons). Our goal is to provide a safe and effective transportation service, not to complicate transportation situations for parents and students.

Student Bus Rider Responsibilities

The district's goal is to provide safe and enjoyable transportation for our students. This occurs when we work in cooperation with students, parents, teachers, and drivers. For the safety of all riders, please review the following rider responsibilities with your child(ren) before the school year begins.

A. Going to the Bus Stop

1. Use sidewalks where provided.
2. If there are no sidewalks, walk single file on the left shoulder of the street facing traffic.
3. Cross streets only at corners.

4. Use a direct route, but avoid crossing yards or empty lots.
5. Arrive at your bus stop no more than five minutes before the scheduled stop. The bus driver cannot wait for late students.
6. Be aware of suspicious individuals on foot or in motor vehicles. Report these persons to your bus driver or school principal. Even if you have missed the bus, do not accept rides from strangers.

B. Waiting at the Bus Stop

1. Wait away from the traffic. Stay at least five feet off the road or street.
2. Respect the property of others while waiting at the bus stop. Do not pick flowers, disturb shrubs, throw stones or snowballs, litter, etc.
3. Use appropriate language at all times.
4. Respect other students by not pushing, shoving or fighting.
5. Stay back from the street until the bus is actually stopped. A push at the middle or end of the line can send the front person into the bus or under its wheels.
6. Older students should be helpful to younger ones.
7. The district's student behavior policies, guidelines, and rules are enforceable while a student waits at the bus stop.

C. Boarding the Bus

1. Wait until the bus has stopped and the door is opened before starting to board.
2. Board the bus single file.
3. Continue to show respect for others by not pushing or shoving.
4. Use the handrail to keep from slipping, falling, or tripping.
5. Greet the bus driver.
6. Move directly to your seat and sit down.
7. Put large items (e.g. musical instrument, packages) in seat area or under the seat, but not in the aisle.

D. Riding on the Bus

1. Follow all district policies and school rules.
2. Follow the bus driver's instructions.
3. Remain in your seat until the bus arrives at your stop.
4. Speak in a quiet voice. Your voice should not be heard above others.
5. Keep hands, feet, and objects inside the bus.
6. Do not throw objects inside the bus or out the window.
7. Do not use profanity, including words or gestures.
8. Do not tease or harass others.
9. Do not eat, drink, chew gum, or spit.
10. Do not vandalize the bus.
11. Use the proper door for entering and exiting. Nonemergency use of the emergency door is not tolerated.

E. Getting Off the Bus

1. Wait for the bus to be completely stopped and the door to be opened before standing up.
2. Stay respectful of others – no shoving or pushing.
3. Walk five big steps away from the bus, turn and look at the bus driver.
4. Wait until the bus is at least a half a block away before proceeding home.
5. Do not go in back of or underneath the bus for any reason.

F. Student Consequences for Misbehavior

1. Riding on a school bus is a privilege, not a right.
2. The district's student behavior policies, guidelines, and rules are in effect for all students on school buses and while at bus stops.
3. If misbehavior occurs, the bus driver will give the student an assertive warning.

4. If misbehavior continues, the bus driver will complete a bus incident report for students and report the conduct to the transportation supervisor. The transportation supervisor will report the conduct to the building administrator. The building administrator will contact the parent/guardian. Consequences will be administered in accordance with the district's discipline policy.

BUS INCIDENT REPORT

Your child has been given the following consequences for his or her behavior. Consequences will be administered in accordance with the district's discipline policy.

Based on the severity of a student's conduct, more serious consequences may be imposed at any time. Depending on the nature of the offense, consequences such as suspension or expulsion from school also may result from school bus or bus stop misconduct in accordance with the district's discipline policy.

Note: When any student goes 60 transportation days without a report, the student's consequences may start over at the first offense, at the discretion of the district.

Kindergarten through Grade 5:

_____ First Offense: The driver has given your student a verbal warning, and a bus incident report sent to parents.

Your child has been assigned an alternate seat: (select one) Yes or No

_____ Second Offense: One-day bus suspension.

_____ Third Offense: Three-day bus suspension; conference with student, parent, school, driver and transportation.

_____ Fourth Offense: Five-day bus suspension.

_____ Fifth Offense: Loss of bus riding privileges for the remainder of the school year.

Grade 6 through Grade 12:

_____ First Offense: The driver has given your student a verbal warning, and a bus incident report sent to parents.

Your child has been assigned an alternate seat: (select one) Yes or No

_____ Second Offense: One to three-day bus suspension; conference with student, parent, school, driver and transportation.

_____ Third Offense: Five to ten-day bus suspension.

_____ Fourth Offense: Loss of bus riding privileges for the remainder of the school year

STUDENT CONDUCT AND DISCIPLINE POLICY & GUIDELINES

([Policy 506](#))

The school board sets policies and rules for governing behavior and conduct while in the school environment. These policies and rules apply any time a student is present on district property, at a district-sponsored activity, and while traveling in district vehicles.

In addition, students who are participants in district activities need to understand the behavioral expectations and consequences for violations outlined by the Minnesota State High School League and the district related to chemical use, hazing or any other infraction covered by the high school league or district policies or rules.

While this policy pertains to all schools in the district, the school board recognizes the uniqueness of each building and classroom in which the policy must be implemented. This policy may be supplemented by additional policies, rules and procedures that recognize those unique needs.

EPS Philosophy Regarding Learning and Discipline

Optimum learning occurs in a positive, safe and secure environment. Students, parents or guardians, teachers, administrators and other district employees all share in the responsibility to ensure a positive climate for learning.

The school setting enables students to develop responsible behaviors and habits that will serve them now and later in life. Proper training in discipline should lead to self-control and respect for law, authority, property and the rights of others.

While self-discipline is the ideal, it is understood that corrective measures will be required at times. When it becomes necessary to enforce the consequences of discipline violations as outlined in this policy, the consequences are enforced in a manner that respects the dignity of the student and promotes healthy and responsible behavior.

Discipline is a learning experience, not just a punishment. To that end, discipline:

- ☐ Helps the student learn a lesson that will positively affect present and future behavior.
- ☐ Is designed to help the student control and change behavior, and guide the student into adulthood.
- ☐ Helps the student to grow intellectually and emotionally.
- ☐ Enhances the student's self-confidence, self-worth and self-image.

Roles and Responsibilities

School Board – The school board holds all district employees responsible for the maintenance of order within the school district and supports all employees acting within the framework of this discipline policy.

Superintendent – The superintendent will establish guidelines and directives to carry out this policy, hold district employees, students and parents responsible for conforming to this policy, and support district employees performing their duties within the framework of this policy. The superintendent will also establish guidelines and directives for using the services of appropriate agencies for assisting students and parents.

Principal and Assistant Principals – The school principal is given the responsibility, authority and sole discretion to formulate building rules necessary to enforce this policy, subject to superintendent review. The principal will give direction and support to all school employees performing their duties within the framework of this policy. The principal or designee will consult with parents of students conducting themselves in a manner contrary to the policy. The principal will also involve other professional employees in the disposition of behavior referrals and make use of those agencies appropriate for assisting students and parents. A principal may use reasonable force when it is necessary under the circumstances to correct or restrain a student or prevent bodily harm or death to another.

Teachers – All teachers have responsibility for providing a well-planned teaching/learning environment and have primary responsibility for student conduct, with appropriate assistance from the administration. All teachers will ensure acceptable student behavior. A teacher may use reasonable force when it is necessary under the circumstances to correct or restrain a student or prevent bodily harm or death to another.

Other School District Employees – All school district employees are responsible for contributing to the atmosphere of mutual respect within the school. Their responsibilities relating to student behavior are as authorized and directed by the superintendent. A school employee or other agent of a school district may use reasonable force when it is necessary under the circumstances to restrain a student or prevent bodily harm or death to another.

Parents or Legal Guardians – Parents and guardians are responsible for the behavior of their children as determined by law and community practice. They are expected to partner with school authorities and to participate regarding the behavior of their children.

Students – All students are held individually responsible for their behavior and for knowing and adhering to the Code of Student Conduct.

DISCIPLINE GUIDELINES – Appendix I to Policy 506

Every student and employee of Edina Public Schools is entitled to learn and work in a safe school environment. To ensure this safe environment, the district and each school have established clear student discipline policies, consequences appropriate to behaviors, and a practice to implement these guidelines fairly.

Students are expected to behave in accordance with federal, state and local laws; district policies and guidelines; and in a way that respects the rights and safety of others. Known violations of federal, state and local laws will be reported to local law authorities.

The following are districtwide discipline guidelines. These guidelines and the potential consequences apply any time a student is present on district property, participating in a school-sponsored activity, or traveling in a district vehicle. These guidelines and the potential consequences also apply to student behavior that has a nexus to school property or the student's status as a district student. Student conduct that occurs off-campus, but has a nexus to the school environment, may form the basis for school discipline. This specifically includes activities that occur off-campus over the internet, on social media, or through other communications. Listed are the violations and the recommended consequences; although all determinations will be made on a case-by-case basis. Minnesota State High School League consequences may also apply in accordance with its rules and district policy.

A student who accumulates excess violations of these disciplinary guidelines or several infractions for serious behavior may be disciplined in light of the student's overall record. The student and parent will have a conference with the principal and/or other appropriate employee(s) to make them aware that the student is accumulating excessive infractions. Any student who has been suspended for violations of the guidelines may be recommended for expulsion upon his or her return if he or she commits additional offenses of the same nature.

Restitution or restorative justice principles may be utilized when appropriate for the disciplinary infraction. The infractions and consequences may be modified or disregarded if circumstances require mitigation or exception (e.g., student whose misbehavior is related to his or her disability). These discipline guidelines are based on school policies, located on the district's website.

ATTENDANCE

1. ATTENDANCE, TARDINESS, TRUANCY

In addition to the compulsory attendance mandate of state law, the school board recognizes and emphasizes the intrinsic value of attendance each school day by each student. It enables every student to profit to the maximum degree from the enhanced learning environment that full attendance promotes.

Compulsory attendance policies for students under the age of 17 years will be applied in cases of chronic absence or tardiness. Parental notification will occur when a student is determined to be truant by the school. A student under the age of 17 years with seven or more unexcused absences may be referred to appropriate services.

Attendance disciplinary action is outlined in the district's attendance policy ([Policy 503](#)).

CHEMICAL INFRACTIONS

2. ALCOHOL OR CHEMICALS, POSSESSION OR USE

The possession or use of any alcohol, narcotic, illegal substance, controlled substance or drug paraphernalia is prohibited while on district property, participating in a district-sponsored activity, or traveling in a district vehicle.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	**
Grades 3-5	**	Social worker intervention Police referral	3-day suspension Police referral
Grades 6-12	3-day suspension Police referral	5-day suspension Police referral	10-day suspension Expulsion recommendation Police referral

(**) Indicates disciplinary action assigned by building administration.

3. ALCOHOL OR CHEMICALS, POSSESSION WITH INTENT TO DISTRIBUTE OR SELL

Selling, distributing, delivery, exchanging or intending to sell, deliver, exchange or distribute any alcoholic, narcotic, illegal substance or controlled substance on district property, while participating in a district-sponsored event or traveling in a district vehicle is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	**
Grades 3-5	**	Social worker intervention Police referral	3-day suspension Police referral
Grades 6-12	10-day suspension Expulsion recommendation Police referral		

(**) Indicates disciplinary action assigned by building administration.

4. MEDICATION MISUSE (OVER THE COUNTER)

Any student in possession of or using an “over the counter” medication must do so in a manner consistent with district policy (see Policy 516 – Student Medication). Selling, distributing, delivering, exchanging or intending to sell, deliver, exchange or distribute any “over-the-counter” medication is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	**
Grades 3-5	Social worker intervention	1-day suspension	1-3 day suspension Police referral
Grades 6-12	1-3 day suspension Police referral	5-day suspension Police referral	10-day suspension Expulsion recommendation Police referral

(**) Indicates disciplinary action assigned by building administration.

5. MEDICATION MISUSE (PRESCRIPTION)

Any student in possession of or using prescription medication must do so in a manner consistent with district policy (Policy 516 – Student Medication). Selling, distributing, delivering, exchanging or intending to sell, deliver, exchange or distribute any prescription medication is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	**
Grades 3-5	Social worker intervention	1-3 day suspension	3-5 day suspension Police referral
Grades 6-12	3-5 day suspension Police referral	10-day suspension Expulsion recommendation Police referral	

(**) Indicates disciplinary action assigned by building administration.

6. TOBACCO USE OR POSSESSION

Possession or use of tobacco is prohibited, including e-cigarettes and other items used for the use of tobacco or other illegal substances. Students who congregate in an area where tobacco use has recently occurred (e.g., bathroom stall) will each be considered to have been using tobacco.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	Same/next day dismissal
Grades 3-5	**	Same/next day dismissal	2-day suspension Police referral
Grades 6-12	1-day suspension Police referral	2-3 day suspension Police referral	3-5 day suspension Police referral

(**) Indicates disciplinary action assigned by building administration.

DANGEROUS AND/OR NUISANCE ITEMS

7. FIREARMS

Minnesota state law requires that school boards must expel for a period of at least one year, a student who is determined to have brought a firearm to school. The definition of a firearm is found at 18 U.S.C. § 921. The school board may modify this expulsion requirement on a case- by-case basis.

Grades	First Offense
Grades K-12	10-day suspension Expulsion recommendation Police referral

8. FIREWORKS

Possession, distribution or use of any type of fireworks (sparklers, firecrackers, smoke bombs) or ammunition is prohibited. Use of any fireworks that creates a serious disturbance or safety hazard may be considered a violation of "Weapons, Explosives, Incendiary Devices, Ammunition and Other Dangerous Items."

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	Same/next day dismissal	3-day suspension
Grades 3-5	Same/next day dismissal	2-day suspension	5-day suspension
Grades 6-12	5-day suspension	5-10 day suspension	10-day suspension Expulsion recommendation

(**) Indicates disciplinary action assigned by building administration.

9. NUISANCE OBJECTS

Misuse or distribution of any object that causes distractions or a nuisance is prohibited. These objects may include, but are not limited to, laser pointers, lighters, radios, squirt guns, video games, snaps, stink bombs, bolt cutters and crowbars.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	**
Grades 3-5	**	**	**
Grades 6-12	**	1-day suspension	3-day suspension

(**) Indicates disciplinary action assigned by building administration.

10. POTENTIALLY DANGEROUS ITEMS

Possessing potentially dangerous items that if misused may be considered dangerous, illegal or could possibly cause harm are prohibited. If it is discovered that a student has accidentally brought such an item to school, the student may not be considered in possession of a weapon.

Nonetheless, because students are responsible for what they bring to school and possession of these items are prohibited, the consequences outlined below apply. If a student directly or indirectly threatens another person or persons with such an object, the student will be determined to be in possession of a weapon and appropriate action will be taken in accordance with district policy.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	1-day suspension
Grades 3-5	**	1-day suspension	3-day suspension
Grades 6-12	1-day suspension	3-day suspension	5-day suspension

(**) Indicates disciplinary action assigned by building administration.

11. WEAPONS, EXPLOSIVES, INCENDIARY DEVICES, AMMUNITION AND OTHER DANGEROUS ITEMS

The possession, real or implied, of weapons, explosives, incendiary devices, ammunition or other items considered dangerous, illegal or which could cause harm, destruction or disruption is prohibited. The possession of imitation, non-working, or self-created weapons (i.e. 3D printing) is prohibited. The use or detonation of explosives, weapons, incendiary devices, ammunition or other items considered dangerous, illegal or which could cause harm, destruction or disruption is prohibited.

Grades	First Offense	Second Offense
Grades K-5	3-5 day suspension Police referral	10-day suspension Expulsion recommendation Police referral
Grades 6-12	10-day suspension Expulsion recommendation Police referral	

DRIVING INFRACTIONS AND TRANSPORTATION

12. DRIVING, CARELESS OR RECKLESS

Driving any motorized or non-motorized vehicle on district property in such a manner as to endanger people or property is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades 9-12	Parking permit revoked for identified time period Police referral	3-day suspension Parking permit permanently revoked	5-day suspension Police referral

13. TRANSPORTATION

All rules that apply to building and classroom behavior apply while riding a school bus. Therefore, students may be administered consequences consistent with other school discipline procedures and in accordance with district policy. Students endangering persons or property may lose bus riding privileges immediately and for an indefinite period. Students, grades 6-12, who commit a fourth offense, will be suspended from riding the bus for the remainder of the school year.

Grades	First Offense	Second Offense	Third Offense	Fourth Offense	Fifth Offense
Grades K-5	Verbal Warning	1-day bus suspension	3-day bus suspension	5-day suspension	Loss of bus riding privilege for school year
Grades 6-12	Verbal Warning	1-3 day bus suspension	5-10 day bus suspension	Loss of bus riding privilege for school year	

(**) Indicates disciplinary action assigned by building administration.

14. VEHICLE, UNAUTHORIZED PARKING, DISPLAY OF PARKING PERMIT

Not having or not displaying a valid parking permit is prohibited. Parking a vehicle in an unauthorized area is prohibited. Failure to adhere to parking regulations may result in towing without warning. In addition, students and their entire carpool are subject to temporary or permanent loss of parking permits.

Grades	First Offense	Second Offense	Third Offense
Grades 10-12	Immobilization of vehicle and \$30 fine	Immobilization of vehicle and \$60 fine	Immobilization of vehicle and \$90 fine

15. VEHICLE, STEALING PERMIT, FORGING PERMIT, FALSE PERMIT

Stealing, forging or using a false permit will result in a school suspension and the loss of parking privileges.

PHYSICAL INFRACTIONS

16. ASSAULT

Committing an act with intent to cause fear in another person of immediate bodily harm or death or intentionally inflicting or attempting to inflict bodily harm upon another person is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	Same/next day dismissal	3-day suspension
Grades 3-5	1-2-day suspension Social worker referral	3-day suspension Social worker/police referral	10-day suspension Expulsion recommendation Police referral
Grades 6-9	3-day suspension Social worker referral	5-day suspension Social worker/police referral	10-day suspension Expulsion recommendation Police referral
Grades 10-12	3-day suspension Social worker referral	5-day suspension Social worker/police referral	10-day suspension Expulsion recommendation Police referral

(**) Indicates disciplinary action assigned by building administration.

17. ASSAULT, AGGRAVATED

Committing an assault upon another person with a weapon or an assault that inflicts great bodily harm upon another person is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	Same/next day dismissal	2-day suspension Social worker referral	10-day suspension Police referral
Grades 3-5	5-day suspension Social worker referral	10-day suspension Expulsion recommendation Police referral	
Grades 6-12	10-day suspension Expulsion recommendation Police referral		

18. FIGHTING

Engaging in any form of fighting where blows are exchanged is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	**

Grades 3-5	**	** Social worker referral	Same/next day dismissal Social worker referral
Grades 6-12	3-day suspension Social worker referral	5-day suspension Social worker referral	10-day suspension Expulsion recommendation

(**) Indicates disciplinary action assigned by building administration.

19. PUSHING, SHOVING, SCUFFLING

Physical contact that could harm others, but is not defined as an assault or fighting, is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	**
Grades 3-5	**	**	**
Grades 6-12	**	1-3 day suspension	3-5 day suspension

(**) Indicates disciplinary action assigned by building administration.

20. SEXUAL MISCONDUCT

Engaging in nonconsensual sexual intercourse or sexual contact with another person including intentional touching of clothing covering a person's intimate parts, intentional removal or attempted removal of clothing covering a person's intimate parts or clothing covering a person's undergarments, if the action is performed with sexual or aggressive intent, is prohibited. Indecent exposure is also prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	**
Grades 3-5	**	Same/next day dismissal Social worker referral	2-day suspension Social worker referral
Grades 6-12	10-day suspension Expulsion recommendation Police referral		

(**) Indicates disciplinary action assigned by building administration.

PROPERTY INFRACTIONS

21. ARSON

The intentional setting of a fire that results in, or could have potentially resulted in, the destruction or damage to district property or other property or that endangers or potentially endangers others by means of fire is prohibited.

Grades	First Offense
Grades K-12	10-day suspension Expulsion recommendation Police referral

22. BREAKING AND ENTERING

Entering a secured district location, after school hours, using an unauthorized mechanism of entering is prohibited.

Grades	First Offense	Second Offense
Grades K-12	5-day suspension Police referral	10-day suspension Expulsion recommendation Police referral

23. FIRE EXTINGUISHER, UNAUTHORIZED USE

Fire extinguishers are important tools that are needed in potentially life-threatening fires. All other uses are prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	Same/next day dismissal	2-day suspension
Grades 3-5	**	Same/next day dismissal	2-day suspension
Grades 6-12	**	3-5 day suspension Police referral	10-day suspension Expulsion recommendation Police referral

(**) Indicates disciplinary action assigned by building administration.

24. ROBBERY OR EXTORTION

Taking property from another person by use of force, threat of force compelling acquiescence, or under false pretenses is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	Same/next day dismissal
Grades 3-5	**	Same/next day dismissal	2-day suspension
Grades 6-12	3-5 day suspension Police referral	5-10 day suspension Police referral	10-day suspension Expulsion recommendation Police referral

(**) Indicates disciplinary action assigned by building administration.

25. SECURITY SYSTEM TAMPERING

Any action that is intended to deactivate, damage or destroy any security system of the district is prohibited. This action includes, but is not limited to, the disabling of or tampering with a district security camera or an automatic locking door apparatus.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	Same/next day dismissal Police referral	2-day suspension
Grades 3-5	Same/next day dismissal Police referral	1-day suspension Police referral	1-3 day suspension Police referral
Grades 6-12	1-3 day suspension Police referral	3-5 day suspension Police referral	10-day suspension Expulsion recommendation Police referral

(**) Indicates disciplinary action assigned by building administration.

26. THEFT, RECEIVING OR POSSESSING STOLEN PROPERTY

The unauthorized taking, using, transferring, hiding or possessing of the property of another person without the consent of the owner or the receiving of such property is prohibited. Restitution, when appropriate, will be required.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	Same/next day dismissal
Grades 3-5	**	Same/next day dismissal	2-day suspension
Grades 6-12	1-3 day suspension Police referral	3-5 day suspension Police referral	10-day suspension Expulsion recommendation Police referral

(**) Indicates disciplinary action assigned by building administration.

27. TRESPASSING

Remaining on school property without authorization is prohibited. Students are not to go into other district buildings unless they have permission from the building administrator or attending a district-sponsored event. Any student on suspension who goes to a district location without permission is subject to being charged with trespassing and an increase in suspension time. Admitting others through a locked or secured entrance without the permission of district employees is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	**
Grades 3-5	**	**	Same/next day dismissal
Grades 6-12	1-day suspension	1-3 day suspension	5-10 day suspension

(**) Indicates disciplinary action assigned by building administration.

28. VANDALISM, MINOR ACTS (LESS THAN \$500)

Littering, defacing (including placement of graffiti), cutting, damaging or destroying property that belongs to the district or other individuals/entities is prohibited. Vandalism is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	**
Grades 3-5	**	Same/next day dismissal	2-day suspension
Grades 6-12	1-3 day suspension Police referral	5-day suspension Police referral	10-day suspension Expulsion recommendation Police referral

(**) Indicates disciplinary action assigned by building administration.

29. VANDALISM, MAJOR ACTS (MORE THAN \$500)

Littering, defacing (including placement of graffiti), cutting, damaging or destroying property that belongs to the district or other individuals/entities is prohibited. Vandalism is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	Same/next day dismissal
Grades 3-5	**	Same/next day dismissal	4-5 day suspension
Grades 6-12	10-day suspension Expulsion recommendation Police referral		

(**) Indicates disciplinary action assigned by building administration.

SCHOLASTIC DISHONESTY

30. DISHONESTY, SCHOLASTIC

Scholastic dishonesty that includes, but is not limited to, cheating on school assignments or tests, plagiarism or collusion is prohibited. Academic consequences may also be assigned.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	Same/next day dismissal
Grades 3-5	**	**	1-3 day suspension
Grades 6-9	**	1-day suspension	1-3 day suspension
Grades 10-12	1-day suspension	1-3 day suspension	3-10 day suspension

TECHNOLOGY INFRACTIONS

31. ELECTRONIC DEVICES, MISUSE OF

Rules relating to the possession and/or use of cell phones and/or personal electronic mobile devices in school are dependent upon the grade level of the individual student. Students are not allowed to use cell phones or personal electronic mobile devices at the elementary level during the hours of the school day, unless specifically directed otherwise by a district employee. High school and middle school students may use cell phones or personal electronic mobile devices at the discretion of a teacher and in a way that is not disruptive to the educational process including use in class or in any way that sacrifices, or potentially sacrifices, academic integrity (see also Dishonesty, Scholastic and Photographic Device Misuse).

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	**
Grades 3-5	**	**	**
Grades 6-9	**	**	1-day suspension
Grades 10-12	**	1-day suspension	3-day suspension

(**) Indicates disciplinary action assigned by building administration.

32. PHOTOGRAPHIC OR RECORDING DEVICE MISUSE

Use of any photographic or recording device, film camera, digital camera, cell phone camera and video camera that impinges upon the rights of others is prohibited. This prohibition includes the distribution or receipt of a picture(s)/recording that impinges upon the personal privacy of another. Misuse of any device in a school locker room, school bathroom or elsewhere in a way that violates the personal privacy of the individual may result in the immediate initiation of the expulsion process.

Grades	First Offense	Second Offense	Third Offense
Grades K-5	**	**	**
Grades 6-12	1-2 day suspension	3-5 day suspension	5 day suspension

(**) Indicates disciplinary action assigned by building administration.

33. TECHNOLOGY AND TELECOMMUNICATIONS, MISUSE

Misuse of technologies, equipment or network; deletion or violation of password-protected information, computer programs, data, passwords or system files; inappropriate accessing of files, directories and Internet sites; deliberate contamination of the system; unethical use of information; or violation of copyright laws are prohibited. In addition, network access may be monitored and/or limited as a result of technology and/or telecommunication misuse. Students will follow the following Online Code of Ethics when using district technology, network resources and the Internet, including Web 2.0 products.

Grades	First Offense	Second Offense	Third Offense
Grades K-5	**	**	2-3-day suspension. Network access limited or monitored for rest of year.
Grades 6-12	**	**	10-day suspension and access limited or monitored indefinitely. Expulsion recommendation.

(**) Indicates disciplinary action assigned by building administration.

34. TECHNOLOGY & TELECOMMUNICATIONS, BREACH OF

The deliberate breach of the school district network and technology resources is prohibited, and may result in disciplinary actions, including but not limited to suspension, police referral and recommendation for expulsion.

Grades	First Offense	Second Offense	Third Offense
Grades K-12	1-3 day suspension. Social worker referral.	3-5 day suspension. Police referral.	10-day suspension. Police referral. Recommendation for expulsion.

THREATENING AND/OR DISRUPTIVE BEHAVIOR

35. ABUSE, VERBAL

The use of language that is obscene, threatening, intimidating, or inflammatory or that degrades other people is prohibited. Verbal abuse may also be addressed under the guidelines for harassment and/or bullying, when appropriate.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	**
Grades 3-5	**	**	**

Grades 6-9	1-2 day suspension	2-3 day suspension	3-5 day suspension
Grades 10-12	1-3 day suspension	3-5 day suspension	10-day suspension Expulsion recommendation

(**) Indicates disciplinary action assigned by building administration.

36. BOMB THREAT OR TERRORISTIC THREAT

Making, publishing or conveying in any manner a bomb threat or any other type of terroristic threat pertaining to a school location or event is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	** Police referral	5-day suspension Police referral	10-day suspension Expulsion recommendation Police referral
Grades 3-5	5-day suspension Police referral	10-day suspension Police referral	10-day suspension Expulsion recommendation Police referral
Grades 6-12	10-day suspension Expulsion recommendation Police referral		

(**) Indicates disciplinary action assigned by building administration.

37. BULLYING OR INTIMIDATING BEHAVIOR

Bullying or intimidating behavior of any type, including through the use of technology and the Internet, is prohibited. Bullying or intimidating behavior may also be addressed under the guidelines for harassment and/or verbal abuse, when appropriate.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	** Social worker intervention
Grades 3-5	**	** Social worker intervention	1-day suspension Social worker intervention
Grades 6-12	**	1-3 day suspension Social worker intervention	2-10 day suspension Social worker intervention

(**) Indicates disciplinary action assigned by building administration.

38. DISORDERLY CONDUCT

Disorderly conduct is prohibited. Disorderly conduct is an act that the student knows or has reasonable grounds to know will alarm, anger, disturb, others or provoke an assault or breach of the peace. Disorderly conduct may also be engaging in offensive, obscene, abusive, boisterous or noisy conduct or gestures or offensive, obscene or abusive language tending reasonably to arouse alarm, anger or resentment in others.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	** Social worker intervention
Grades 3-5	** Social worker intervention	Same/next day dismissal	1-day suspension
Grades 6-12	1 day suspension Social worker intervention	2-5 day suspension	10-day suspension Expulsion recommendation

(**) Indicates disciplinary action assigned by building administration.

39. DISRUPTIVE OR DISRESPECTFUL BEHAVIOR

Disruptive or disrespectful behavior is prohibited. Disruptive or disrespectful behavior is language or behavior that disrupts or threatens to disrupt the school environment.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	Same/next day dismissal
Grades 3-5	**	**	Same/next day suspension
Grades 6-9	**	**	1-3 day suspension
Grades 10-12	**	1-day suspension	3-day suspension

(**) Indicates disciplinary action assigned by building administration.

40. FIRE ALARM, FALSE

Intentionally giving a false alarm of a fire or tampering or interfering with any fire alarm, fire alarm system or sprinkler system is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	Same/next day dismissal Police referral	2-day suspension Police referral
Grades 3-5	Same/next day dismissal Police referral	2-day suspension Police referral	3-day suspension Police referral
Grades 6-12	5-day suspension Police referral	10-day suspension Expulsion recommendation Police referral	

(**) Indicates disciplinary action assigned by building administration.

41. GAMBLING

Gambling, including but not limited to, playing a game of chance for stakes or possession of gambling devices (including machines, video games and other items used to promote a game of chance) is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	Same/next day dismissal
Grades 3-5	**	Same/next day dismissal	2-day suspension
Grades 6-12	**	1-3 day suspension	3-5 day suspension

(**) Indicates disciplinary action assigned by building administration.

42. HARASSMENT OR RETALIATION

Harassment and violence because of race, color, creed, religion, national origin, sex, marital status, parental status, status with regard to public assistance, disability, sexual orientation or age, as defined in the district policy, are prohibited. Reprisal or retaliation for a complaint of harassment is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	Same/next day dismissal
Grades 3-5	**	Same/next day dismissal	2-day suspension
Grades 6-8	**	1-3 day suspension	3-5 day suspension
Grades 9-12	1-3 day suspension	3-5 day suspension	10 day suspension Expulsion recommendation

(**) Indicates disciplinary action assigned by building administration.

43. HAZING

Hazing activities of any type are prohibited at all times. Hazing means committing an act against a student, or coercing a student into committing an act, that creates a substantial risk of harm to a person, in order for the student to be initiated into or affiliated with a student organization, or for any other purpose. Specific examples of hazing are found in Policy 526 – Student Hazing Prohibition. Hazing, by its very nature, often occurs off school grounds, after school hours, on non-school days and during summer months. Students are advised that hazing is prohibited whenever and wherever it occurs.

Grades	First Offense	Second Offense	Third Offense
Grades K-5	**	**	**
Grades 6-12	1-3 day suspension	3-5 day suspension	10-day suspension Expulsion recommendation

(**) Indicates disciplinary action assigned by building administration.

44. INSUBORDINATION

A deliberate refusal to follow an appropriate direction or to identify one's self when requested is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-5	**	**	Same/next day dismissal
Grades 6-12	**	1-3 day suspension	3-5 day suspension

(**) Indicates disciplinary action assigned by building administration.

45. THREATENING GROUP ACTIVITY

Threatening group-related activity, the use of graffiti emblems, symbolism, hand signs, slang, tattoos, jewelry, discussion, clothing, etc. are prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	** Social worker intervention
Grades 3-5	**	** Social worker intervention	Same/next day dismissal
Grades 6-12	3-day suspension Social worker intervention	5-day suspension	10-day suspension Expulsion recommendation

(**) Indicates disciplinary action assigned by building administration.

46. THREATS OF PHYSICAL HARM TOWARD STUDENTS, EMPLOYEES OR OTHER PERSONS

The use of language that is blatantly threatening or intimidating that could be interpreted as a death threat or insinuating the infliction of serious bodily harm upon students, employees or other persons is prohibited. Making comments that could be interpreted as death threats or insinuating the infliction of serious bodily harm upon students, employees or other persons is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	Same/next day dismissal	2-day suspension	10-day suspension
Grades 3-5	5-day suspension	10-day suspension Expulsion recommendation Police referral	
Grades 6-12	10-day suspension Expulsion recommendation Police referral		

OTHER BEHAVIOR INFRACTIONS

47. DRESS AND APPEARANCE

Inappropriate clothing or appearance is prohibited. Inappropriate clothing or appearance includes, but is not limited to:

- ☐ Wearing clothing or grooming in a manner that is sexually explicit or which conveys sexual innuendo or that may reasonably be construed as sexual. Examples of such clothing include "short shorts," skimpy tank tops, tops that expose the midriff, and other clothing that is not in keeping with community standards.
- ☐ Wearing clothing that includes words or pictures that are obscene, vulgar, abusive and discriminatory or that promote or advertise alcohol, chemicals, tobacco or any other product that is illegal for use by minors.
- ☐ Wearing clothing promoting products or activities that are illegal for use by minors.

- ☐ Wearing clothing and other items or grooming in a manner that represents and/or promotes threat/hate groups, including gangs or supremacist groups. This prohibition includes objectionable emblems, badges, symbols, signs, words, objects or pictures on clothing or jewelry communicating a message that is racist, sexist or otherwise derogatory to a protected minority group; evidences gang membership or affiliation; or approves, advances or provokes any form of prohibited harassment or violence against other individuals as defined in district policy.
- ☐ Wearing clothing or footwear that could damage school property.
- ☐ Wearing masks face paint or grooming that limits or prevents identification of a student.
- ☐ Wearing clothing or grooming that is potentially disruptive to the education process or that poses a threat to the health and safety of others.
- ☐ Wearing clothing in a manner that displays undergarments.

The appropriateness of wearing of hats and caps will be determined at each school by the principal. Administrators reserve the right to deny admission to school functions based on dress or appearance determined to be inappropriate or disruptive to the educational process. When a student is found in violation of these guidelines, the student will be directed to make modifications or be sent home for the day.

Grades	First Offense	Second Offense	Third Offense
Grades K-12	**	**	1-3 day suspension

(**) Indicates disciplinary action assigned by building administration.

48. FALSE REPORTING

Intentionally reporting false information about the behavior of a student or employee is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	**
Grades 3-5	**	**	1-3 day suspension
Grades 6-12	1-3 day suspension	3-day suspension	3-5 day suspension

(**) Indicates disciplinary action assigned by building administration.

49. RECORDS OR IDENTIFICATION FALSIFICATION

Falsifying signatures or data, misrepresenting identity, or forging notes is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	**
Grades 3-5	**	**	Same/next day dismissal
Grades 6-9	**	1-3 day suspension	3-5 day suspension
Grades 10-12	1-day suspension	3-day suspension	3-5 day suspension

(**) Indicates disciplinary action assigned by building administration.

50. SECRET SOCIETIES (FRATERNITIES/SORORITIES)

Membership in secret fraternities, sororities and clubs is prohibited throughout the district.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	**
Grades 3-5	**	**	**
Grades 6-12	**	1-3 day suspension	3-5 day suspension

(**) Indicates disciplinary action assigned by building administration.

51. UNIQUE SITUATIONS

Discipline situations not covered by these guidelines will be handled on a case-by-case basis. Behaviors that are willful and disruptive or potentially harmful are included. Unique or special situations at a particular school may call for an adjustment in the discipline policies to meet the school or district's needs.

Established: 7/18/11. Revised: 10/22/12; 8/19/13, 7/30/14, 7/20/15, 7/25/16