

INDEPENDENT SCHOOL DISTRICT 273
School Board Regular Meeting, Monday, February 10, 2020, 7:00 PM
Room 349, Edina Community Center

AGENDA

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Presenter: John Schultz
- E. Temporary Polling Place (*added to agenda, see Minutes*)
Presenter: John Toop

VII. Information

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- A. Leadership Updates
- B. Committee Reports

*Persons who wish to address the Board are requested to complete and submit an appropriate form to the Board Secretary prior to the designated hearing time. When recognized, the person shall identify him/herself and the group represented, if any. The person shall then state the reason for addressing the Board and shall be limited in time at the discretion of the Board Chair. Individual employees of the School District or representatives of employee organizations shall have utilized administrative procedures before making a request to address the Board. All comments must be in accordance with Board policies.

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE WORK SESSION OF JANUARY 7, 2020

WORK SESSION
5:00 P.M.

Edina Community Center
5701 Normandale Road
Room 320

SCHOOL BOARD MEMBERS PRESENT:

Ms. Erica Allenburg
Ms. Julie Greene
Ms. Ellen Jones
Mr. Owen Michaelson
Ms. Janie Shaw
Mr. Leny Wallen-Friedman

ABSENT:

Mr. Matthew Fox

PRESIDING OFFICER: Chair Erica Allenburg

5:00 – 9:15 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. John W. Schultz, Superintendent

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Ms. Ellen Jones, Clerk

(Official Publication)
MINUTES OF THE SCHOOL BOARD WORK SESSION
DISTRICT 273 EDINA, MINNESOTA
JANUARY 7, 2020

5:00 PM Chair Allenburg called to order the work session of the School Board. Members present: Allenburg, Greene, Jones, Michaelson, Shaw, Wallen-Friedman. Staff present: Schultz. Guest: Dr. Mirja Hanson.

DISCUSSION

A. Strategic Plan

The meeting was adjourned at 9:15 PM. The minutes and resolutions are on file at the district office, 5701 Normandale Road, and are open to public inspection.

Ms. Erica Allenburg, Chair

Ms. Ellen Jones, Clerk

OFFICIAL MINUTES OF THE SCHOOL BOARD'S WORK SESSION
OF JANUARY 7, 2020

5:00 PM Chair Allenburg called to order the work session of the School Board. Members present: Allenburg, Greene, Jones, Michaelson, Shaw, Wallen-Friedman. Staff present: Schultz. Guest: Dr. Mirja Hanson.

DISCUSSION

Strategic Plan: The Board discussed the strategic plan's mission, vision and values.

At 9:15 PM, hearing no objection, Chair Allenburg adjourned the meeting.

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE WORK SESSION OF JANUARY 9, 2020

WORK SESSION
5:00 P.M.

Edina Community Center
5701 Normandale Road
Room 320

SCHOOL BOARD MEMBERS PRESENT:

Ms. Erica Allenburg
Ms. Julie Greene
Ms. Ellen Jones
Mr. Owen Michaelson
Ms. Janie Shaw
Mr. Leny Wallen-Friedman

ABSENT:

Mr. Matthew Fox

PRESIDING OFFICER: Chair Erica Allenburg

5:00 – 9:15 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. John W. Schultz, Superintendent

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Ms. Ellen Jones, Clerk

(Official Publication)
MINUTES OF THE SCHOOL BOARD WORK SESSION
DISTRICT 273 EDINA, MINNESOTA
JANUARY 9, 2020

5:00 PM Chair Allenburg called to order the work session of the School Board. Members present: Allenburg, Greene, Jones, Michaelson, Shaw, Wallen-Friedman. Staff present: Schultz. Guest: Dr. Mirja Hanson.

DISCUSSION

A. Strategic Plan

The meeting was adjourned at 9:15 PM. The minutes and resolutions are on file at the district office, 5701 Normandale Road, and are open to public inspection.

Ms. Erica Allenburg, Chair

Ms. Ellen Jones, Clerk

OFFICIAL MINUTES OF THE SCHOOL BOARD'S WORK SESSION
OF JANUARY 9, 2020

5:00 PM Chair Allenburg called to order the work session of the School Board. Members present: Allenburg, Greene, Jones, Michaelson, Shaw, Wallen-Friedman. Staff present: Schultz. Guest: Dr. Mirja Hanson.

DISCUSSION

Strategic Plan: The Board continued discussion of the strategic plan's mission, vision and values.

At 9:15 PM, hearing no objection, Chair Allenburg adjourned the meeting.

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE WORK SESSION OF JANUARY 13, 2020

WORK SESSION
5:00 P.M.

Edina Community Center
5701 Normandale Road
Room 320

SCHOOL BOARD MEMBERS PRESENT:

Ms. Erica Allenburg
Mr. Matthew Fox (attended remotely)
Ms. Julie Greene
Ms. Ellen Jones
Mr. Owen Michaelson
Ms. Janie Shaw
Mr. Leny Wallen-Friedman

ABSENT:

PRESIDING OFFICER: Chair Erica Allenburg

5:00 – 6:50 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. John W. Schultz, Superintendent
Jeff Jorgensen, Director of Student Support Services
Dr. Randy Smasal, Director of Teaching and Learning

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Ms. Ellen Jones, Clerk

(Official Publication)
MINUTES OF THE SCHOOL BOARD WORK SESSION
DISTRICT 273 EDINA, MINNESOTA
JANUARY 13, 2020

5:00 PM Chair Allenburg called to order the work session of the School Board. Members present: Allenburg, Fox (attended remotely), Greene, Jones, Michaelson, Shaw, Wallen-Friedman. Staff present: Schultz, Jorgensen, Smasal.

DISCUSSION

- A. Intervention Update Report
- B. Curriculum Review Update Report

The meeting was adjourned at 6:50 PM. The minutes and resolutions are on file at the district office, 5701 Normandale Road, and are open to public inspection.

Ms. Erica Allenburg, Chair

Ms. Ellen Jones, Clerk

OFFICIAL MINUTES OF THE SCHOOL BOARD'S WORK SESSION
OF JANUARY 13, 2020

5:00 PM Chair Allenburg called to order the work session of the School Board. Members present: Allenburg, Fox (attended remotely), Greene, Jones, Michaelson, Shaw, Wallen-Friedman. Staff present: Schultz, Jorgensen, Smasal.

DISCUSSION

Intervention Update Report: Directors Jorgensen and Smasal presented an update on the intervention work going on in the District, starting with the findings of the spring, 2019 intervention study. They reviewed the study's proposed actions for improved practices, and described the District's progress to date.

Curriculum Review Update Report: Director Smasal provided an overview of the District's curriculum review cycle, which provides opportunities for program areas to review standards, course offerings, program scope and sequence, resources, and training. A timeline was provided summarizing the process, along with a summary of metrics for analyzing two new course design structures - compacting and earned honors. Three new course proposals for the 2020-21 school year were also introduced and reviewed.

At 6:50 PM, hearing no objection, Chair Allenburg adjourned the meeting.

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE REGULAR MEETING OF JANUARY 13, 2020

REGULAR MEETING
7:00 PM

Edina Community Center
5701 Normandale Road
Room 349

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg
Mr. Matthew Fox (attended remotely)
Ms. Julie Greene
Ms. Ellen Jones
Mr. Owen Michaelson
Ms. Janie Shaw
Mr. Leny Wallen-Friedman

PRESIDING OFFICER: Chair Erica Allenburg

7:04 PM – 10:15 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. John W. Schultz, Superintendent
Bryan Bass, Assistant Superintendent
Steve Buettner, Director of District Media and Technology Services
Jeff Jorgensen, Director of Student Support Services
Mary Manderfeld, Director of Enrollment and School Improvement
Donna Roper, Director of Research and Development
Dr. Randy Smasal, Director of Teaching and Learning
John Toop, Director of Business Services
Mary Woitte, Communications Coordinator

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Ms. Ellen Jones, Clerk

(Official Publication)
MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD
DISTRICT 273 EDINA, MINNESOTA
JANUARY 13, 2020

7:04 PM Chair Allenburg called to order the regular meeting of the School Board.
Members present: Allenburg, Fox (attended remotely), Greene, Jones, Michaelson, Shaw, Wallen-Friedman. Staff present: Schultz, Bass, Buettner, Jorgensen, Manderfeld, Roper, Smasal, Toop, Woitte.

APPROVAL OF MINUTES BY UNANIMOUS ROLL CALL VOTE

PRESENTATION – EL PROGRAM UPDATE REPORT

HEARING FROM MEMBER OF THE AUDIENCE

MODIFICATION OF AGENDA

CONSENT ITEMS APPROVED BY UNANIMOUS ROLL CALL VOTE

- A. Personnel Recommendations
- B. Expenditures Payable – December 2019
- C. 2019-20 Final Budgets
- D. 2020-21 Budget Adjustments
- E. ~~EHS Vending Machines Agreement~~ Moved to Action
- F. Purchase of Network Hardware
- G. Board Committees, Liaisons and Reps
- H. Secondary Course Proposals
- I. 2020 Legislative Platform
- J. Student Travel – French Exchange Program

ACTION ITEM APPROVED BY UNANIMOUS ROLL CALL VOTE

- A. EHS Vending Machines Agreement

DISCUSSION

- A. Strategic Plan Directions
- B. Enrollment Report
- C. Student Travel
 - 1. EHS Social Studies and World Language to Spain
 - 2. EHS Biology Study in Guyana
- D. Policy 601

ACTION ITEMS APPROVED BY UNANIMOUS ROLL CALL VOTE

- A. Budget Parameters, 2020-21
- B. ECC 2020 Renovation Recommendations
- C. Policy Updates – 528, 602, 605, 609, 623

ACTION ITEM APPROVED BY MAJORITY ROLL CALL VOTE

- D. Policy 601

INFORMATION

A. Enrollment Report

The meeting adjourned at 10:15 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Ms. Ellen Jones, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S
JANUARY 13, 2020 REGULAR MEETING

7:04 PM Chair Allenburg called to order the regular meeting of the School Board.
Members present: Allenburg, Fox (attended remotely), Greene, Jones, Michaelson, Shaw, Wallen-Friedman. Staff present: Schultz, Bass, Buettner, Jorgensen, Manderfeld, Roper, Smasal, Toop, Woitte; Andrew Beaton, Uli Rodriguez.

APPROVAL OF MINUTES BY UNANIMOUS ROLL CALL VOTE

Member Wallen-Friedman moved and Member Michaelson seconded to approve the minutes of the January 6, 2020 organizational meeting. All Members voted Aye by roll call vote.

PRESENTATION

Director Smasal was joined by Multilingual (ML) Program Coordinator Uli Rodriguez in providing an overview of the ML program; sharing information on how District ML programming has addressed the needs of our multilingual learners and what needs remain; and introducing a handful of the program's staff and current and former students to hear their stories and experiences.

HEARING FROM MEMBERS OF THE AUDIENCE

Pamela Balabuszko-Reay spoke in favor of the more concise draft of the Strategic Plan, and thanked the Board for bringing Policy 601 back for discussion, requesting balanced investment in all District students.

AGENDA MODIFICATION

Member Jones requested that item V.E., EHS Vending Machines Agreement, be removed from the consent agenda.

CONSENT ITEMS APPROVED BY UNANIMOUS ROLL CALL VOTE

Member Wallen-Friedman moved and Member Shaw seconded to approve the modified consent agenda. All Members voted Aye by roll call vote. The resolutions were:

- A. Personnel Recommendations
- B. Expenditures Payable – December 2019
- C. 2019-20 Final Budgets
- D. 2020-21 Budget Adjustments
- F. Purchase of Network Hardware
- G. Board Committees, Liaisons and Reps
- H. Secondary Course Proposals
- I. 2020 Legislative Platform
- J. Student Travel – French Exchange Program

ACTION ITEM APPROVED BY UNANIMOUS ROLL CALL VOTE

EHS Vending Machines Agreement: Member Wallen-Friedman moved and Member Jones seconded to approve the motion. All members voted Aye by roll call vote.

Comments: Board Members discussed with Director Toop and Principal Beaton single-use plastic packaging, recycling and sustainability, wellness policy parameters, student choice, and revenue generation in connection with District vending machines.

DISCUSSION

Strategic Plan Directions: Chair Allenburg provided background on the creation of the current draft. Superintendent Schultz said it provides a great strategic direction for the district, with enough information for administration to deliver on the direction. Board members provided additional comments on language contained therein, and professed interest in another work session to further refine the strategic direction document prior to approving the plan. Chair Allenburg recognized Dr. Mirja Hanson for her tremendous efforts as the District's strategic plan consultant.

Enrollment Report: Directors Manderfeld and Toop were joined by Student Information Systems Supervisor Greg Guswiler in responding to Board questions about the possible format of their monthly enrollment report going forward.

Student Travel – EHS Social Students and World Language to Spain; EHS Biology Study in Guyana: Director Bass was joined by Principal Beaton in providing information related to the three student travel opportunities on the evening's agenda. Principal Beaton responded to Board questions about how students learn about the trips; fundraising; costs to the district (none); overseas special education compliance; comparable but more affordable travel opportunities; and a possible district-wide calendar of events.

Policy 601: Member Michaelson summarized the policy committee's recent review of a proposal to rescind the section added to this policy in November (at paragraph V.K.) until the Board can be provided with additional information on how the proposed changes would affect, among other thing, the school calendar and district curriculum review. The Board discussed alignment with the strategic plan; best practices in district policy revision; direct instruction and transparency; and stakeholder input.

ACTION ITEMS APPROVED BY UNANIMOUS ROLL CALL VOTE

Budget Parameters, 2020-21: Member Wallen-Friedman moved and Member Michaelson seconded to approve the motion. All members voted Aye by roll call vote.

Comments: Director Jorgensen explained the nature of the Department of Human Services' third-party billing program.

ECC 2020 Renovation Recommendations: Member Wallen-Friedman moved and Member Shaw seconded to approve the motion. All members voted Aye by roll call vote.

Comments: Director Toop will provide information on alignment of projected and actual bids. Wold architects are working on construction drawings for the Board.

Policy Updates: Member Wallen-Friedman moved and Member Shaw seconded to approve the motion. All members voted Aye by roll call vote. The affected policies were:

- 528 - Parental, Family Nondiscrimination
- 605 - Alternative Programs and Services
- 609 - Religion
- 623 - Summer School Instruction

ACTION ITEM APPROVED BY MAJORITY ROLL CALL VOTE

Policy 601: Member Shaw moved and Member Wallen-Friedman seconded to approve the motion. Members Allenburg, Fox, Greene, Shaw and Wallen-Friedman voted Aye, and Members Jones and Michaelson voted Nay by roll call vote. Motion carried.

Comments: The Board continued its discussion and reiterated opinions provided earlier in the meeting and at other meetings regarding Policy 601. The Board expressed a desire for quick creation of the work group that will review Policy 601 for future Board consideration.

Member Jones thanked the Board for passing the legislative platform, and invited the public to attend the annual Legislators' Breakfast at 7:30 AM on January 21 in ECC 170.

Chair Allenburg recognized the members of the Legislative Action Committee. She also recognized the efforts of the Superintendent and School Board's Executive Assistant, Sarah Schandle.

At 10:15 PM, there being no objection, Chair Allenburg adjourned the meeting.



Board Meeting Date: 2/10/2020

TITLE: Personnel Recommendations

TYPE: Consent

PRESENTER(S): Bryan Bass

BACKGROUND: Personnel recommendations are made monthly. Conditional offers of employment are subject to successful completion of a criminal background check.

RECOMMENDATION: Approve the attached personnel recommendations.

PRIMARY ISSUE(S) TO CONSIDER: Personnel recommendations.

ATTACHMENTS:

1. Personnel Recommendations (next page)

LICENSED STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Date</u>
SHEEHAN, KELLY	Physical Education/Health Edina High School	\$46,306.36	1/21/2020

These conditional offers of employment are subject to successful completion of a criminal background check.

B. REQUESTS FOR SHARED CONTRACTS

<u>Name</u>	<u>Assignment</u>	<u>Date</u>
WENNER, KIRSTI	Grade 3 .5 / Creek Valley	2020-21
RINK, ROSEMARY	Grade 3 .5 / Creek Valley	
DAVIS, KRISTIN	Grade 5 .5 / Countryside	2020-21
SWEENEY, KATHERINE	Grade 5 .5 / Countryside	
YOUNG, JAMIE	Grade 2 .5 / Countryside	2020-21
TEGELS, MARISSA	Grade 2 .5 / Countryside	
GALLENBERGER, MEGAN	Advanced Academics .6 / Countryside	2020-21
REIS, TIFFANY	Advanced Academics .4 / Countryside	

C. REQUEST FOR LEAVE OF ABSENCE WITHOUT PAY

<u>Name</u>	<u>Current Status</u>	<u>Type</u>	<u>Date</u>
BENSON, KRISTIN .4	.6 Language Arts/.4 Leave Edina High School	Supt Discr	2020-21 SY
BRANDT, BETH .5	.5 Vocal Music/.5 Leave Cornelia	Supt Disc	2020-21 SY
CAHN, KARI .2	.8 Speech Clinician/.2 Leave Edina High School	Supt Disc	2020-21 SY
CARL, CHANDRA .2	.8 ECSE Teacher/.2 Leave Early Learning Center	Long Term	2020-21 SY
CONNELL, TOM 1.0	1.0 EM/E Union Leave Edina Public Schools	Supt Disc	2020-21 SY
DARDIS, ALLYSON .3	.6 Gifted Education/.3 Leave Normandale/Highlands	Supt Disc	2020-21 SY
DIAZ-ANDRADE, ALEJANDRO 1.0	1.0 Leave Edina High School	Long Term	2020-21 SY
DIEBOLD, SARAH .25	.75 Special Ed Facilitator/.25 Leave Valley View	Supt Disc	2020-21 SY
DOKKEN, KEISHA 1.0	1.0 Leave South View	Long Term	2020-21 SY

FRANSKE, NOAH 1.0	1.0 Leave Edina High School	Long Term	2020-21 SY
GADTKE, ANGELA 1.0	1.0 Leave Countryside	Long Term	2020-21 SY
GESSERT, KIM .2	.8 Social Worker/.2 Leave Highlands	Long Term	2020-21 SY
GRIFFITHS, KIMBERLY .25	.77 Math/.23 Leave Valley View	Supt Disc	2020-21 SY
HALKER, ALICIA 1.0	1.0 Leave Edina High School	Long Term	2020-21 SY
HIGGINS, KATIE .17	.83 Grade 6/.17 Leave Valley View	Supt Disc	2020-21 SY
HUMPHREY, KJERSTI .2	.8 Social Studies/ .2 SD Leave Edina High School	Supt Disc	2020-21 SY
JOHNSON, DEBRA .2	.6 Math/.2 Leave Edina High School	Supt Disc	2020-21 SY
JOHNSON, EMILY J .2	.4 FACS/.4 Leave Edina High School	Supt Disc	2020-21 SY
JOHNSON, JENNIFER L .2	.9 Learning Specialist/.1 Leave Normandale	Supt Disc	2020-21 SY
KAMINSEN, TAMI 1.0	1.0 Leave Valley View	Long Term	2020-21 SY
KLOBUCHAR, TIM 1.0	1.0 English Edina High School	Long Term	2020-21 SY
LU, CHLOE .6	.6 Leave Edina High School	Long Term	2020-21 SY
MCNAMARA, LAURA .4	.75 Licensed School Nurse/.25 Leave Cornelia	Supt Disc	2020-21 SY
MONSETH, NATHAN 1.0	1.0 Continuous Progress Countryside	Supt Disc	2020-21 SY
PADDEN, MELANIE 1.0	1.0 Leave Edina High School	Long Term	2020-21 SY
PARISH, CHERYL .2	.8 Speech Clinician / .2 Leave Early Learning Center	Supt Disc	2020-21 SY
PLASCH, ERIN .4	.6 Gifted Ed/.4 Leave Concord	Supt Disc	2020-21 SY
QUAGLIANA, STEPHANIE 1.0	1.0 Special Education Countryside	Long Term	2020-21 SY

SCHMIDT, JESSICA 1.0	1.0 Kindergarten Normandale	Long Term	2020-21 SY
SCHMIDT, SUSAN .2	.65 POHI / .35 Leave District	Long Term	2020-21 SY
SCHMIEL, JANET 1.0	1.0 Counselor South View	Long Term	2020-21 SY
SCHOENECKER, KELLY .23	.77 Literacy Teacher/.13 Leave Valley View	Supt Disc	2020-21 SY
SCHWEIN, KAYLA .5	.5 Speech Clinician/.5 Leave Countryside	Supt Disc	2020-21 SY
SMEDSTAD, KRISTA 1.0	1.0 Grade 2 Normandale	Long Term	2020-21 SY
SMOLINSKI, MOLLY .5	.5 School Psychologist/.5 Leave Normandale/Highlands	Supt Disc	2020-21 SY
SWOBODA, JUSTIN .2	.8 Special Education/.2 Leave Edina High School	Supt Disc	2020-21 SY
SZPORN, JASON 1.0	1.0 Leave District Office	Long Term	2020-21 SY
TERRY, MICHELLE 1.0	1.0 Leave South View	Supt Disc	2020-21 SY
VIRTUE, TRISTA 1.0	1.0 Grade 6 Valley View	Long Term	2020-21 SY
WELCH, DEANNA .35	.65 Music/.35 Leave Concord	Supt Disc	2020-21 SY
WELLS, ANNE .2	.8 ECSE/.2 Leave Early Learning Center	Supt Disc	2020-21 SY
WOELBER, SCOTT 1.0	1.0 Leave District Office	Long Term	2020-21 SY
WOLF, KELSEY 1.0	1.0 Leave Normandale	Long Term	2020-21 SY

D. RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Date</u>
AUNAN, AMY	Physical Education/DAPE/Leave Highlands	Personal	1/21/2020
BENTHIN, KRISTI	Speech & Language Pathologist ELC/ECSE	Personal	2/14/2020
BOYD, JOAN	Occupational Therapist ELC/ECSE	Retirement	8/12/2020

CASPAR, JAMES	Science South View	Retirement	6/3/2020
CORNWELL, ELIZABETH	Assistant Principal Valley View	Resignation	6/30/2020
GERICH, ELIZABETH	Occupational Therapy District Wide	Retirement	6/1/2020
GARDNER, ROBERT	English/Leave Edina High School	Retirement	6/3/2020
GROSZ, GREG	Grade 6 Valley View	Retirement	6/3/2020
GUERIN, ELLEN	Social Studies Edina High School	Retirement	6/3/2020
HATTEN, RACHEL	English/Leave Edina High School	Retirement	6/3/2020
HODNE, BARBARA	Transition Coordinator Edina High School	Retirement	6/3/2020
McMANUS, TIMOTHY	Math Edina High School	Retirement	6/30/2020
MUMM, TARA	Leave Concord	Resignation	6/1/2020
POLLESCH, DALE	Physical Ed/DAPE Concord/Cornelia/Creek Valley	Retirement	6/3/2020
SORENSEN, CRYSTAL	ESL Cornelia	Retirement	6/2/2020
WATTS, MARY	School Social Worker Valley View	Retirement	6/3/2020
WEINKAUF, MICHAEL	Physical Education Cornelia	Retirement	6/2/2020

NON-LICENSED STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Date</u>
MELANDER, ADRI	Health Service Associate	\$26.93	1/22/20
WEATHERLY, AUBREY	Transportation Bus Driver	\$17.54	01/07/20

These conditional offers of employment are subject to successful completion of a criminal background check.

B. CHANGE IN ASSIGNMENT

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Date</u>
WILCOX, LAURIE	From Dept Specialist A Comm Ed to Department Specialist A Buildings & Grounds	\$4,500	1/27/20

LUGO, JENNIFER	From Teacher Clerk, CN to Principal Secretary, CN	\$3,584	01/10/20
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C. RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Date</u>
STENGEL, KATHERINE	Paraprofessional	Personal	12/2/2019
ERICKSON, SUSAN	Paraprofessional	Personal	01/16/2020

COMMUNITY EDUCATION SERVICES STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Date</u>
BECKER, BRITTANY	Recreation Leader Countryside	\$16.90/HR	1/21/2020

These conditional offers of employment are subject to successful completion of a criminal background check.



Board Meeting Date: 2/10/2020

TITLE: Expenditures Payable 1-31-19

TYPE: Consent

PRESENTER(S): John Toop, Director of Business Services

BACKGROUND:

01	General Fund	\$ 1,861,200.74
02	Food Service Fund	235,097.94
04	Community Service Fund	46,624.69
06	Construction- Long Term Facility Maintenance Technology	220,685.97
07	Debt Redemption Fund	00.00
12	Construction- 2015 Building Bond	209,626.17
20	Internal Service – Dental Self Insurance	0.00
50	Student Activities	<u>343.20</u>
	Total Expenditures	<u>\$ 2,573,578.71</u>

RECOMMENDATION: It is recommended that the Board approve the payment of expenditures as appended.

PRIMARY ISSUE(S) TO CONSIDER: None

ATTACHMENTS:

1. January Check Register

SOURCEWELL TECHNOLOGY
DATE: 02/04/2020
TIME: 13:49:43

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 1
ACCTPA21

SELECTION CRITERIA: transact.yr='20' and transact.period='7' and transact.fund in ('01','02','04','06','07','12','20','50')
ACCOUNTING PERIOD: 8/20

FUND - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	373668	01/08/20	31372	ACME TOOLS PLYMOUTH	01005850302000	530	MILWAUKEE 2781	0.00	179.00
A101.00	373669	01/08/20	13475	PARK ADAM TRANSPORT	01009760723000	360	STUD TRANS-AIDES	0.00	3,060.00
A101.00	373669	01/08/20	13475	PARK ADAM TRANSPORT	01009760723000	360	STUD TRANS-DEC 2019	0.00	35,315.89
	TOTAL CHECK							0.00	38,375.89
A101.00	373671	01/08/20	24904	A-Z RENTAL CENTER	01020810000810	401	CUSTODIAL SUPPLIES	0.00	51.00
A101.00	373672	01/08/20	10501	BOILER SERVICES INC	01005810000000	305	ANNUAL TEST RPZ VAL	0.00	3,135.00
A101.00	373672	01/08/20	10501	BOILER SERVICES INC	01529810000000	350	BOILER TUNE UP	0.00	3,525.00
A101.00	373672	01/08/20	10501	BOILER SERVICES INC	01526810000000	350	BOILER TUNE UP	0.00	3,525.00
	TOTAL CHECK							0.00	10,185.00
A101.00	373673	01/08/20	15058	CENGAGE LEARNING	01005205417000	433	EL BOOKS FOR KERRY	0.00	1,741.00
A101.00	373674	01/08/20	24945	CENTURYLINK	01526810000000	320	CONCORD	0.00	57.92
A101.00	373674	01/08/20	24945	CENTURYLINK	01005620000000	320	DISTRICT OFFICE	0.00	616.24
	TOTAL CHECK							0.00	674.16
A101.00	373675	01/08/20	30635	CINTAS	01009760720000	402	WEEKLY SERVICE	0.00	49.27
A101.00	373676	01/08/20	31769	COLLABORATIVE STUDE	01009760728000	360	NOV HOMELESS	0.00	12,240.00
A101.00	373676	01/08/20	31769	COLLABORATIVE STUDE	01009760723000	360	NOV SPED	0.00	14,160.00
	TOTAL CHECK							0.00	26,400.00
A101.00	373677	01/08/20	26773	COMBINED INSURANCE	01	L215.25	EMPLOYEE WITHHOLDIN	0.00	3,455.38
A101.00	373678	01/08/20	26399	CUSTOM HOSE TECH	01009760720000	402	PARTS	0.00	70.16
A101.00	373679	01/08/20	17950	DELEGARD TOOL COMPA	01005810000820	401	HOSE REEL	0.00	120.33
A101.00	373680	01/08/20	31026	DENNIS COMPANIES IN	01005865347000	305	H&S REPAIRS	0.00	500.00
A101.00	373681	01/08/20	13063	ECM PUBLISHERS INC	01005010000000	305	11/18 REGULAR	0.00	119.00
A101.00	373681	01/08/20	13063	ECM PUBLISHERS INC	01005010000000	305	11/18 CLOSED	0.00	35.70
A101.00	373681	01/08/20	13063	ECM PUBLISHERS INC	01005010000000	305	12/2 WORK	0.00	35.70
A101.00	373681	01/08/20	13063	ECM PUBLISHERS INC	01005010000000	305	12/9 SPECIAL	0.00	41.65
	TOTAL CHECK							0.00	232.05
A101.00	373683	01/08/20	24575	EDUCATORS BENEFIT C	01005110000000	305	403(B) ADMIN & COMP	0.00	577.04
A101.00	373685	01/08/20	19383	FRANKLINCOVEY CLIEN	01532640316000	366	TRVL-ONSITE COACHIN	0.00	223.21
A101.00	373686	01/08/20	18200	GENERAL SECURITY SE	01005810000000	305	INT MON JAN 20	0.00	338.59
A101.00	373688	01/08/20	09346	GRAINGER	01009760720000	402	BIT, BATTERIES	0.00	49.48
A101.00	373688	01/08/20	09346	GRAINGER	01009760720000	402	BIT	0.00	34.62
	TOTAL CHECK							0.00	84.10
A101.00	373689	01/08/20	30209	GRAINGER	01005865363000	401	RESPIRATORS-CD	0.00	26.16
A101.00	373690	01/08/20	00915	HEINEMANN	01526203302000	530	FOUNTAS AND PINNELL	0.00	5,535.00

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A101.00	373690	01/08/20	00915	HEINEMANN	01526203302000	530	ESTIMATED SHIPPING/	0.00	498.15
TOTAL CHECK								0.00	6,033.15
A101.00	373691	01/08/20	21315	HORIZON COMMERCIAL	01020810000815	401	POOL SUPPLIES	0.00	439.01
A101.00	373692	01/08/20	28122	IMAGINE LEARNING, I	01005205417000	505	IMAGINE LANGUAGE &	0.00	150.00
A101.00	373693	01/08/20	28081	INFINITE CAMPUS INC	01005630000000	366	MASTERING THE CAMPU	0.00	750.00
A101.00	373694	01/08/20	20605	INNOVATIVE OFFICE S	01529050000000	401	CR MEMO-HANGING FLD	0.00	-48.65
A101.00	373694	01/08/20	20605	INNOVATIVE OFFICE S	01529050000000	401	TAPE, FOLDERS, MARK	0.00	185.15
A101.00	373694	01/08/20	20605	INNOVATIVE OFFICE S	01529050000000	401	ADD'L EXPENSE	0.00	10.72
A101.00	373694	01/08/20	20605	INNOVATIVE OFFICE S	01009760720000	401	LASER JET TONER HEW	0.00	113.05
A101.00	373694	01/08/20	20605	INNOVATIVE OFFICE S	01009760720000	401	UNV-21200 UNIVERSAL	0.00	100.92
A101.00	373694	01/08/20	20605	INNOVATIVE OFFICE S	01009760720000	401	ALL-37336 RUBBER BA	0.00	7.25
A101.00	373694	01/08/20	20605	INNOVATIVE OFFICE S	01009760720000	401	PAP-2013311 BLACK P	0.00	5.54
A101.00	373694	01/08/20	20605	INNOVATIVE OFFICE S	01009760720000	401	SAN-38250PP ASSORTE	0.00	9.32
A101.00	373694	01/08/20	20605	INNOVATIVE OFFICE S	01533050000000	401	ONLINE ORDER FOR SC	0.00	94.80
A101.00	373694	01/08/20	20605	INNOVATIVE OFFICE S	01005109000000	401	NEENAH PAPER	0.00	32.19
A101.00	373694	01/08/20	20605	INNOVATIVE OFFICE S	01009760720000	350	CLI-62160 WRITE ON	0.00	14.28
TOTAL CHECK								0.00	524.57
A101.00	373695	01/08/20	16322	INTERMEDIATE DISTRI	01021399830000	390	HTP-GEN ED	0.00	3,605.14
A101.00	373695	01/08/20	16322	INTERMEDIATE DISTRI	01021211303000	390	ALC-STABILIZATION F	0.00	3,703.18
A101.00	373695	01/08/20	16322	INTERMEDIATE DISTRI	01005865382000	390	LONG TERM FACILITIE	0.00	3,952.95
A101.00	373695	01/08/20	16322	INTERMEDIATE DISTRI	01021211303000	390	ALC	0.00	1,184.96
A101.00	373695	01/08/20	16322	INTERMEDIATE DISTRI	01005400000000	390	HTP-SP ED	0.00	3,300.48
A101.00	373695	01/08/20	16322	INTERMEDIATE DISTRI	01021399830000	390	CAREER & TECH	0.00	312.42
A101.00	373695	01/08/20	16322	INTERMEDIATE DISTRI	01021403740000	390	TRANSITION DISABLED	0.00	2,829.54
A101.00	373695	01/08/20	16322	INTERMEDIATE DISTRI	01021211303000	390	CONTRACTED NSO	0.00	7,382.02
A101.00	373695	01/08/20	16322	INTERMEDIATE DISTRI	01005400342000	391	SAFE SCHOOL	0.00	10,866.20
A101.00	373695	01/08/20	16322	INTERMEDIATE DISTRI	01005400000000	390	CORE FEE	0.00	11,146.56
A101.00	373695	01/08/20	16322	INTERMEDIATE DISTRI	01005400000000	390	ITINERANT	0.00	14,338.84
A101.00	373695	01/08/20	16322	INTERMEDIATE DISTRI	01005850302000	370	LEASE LEVY	0.00	23,569.73
TOTAL CHECK								0.00	86,192.02
A101.00	373697	01/08/20	03720	JERRY'S HARDWARE	01532810000810	401	MISC BLDG SUPPLIES	0.00	21.89
A101.00	373697	01/08/20	03720	JERRY'S HARDWARE	01532810000810	401	MISC BLDG SUPPLIES	0.00	26.80
A101.00	373697	01/08/20	03720	JERRY'S HARDWARE	01532810000810	401	MISC BLDG SUPPLIES	0.00	16.62
A101.00	373697	01/08/20	03720	JERRY'S HARDWARE	01021810000000	350	WRESTLING RM PAINTI	0.00	51.56
A101.00	373697	01/08/20	03720	JERRY'S HARDWARE	01009760720000	402	KEY BLANK	0.00	9.95
TOTAL CHECK								0.00	126.82
A101.00	373698	01/08/20	12665	JESSEN PRESS INC	01021050000000	401	BUSINESS CARDS	0.00	39.00
A101.00	373698	01/08/20	12665	JESSEN PRESS INC	01526050000000	401	BUSINESS CARDS	0.00	79.00
TOTAL CHECK								0.00	118.00
A101.00	373699	01/08/20	13917	JH LARSON COMPANY	01019810000000	350	PART	0.00	100.92
A101.00	373700	01/08/20	06616	JOHNSON CONTROLS FI	01021810000000	350	SVC CALL/CLEAR PANE	0.00	384.00
A101.00	373701	01/08/20	20559	KATH FUEL OIL SERVI	01009760720000	441	FUEL	0.00	19,036.78

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A101.00	373702	01/08/20	31765	KELLY SERVICES, INC	01005110000000	305	DEC CONSULT SERVICE	0.00	822.26	
A101.00	373703	01/08/20	22894	KENDELL DOORS & HAR	01528810000000	350	NEW KEY BLANKS	0.00	308.50	
A101.00	373704	01/08/20	04024	LAKESHORE LEARNING	01532420740000	433	#LC856 - ALPHABET S	0.00	149.00	
A101.00	373704	01/08/20	04024	LAKESHORE LEARNING	01532420740000	433	ESTIMATED SHIPPING/	0.00	22.35	
TOTAL CHECK									0.00	171.35
A101.00	373705	01/08/20	31776	LANGUAGE DYNAMICS G	01515401740000	433	STORY CHAMPS	0.00	149.00	
A101.00	373705	01/08/20	31776	LANGUAGE DYNAMICS G	01533401740000	433	STORY CHAMPS	0.00	149.00	
A101.00	373705	01/08/20	31776	LANGUAGE DYNAMICS G	01515401740000	433	ESTIMATED SHIPPING/	0.00	15.43	
TOTAL CHECK									0.00	313.43
A101.00	373706	01/08/20	21327	LANGUAGE LINE SERVI	01005810000000	320	TRANSL SVCS-NOV 201	0.00	3,290.87	
A101.00	373707	01/08/20	16156	LANO EQUIPMENT INC	01532810000820	401	TRACTOR REPAIR	0.00	1,465.94	
A101.00	373708	01/08/20	28799	KELLY MALBERG	01021294000670	302	BOYS WRESTLING	0.00	215.00	
A101.00	373709	01/08/20	31088	MATSON HOLDING,INC	01009760720000	350	TOOLS	0.00	34.50	
A101.00	373711	01/08/20	31915	MEDIATION SERVICES	01005105000000	305	RESTORATIVE WK AT E	0.00	6,150.00	
A101.00	373712	01/08/20	30024	MENARDS - EDEN PRAI	01020810000810	401	CUSTODIAL SUPPLIES	0.00	34.31	
A101.00	373712	01/08/20	30024	MENARDS - EDEN PRAI	01528810000810	401	TOOL KIT-DRYER VENT	0.00	49.94	
A101.00	373712	01/08/20	30024	MENARDS - EDEN PRAI	01532810000810	401	MISC BLDG SUPPLIES	0.00	289.94	
TOTAL CHECK									0.00	374.19
A101.00	373713	01/08/20	24523	MESSERLI & KRAMER P	01	L215.08	IW-STEVEN KETTER 05	0.00	328.76	
A101.00	373714	01/08/20	25610	MOTG-MINNESOTA OFFI	01009760720000	402	USAGE 11/3-12/2 BG	0.00	7.75	
A101.00	373715	01/08/20	21406	MINNESOTA SCHOOL EM	01	L215.08	UNION DUES W/H	0.00	1,566.17	
A101.00	373716	01/08/20	04876	MINVALCO INC	01020810000810	401	CUSTODIAL SUPPLIES	0.00	48.44	
A101.00	373717	01/08/20	31754	MOHAWK RESOURCES LT	01009865383000	520	RP11-8-12100040 TCX	0.00	326.42	
A101.00	373717	01/08/20	31754	MOHAWK RESOURCES LT	01009865383000	520	RP11-8-12100039 POC	0.00	163.21	
A101.00	373717	01/08/20	31754	MOHAWK RESOURCES LT	01009865383000	520	20-3155-1 BULLSEYE	0.00	4,181.66	
TOTAL CHECK									0.00	4,671.29
A101.00	373718	01/08/20	16178	MOORHEAD MACHINERY	01020810000000	350	BUILDING REPAIR	0.00	2,900.00	
A101.00	373719	01/08/20	04847	MTI DISTRIBUTING IN	01005810000820	401	GROUNDS EQUIP-DW	0.00	62.90	
A101.00	373720	01/08/20	21838	MHS - MULTI-HEALTH	01005420419000	456	#C30047 - CONNERS 3	0.00	187.50	
A101.00	373721	01/08/20	19703	N2Y	01005420419000	456	#NWS - NEWS-2-YOU R	0.00	1,528.64	
A101.00	373721	01/08/20	19703	N2Y	01005420419000	456	#SSX - SYMBOLSTIX P	0.00	297.00	
A101.00	373721	01/08/20	19703	N2Y	01005420419000	456	#ULS - UNIQUE LEARN	0.00	2,772.55	
TOTAL CHECK									0.00	4,598.19

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A101.00	373722	01/08/20	18615	NAC	010198100000000	350	WORK ON FAN	0.00	340.00
A101.00	373723	01/08/20	18489	NCPERS GROUP LIFE I	01	L215.40	EMP W/H 1/1-1/31	0.00	32.00
A101.00	373724	01/08/20	23177	NCS PEARSON INC	01005420419000	433	ABAS-3 PARENT/PRIMA	0.00	91.25
A101.00	373725	01/08/20	23416	RICHARD D MROS	01021291000262	305	SWEETHEARTS DJ	0.00	3,900.00
A101.00	373726	01/08/20	19608	NORTHERN SPEECH	01515401740000	433	#RMS100 - R MADE SI	0.00	46.50
A101.00	373726	01/08/20	19608	NORTHERN SPEECH	01533401740000	433	#RMS100 - R MADE SI	0.00	46.50
A101.00	373726	01/08/20	19608	NORTHERN SPEECH	01515401740000	433	#AT1000 - ARTICULAT	0.00	44.50
A101.00	373726	01/08/20	19608	NORTHERN SPEECH	01533401740000	433	#AT1000 - ARTICULAT	0.00	44.50
A101.00	373726	01/08/20	19608	NORTHERN SPEECH	01515401740000	433	#EET05 - EET SMALL	0.00	5.00
A101.00	373726	01/08/20	19608	NORTHERN SPEECH	01533401740000	433	#EET05 - EET SMALL	0.00	5.00
A101.00	373726	01/08/20	19608	NORTHERN SPEECH	01515401740000	433	ESTIMATED SHIPPING/	0.00	11.62
TOTAL CHECK								0.00	203.62
A101.00	373727	01/08/20	17215	OCCUPATIONAL MEDICI	01009760720000	305	DOT JOHNSON, D	0.00	80.00
A101.00	373727	01/08/20	17215	OCCUPATIONAL MEDICI	01009760720000	305	DOT MCHENRY, G	0.00	80.00
TOTAL CHECK								0.00	160.00
A101.00	373729	01/08/20	24715	ORDWAY CENTER FOR T	01529203000240	369	ORDER 670463	0.00	268.00
A101.00	373730	01/08/20	28451	ORKIN, 546-ST. PAUL	010058100000000	305	EHS SERVICE-DEC 19	0.00	95.00
A101.00	373730	01/08/20	28451	ORKIN, 546-ST. PAUL	010058100000000	305	TRANS SERVICE-NOV 1	0.00	120.00
A101.00	373730	01/08/20	28451	ORKIN, 546-ST. PAUL	010058100000000	305	TRANS SERVICE-DEC 1	0.00	120.00
A101.00	373730	01/08/20	28451	ORKIN, 546-ST. PAUL	010058100000000	305	ND SERVICE-DEC 19	0.00	55.00
A101.00	373730	01/08/20	28451	ORKIN, 546-ST. PAUL	010058100000000	305	EHS BUNKER-DEC 19	0.00	60.00
A101.00	373730	01/08/20	28451	ORKIN, 546-ST. PAUL	010058100000000	305	CV SERVICE-DEC 19	0.00	65.00
A101.00	373730	01/08/20	28451	ORKIN, 546-ST. PAUL	010058100000000	305	CD SERVICE-DEC 19	0.00	65.00
A101.00	373730	01/08/20	28451	ORKIN, 546-ST. PAUL	010058100000000	305	CS SERVICE-DEC 19	0.00	65.00
A101.00	373730	01/08/20	28451	ORKIN, 546-ST. PAUL	010058100000000	305	HL SERVICE-DEC 19	0.00	65.00
A101.00	373730	01/08/20	28451	ORKIN, 546-ST. PAUL	010058100000000	305	ECC SERVICE-DEC 19	0.00	65.00
A101.00	373730	01/08/20	28451	ORKIN, 546-ST. PAUL	010058100000000	305	CN SERVICE-DEC 19	0.00	65.00
A101.00	373730	01/08/20	28451	ORKIN, 546-ST. PAUL	010058100000000	305	VVMS SERVICE-DEC 19	0.00	80.00
A101.00	373730	01/08/20	28451	ORKIN, 546-ST. PAUL	010058100000000	305	SVMS SERVICE-DEC 19	0.00	80.00
TOTAL CHECK								0.00	1,000.00
A101.00	373731	01/08/20	28502	PALMER WEST CONSTRU	010088100000000	350	ECC ROOFING REPAIR	0.00	920.00
A101.00	373733	01/08/20	30021	PERFORMANT NATIONAL	01	L215.13	IW-D BUSBY-1711	0.00	304.12
A101.00	373735	01/08/20	28352	PINNACLE ENGINEERIN	01021865382000	305	WETLAND MONITORING	0.00	1,351.75
A101.00	373736	01/08/20	30930	PLANSOURCE	010051100000000	305	SERVICES FOR DEC 19	0.00	4,110.65
A101.00	373737	01/08/20	31716	RIVERSIDE INSIGHTS	01021420419000	433	WOODCOCK-JOHNSON AC	0.00	972.40
A101.00	373737	01/08/20	31716	RIVERSIDE INSIGHTS	01021420419000	433	ESTIMATED SHIPPING/	0.00	97.24
TOTAL CHECK								0.00	1,069.64
A101.00	373738	01/08/20	22996	RJ MECHANICAL INC	015298100000000	350	REPAIR	0.00	802.10

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A101.00	373738	01/08/20	22996	RJ MECHANICAL INC	01021810000000	350	REPLACE VALVE-BOILE	0.00	5,807.38	
TOTAL CHECK									0.00	6,609.48
A101.00	373739	01/08/20	10684	ROBERT B HILL CO	01527865384000	520	PER QUOTE - WATER S	0.00	7,889.00	
A101.00	373740	01/08/20	26495	RUPP ANDERSON SQUIR	01005105000000	307	LEGAL SVS-HR ISSUES	0.00	4,927.50	
A101.00	373740	01/08/20	26495	RUPP ANDERSON SQUIR	01005110000000	307	LEGAL SVS-GEN DIST	0.00	5,240.57	
TOTAL CHECK									0.00	10,168.07
A101.00	373741	01/08/20	07296	SCAN AIR FILTER INC	01008810000000	350	ECC	0.00	128.30	
A101.00	373741	01/08/20	07296	SCAN AIR FILTER INC	01009810000000	350	TRANSPORTATION	0.00	275.07	
TOTAL CHECK									0.00	403.37
A101.00	373742	01/08/20	31895	SCHOLASTIC EQUIPMEN	01529203302000	530	FLDG CHAIRS & DOLLY	0.00	1,872.36	
A101.00	373743	01/08/20	06922	SCHOOL SERVICE EMPL	01	L215.08	UNION DUES W/H	0.00	3,096.77	
A101.00	373744	01/08/20	09066	SCHOOL SPECIALTY IN	01532420740000	433	#1569067 - MANTA PO	0.00	152.31	
A101.00	373744	01/08/20	09066	SCHOOL SPECIALTY IN	01532420740000	433	#008419 - SPORTIME	0.00	25.72	
A101.00	373744	01/08/20	09066	SCHOOL SPECIALTY IN	01532420740000	433	#1391886 - PULL-BUO	0.00	47.73	
A101.00	373744	01/08/20	09066	SCHOOL SPECIALTY IN	01532420740000	433	#1477567 - PULL-BUO	0.00	55.14	
A101.00	373744	01/08/20	09066	SCHOOL SPECIALTY IN	01532420740000	433	#1477749 - PULL-BUO	0.00	71.36	
A101.00	373744	01/08/20	09066	SCHOOL SPECIALTY IN	01532420740000	433	#1506861 - CHAMPION	0.00	35.79	
A101.00	373744	01/08/20	09066	SCHOOL SPECIALTY IN	01527050000000	401	BOOK CLASS RCD 6/7/	0.00	12.96	
A101.00	373744	01/08/20	09066	SCHOOL SPECIALTY IN	01019212000000	430	1605052 PENS ARTIST	0.00	7.27	
A101.00	373744	01/08/20	09066	SCHOOL SPECIALTY IN	01019212000000	430	1484289 MARKER PERM	0.00	8.31	
A101.00	373744	01/08/20	09066	SCHOOL SPECIALTY IN	01019212000000	430	086642 PAPER BROWN	0.00	7.79	
A101.00	373744	01/08/20	09066	SCHOOL SPECIALTY IN	01019212000000	430	1403117 DUCT TAPE G	0.00	4.74	
A101.00	373744	01/08/20	09066	SCHOOL SPECIALTY IN	01019212000000	430	416911 GLAZE NATURA	0.00	24.37	
A101.00	373744	01/08/20	09066	SCHOOL SPECIALTY IN	01019212000000	430	247703 ERASER SAX S	0.00	10.90	
A101.00	373744	01/08/20	09066	SCHOOL SPECIALTY IN	01019212000000	430	1545409 UNDERGLAZE	0.00	26.77	
A101.00	373744	01/08/20	09066	SCHOOL SPECIALTY IN	01019212000000	430	424668 UNDERGLAZE P	0.00	23.38	
A101.00	373744	01/08/20	09066	SCHOOL SPECIALTY IN	01019212000000	430	411143 UNDERGLAZE S	0.00	27.54	
A101.00	373744	01/08/20	09066	SCHOOL SPECIALTY IN	01019212000000	430	1371077 UNDERGLAZE	0.00	27.54	
A101.00	373744	01/08/20	09066	SCHOOL SPECIALTY IN	01019212000000	430	1371067 UNDERGLAZE	0.00	27.54	
A101.00	373744	01/08/20	09066	SCHOOL SPECIALTY IN	01019212000000	430	1430818 JARS UNBREA	0.00	63.94	
A101.00	373744	01/08/20	09066	SCHOOL SPECIALTY IN	01019212000000	430	447794 TOOLS MINIAT	0.00	30.14	
A101.00	373744	01/08/20	09066	SCHOOL SPECIALTY IN	01019212000000	430	1005537 TOGGLE WIRE	0.00	0.67	
A101.00	373744	01/08/20	09066	SCHOOL SPECIALTY IN	01019212000000	430	206312 PAPER DRAWIN	0.00	34.31	
A101.00	373744	01/08/20	09066	SCHOOL SPECIALTY IN	01019212000000	430	408382 PENCIL DRAWI	0.00	5.19	
TOTAL CHECK									0.00	731.41
A101.00	373746	01/08/20	24740	SOCIAL THINKING PUB	01020408740000	433	NAVIGATING THE ZONE	0.00	54.99	
A101.00	373746	01/08/20	24740	SOCIAL THINKING PUB	01020408740000	433	ESTIMATED SHIPPING/	0.00	5.50	
A101.00	373746	01/08/20	24740	SOCIAL THINKING PUB	01005408740000	433	SOCIAL THINKING THI	0.00	36.99	
A101.00	373746	01/08/20	24740	SOCIAL THINKING PUB	01005408740000	433	SOCIAL THINKING AND	0.00	59.99	
A101.00	373746	01/08/20	24740	SOCIAL THINKING PUB	01005408740000	433	ESTIMATED SHIPPING/	0.00	6.33	
A101.00	373746	01/08/20	24740	SOCIAL THINKING PUB	01532411740000	433	WHAT IS A THOUGHT?	0.00	6.99	
A101.00	373746	01/08/20	24740	SOCIAL THINKING PUB	01532408740000	433	WHAT IS A THOUGHT?	0.00	10.00	
A101.00	373746	01/08/20	24740	SOCIAL THINKING PUB	01532408740000	433	ESTIMATED SHIPPING/	0.00	1.00	
A101.00	373746	01/08/20	24740	SOCIAL THINKING PUB	01532411740000	433	ESTIMATED SHIPPING/	0.00	1.00	
TOTAL CHECK									0.00	182.79

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A101.00	373747	01/08/20	31777	SONOCENT, LLC	01005420419000	406	AUDIO NOTETAKERS AN	0.00	149.00
A101.00	373748	01/08/20	30096	SUMMIT COMPANIES	01005865363000	305	SVC CALLO- REPL HOR	0.00	661.28
A101.00	373748	01/08/20	30096	SUMMIT COMPANIES	01005865363000	305	5 YR INT INSP WET S	0.00	480.00
A101.00	373748	01/08/20	30096	SUMMIT COMPANIES	01005865363000	305	5 YR INT INSP WET S	0.00	480.00
A101.00	373748	01/08/20	30096	SUMMIT COMPANIES	01005865363000	305	5 YR INT INSP WET S	0.00	480.00
TOTAL CHECK								0.00	2,101.28
A101.00	373750	01/08/20	31195	THOUGHT BUBBLE PROD	01526411740000	433	PLAYTIME WITH ZEEBU	0.00	39.99
A101.00	373750	01/08/20	31195	THOUGHT BUBBLE PROD	01526411740000	433	DISCOUNTED MULTI PA	0.00	29.99
A101.00	373750	01/08/20	31195	THOUGHT BUBBLE PROD	01526411740000	433	ESTIMATED SHIPPING/	0.00	9.98
TOTAL CHECK								0.00	79.96
A101.00	373751	01/08/20	10603	THREE RIVERS PARK D	01532203000000	305	FISH PRESENTATION	0.00	309.60
A101.00	373753	01/08/20	27819	T-MOBILE	01527810000000	320	CORNELIA MAINT	0.00	19.54
A101.00	373753	01/08/20	27819	T-MOBILE	01526050000000	320	CONCORD	0.00	23.42
A101.00	373753	01/08/20	27819	T-MOBILE	01527050000000	320	CORNELIA	0.00	23.42
A101.00	373753	01/08/20	27819	T-MOBILE	01528050000000	320	COUNTRYSIDE	0.00	23.42
A101.00	373753	01/08/20	27819	T-MOBILE	01529810000000	320	HIGHLANDS MAINT	0.00	23.42
A101.00	373753	01/08/20	27819	T-MOBILE	01533050000000	320	NORMANDALE	0.00	23.42
A101.00	373753	01/08/20	27819	T-MOBILE	01019050000000	320	SOUTH VIEW	0.00	23.42
A101.00	373753	01/08/20	27819	T-MOBILE	01020050000000	320	VALLEY VIEW	0.00	23.42
A101.00	373753	01/08/20	27819	T-MOBILE	01005420419000	320	SPECIAL SERVICES	0.00	52.92
A101.00	373753	01/08/20	27819	T-MOBILE	01021810000000	320	HIGH SCHOOL MAINT	0.00	52.92
A101.00	373753	01/08/20	27819	T-MOBILE	01020810000000	320	VALLEY VIEW MAINT	0.00	35.72
A101.00	373753	01/08/20	27819	T-MOBILE	01529050000000	320	HIGHLANDS	0.00	35.72
A101.00	373753	01/08/20	27819	T-MOBILE	01021050000000	320	HIGH SCHOOL	0.00	35.72
A101.00	373753	01/08/20	27819	T-MOBILE	01528810000000	320	COUNTRYSIDE MAINT	0.00	35.72
A101.00	373753	01/08/20	27819	T-MOBILE	01532810000000	320	CREEK VALLEY MAINT	0.00	35.72
A101.00	373753	01/08/20	27819	T-MOBILE	01019810000000	320	SOUTH VIEW MAINT	0.00	36.74
A101.00	373753	01/08/20	27819	T-MOBILE	01526810000000	320	CONCORD MAINT	0.00	36.74
A101.00	373753	01/08/20	27819	T-MOBILE	01532050000000	320	CREEK VALLEY	0.00	40.62
A101.00	373753	01/08/20	27819	T-MOBILE	01009760720000	320	TRANSPORTATION	0.00	49.04
A101.00	373753	01/08/20	27819	T-MOBILE	01005630000000	320	DMTS	0.00	686.62
A101.00	373753	01/08/20	27819	T-MOBILE	01005810000000	320	BUILDING AND GROUND	0.00	66.24
A101.00	373753	01/08/20	27819	T-MOBILE	01005420419000	320	ECSE	0.00	63.62
A101.00	373753	01/08/20	27819	T-MOBILE	01005810000000	320	ECC MAINT	0.00	95.74
TOTAL CHECK								0.00	1,543.28
A101.00	373754	01/08/20	23172	TOLL GAS & WELDING	01009760720000	402	DEMURRAGE	0.00	10.98
A101.00	373758	01/08/20	23013	UNIVERSITY LANGUAGE	01005790000000	358	INTERPRETER-GEN ED	0.00	180.00
A101.00	373758	01/08/20	23013	UNIVERSITY LANGUAGE	01005790000000	358	INTERPRETER-GEN ED	0.00	183.48
TOTAL CHECK								0.00	363.48
A101.00	373759	01/08/20	27290	VENTURE PRODUCTS IN	01005850302000	530	V-BLADE STRAIGHT ED	0.00	3,045.20
A101.00	373760	01/08/20	24336	WINSOR LEARNING INC	01529407740000	433	#520-4650 - SONDAY	0.00	49.00
A101.00	373760	01/08/20	24336	WINSOR LEARNING INC	01529407740000	433	#230-4200 - SONDAY	0.00	13.50
A101.00	373760	01/08/20	24336	WINSOR LEARNING INC	01529407740000	433	ADDITIONAL SHIPPING	0.00	1.75

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A101.00	373760	01/08/20	24336	WINSOR LEARNING INC	01529407740000	433	ESTIMATED SHIPPING/	0.00	6.25
TOTAL CHECK								0.00	70.50
A101.00	373761	01/08/20	31914	ZAHARA HARUN	01021211000436	R050	OVERPAY OF AP EXAM	0.00	60.00
A101.00	373762	01/15/20	31365	ADAM KNUTSON	01021294000657	302	BOYS HOCKEY	0.00	72.00
A101.00	373762	01/15/20	31365	ADAM KNUTSON	01021294000657	302	BOYS HOCKEY	0.00	90.00
TOTAL CHECK								0.00	162.00
A101.00	373763	01/15/20	31844	ALISON FORD	01021291000284	430	COPIES @ FEDEX	0.00	17.25
A101.00	373764	01/15/20	26235	AMERICAN PRESSURE I	01009760720000	351	PISTON	0.00	764.49
A101.00	373765	01/15/20	93008	ANDERSON MATT V	01021296000657	302	GIRLS HOCKEY	0.00	168.00
A101.00	373767	01/15/20	31921	ANNIE BISHOP	01021292000000	430	DANCE BANNERS	0.00	155.53
A101.00	373769	01/15/20	00500	ASTLEFORD INTERNATI	01009760720000	402	KIT REMAN,CORE CHG	0.00	1,614.75
A101.00	373769	01/15/20	00500	ASTLEFORD INTERNATI	01009760720000	402	INJECT REMAN,CORE C	0.00	2,673.65
A101.00	373769	01/15/20	00500	ASTLEFORD INTERNATI	01009760720000	402	KT WINDOW	0.00	244.38
A101.00	373769	01/15/20	00500	ASTLEFORD INTERNATI	01009760720000	402	PIPE	0.00	271.85
A101.00	373769	01/15/20	00500	ASTLEFORD INTERNATI	01009760720000	402	INJECT REMAN,CORE C	0.00	497.23
A101.00	373769	01/15/20	00500	ASTLEFORD INTERNATI	01009760720000	402	ADAPTER	0.00	186.84
A101.00	373769	01/15/20	00500	ASTLEFORD INTERNATI	01009760720000	402	CRANKCASE	0.00	223.76
TOTAL CHECK								0.00	5,712.46
A101.00	373770	01/15/20	05628	AUTO PLUS/UNI-SELEC	01009760720000	402	WINTER BLADES	0.00	77.70
A101.00	373770	01/15/20	05628	AUTO PLUS/UNI-SELEC	01009760720000	402	MULTI FUNCTION S	0.00	68.80
A101.00	373770	01/15/20	05628	AUTO PLUS/UNI-SELEC	01009760720000	402	ALI 2 DISC	0.00	109.01
A101.00	373770	01/15/20	05628	AUTO PLUS/UNI-SELEC	01009760720000	402	CUT OFF WHEEL M	0.00	11.45
A101.00	373770	01/15/20	05628	AUTO PLUS/UNI-SELEC	01009760720000	402	WINTER EXTREME B	0.00	14.66
TOTAL CHECK								0.00	281.62
A101.00	373773	01/15/20	31282	BARNHART PERCUSSION	01021258000250	350	INSTALL CYMBAL TROP	0.00	140.00
A101.00	373774	01/15/20	28841	BARTA SCOTT	01021296000657	302	GIRLS HOCKEY TOURN	0.00	146.00
A101.00	373775	01/15/20	20697	BAYCOM INC	01021790000790	370	SECURITY RADIO SUPP	0.00	482.70
A101.00	373776	01/15/20	14618	MCKONE JOHN W	01021258000251	350	TUNE KAWAII PIANO	0.00	130.00
A101.00	373776	01/15/20	14618	MCKONE JOHN W	01021291000261	305	TUNE YAMAHA GRAND	0.00	130.00
TOTAL CHECK								0.00	260.00
A101.00	373777	01/15/20	28301	BEMIDJI STATE UNIVE	01021211000096	430	SPRING MATH 1107	0.00	5,200.00
A101.00	373779	01/15/20	91770	BLACK JAMES	01021296000657	302	GIRLS HOCKEY	0.00	168.00
A101.00	373780	01/15/20	25655	BOCHE JOHN	01021294000657	302	BOYS HOCKEY	0.00	90.00
A101.00	373781	01/15/20	91967	BOLITHO CHERYL C	01021296000651	302	GIRLS BASKETBALL	0.00	79.00
A101.00	373782	01/15/20	91323	BORK GARY	01021294000664	302	BOYS SWIM AND DIVE	0.00	75.00

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A101.00	373783	01/15/20	26770	BORMAN GERALD J	01021294000657	302	BOYS HOCKEY	0.00	90.00
A101.00	373784	01/15/20	92585	BOSE THOMAS N	01021294000664	302	BOYS SWIM AND DIVE	0.00	85.00
A101.00	373784	01/15/20	92585	BOSE THOMAS N	01021294000664	302	BOYS SWIM AND DIVE	0.00	75.00
TOTAL CHECK									160.00
A101.00	373785	01/15/20	31383	BRANDON KOONTZ	01021294000657	302	BOYS HOCKEY	0.00	146.00
A101.00	373785	01/15/20	31383	BRANDON KOONTZ	01021294000657	302	BOYS HOCKEY	0.00	146.00
TOTAL CHECK									292.00
A101.00	373786	01/15/20	31927	BRIAN CHARCHENKO	01021296000657	302	GIRLS HOCKEY	0.00	146.00
A101.00	373787	01/15/20	31919	BRIANNA TIETJEN	01021296000671	302	GIRLS DANCE	0.00	65.00
A101.00	373788	01/15/20	93122	BUDNER PETER J.	01021296000651	302	GIRLS BASKETBALL	0.00	61.00
A101.00	373789	01/15/20	91652	BURCH MARK	01021296000657	302	GIRLS HOCKEY	0.00	133.00
A101.00	373789	01/15/20	91652	BURCH MARK	01021296000657	302	GIRLS HOCKEY TOURN	0.00	168.00
TOTAL CHECK									301.00
A101.00	373790	01/15/20	27241	CAROLE A. GUPTON PH	01005211313000	305	DEC EQUITY TRAINING	0.00	1,200.00
A101.00	373790	01/15/20	27241	CAROLE A. GUPTON PH	01005211313000	305	NOV EQUITY TRAINING	0.00	1,350.00
A101.00	373790	01/15/20	27241	CAROLE A. GUPTON PH	01005211313000	305	OCT EQUITY TRAINING	0.00	1,950.00
A101.00	373790	01/15/20	27241	CAROLE A. GUPTON PH	01005211313000	305	SEP EQUITY TRAINING	0.00	450.00
TOTAL CHECK									4,950.00
A101.00	373792	01/15/20	24945	CENTURYLINK	01005620000000	320	DISTRICT OFFICE	0.00	94.82
A101.00	373792	01/15/20	24945	CENTURYLINK	01019810000000	320	SOUTH VIEW	0.00	27.65
A101.00	373792	01/15/20	24945	CENTURYLINK	01020810000000	320	VALLEY VIEW	0.00	500.67
A101.00	373792	01/15/20	24945	CENTURYLINK	01005620000000	320	DISTRICT OFFICE	0.00	260.00
A101.00	373792	01/15/20	24945	CENTURYLINK	01005620000000	320	DISTRICT OFFICE	0.00	826.72
A101.00	373792	01/15/20	24945	CENTURYLINK	01005620000000	320	DISTRICT OFFICE	0.00	89.00
A101.00	373792	01/15/20	24945	CENTURYLINK	01009760720000	320	TRANSPORTATION	0.00	126.88
TOTAL CHECK									1,925.74
A101.00	373793	01/15/20	28690	CHABOT REBECCA ANNE	01021291000254	302	MIXED DEBATE	0.00	140.00
A101.00	373794	01/15/20	27269	CHARTWELLS DINING S	01021211000000	490	20140013 12/18 PB	0.00	21.00
A101.00	373794	01/15/20	27269	CHARTWELLS DINING S	01021211305000	490	20140009 12/6 HH	0.00	40.00
A101.00	373794	01/15/20	27269	CHARTWELLS DINING S	01021211305000	490	20140014 12/20 HH	0.00	40.00
A101.00	373794	01/15/20	27269	CHARTWELLS DINING S	01005204414000	401	20140006 12/11 MM	0.00	43.60
A101.00	373794	01/15/20	27269	CHARTWELLS DINING S	01005640316000	490	20140003 12/4 SS	0.00	45.00
A101.00	373794	01/15/20	27269	CHARTWELLS DINING S	01020291000250	430	20140015 12/16 MS	0.00	47.97
A101.00	373794	01/15/20	27269	CHARTWELLS DINING S	01005640316000	490	20140008 12/12 DB	0.00	50.08
A101.00	373794	01/15/20	27269	CHARTWELLS DINING S	01005205417000	490	20140011 12/13 CG	0.00	71.00
A101.00	373794	01/15/20	27269	CHARTWELLS DINING S	01005010000000	490	20140012 12/16 SS	0.00	73.13
A101.00	373794	01/15/20	27269	CHARTWELLS DINING S	01005010000000	490	20140004 12/9 SS	0.00	80.72
A101.00	373794	01/15/20	27269	CHARTWELLS DINING S	01005204414000	401	20140001 12/3 MM	0.00	133.00
A101.00	373794	01/15/20	27269	CHARTWELLS DINING S	01005640316000	490	20140002 12/4 CG	0.00	192.19
TOTAL CHECK									837.69

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A101.00	373796	01/15/20	31495	CHRISTIAN HOLLY	01021291000284	430	ROBOTICS SUPPLIES	0.00	1,443.13
A101.00	373797	01/15/20	30635	CINTAS	01009760720000	305	WKLY SERVICE 12/31/	0.00	49.27
A101.00	373797	01/15/20	30635	CINTAS	01009760720000	305	WKLY SERVICE 01/07/	0.00	49.27
TOTAL CHECK									98.54
A101.00	373798	01/15/20	31878	CITY OF EDINA	01005010000000	305	SECURITY-1/6 BD MTG	0.00	256.50
A101.00	373799	01/15/20	31929	COLE PETERSON	01021291000254	302	MIXED DEBATE	0.00	140.00
A101.00	373800	01/15/20	02131	THE COLLEGE BOARD	01021050000000	820	MEMBERSHIP FEE	0.00	400.00
A101.00	373801	01/15/20	31528	CORNWELL- MATTHEW T	01009760720000	350	CUT OFF TOOL	0.00	242.95
A101.00	373802	01/15/20	26871	COY JOHN	01526203000240	369	GR 4 & 5 SPEAKER	0.00	2,000.00
A101.00	373803	01/15/20	31918	DANIELLE RAKOS	01021294000663	302	BOYS SOCCER	0.00	52.00
A101.00	373804	01/15/20	17075	DAVANNI'S	01021211000000	490	PIZZA FOR MEETING	0.00	28.68
A101.00	373805	01/15/20	31931	DAVID BOWLING	01021296000651	302	GIRLS BASKETBALL	0.00	61.00
A101.00	373806	01/15/20	30451	DAVID FREY	01021296000657	302	GIRLS HOCKEY	0.00	126.00
A101.00	373807	01/15/20	30528	DEANN S. KLUN	01005640316000	305	SOLOFEST JUDGE	0.00	150.00
A101.00	373808	01/15/20	23678	DEEP PORTAGE	01529203000240	369	CP1-OVERNIGHT CAMP	0.00	9,430.00
A101.00	373809	01/15/20	01740	SCHOOL SPECIALTY IN	01526212000000	430	ART SUPPLIES FOR AR	0.00	610.39
A101.00	373810	01/15/20	21013	SHRED RIGHT	01005810000000	305	DIST OFF PURGE-CONS	0.00	50.40
A101.00	373811	01/15/20	31397	DORIAN BROOKE MEIFE	01020291000256	305	CHOREOGRAPHER-SIMPL	0.00	1,200.00
A101.00	373812	01/15/20	25244	DRAIN PRO PLUMBING	01019810000000	350	AUGERED OUT SEWER	0.00	265.00
A101.00	373813	01/15/20	12171	ECKROTH MUSIC	01021258000250	350	TUBA REPAIR	0.00	179.00
A101.00	373814	01/15/20	21360	EDEN PRAIRIE HIGH S	01021294000651	369	B BSKETBALL ENTRY F	0.00	250.00
A101.00	373815	01/15/20	31319	EDINA BASEBALL	01021294000654	305	FBALL STADIUM CLEAN	0.00	500.00
A101.00	373816	01/15/20	30335	EDINA BOYS SWIM & D	01021294000654	305	FBALL STADIUM CLEAN	0.00	500.00
A101.00	373817	01/15/20	28036	EDINA GIRLS BASKETB	01021294000654	305	FBALL STADIUM CLEAN	0.00	500.00
A101.00	373818	01/15/20	30435	EDINA GIRLS HOCKEY	01021296000657	369	WALSER INV ENTRY FE	0.00	3,600.00
A101.00	373819	01/15/20	30334	EDINA GIRLS LACROSS	01021294000654	305	FBALL STADIUM CLEAN	0.00	600.00
A101.00	373820	01/15/20	22016	EDINA GIRLS CROSS C	01021294000654	305	FBALL STADIUM CLEAN	0.00	500.00

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A101.00	373821	01/15/20	31926	EDINA HIGH SCHOOL T	01021291000256	430	PROJECTOR	0.00	6,000.00
A101.00	373822	01/15/20	30155	EDINA PIANO TUNING	01020258000252	350	PIANO TUNING-ORCHES	0.00	88.00
A101.00	373825	01/15/20	20505	EDUCATION LOGISTICS	01009760720000	320	MONTHLY GPS FEE	0.00	1,378.62
A101.00	373826	01/15/20	24575	EDUCATORS BENEFIT C	01005110000000	305	ACT PARTICIPANT FEE	0.00	306.20
A101.00	373826	01/15/20	24575	EDUCATORS BENEFIT C	01005110000000	305	ACT BASE FEE	0.00	100.00
TOTAL CHECK								0.00	406.20
A101.00	373827	01/15/20	26706	EGAN STERLING J	01021296000657	302	GIRLS HOCKEY	0.00	169.00
A101.00	373828	01/15/20	91554	ELAM MICHAEL S	01021294000657	302	BOYS HOCKEY	0.00	90.00
A101.00	373829	01/15/20	15846	ELECTRIC MOTOR REPA	01008810000000	350	BOILER HEATER MOTOR	0.00	721.10
A101.00	373830	01/15/20	31932	ELISABETH LUNDBERG	01019211000240	369	SKI TRIP REFUND	0.00	25.00
A101.00	373831	01/15/20	28966	FACTORY MOTOR PARTS	01009760720000	402	LUBE FILTER	0.00	3.05
A101.00	373831	01/15/20	28966	FACTORY MOTOR PARTS	01009760720000	402	(7) WAG 9007	0.00	23.24
A101.00	373831	01/15/20	28966	FACTORY MOTOR PARTS	01009760720000	402	PARTS	0.00	113.07
A101.00	373831	01/15/20	28966	FACTORY MOTOR PARTS	01009760720000	402	CONTROL ASM	0.00	116.22
A101.00	373831	01/15/20	28966	FACTORY MOTOR PARTS	01009760720000	402	FRONT SHOCK ABS	0.00	121.10
A101.00	373831	01/15/20	28966	FACTORY MOTOR PARTS	01009760720000	402	WIPER,LAMPS	0.00	122.70
A101.00	373831	01/15/20	28966	FACTORY MOTOR PARTS	01009760720000	402	BODY CONTROL MO	0.00	164.10
A101.00	373831	01/15/20	28966	FACTORY MOTOR PARTS	01009760720000	402	HUB ASSEMBLY	0.00	232.31
TOTAL CHECK								0.00	895.79
A101.00	373832	01/15/20	02354	FEDEX	01009760720000	305	GROUND SERVICES	0.00	19.62
A101.00	373834	01/15/20	01190	FLEETPRIDE	01009760720000	402	FILTER	0.00	62.64
A101.00	373834	01/15/20	01190	FLEETPRIDE	01009760720000	402	FUEL FILTER	0.00	545.50
TOTAL CHECK								0.00	608.14
A101.00	373835	01/15/20	30042	FORBES SOLUTIONS PL	01005105000000	305	1/4/20 INSIGHTS SCH	0.00	4,400.00
A101.00	373836	01/15/20	92783	FOSTER BRANDON W	01021296000657	302	GIRLS HOCKEY TOURN	0.00	170.00
A101.00	373837	01/15/20	24573	FRANSKE CONSULTING	01021291000251	305	CURRENT JAM 2019 WO	0.00	1,800.00
A101.00	373839	01/15/20	99369	GEARMAN MIKE	01021296000651	302	GIRLS BASKETBALL	0.00	79.00
A101.00	373840	01/15/20	91206	GEDNEY DARRELL	01021296000657	302	GIRLS HOCKEY	0.00	146.00
A101.00	373841	01/15/20	31924	GENERAL SPORTS MN	01021296000657	430	GIRLS HOCKEY GLOVES	0.00	1,260.00
A101.00	373842	01/15/20	13854	GILBERT MECHANICAL	01020810000000	350	BUILDING REPAIR	0.00	200.00
A101.00	373843	01/15/20	09346	GRAINGER	01009760720000	402	LTD EXT CORD 50FT	0.00	17.83
A101.00	373843	01/15/20	09346	GRAINGER	01009760720000	402	PARTS	0.00	72.70
A101.00	373843	01/15/20	09346	GRAINGER	01009760720000	402	HYDRANT MARKER	0.00	75.50
TOTAL CHECK								0.00	166.03

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A101.00	373844	01/15/20	30209	GRAINGER	01008810000810	401	ANTI-RESTART E HAMI	0.00	124.39
A101.00	373844	01/15/20	30209	GRAINGER	01527810000810	401	PIPE INSULATION	0.00	86.46
TOTAL CHECK									210.85
A101.00	373845	01/15/20	27788	GREATAMERICA FINANC	01008105000000	329	POSTAGE METER-FEB 2	0.00	159.00
A101.00	373845	01/15/20	27788	GREATAMERICA FINANC	01019211000000	305	POSTAGE METER-JAN 2	0.00	149.95
TOTAL CHECK									308.95
A101.00	373846	01/15/20	00296	GROTH MUSIC COMPANY	01021258000250	350	VALVE JOB	0.00	46.00
A101.00	373846	01/15/20	00296	GROTH MUSIC COMPANY	01021258000251	430	CHORAL OCTAVOS	0.00	120.40
A101.00	373846	01/15/20	00296	GROTH MUSIC COMPANY	01021258000250	350	REPAIR BASS SAX	0.00	85.00
TOTAL CHECK									251.40
A101.00	373847	01/15/20	18392	HEALY AWARDS INC	01021296000657	430	G HOCKEY DECALS	0.00	77.32
A101.00	373847	01/15/20	18392	HEALY AWARDS INC	01021296000657	430	G HOCKEY DECALS	0.00	203.63
A101.00	373847	01/15/20	18392	HEALY AWARDS INC	01021296000657	430	G HOCKEY DECALS	0.00	36.68
TOTAL CHECK									317.63
A101.00	373849	01/15/20	92372	HERZOG JASON M	01021294000657	302	BOYS HOCKEY	0.00	144.00
A101.00	373850	01/15/20	91175	HIGH NORTH INC	01021294000664	302	BOYS SWIM	0.00	75.00
A101.00	373851	01/15/20	28994	HODNE PETER	01005203797000	291	MEDI REIMB SP SEP-D	0.00	808.00
A101.00	373851	01/15/20	28994	HODNE PETER	01005203797000	291	MEDI REIMB SEP-DEC	0.00	808.00
A101.00	373851	01/15/20	28994	HODNE PETER	01005203797000	291	SUPP REIMB SEP-DEC	0.00	1,092.40
A101.00	373851	01/15/20	28994	HODNE PETER	01005203797000	291	SUPP REIMB SP SEP-D	0.00	1,092.40
TOTAL CHECK									3,800.80
A101.00	373852	01/15/20	03263	HOGLUND BUS AND TRU	01009760720000	402	GLASS	0.00	287.92
A101.00	373852	01/15/20	03263	HOGLUND BUS AND TRU	01009760720000	402	HEATER ENG, GAUGE	0.00	441.77
A101.00	373852	01/15/20	03263	HOGLUND BUS AND TRU	01009760720000	402	(4) FS1098	0.00	193.72
TOTAL CHECK									923.41
A101.00	373853	01/15/20	26063	HORIZON AFO CERTIFI	01005810000000	820	AFO CERT-S HATCHER	0.00	325.00
A101.00	373854	01/15/20	21315	HORIZON COMMERCIAL	01019810000815	401	POOL SUPPLIES	0.00	1,788.40
A101.00	373854	01/15/20	21315	HORIZON COMMERCIAL	01019810000815	401	POOL SUPPLIES	0.00	2,285.30
TOTAL CHECK									4,073.70
A101.00	373855	01/15/20	20605	INNOVATIVE OFFICE S	01533050000000	401	CR MEM-STICK IT NOT	0.00	-19.05
A101.00	373855	01/15/20	20605	INNOVATIVE OFFICE S	01005105000000	401	HN1 NUCLEUS MID BAC	0.00	409.64
A101.00	373855	01/15/20	20605	INNOVATIVE OFFICE S	01005105000000	401	EDGES-SLV	0.00	351.00
A101.00	373855	01/15/20	20605	INNOVATIVE OFFICE S	01005105000000	401	FURNINSTALL:	0.00	50.00
A101.00	373855	01/15/20	20605	INNOVATIVE OFFICE S	01005110000000	401	HN1 NUCLEUS MID BAC	0.00	409.64
TOTAL CHECK									1,201.23
A101.00	373856	01/15/20	15481	INSTY-PRINTS	01021050000000	401	ADMIT TO LVE BLDG 5	0.00	344.17
A101.00	373856	01/15/20	15481	INSTY-PRINTS	01021050000000	401	UNEXCUSD PASS RED 1	0.00	688.50
A101.00	373856	01/15/20	15481	INSTY-PRINTS	01021050000000	401	GREEN PASS SLIPS 30	0.00	730.50
TOTAL CHECK									1,763.17

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A101.00	373857	01/15/20	22302	INTEREUM INC	01020211000000	350	CHAIR BACK REPLACEM	0.00	36.83
A101.00	373857	01/15/20	22302	INTEREUM INC	01021211000000	401	QUOTE#62344	0.00	26.32
A101.00	373857	01/15/20	22302	INTEREUM INC	01021211000000	401	QUOTE#62344	0.00	9.87
TOTAL CHECK									73.02
A101.00	373858	01/15/20	31930	JEFFERY LINNA	01021296000657	302	GIRLS HOCKEY TOURN	0.00	170.00
A101.00	373860	01/15/20	03720	JERRY'S HARDWARE	01021292000000	430	TSCHIDA SUPPLIES	0.00	38.38
A101.00	373860	01/15/20	03720	JERRY'S HARDWARE	01527810000810	401	FITTINGS,SUPPLIES	0.00	44.90
A101.00	373860	01/15/20	03720	JERRY'S HARDWARE	01008810000000	350	KEYS	0.00	3.98
A101.00	373860	01/15/20	03720	JERRY'S HARDWARE	01021291000256	430	THEATER SUPPLIES	0.00	8.78
A101.00	373860	01/15/20	03720	JERRY'S HARDWARE	01008810000000	350	BUILDING SUPPLIES	0.00	8.81
A101.00	373860	01/15/20	03720	JERRY'S HARDWARE	01021291000256	430	THEATER SUPPLIES	0.00	10.86
A101.00	373860	01/15/20	03720	JERRY'S HARDWARE	01021291000256	430	THEATER SUPPLIES	0.00	11.18
A101.00	373860	01/15/20	03720	JERRY'S HARDWARE	01008810000000	350	BUILDING SUPPLIES	0.00	11.58
A101.00	373860	01/15/20	03720	JERRY'S HARDWARE	01021291000256	430	THEATER SUPPLIES	0.00	14.06
A101.00	373860	01/15/20	03720	JERRY'S HARDWARE	01019810000810	401	SUPPLIES	0.00	19.79
A101.00	373860	01/15/20	03720	JERRY'S HARDWARE	01021291000256	430	THEATER SUPPLIES	0.00	20.04
A101.00	373860	01/15/20	03720	JERRY'S HARDWARE	01021291000256	430	THEATER SUPPLIES	0.00	20.37
A101.00	373860	01/15/20	03720	JERRY'S HARDWARE	01019291000252	430	ORCHESTRA SUPPLIES	0.00	25.58
A101.00	373860	01/15/20	03720	JERRY'S HARDWARE	01008810000000	350	BUILDING SUPPLIES	0.00	25.59
A101.00	373860	01/15/20	03720	JERRY'S HARDWARE	01021291000256	430	THEATER SUPPLIES	0.00	27.58
A101.00	373860	01/15/20	03720	JERRY'S HARDWARE	01020810000820	401	SNOW EQUIPMENT	0.00	143.96
TOTAL CHECK									435.44
A101.00	373861	01/15/20	30595	JESSE ANDERSON	01021294000657	302	BOYS HOCKEY	0.00	73.00
A101.00	373863	01/15/20	31324	JOHN BRAZEL	01021291000284	430	MICROCONN USB 2	0.00	29.98
A101.00	373863	01/15/20	31324	JOHN BRAZEL	01021291000284	430	ROBOTICS SUPPLIES	0.00	93.56
A101.00	373863	01/15/20	31324	JOHN BRAZEL	01021291000284	430	ROBOTICS SUPPLIES	0.00	625.94
TOTAL CHECK									749.48
A101.00	373864	01/15/20	18572	JOHNSON PLASTICS	01019211000000	430	HALL PASS SUPPLIES	0.00	286.46
A101.00	373864	01/15/20	18572	JOHNSON PLASTICS	01019211000000	430	HALL PASS SUPPLIES	0.00	782.94
TOTAL CHECK									1,069.40
A101.00	373865	01/15/20	30428	JOSH LEVOIR	01021294000670	302	GIRLS/BOYS WRESTLIN	0.00	176.00
A101.00	373866	01/15/20	16419	JOSTENS INC	01021211000450	305	DIPLOMA COVERS 700	0.00	5,103.64
A101.00	373866	01/15/20	16419	JOSTENS INC	01021211000450	305	DIPLOMA ORDER	0.00	25.92
TOTAL CHECK									5,129.56
A101.00	373867	01/15/20	09728	JW PEPPER & SON INC	01021258000251	430	CHOIR OCTAVOS	0.00	17.19
A101.00	373867	01/15/20	09728	JW PEPPER & SON INC	01021258000250	430	PIAZZOLLA TANGO	0.00	41.98
A101.00	373867	01/15/20	09728	JW PEPPER & SON INC	01021258000250	430	THE LIGHTNING BRIGA	0.00	75.00
A101.00	373867	01/15/20	09728	JW PEPPER & SON INC	01021258000250	430	ENVELOPES	0.00	35.00
A101.00	373867	01/15/20	09728	JW PEPPER & SON INC	01021258000250	430	STEAMPUNK	0.00	176.99
A101.00	373867	01/15/20	09728	JW PEPPER & SON INC	01021258000250	430	HAUNTED CAROUSEL	0.00	265.99
TOTAL CHECK									612.15
A101.00	373868	01/15/20	31829	K12 MANAGEMENT INC	01005610000000	430	MIDDLEBURY INT LIC	0.00	299.00

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A101.00	373869	01/15/20	31089	KAMI	01005420419000	406	KAMI TEACHER PLAN	0.00	99.00
A101.00	373870	01/15/20	20559	KATH FUEL OIL SERVI	01009760720000	442	WINDOW WASH	0.00	97.00
A101.00	373872	01/15/20	31765	KELLY SERVICES, INC	01005110000000	305	DEC/JAN CONSULT SVC	0.00	1,133.11
A101.00	373873	01/15/20	31922	KIRK ALAN MATHISON	01020291000256	305	SOUND DESIGN-SIMPLE	0.00	350.00
A101.00	373874	01/15/20	31258	KIRSTIN A. MORAN	01021296000657	302	GIRLS HOCKEY	0.00	133.00
A101.00	373875	01/15/20	31374	KOCH SCHOOL BUS SER	01009760723000	360	DECEMBER ROUTES	0.00	2,918.14
A101.00	373877	01/15/20	91661	LARSEN RICK J	01021294000657	302	BOYS HOCKEY	0.00	90.00
A101.00	373877	01/15/20	91661	LARSEN RICK J	01021294000657	302	BOYS HOCKEY	0.00	90.00
TOTAL CHECK								0.00	180.00
A101.00	373878	01/15/20	23809	LIGHTNING PRINTING	01021291000250	430	WINTER CONCERT PRGM	0.00	243.12
A101.00	373878	01/15/20	23809	LIGHTNING PRINTING	01021291000261	430	WINTER JUBILEE PRGM	0.00	459.65
TOTAL CHECK								0.00	702.77
A101.00	373879	01/15/20	91778	LILLEMOEN JON	01021296000657	302	GIRLS HOCKEY TOURN	0.00	84.00
A101.00	373879	01/15/20	91778	LILLEMOEN JON	01021296000657	302	GIRLS HOCKEY TOURN	0.00	84.00
TOTAL CHECK								0.00	168.00
A101.00	373880	01/15/20	92211	LUCARELLI MARIO	01021296000657	302	GIRLS HOCKEY	0.00	73.00
A101.00	373881	01/15/20	26066	MAC TOOLS DISTRIBUT	01009760720000	350	TELESCOPING MIRROR	0.00	45.98
A101.00	373882	01/15/20	30453	MARK GERMAIN	01021294000657	302	BOYS HOCKEY	0.00	73.00
A101.00	373883	01/15/20	31923	MARRIOTT WARDMAN PA	01021291000293	430	MODEL UN HOTEL RMS	0.00	5,652.13
A101.00	373884	01/15/20	20005	MASP	01021050000000	820	RENEWAL-P BERLING	0.00	40.00
A101.00	373885	01/15/20	11079	MASPA/STATE NEGOTIA	01005105000000	820	STEVENSON-BAL11/19M	0.00	35.00
A101.00	373885	01/15/20	11079	MASPA/STATE NEGOTIA	01005105000000	820	B-BAL 9/19 MTG	0.00	35.00
A101.00	373885	01/15/20	11079	MASPA/STATE NEGOTIA	01005105000000	820	M-CONFWINT20 FULLME	0.00	250.00
A101.00	373885	01/15/20	11079	MASPA/STATE NEGOTIA	01005105000000	820	B-CONFWINT20	0.00	110.00
A101.00	373885	01/15/20	11079	MASPA/STATE NEGOTIA	01005105000000	820	M-CONFWINT20	0.00	110.00
A101.00	373885	01/15/20	11079	MASPA/STATE NEGOTIA	01005105000000	820	K-CONFWINT20	0.00	110.00
TOTAL CHECK								0.00	650.00
A101.00	373886	01/15/20	30543	MATTHEW HECK	01021294000657	302	BOYS HOCKEY	0.00	72.00
A101.00	373886	01/15/20	30543	MATTHEW HECK	01021294000657	302	BOYS HOCKEY	0.00	144.00
A101.00	373886	01/15/20	30543	MATTHEW HECK	01021294000657	302	BOYS HOCKEY	0.00	144.00
TOTAL CHECK								0.00	360.00
A101.00	373887	01/15/20	31354	MATTHEW KLEIN	01021296000657	302	GIRLS HOCKEY	0.00	126.00
A101.00	373888	01/15/20	28842	MCDONOUGH MICHELLE	01021296000657	302	GIRLS HOCKEY	0.00	168.00
A101.00	373888	01/15/20	28842	MCDONOUGH MICHELLE	01021296000657	302	GIRLS HOCKEY	0.00	84.00
A101.00	373888	01/15/20	28842	MCDONOUGH MICHELLE	01021296000657	302	GIRLS HOCKEY	0.00	133.00

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A101.00	373888	01/15/20	28842	MCDONOUGH MICHELLE	01021296000657	302	GIRLS HOCKEY	0.00	169.00
TOTAL CHECK									554.00
A101.00	373889	01/15/20	30024	MENARDS - EDEN PRAI	01008810000000	350	BUILDING SUPPLIES	0.00	26.86
A101.00	373889	01/15/20	30024	MENARDS - EDEN PRAI	01021291000256	430	THEATER SUPPLIES	0.00	87.23
A101.00	373889	01/15/20	30024	MENARDS - EDEN PRAI	01021291000256	430	THEATER SUPPLIES	0.00	143.40
A101.00	373889	01/15/20	30024	MENARDS - EDEN PRAI	01009760720000	350	SUPPLIES	0.00	82.81
A101.00	373889	01/15/20	30024	MENARDS - EDEN PRAI	01009760720000	350	SUPPLIES	0.00	51.75
TOTAL CHECK									392.05
A101.00	373890	01/15/20	24523	MESSERLI & KRAMER P	01	L215.08	IW-SK 0511	0.00	356.96
A101.00	373891	01/15/20	18737	METRO SALES INC	01021292000000	305	PRINTER CONTRACT-MT	0.00	98.00
A101.00	373891	01/15/20	18737	METRO SALES INC	01021292000000	305	PRINTER CONTRACT-QT	0.00	214.04
TOTAL CHECK									312.04
A101.00	373892	01/15/20	27574	MICHAEL D THOMAS	01021296000651	302	GIRLS BASKETBALL	0.00	79.00
A101.00	373893	01/15/20	31928	MICHAEL MISNER	01021294000657	302	BOYS HOCKEY	0.00	72.00
A101.00	373894	01/15/20	22660	MIDWEST BUS PARTS I	01009760720000	402	PARTS	0.00	1,475.56
A101.00	373894	01/15/20	22660	MIDWEST BUS PARTS I	01009760720000	402	BUCKLE GUARD	0.00	13.94
A101.00	373894	01/15/20	22660	MIDWEST BUS PARTS I	01009760720000	402	FLANGE	0.00	90.19
A101.00	373894	01/15/20	22660	MIDWEST BUS PARTS I	01009760720000	402	FLANGE	0.00	90.20
A101.00	373894	01/15/20	22660	MIDWEST BUS PARTS I	01009760720000	402	MICS	0.00	183.63
A101.00	373894	01/15/20	22660	MIDWEST BUS PARTS I	01009760720000	402	IC DRIVER SLIDER	0.00	221.37
TOTAL CHECK									2,074.89
A101.00	373895	01/15/20	04756	MINNEHAHA ACADEMY	01019211000240	369	LUDI ROMANI FT	0.00	80.00
A101.00	373896	01/15/20	25610	MOTG-MINNESOTA OFFI	01021211000000	305	ADDIT'L AMT10/3-11/	0.00	243.02
A101.00	373896	01/15/20	25610	MOTG-MINNESOTA OFFI	01021211000000	305	USAGE 11/3-12/2 EHS	0.00	892.85
A101.00	373896	01/15/20	25610	MOTG-MINNESOTA OFFI	01005107000000	401	USAGE 11/3-12/2 CUL	0.00	0.89
A101.00	373896	01/15/20	25610	MOTG-MINNESOTA OFFI	01021294000654	430	USAGE 11/3-12/2 TM	0.00	1.33
A101.00	373896	01/15/20	25610	MOTG-MINNESOTA OFFI	01005020000000	401	USAGE 11/3-12/2 COM	0.00	4.12
A101.00	373896	01/15/20	25610	MOTG-MINNESOTA OFFI	01005810000000	401	USAGE 11/3-12/2 CUS	0.00	10.45
A101.00	373896	01/15/20	25610	MOTG-MINNESOTA OFFI	01005810000000	401	USAGE 11/3-12/2 B&G	0.00	52.98
A101.00	373896	01/15/20	25610	MOTG-MINNESOTA OFFI	01005640316000	401	USAGE 11/3-12/2 T&L	0.00	123.07
A101.00	373896	01/15/20	25610	MOTG-MINNESOTA OFFI	01005105000000	401	USAGE 11/3-12/2 BUS	0.00	142.93
A101.00	373896	01/15/20	25610	MOTG-MINNESOTA OFFI	01005420419000	401	USAGE 11/3-12/2 SPE	0.00	175.16
A101.00	373896	01/15/20	25610	MOTG-MINNESOTA OFFI	01005105000000	401	USAGE 11/3-12/2 HR	0.00	206.79
A101.00	373896	01/15/20	25610	MOTG-MINNESOTA OFFI	01005412419000	401	USAGE 11/3-12/2 EC	0.00	235.46
TOTAL CHECK									2,089.05
A101.00	373897	01/15/20	04876	MINVALCO INC	01008810000000	350	SCHNEIDER VALVE	0.00	216.00
A101.00	373897	01/15/20	04876	MINVALCO INC	01008810000000	350	BELIMO SPRING RETUR	0.00	236.40
TOTAL CHECK									452.40
A101.00	373898	01/15/20	31925	MCCA	01021296000652	369	CHEER COACHES ASSOC	0.00	3,175.00
A101.00	373899	01/15/20	31408	MN HIGH SCHOOL QUIZ	01021291000295	430	QUIZ BOWL LEAGUE RE	0.00	620.00

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A101.00	373900	01/15/20	26125	MN PEIP	01005203797000	291	RETIREES/COBRA	0.00	43,508.04	
A101.00	373900	01/15/20	26125	MN PEIP	01	L215.20	CURRENT TEACHERS	0.00	653,894.60	
TOTAL CHECK									0.00	697,402.64
A101.00	373901	01/15/20	21732	MULTILINGUAL WORD I	01005219317000	358	INTERPRETER-EL	0.00	35.00	
A101.00	373903	01/15/20	21956	THE MUSIC MART	01021291000250	430	TENOR SAX	0.00	1,300.00	
A101.00	373904	01/15/20	23177	NCS PEARSON INC	01005420419000	433	TEST, ASSESSMENTS	0.00	5,650.00	
A101.00	373905	01/15/20	25176	NICKLASSON ATHLETIC	01021296000657	369	GIRLS HOCKEY SUPPLI	0.00	1,382.00	
A101.00	373905	01/15/20	25176	NICKLASSON ATHLETIC	01021294000657	430	BOYS HOCKEY SUPPLIE	0.00	2,621.00	
TOTAL CHECK									0.00	4,003.00
A101.00	373906	01/15/20	30632	NICKOLAS MICEK	01021294000657	302	BOYS HOCKEY	0.00	72.00	
A101.00	373907	01/15/20	91827	NOLANDER STEVEN L	01021294000657	302	BOYS HOCKEY	0.00	90.00	
A101.00	373908	01/15/20	12279	NORCOSTCO INC	01021291000256	430	THEATER SUPPLIES	0.00	205.30	
A101.00	373909	01/15/20	20465	NORTHFIELD LINES IN	01021291000293	430	MODEL UN TRANSPORT	0.00	1,429.30	
A101.00	373910	01/15/20	04661	OFFICE DEPOT INC	01532203000000	430	ON LINE ORDER	0.00	215.94	
A101.00	373911	01/15/20	25686	OLSON TERENCE A.	01021296000657	302	GIRLS HOCKEY TOURN	0.00	219.00	
A101.00	373912	01/15/20	13475	PARK ADAM TRANSPORT	01009760714000	360	DEC 19 MPLS ROUTES	0.00	41,046.43	
A101.00	373913	01/15/20	31822	PAUL LUNDGREN	01021291000284	430	ROBOTIC PARTS	0.00	518.39	
A101.00	373915	01/15/20	30021	PERFORMANT NATIONAL	01	L215.13	IW-DB-1711	0.00	304.69	
A101.00	373917	01/15/20	30930	PLANSOURCE	01005110000000	305	SERVICES FOR JAN 20	0.00	3,922.50	
A101.00	373918	01/15/20	06953	PREMIUM WATERS INC	01008105000000	401	WATER/COOLER RENT D	0.00	60.00	
A101.00	373919	01/15/20	90890	RAHJA MARK W	01021294000651	302	BOYS BASKETBALL	0.00	79.00	
A101.00	373920	01/15/20	31129	RELATE COUNSELING C	01005400000000	394	CHEM H SUPPORT SVCS	0.00	2,880.00	
A101.00	373921	01/15/20	30018	RIVER BOTTOM PRODUC	01021291000261	305	TECH LABOR-WINTER J	0.00	600.00	
A101.00	373922	01/15/20	22996	RJ MECHANICAL INC	01008810000000	350	STEAM LEAK	0.00	1,058.80	
A101.00	373922	01/15/20	22996	RJ MECHANICAL INC	01008810000000	350	REP HEAT EXCHANGER	0.00	3,859.46	
TOTAL CHECK									0.00	4,918.26
A101.00	373923	01/15/20	30656	ROBERT COLEMAN	01021296000651	302	GIRLS BASKETBALL	0.00	61.00	
A101.00	373924	01/15/20	31342	ROGER DENNY	01021296000651	302	GIRLS BASKETBALL	0.00	61.00	
A101.00	373925	01/15/20	15238	ROTARY CLUB OF EDIN	01005020000000	820	3RD QTR DUES SCHULT	0.00	70.00	
A101.00	373925	01/15/20	15238	ROTARY CLUB OF EDIN	01005020000000	366	MEALS FOR QTR	0.00	146.00	

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TOTAL CHECK								0.00	216.00
A101.00	373926	01/15/20	26674	RUSSELL SECURITY RE	01008810000000	350	RE-KEY DOOR	0.00	162.00
A101.00	373927	01/15/20	13425	SAM'S CLUB/SYNCHRON	01020250000000	430	FACS	0.00	97.68
A101.00	373928	01/15/20	31236	SAMUEL KOBIELUSH	01021296000651	302	GIRLS BASKETBALL	0.00	98.00
A101.00	373929	01/15/20	93459	SANTAVY KEVIN	01021296000657	302	GIRLS HOCKEY	0.00	73.00
A101.00	373930	01/15/20	31169	SARAH ALLIS	01021291000254	302	COED DEBATE	0.00	70.00
A101.00	373931	01/15/20	31905	SARAH WAY	01021291000284	430	ROBOTIC PARTS	0.00	154.01
A101.00	373932	01/15/20	14679	SCHOLASTIC INC	01529203000000	430	SCHOLASTIC NEWS MAG	0.00	444.84
A101.00	373932	01/15/20	14679	SCHOLASTIC INC	01532203000000	305	SCHOLASTIC NEWS	0.00	444.84
TOTAL CHECK								0.00	889.68
A101.00	373933	01/15/20	09066	SCHOOL SPECIALTY IN	01019212000000	430	1430818 JARS UNBREA	0.00	31.97
A101.00	373934	01/15/20	30443	SCIENCE MUSEUM OF M	01527203000240	369	GR 5 FT SCI MUSEUM	0.00	1,560.00
A101.00	373935	01/15/20	30463	SCOTT PARKER	01021294000657	302	BOYS HOCKEY	0.00	90.00
A101.00	373936	01/15/20	21881	SHAMROCK GROUP	01021292000000	305	KUHLMAN ICE MACHINE	0.00	211.05
A101.00	373936	01/15/20	21881	SHAMROCK GROUP	01021292000000	305	CR MEMO-SALES TAX	0.00	-190.58
TOTAL CHECK								0.00	20.47
A101.00	373938	01/15/20	17148	MINNEAPOLIS SOUTH H	01021294000664	369	B SWIM AND DIVE FEE	0.00	275.00
A101.00	373939	01/15/20	13535	SPOK	01005810000000	320	CUST PAGER-JAN 2020	0.00	4.59
A101.00	373940	01/15/20	11848	STAGES THEATRE COMP	01528203000240	369	GR 2 FT THE DOT	0.00	535.00
A101.00	373940	01/15/20	11848	STAGES THEATRE COMP	01528203000240	369	GR 5 FT THE DOT	0.00	850.00
TOTAL CHECK								0.00	1,385.00
A101.00	373942	01/15/20	24607	STIX SPORTSWEAR & S	01019291000263	430	AMBASSADORS HATS	0.00	403.00
A101.00	373943	01/15/20	27638	STURGES SHANE T	01021296000651	302	GIRLS BASKETBALL	0.00	79.00
A101.00	373944	01/15/20	30096	SUMMIT COMPANIES	01008810000000	350	FIRE SPRINKLER-SVC	0.00	215.00
A101.00	373944	01/15/20	30096	SUMMIT COMPANIES	01005865363000	305	ANNUAL FIRE EXT INS	0.00	64.75
A101.00	373944	01/15/20	30096	SUMMIT COMPANIES	01005865363000	305	5YR INT SPRNKL R INS	0.00	480.00
A101.00	373944	01/15/20	30096	SUMMIT COMPANIES	01005865363000	305	ANNUAL INSP-VESDA S	0.00	696.72
A101.00	373944	01/15/20	30096	SUMMIT COMPANIES	01005865363000	305	5YR INT SPRNKL R INS	0.00	595.00
TOTAL CHECK								0.00	2,051.47
A101.00	373945	01/15/20	20444	TEAMWORKS INTERNATI	01005010000000	305	ENROLL INTELL SVC P	0.00	19,100.00
A101.00	373946	01/15/20	31933	MARK TESKEY	01021291000284	430	360 SERVOS	0.00	39.98
A101.00	373946	01/15/20	31933	MARK TESKEY	01021291000284	430	T-SHIRTS	0.00	238.80
TOTAL CHECK								0.00	278.78

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A101.00	373947	01/15/20	22139	THE BAKKEN MUSEUM	01527203000240	369	GR 4 FT BAKKEN/PAVE	0.00	675.00
A101.00	373947	01/15/20	22139	THE BAKKEN MUSEUM	01527203000240	369	GR 4 FT BAKKEN/PAVE	0.00	675.00
TOTAL CHECK									1,350.00
A101.00	373948	01/15/20	12777	THE MORRIS LEATHERM	01005010000071	305	1ST HALF 400 RAN SU	0.00	13,000.00
A101.00	373949	01/15/20	23012	THE WORKS MUSEUM	01528203000240	369	FLD TRIP-THE WORKS	0.00	427.50
A101.00	373949	01/15/20	23012	THE WORKS MUSEUM	01526203000240	369	GR 2 FLD TRP-ADDITI	0.00	117.00
TOTAL CHECK									544.50
A101.00	373951	01/15/20	92513	TOLKINEN THOMAS J	01021296000657	302	GIRLS HOCKEY	0.00	168.00
A101.00	373951	01/15/20	92513	TOLKINEN THOMAS J	01021296000657	302	GIRLS HOCKEY	0.00	168.00
TOTAL CHECK									336.00
A101.00	373952	01/15/20	28897	TONENWORKS MUSIC THE	01005420740000	394	GRP MUSIC THERAPY	0.00	3,780.54
A101.00	373953	01/15/20	31371	TOSHIBA FINANCIAL S	01005850302000	530	COPIER LEASE 1/1-2/	0.00	513.63
A101.00	373954	01/15/20	23055	TRANSPORTATION PLUS	01009760723000	360	STUD TRANS-TAXIS 10	0.00	102.00
A101.00	373954	01/15/20	23055	TRANSPORTATION PLUS	01009760714000	360	OCT TRANSPORTATION	0.00	228.00
TOTAL CHECK									330.00
A101.00	373955	01/15/20	27527	TWIN CITIES ORTHOPE	01021292000000	305	WRESTLING INVITE AT	0.00	475.00
A101.00	373956	01/15/20	23013	UNIVERSITY LANGUAGE	01005420740000	358	INTERPRETER-SPED	0.00	188.12
A101.00	373956	01/15/20	23013	UNIVERSITY LANGUAGE	01005420740000	358	INTERPRETER-SPED	0.00	198.56
A101.00	373956	01/15/20	23013	UNIVERSITY LANGUAGE	01005790000000	358	INTERPRETER-GEN ED	0.00	205.98
TOTAL CHECK									592.66
A101.00	373958	01/15/20	23419	VEOLIA NORTH AMERIC	01005865349000	305	EHS PICK UP	0.00	507.48
A101.00	373959	01/15/20	19534	VERIFIED CREDENTIAL	01009760720000	305	DECEMBER SCREENING	0.00	205.00
A101.00	373960	01/15/20	14932	WASTE MANAGEMENT OF	01009760720000	332	WASTE REMOV-BG JAN	0.00	94.32
A101.00	373960	01/15/20	14932	WASTE MANAGEMENT OF	01528810000000	332	WASTE REMOV-CS JAN	0.00	601.92
A101.00	373960	01/15/20	14932	WASTE MANAGEMENT OF	01527810000000	332	WASTE REMOV-CN JAN	0.00	546.00
A101.00	373960	01/15/20	14932	WASTE MANAGEMENT OF	01526810000000	332	WASTE REMOV-ECC JAN	0.00	581.83
A101.00	373960	01/15/20	14932	WASTE MANAGEMENT OF	01529810000000	332	WASTE REMOV-HL JAN	0.00	408.07
A101.00	373960	01/15/20	14932	WASTE MANAGEMENT OF	01532810000000	332	WASTE REMOV-CV JAN	0.00	436.68
A101.00	373960	01/15/20	14932	WASTE MANAGEMENT OF	01533810000000	332	WASTE REMOV-ND JAN	0.00	295.10
A101.00	373960	01/15/20	14932	WASTE MANAGEMENT OF	01021810000000	332	WASTE REMOV-EHS JAN	0.00	2,918.12
A101.00	373960	01/15/20	14932	WASTE MANAGEMENT OF	01019810000000	332	WASTE REMOV-SVMS JA	0.00	949.75
A101.00	373960	01/15/20	14932	WASTE MANAGEMENT OF	01008810000000	332	WASTE REMOV-ECC JAN	0.00	1,046.27
A101.00	373960	01/15/20	14932	WASTE MANAGEMENT OF	01020810000000	440	WASTE REMOV-VVMS JA	0.00	1,069.46
TOTAL CHECK									8,947.52
A101.00	373961	01/15/20	24966	WEX BANK	01009760720000	441	DECEMBER FUEL	0.00	3,450.14
A101.00	373962	01/15/20	25308	WOLD ARCHITECTS & E	01021865384000	305	EHS SUMP BASIN INP	0.00	707.83
A101.00	373962	01/15/20	25308	WOLD ARCHITECTS & E	01008865384000	305	ECC RENOV	0.00	2,012.54
A101.00	373962	01/15/20	25308	WOLD ARCHITECTS & E	01008865384000	305	ECC 2020 RENOV	0.00	42,559.11

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A101.00	373962	01/15/20	25308	WOLD ARCHITECTS & E	01020865384000	305	VVMS 2020 RENOV	0.00	129,666.31
TOTAL CHECK									174,945.79
A101.00	373963	01/15/20	05410	XCEL ENERGY	01021810000000	330	EHS	0.00	29,459.22
A101.00	373963	01/15/20	05410	XCEL ENERGY	01020810000000	330	VALLEY VIEW	0.00	10,767.57
A101.00	373963	01/15/20	05410	XCEL ENERGY	01008810000000	330	ECC	0.00	12,109.73
A101.00	373963	01/15/20	05410	XCEL ENERGY	01019810000000	330	SOUTH VIEW	0.00	14,281.84
A101.00	373963	01/15/20	05410	XCEL ENERGY	01526810000000	330	CONCORD	0.00	4,306.11
A101.00	373963	01/15/20	05410	XCEL ENERGY	01532810000000	330	CREEK VALLEY	0.00	4,844.96
A101.00	373963	01/15/20	05410	XCEL ENERGY	01533810000000	330	ECC	0.00	3,415.57
A101.00	373963	01/15/20	05410	XCEL ENERGY	01529810000000	330	HIGHLANDS	0.00	3,672.87
A101.00	373963	01/15/20	05410	XCEL ENERGY	01527810000000	330	CORNELIA	0.00	3,692.63
A101.00	373963	01/15/20	05410	XCEL ENERGY	01528810000000	330	COUNTRYSIDE	0.00	3,840.72
TOTAL CHECK									90,391.22
A101.00	373964	01/15/20	19656	ZIEBART	01009760720000	351	SPRAY ON LINER	0.00	352.50
A101.00	373965	01/22/20	21968	ALL STRINGS ATTACHE	01005258302000	530	3/4 BASS SHEN CARVE	0.00	4,750.00
A101.00	373966	01/22/20	26064	BAYADA HOME HEALTH	01005416723000	394	NURSE ON BUS	0.00	720.00
A101.00	373966	01/22/20	26064	BAYADA HOME HEALTH	01005416723000	394	NURSE ON BUS	0.00	720.00
A101.00	373966	01/22/20	26064	BAYADA HOME HEALTH	01005416740000	394	NURSE DURING DAY	0.00	1,312.50
A101.00	373966	01/22/20	26064	BAYADA HOME HEALTH	01005416740000	394	NURSE DURING DAY	0.00	1,417.50
A101.00	373966	01/22/20	26064	BAYADA HOME HEALTH	01005416740000	394	NURSE DURING DAY	0.00	1,742.50
A101.00	373966	01/22/20	26064	BAYADA HOME HEALTH	01005416723000	394	NURSE ON BUS	0.00	55.00
A101.00	373966	01/22/20	26064	BAYADA HOME HEALTH	01005416723000	394	NURSE ON BUS	0.00	100.00
A101.00	373966	01/22/20	26064	BAYADA HOME HEALTH	01005416723000	394	NURSE ON BUS	0.00	105.00
A101.00	373966	01/22/20	26064	BAYADA HOME HEALTH	01005416723000	394	NURSE ON BUS	0.00	140.00
A101.00	373966	01/22/20	26064	BAYADA HOME HEALTH	01005416740000	394	NURSE DURING DAY	0.00	640.00
TOTAL CHECK									6,952.50
A101.00	373968	01/22/20	30752	BILL CARROLL PAINTI	01021810000000	350	PAINT WALL-CATWALK	0.00	975.00
A101.00	373969	01/22/20	15056	CENTERPOINT ENERGY	01526810000000	440	CONCORD	0.00	3,240.93
A101.00	373969	01/22/20	15056	CENTERPOINT ENERGY	01533810000000	440	ECC	0.00	3,254.24
A101.00	373969	01/22/20	15056	CENTERPOINT ENERGY	01008810000000	440	ECC	0.00	546.61
A101.00	373969	01/22/20	15056	CENTERPOINT ENERGY	01019810000000	440	SOUTH VIEW	0.00	595.40
A101.00	373969	01/22/20	15056	CENTERPOINT ENERGY	01533810000000	440	ECC	0.00	154.17
A101.00	373969	01/22/20	15056	CENTERPOINT ENERGY	01019810000000	440	SOUTH VIEW	0.00	8,128.40
A101.00	373969	01/22/20	15056	CENTERPOINT ENERGY	01020810000000	440	VALLEY VIEW	0.00	9,628.37
A101.00	373969	01/22/20	15056	CENTERPOINT ENERGY	01008810000000	440	ECC	0.00	11,537.76
A101.00	373969	01/22/20	15056	CENTERPOINT ENERGY	01021810000000	440	EDINA HS	0.00	16,591.85
TOTAL CHECK									53,677.73
A101.00	373970	01/22/20	16205	CHILDREN'S THEATRE	01528203000240	369	FT-COUNTRYSIDE	0.00	640.00
A101.00	373971	01/22/20	28363	CHRISTOPHER TENGWAL	01021296000651	302	GIRLS BASKETBALL	0.00	79.00
A101.00	373972	01/22/20	01321	CITY OF EDINA	01008810000000	331	ECC	0.00	3,520.22
A101.00	373972	01/22/20	01321	CITY OF EDINA	01533810000000	331	NORMANDALE	0.00	992.88
A101.00	373972	01/22/20	01321	CITY OF EDINA	01019810000000	331	SOUTH VIEW	0.00	8,113.18
TOTAL CHECK									12,626.28

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A101.00	373973	01/22/20	31878	CITY OF EDINA	010050100000000	305	SECURITY-1/13 BD MT	0.00	256.50
A101.00	373974	01/22/20	30143	CITY OF EDINA - POL	015288100000000	350	FALSE ALARM CALL	0.00	25.00
A101.00	373975	01/22/20	17793	CPI-CRISIS PREVENTI	01005420419000	820	MEMBER FEE-M.E.	0.00	150.00
A101.00	373977	01/22/20	01740	SCHOOL SPECIALTY IN	015272600000000	430	BULBS,FLASHLIGHT 02	0.00	15.51
A101.00	373977	01/22/20	01740	SCHOOL SPECIALTY IN	015272600000000	430	FOSS SWITCHES 14011	0.00	21.00
A101.00	373977	01/22/20	01740	SCHOOL SPECIALTY IN	015272600000000	430	MAGNET, DONUT 130-3	0.00	7.80
A101.00	373977	01/22/20	01740	SCHOOL SPECIALTY IN	015272600000000	430	ESTIMATED SHIPPING/	0.00	5.32
TOTAL CHECK								0.00	49.63
A101.00	373978	01/22/20	30155	EDINA PIANO TUNING	01020258000251	305	PIANO TUNING-CHOIR	0.00	112.00
A101.00	373979	01/22/20	19691	EHLERS	010051100000000	305	TRUTH IN TAXATION	0.00	1,500.00
A101.00	373980	01/22/20	25849	SHRED-IT USA	010202110000000	305	SHREDDING	0.00	120.42
A101.00	373981	01/22/20	30242	FRASER CHILD AND FA	010054000000000	393	CONSULT-JAN PSYTHRP	0.00	5,000.00
A101.00	373982	01/22/20	09346	GRAINGER	010198100000000	350	WALL SWITCH	0.00	25.55
A101.00	373982	01/22/20	09346	GRAINGER	010198100000000	350	FLOOR GRATE	0.00	75.54
A101.00	373982	01/22/20	09346	GRAINGER	010198100000000	350	SENSOR ASSEMBLY	0.00	459.98
TOTAL CHECK								0.00	561.07
A101.00	373984	01/22/20	31894	THE HILL CENTER, IN	01005407740640	366	HILL RAP OBSERVATIO	0.00	700.00
A101.00	373985	01/22/20	20605	INNOVATIVE OFFICE S	010051100000000	401	XSTAMPER®	0.00	171.68
A101.00	373985	01/22/20	20605	INNOVATIVE OFFICE S	010190500000000	401	UNV462005 X 8 LEGAL	0.00	14.50
A101.00	373985	01/22/20	20605	INNOVATIVE OFFICE S	010190500000000	401	UNV10630 8.5 X 11 L	0.00	8.11
A101.00	373985	01/22/20	20605	INNOVATIVE OFFICE S	010190500000000	401	UNV40304 CLIP BOARD	0.00	6.44
A101.00	373985	01/22/20	20605	INNOVATIVE OFFICE S	010190500000000	401	UNV08865 PINK HIGHL	0.00	27.42
A101.00	373985	01/22/20	20605	INNOVATIVE OFFICE S	010190500000000	401	BICWOFQD12WE QUICK	0.00	29.52
A101.00	373985	01/22/20	20605	INNOVATIVE OFFICE S	01019211000240	369	KCC21606CT WHITE FA	0.00	215.38
A101.00	373985	01/22/20	20605	INNOVATIVE OFFICE S	010050200000000	401	SKU: CLI87507	0.00	61.98
TOTAL CHECK								0.00	535.03
A101.00	373986	01/22/20	31935	JEFFREY VINKEMEIER	01021296000651	302	GIRLS BASKETBALL	0.00	98.00
A101.00	373987	01/22/20	03720	JERRY'S HARDWARE	015288100000000	350	COMPRESSION SLEEVE	0.00	1.83
A101.00	373988	01/22/20	13917	JH LARSON COMPANY	015288100000000	350	NEW BALLASTS-2 BOXE	0.00	212.46
A101.00	373989	01/22/20	09728	JW PEPPER & SON INC	01019258000251	430	WHITE WINTER HYMNAL	0.00	11.25
A101.00	373990	01/22/20	31765	KELLY SERVICES, INC	010051100000000	305	JAN CONSULT SEVICES	0.00	1,604.40
A101.00	373991	01/22/20	16127	KULLY SUPPLY INC	015328100000000	350	SENSOR-LAV	0.00	365.14
A101.00	373992	01/22/20	28246	KURT NATHE	01021294000670	302	BOYS &GIRLS WRESTLI	0.00	257.00

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A101.00	373993	01/22/20	31940	LEONARD POPPENHAGEN	01021296000657	302	GIRLS HOCKEY	0.00	146.00
A101.00	373994	01/22/20	31938	LILLIAN JONES	01021291000254	302	DEBATE	0.00	140.00
A101.00	373996	01/22/20	17682	MALLOY MONTAGUE KAR	01005110000000	305	PROV SVS-ACCT ASSIS	0.00	17,000.00
A101.00	373997	01/22/20	20037	METRO ELEVATOR INC	01008810000000	350	SVC CALL-DOOR GIB	0.00	195.00
A101.00	373998	01/22/20	31937	MICHAEL TRUMBLE	01021294000657	302	BOYS HOCKEY	0.00	144.00
A101.00	373999	01/22/20	21406	MINNESOTA SCHOOL EM	01	L215.08	UNION DUES W/H	0.00	1,510.62
A101.00	374000	01/22/20	15692	MSBA -- MINNESOTA S	01005010000000	366	MSBA PHSE1&2-NEW ME	0.00	485.00
A101.00	374000	01/22/20	15692	MSBA -- MINNESOTA S	01005010000000	366	MSBA PHSE1&2-NEW ME	0.00	300.00
TOTAL CHECK								0.00	785.00
A101.00	374001	01/22/20	18489	NCPERS GROUP LIFE I	01	L215.40	EMPLOYEE WITHHOLDIN	0.00	32.00
A101.00	374002	01/22/20	22535	NEW DOMINION SCHOOL	01005211000000	390	CARE/TREATMENT TUIT	0.00	1,035.20
A101.00	374002	01/22/20	22535	NEW DOMINION SCHOOL	01005410740000	393	CARE/TREATMENT TUIT	0.00	2,645.92
TOTAL CHECK								0.00	3,681.12
A101.00	374003	01/22/20	04661	OFFICE DEPOT INC	01532203302000	530	ON LINE ORDER	0.00	458.38
A101.00	374003	01/22/20	04661	OFFICE DEPOT INC	01532203302000	530	ESTIMATED SHIPPING/	0.00	39.99
TOTAL CHECK								0.00	498.37
A101.00	374005	01/22/20	22617	PETERSON COMPANIES	01532865384094	520	CREEK VALLEY PLAYGR	0.00	3,703.44
A101.00	374006	01/22/20	15331	PRAIRIE ELECTRIC CO	01019810000000	350	KILN REPAIR	0.00	353.96
A101.00	374007	01/22/20	06953	PREMIUM WATERS INC	01535412419000	401	QTRLY WTR COOLER CH	0.00	34.43
A101.00	374008	01/22/20	31936	RANDY DEISTING	01021296000651	302	GIRLS BASKETBALL	0.00	79.00
A101.00	374009	01/22/20	11526	RICOH USA INC	01005850302000	370	MAINTENANCE IMAGES	0.00	2,156.43
A101.00	374009	01/22/20	11526	RICOH USA INC	01005850302000	370	MONTHLY 1/26-2/25/2	0.00	2,387.06
TOTAL CHECK								0.00	4,543.49
A101.00	374010	01/22/20	26495	RUPP ANDERSON SQUIR	01005105000000	307	LEGAL SVCS-HR ISSUE	0.00	3,333.50
A101.00	374010	01/22/20	26495	RUPP ANDERSON SQUIR	01005400000000	306	LEGAL SVCS-SP ED	0.00	517.00
A101.00	374010	01/22/20	26495	RUPP ANDERSON SQUIR	01005110000000	307	LEGAL SVCS-GEN DIST	0.00	4,976.56
TOTAL CHECK								0.00	8,827.06
A101.00	374011	01/22/20	26674	RUSSELL SECURITY RE	01021850302000	520	2 DOORS W/LITE KIT	0.00	2,516.00
A101.00	374012	01/22/20	14679	SCHOLASTIC INC	01019420740000	433	#022 - SCHOLASTIC A	0.00	104.39
A101.00	374012	01/22/20	14679	SCHOLASTIC INC	01019420740000	433	SCHOLASTIC DYNA MAT	0.00	104.39
A101.00	374012	01/22/20	14679	SCHOLASTIC INC	01019420740000	433	SCHOLASTIC CHOICES	0.00	76.89
TOTAL CHECK								0.00	285.67
A101.00	374013	01/22/20	06922	SCHOOL SERVICE EMPL	01	L215.08	UNION DUES W/H	0.00	3,121.92

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A101.00	374014	01/22/20	11080	SUPER DUPER PUBLICA	01528401740000	433	#BKCDR2345 - JUMBO	0.00	79.99
A101.00	374014	01/22/20	11080	SUPER DUPER PUBLICA	01528401740000	433	#AMLQ220 - AUDITORY	0.00	39.99
A101.00	374014	01/22/20	11080	SUPER DUPER PUBLICA	01528401740000	433	#BK262 - SAY & DO R	0.00	29.95
A101.00	374014	01/22/20	11080	SUPER DUPER PUBLICA	01528401740000	433	#FD122 - AUDITORY M	0.00	12.95
A101.00	374014	01/22/20	11080	SUPER DUPER PUBLICA	01528401740000	433	#HBFD495 - HEAR BUI	0.00	29.95
A101.00	374014	01/22/20	11080	SUPER DUPER PUBLICA	01528401740000	433	#MM56 - MINI MOUTH	0.00	19.90
A101.00	374014	01/22/20	11080	SUPER DUPER PUBLICA	01528401740000	433	BK341B - TURN 7 TAL	0.00	29.95
TOTAL CHECK								0.00	242.68
A101.00	374015	01/22/20	31301	TEACHERS PAY TEACHE	01532408740000	433	MINDFULNESS FILE FO	0.00	1.50
A101.00	374015	01/22/20	31301	TEACHERS PAY TEACHE	01532410740000	433	MINDFULNESS FILE FO	0.00	1.50
A101.00	374015	01/22/20	31301	TEACHERS PAY TEACHE	01532408740000	433	FRIENDSHIP COUNSELI	0.00	2.00
A101.00	374015	01/22/20	31301	TEACHERS PAY TEACHE	01532410740000	433	FRIENDSHIP COUNSELI	0.00	2.00
A101.00	374015	01/22/20	31301	TEACHERS PAY TEACHE	01532408740000	433	CONFLICT RESOLUTION	0.00	1.50
A101.00	374015	01/22/20	31301	TEACHERS PAY TEACHE	01532410740000	433	CONFLICT RESOLUTION	0.00	1.50
A101.00	374015	01/22/20	31301	TEACHERS PAY TEACHE	01532408740000	433	CBT WORKSHEETS: FEE	0.00	2.50
A101.00	374015	01/22/20	31301	TEACHERS PAY TEACHE	01532410740000	433	CBT WORKSHEETS: FEE	0.00	2.50
A101.00	374015	01/22/20	31301	TEACHERS PAY TEACHE	01532408740000	433	WINTER FEELINGS ACT	0.00	2.25
A101.00	374015	01/22/20	31301	TEACHERS PAY TEACHE	01532410740000	433	WINTER FEELINGS ACT	0.00	2.25
A101.00	374015	01/22/20	31301	TEACHERS PAY TEACHE	01532408740000	433	WORKING WITH OTHERS	0.00	4.50
A101.00	374015	01/22/20	31301	TEACHERS PAY TEACHE	01532410740000	433	WORKING WITH OTHERS	0.00	4.50
A101.00	374015	01/22/20	31301	TEACHERS PAY TEACHE	01532410740000	433	PROCESSING FEE	0.00	1.49
A101.00	374015	01/22/20	31301	TEACHERS PAY TEACHE	01532408740000	433	PROCESSING FEE	0.00	1.50
TOTAL CHECK								0.00	31.49
A101.00	374016	01/22/20	14932	WASTE MANAGEMENT OF	01021810000000	332	20 YD DISP-LATE FEE	0.00	8.75
A101.00	374017	01/22/20	31748	ZORO TOOLS INC	01019211302000	530	G5380422 CEILING TI	0.00	2,744.04
A101.00	374017	01/22/20	31748	ZORO TOOLS INC	01019211302000	530	G5380422 CEILING TI	0.00	4,573.40
A101.00	374017	01/22/20	31748	ZORO TOOLS INC	01019211302000	530	G5380422 CEILING TI	0.00	4,116.06
TOTAL CHECK								0.00	11,433.50
A101.00	374018	01/29/20	14659	ALLEGRA	01528050000000	401	LETTERHEAD	0.00	156.00
A101.00	374020	01/29/20	05628	AUTO PLUS/UNI-SELEC	01009760720000	305	POWER TAILLIGHT	0.00	43.18
A101.00	374020	01/29/20	05628	AUTO PLUS/UNI-SELEC	01009760720000	402	POWER TAILLIGHT	0.00	43.18
A101.00	374020	01/29/20	05628	AUTO PLUS/UNI-SELEC	01009760720000	402	POWER TAILLIGHT	0.00	43.18
A101.00	374020	01/29/20	05628	AUTO PLUS/UNI-SELEC	01009760720000	402	WINTER BLADES	0.00	51.80
A101.00	374020	01/29/20	05628	AUTO PLUS/UNI-SELEC	01009760720000	402	DOT 3,POWER STEER	0.00	70.56
A101.00	374020	01/29/20	05628	AUTO PLUS/UNI-SELEC	01009760720000	305	HEAT SHRINK,STANDAR	0.00	82.20
A101.00	374020	01/29/20	05628	AUTO PLUS/UNI-SELEC	01009760720000	402	FUEL LINE REP	0.00	306.17
TOTAL CHECK								0.00	640.27
A101.00	374022	01/29/20	14652	BAUER BUILT INC	01009760720000	403	TIRES	0.00	1,788.82
A101.00	374023	01/29/20	10270	BOYER TRUCKS	01009760720000	402	TANK ASY	0.00	264.05
A101.00	374024	01/29/20	15079	CCP INDUSTRIES INC	01009760720000	402	SUPPLIES	0.00	314.68
A101.00	374026	01/29/20	15056	CENTERPOINT ENERGY	01529810000000	440	HIGHLANDS	0.00	2,479.04
A101.00	374026	01/29/20	15056	CENTERPOINT ENERGY	01527810000000	440	CORNELIA	0.00	2,710.09
A101.00	374026	01/29/20	15056	CENTERPOINT ENERGY	01528810000000	440	COUNTRYSIDE	0.00	3,134.66

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A101.00	374026	01/29/20	15056	CENTERPOINT ENERGY	01021810000000	440	EDINA HS	0.00	758.81
A101.00	374026	01/29/20	15056	CENTERPOINT ENERGY	01532810000000	440	CREEK VALLEY	0.00	1,740.21
A101.00	374026	01/29/20	15056	CENTERPOINT ENERGY	01020810000000	440	VALLEY VIEW	0.00	798.22
A101.00	374026	01/29/20	15056	CENTERPOINT ENERGY	01009760720000	440	BUS GARAGE	0.00	1,246.78
TOTAL CHECK								0.00	12,867.81
A101.00	374027	01/29/20	24945	CENTURYLINK	01532810000000	320	CREEK VALLEY	0.00	186.77
A101.00	374027	01/29/20	24945	CENTURYLINK	01020810000000	320	VALLEY VIEW	0.00	318.32
A101.00	374027	01/29/20	24945	CENTURYLINK	01021810000000	320	EDINA HS	0.00	409.26
TOTAL CHECK								0.00	914.35
A101.00	374028	01/29/20	30635	CINTAS	01009760720000	305	GLOVES	0.00	70.00
A101.00	374028	01/29/20	30635	CINTAS	01009760720000	305	GLOVES	0.00	70.00
A101.00	374028	01/29/20	30635	CINTAS	01009760720000	305	GLOVES	0.00	156.40
A101.00	374028	01/29/20	30635	CINTAS	01009760720000	305	WKLY SERVICE 01/14/	0.00	49.27
A101.00	374028	01/29/20	30635	CINTAS	01009760720000	305	WKLY SERVICE 01/21/	0.00	49.27
TOTAL CHECK								0.00	394.94
A101.00	374029	01/29/20	13152	COFFEE MILL INC	01008105000000	401	COFFEE-FILTER CHANG	0.00	89.00
A101.00	374030	01/29/20	31946	CONCORD THEATRICALS	01019291000256	430	SPRING MUSICAL MATE	0.00	3,304.91
A101.00	374031	01/29/20	26733	CONNOR A BUDNER	01021296000651	302	GIRLS BASKETBALL	0.00	83.00
A101.00	374031	01/29/20	26733	CONNOR A BUDNER	01021296000651	302	GIRLS BASKETBALL	0.00	61.00
A101.00	374031	01/29/20	26733	CONNOR A BUDNER	01021296000651	302	GIRLS BASKETBALL	0.00	61.00
TOTAL CHECK								0.00	205.00
A101.00	374032	01/29/20	06805	STAPLES ADVANTAGE	01527401740000	433	LASER INK	0.00	61.69
A101.00	374032	01/29/20	06805	STAPLES ADVANTAGE	01527203302000	530	ITEM: 331478 MODE	0.00	500.69
TOTAL CHECK								0.00	562.38
A101.00	374033	01/29/20	31398	CORPORATE MECHANICA	01021810000000	350	STEAM BOILERS TEST	0.00	698.00
A101.00	374034	01/29/20	31769	COLLABORATIVE STUDE	01009760728000	360	HOMELESS DEC 2019	0.00	9,863.43
A101.00	374034	01/29/20	31769	COLLABORATIVE STUDE	01009760723000	360	SPED DEC 2019	0.00	16,536.57
TOTAL CHECK								0.00	26,400.00
A101.00	374035	01/29/20	14834	NATIONAL INSURANCE	01005110000000	305	CONSULT FEE OCT-DEC	0.00	10,000.00
A101.00	374037	01/29/20	28966	FACTORY MOTOR PARTS	01009760720000	402	SWITCH ASY-ALARM	0.00	7.25
A101.00	374038	01/29/20	30242	FRASER CHILD AND FA	01005400000000	394	PSYCHOTHERAPY	0.00	308.00
A101.00	374038	01/29/20	30242	FRASER CHILD AND FA	01005400000000	394	PSYCHOTHERAPY	0.00	308.00
A101.00	374038	01/29/20	30242	FRASER CHILD AND FA	01005400000000	394	PSYCHOTHERAPY	0.00	638.00
A101.00	374038	01/29/20	30242	FRASER CHILD AND FA	01005400000000	393	PSYCHOTHERAPY	0.00	10,780.00
A101.00	374038	01/29/20	30242	FRASER CHILD AND FA	01005400000000	394	PSYCHOTHERAPY	0.00	154.00
TOTAL CHECK								0.00	12,188.00
A101.00	374040	01/29/20	18200	GENERAL SECURITY SE	01005810000000	305	PATROL RESP-SVMS	0.00	35.00
A101.00	374040	01/29/20	18200	GENERAL SECURITY SE	01005810000000	305	PATROL RESP-TRANS	0.00	35.00
A101.00	374040	01/29/20	18200	GENERAL SECURITY SE	01005810000000	305	EXC TIME/PATRL RES-	0.00	65.00
TOTAL CHECK								0.00	135.00

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A101.00	374041	01/29/20	13854	GILBERT MECHANICAL	01021810000000	350	WRONG CODING(AHU'S)	0.00	438.00
A101.00	374041	01/29/20	13854	GILBERT MECHANICAL	01021810000000	350	STEAM PRESSURE-SETU	0.00	3,248.20
A101.00	374041	01/29/20	13854	GILBERT MECHANICAL	01021810000000	350	THERMOSTAT REPLACED	0.00	1,028.99
A101.00	374041	01/29/20	13854	GILBERT MECHANICAL	01021810000000	350	PROGRAMMING FAILURE	0.00	769.40
A101.00	374041	01/29/20	13854	GILBERT MECHANICAL	01528810000000	350	REMOTE LOGIN-CONT I	0.00	146.00
A101.00	374041	01/29/20	13854	GILBERT MECHANICAL	01527810000000	350	REMOTE LOGIN-CONT I	0.00	146.00
A101.00	374041	01/29/20	13854	GILBERT MECHANICAL	01021810000000	350	REPAIR (NEW AHU12)	0.00	688.50
A101.00	374041	01/29/20	13854	GILBERT MECHANICAL	01529810000000	350	SERVICE CALL	0.00	321.50
TOTAL CHECK								0.00	6,786.59
A101.00	374044	01/29/20	02825	GOPHER/PLAY WITH A	01019211302000	530	71-568 RAINBOW DURA	0.00	122.20
A101.00	374044	01/29/20	02825	GOPHER/PLAY WITH A	01019211302000	530	62-595 GRIPPER TRAD	0.00	103.50
TOTAL CHECK								0.00	225.70
A101.00	374045	01/29/20	09346	GRAINGER	01009760720000	350	FLAG, OIL	0.00	223.49
A101.00	374045	01/29/20	09346	GRAINGER	01009760720000	350	COMMERCIAL WATER HT	0.00	684.67
A101.00	374045	01/29/20	09346	GRAINGER	01009760720000	305	RESISTANCE DECADE B	0.00	110.00
TOTAL CHECK								0.00	1,018.16
A101.00	374046	01/29/20	03263	HOGLUND BUS AND TRU	01009760720000	402	ACTUATOR	0.00	185.18
A101.00	374046	01/29/20	03263	HOGLUND BUS AND TRU	01009760720000	402	SHIELD	0.00	77.80
A101.00	374046	01/29/20	03263	HOGLUND BUS AND TRU	01009760720000	402	TANK	0.00	103.54
A101.00	374046	01/29/20	03263	HOGLUND BUS AND TRU	01009760720000	402	FITTING (2) SD 205	0.00	23.62
A101.00	374046	01/29/20	03263	HOGLUND BUS AND TRU	01009760720000	402	FITTING (2) FUD 209	0.00	57.62
A101.00	374046	01/29/20	03263	HOGLUND BUS AND TRU	01009760720000	402	ELECTRICAL K711	0.00	372.10
TOTAL CHECK								0.00	819.86
A101.00	374048	01/29/20	20605	INNOVATIVE OFFICE S	01005420419000	401	NATIONAL PUBLIC SEA	0.00	960.00
A101.00	374048	01/29/20	20605	INNOVATIVE OFFICE S	01005420419000	401	MOTIVATE TABLE RECT	0.00	2,106.72
A101.00	374048	01/29/20	20605	INNOVATIVE OFFICE S	01005420419000	401	MOTIVATE 4 LEG STAC	0.00	2,140.16
A101.00	374048	01/29/20	20605	INNOVATIVE OFFICE S	01005420419000	401	MOTIVATE 4 LEG STAC	0.00	482.24
A101.00	374048	01/29/20	20605	INNOVATIVE OFFICE S	01005420419000	401	MOVITVATE TASK FLEX	0.00	762.96
A101.00	374048	01/29/20	20605	INNOVATIVE OFFICE S	01005420419000	401	INSTALLATION	0.00	240.00
A101.00	374048	01/29/20	20605	INNOVATIVE OFFICE S	01005420419000	401	ADDITIONAL TABLE EX	0.00	246.32
A101.00	374048	01/29/20	20605	INNOVATIVE OFFICE S	01005420419000	401	ESTIMATED SHIPPING/	0.00	120.00
TOTAL CHECK								0.00	7,058.40
A101.00	374049	01/29/20	03488	INSPEC INC	01019865383000	305	PROF SVCS-EPS RER00	0.00	10,000.00
A101.00	374050	01/29/20	16513	INSTITUTE FOR ENVIR	01005865352000	305	ENV SFTY MGT-12/20/	0.00	1,084.84
A101.00	374050	01/29/20	16513	INSTITUTE FOR ENVIR	01005865358000	305	ECC ASB REM	0.00	3,657.28
A101.00	374050	01/29/20	16513	INSTITUTE FOR ENVIR	01005865352000	305	2019 CD ELEM FLR TI	0.00	157.23
A101.00	374050	01/29/20	16513	INSTITUTE FOR ENVIR	01005865352000	305	2020 VVMS SITE INVE	0.00	192.00
TOTAL CHECK								0.00	5,091.35
A101.00	374051	01/29/20	31945	ISD 196 ROSEMOUNT-A	01019291000250	430	BAND FESTIVAL REFUN	0.00	175.00
A101.00	374052	01/29/20	03720	JERRY'S HARDWARE	01529810000000	350	REPAIR	0.00	2.63
A101.00	374052	01/29/20	03720	JERRY'S HARDWARE	01021810000000	350	REPAIR HARDWARE	0.00	21.34
A101.00	374052	01/29/20	03720	JERRY'S HARDWARE	01021810000000	350	REPAIR HARDWARE	0.00	9.53
TOTAL CHECK								0.00	33.50

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A101.00	374053	01/29/20	13917	JH LARSON COMPANY	01020810000810	401	CUSTODIAL SUPPLIES	0.00	323.12
A101.00	374053	01/29/20	13917	JH LARSON COMPANY	01020810000000	350	SPECIAL LIGHT BULB	0.00	13.06
A101.00	374053	01/29/20	13917	JH LARSON COMPANY	01008810000000	350	SERVICE CHARGE	0.00	18.48
TOTAL CHECK									354.66
A101.00	374054	01/29/20	26904	JOHN A DALSIN & SON	01021810000000	350	REPAIR ROOF LEAK	0.00	685.87
A101.00	374055	01/29/20	20559	KATH FUEL OIL SERVI	01009760720000	441	FUEL	0.00	10,542.92
A101.00	374056	01/29/20	31765	KELLY SERVICES, INC	01005110000000	305	JAN CONSULT SERVICE	0.00	1,604.40
A101.00	374057	01/29/20	26066	MAC TOOLS DISTRIBUT	01009760720000	402	(3) STING KNIFE	0.00	119.96
A101.00	374059	01/29/20	14980	MASBO	01005110000000	366	MASBO WINTER CONF-S	0.00	180.00
A101.00	374059	01/29/20	14980	MASBO	01005110000000	366	MASBO MEMBERSHIP	0.00	110.00
A101.00	374059	01/29/20	14980	MASBO	01005110000000	366	2020 WINTER CONF-AL	0.00	180.00
TOTAL CHECK									470.00
A101.00	374061	01/29/20	30024	MENARDS - EDEN PRAI	01009760720000	350	PARTS	0.00	168.29
A101.00	374062	01/29/20	20037	METRO ELEVATOR INC	01005810000000	305	FEB REGULAR SERVICE	0.00	1,097.00
A101.00	374063	01/29/20	22660	MIDWEST BUS PARTS I	01009760720000	402	WINTERFRONT	0.00	128.74
A101.00	374063	01/29/20	22660	MIDWEST BUS PARTS I	01009760720000	402	ABS SENSOR,RESISTOR	0.00	116.21
A101.00	374063	01/29/20	22660	MIDWEST BUS PARTS I	01009760720000	402	TRICO NOZZLE,CLIP O	0.00	82.50
A101.00	374063	01/29/20	22660	MIDWEST BUS PARTS I	01009760720000	402	WELDON STOP&TAILLIG	0.00	92.25
A101.00	374063	01/29/20	22660	MIDWEST BUS PARTS I	01009760720000	402	BLADE	0.00	29.48
A101.00	374063	01/29/20	22660	MIDWEST BUS PARTS I	01009760720000	402	HEADLIGHT BULBS	0.00	40.84
A101.00	374063	01/29/20	22660	MIDWEST BUS PARTS I	01009760720000	402	DOOR MOTOR	0.00	377.18
TOTAL CHECK									867.20
A101.00	374065	01/29/20	25610	MOTG-MINNESOTA OFFI	01009760720000	305	USAGE 12/3-1/2 BG	0.00	0.54
A101.00	374065	01/29/20	25610	MOTG-MINNESOTA OFFI	01005420419000	401	USAGE 12/3-1/2 SS	0.00	196.32
A101.00	374065	01/29/20	25610	MOTG-MINNESOTA OFFI	01019211000000	430	USAGE 12/3-1/2 SVMS	0.00	318.22
A101.00	374065	01/29/20	25610	MOTG-MINNESOTA OFFI	01527050000000	401	USAGE 12/3-1/2 CN	0.00	176.19
A101.00	374065	01/29/20	25610	MOTG-MINNESOTA OFFI	01005105000000	401	USAGE 12/3-1/2 HR	0.00	145.56
A101.00	374065	01/29/20	25610	MOTG-MINNESOTA OFFI	01005412419000	401	USAGE 12/3-1/2 EC S	0.00	149.64
A101.00	374065	01/29/20	25610	MOTG-MINNESOTA OFFI	01005107000000	401	USAGE 12/3-1/2 CULT	0.00	0.41
A101.00	374065	01/29/20	25610	MOTG-MINNESOTA OFFI	01005020000000	401	USAGE 12/3-1/2 COMM	0.00	1.90
A101.00	374065	01/29/20	25610	MOTG-MINNESOTA OFFI	01005810000000	401	USAGE 12/3-1/2 MECH	0.00	3.47
A101.00	374065	01/29/20	25610	MOTG-MINNESOTA OFFI	01005640316000	401	USAGE 12/3-1/2 T&L	0.00	125.32
A101.00	374065	01/29/20	25610	MOTG-MINNESOTA OFFI	01005105000000	401	USAGE 12/3-1/2 BUS	0.00	45.56
A101.00	374065	01/29/20	25610	MOTG-MINNESOTA OFFI	01005810000000	401	USAGE 12/3-1/2 B&G	0.00	46.27
A101.00	374065	01/29/20	25610	MOTG-MINNESOTA OFFI	01529050000000	401	USAGE 12/3-1/2 HL	0.00	99.93
A101.00	374065	01/29/20	25610	MOTG-MINNESOTA OFFI	01532203000000	430	USAGE 12/3-1/2 CV	0.00	271.20
A101.00	374065	01/29/20	25610	MOTG-MINNESOTA OFFI	01528203000000	430	USAGE 12/3-1/2 CS	0.00	357.92
A101.00	374065	01/29/20	25610	MOTG-MINNESOTA OFFI	01020211000000	305	USAGE 12/3-1/2 VVMS	0.00	234.20
A101.00	374065	01/29/20	25610	MOTG-MINNESOTA OFFI	01526203000000	430	USAGE 12/3-1/2 CD	0.00	586.59
TOTAL CHECK									2,759.24
A101.00	374066	01/29/20	04876	MINVALCO INC	01021810000000	350	CONTROLS REPAIR PAR	0.00	162.62

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A101.00	374066	01/29/20	04876	MINVALCO INC	01528810000000	350	IGNITION CABLE/HEAT	0.00	35.37
TOTAL CHECK								0.00	197.99
A101.00	374067	01/29/20	18615	NAC	01528865384000	520	COUNTRYSIDE LIGHTIN	0.00	4,840.00
A101.00	374068	01/29/20	27482	NATIONAL INSURANCE	01	L215.30	CURR EMP LIFE/AD&D	0.00	15,967.33
A101.00	374068	01/29/20	27482	NATIONAL INSURANCE	01	L215.30	LTD DISTRICT W/H	0.00	16,814.09
A101.00	374068	01/29/20	27482	NATIONAL INSURANCE	01005203797000	291	COBRA/RETIREE	0.00	4,266.22
A101.00	374068	01/29/20	27482	NATIONAL INSURANCE	01	L215.40	VOL AD&D EMP W/H	0.00	3,003.99
TOTAL CHECK								0.00	40,051.63
A101.00	374069	01/29/20	20465	NORTHFIELD LINES IN	01529203733240	360	DEEP PORTAGE-CP3&DP	0.00	4,047.00
A101.00	374070	01/29/20	17215	OCCUPATIONAL MEDICI	01009760720000	305	DOT DN	0.00	80.00
A101.00	374071	01/29/20	04661	OFFICE DEPOT INC	01532203000000	430	ON LINE ORDER	0.00	29.18
A101.00	374071	01/29/20	04661	OFFICE DEPOT INC	01532203000000	430	ON LINE ORDER	0.00	205.31
A101.00	374071	01/29/20	04661	OFFICE DEPOT INC	01532203000000	430	ON LINE ORDER	0.00	94.99
A101.00	374071	01/29/20	04661	OFFICE DEPOT INC	01526203000000	430	HANGING FOLDERS	0.00	18.80
A101.00	374071	01/29/20	04661	OFFICE DEPOT INC	01526203000000	430	COIN ENVELOPES	0.00	21.69
A101.00	374071	01/29/20	04661	OFFICE DEPOT INC	01526203000000	430	CLASP ENVELOPES	0.00	9.82
TOTAL CHECK								0.00	379.79
A101.00	374073	01/29/20	28039	PLASTIC BAG MART	01532810000810	401	COMPOST BAGS (5)	0.00	310.75
A101.00	374073	01/29/20	28039	PLASTIC BAG MART	01527810000810	401	COMPOST BAGS (10)	0.00	621.50
A101.00	374073	01/29/20	28039	PLASTIC BAG MART	01529810000810	401	COMPOST BAGS (4)	0.00	248.60
TOTAL CHECK								0.00	1,180.85
A101.00	374074	01/29/20	15331	PRAIRIE ELECTRIC CO	01021810000000	350	RESET MAIN DISC BRK	0.00	690.00
A101.00	374076	01/29/20	26941	INNOVATIONAL WATER	01005810000000	305	WKLY/MTHLY WATER MG	0.00	2,717.42
A101.00	374076	01/29/20	26941	INNOVATIONAL WATER	01020810000810	401	CUSTODIAL SUPPLIES	0.00	190.84
TOTAL CHECK								0.00	2,908.26
A101.00	374077	01/29/20	30106	REGENTS OF THE UNIV	01528203000240	R050	RAPTOR EDU PROGRAM	0.00	295.00
A101.00	374078	01/29/20	22996	RJ MECHANICAL INC	01021810000000	350	REP STEAM VALVE	0.00	2,130.52
A101.00	374078	01/29/20	22996	RJ MECHANICAL INC	01021810000000	350	REP BLOWER BEARINGS	0.00	1,396.88
A101.00	374078	01/29/20	22996	RJ MECHANICAL INC	01019810000000	350	REPL COMP-HEAD END	0.00	2,500.00
TOTAL CHECK								0.00	6,027.40
A101.00	374079	01/29/20	10684	ROBERT B HILL CO	01021810000000	350	WATER SOFTENER SALT	0.00	302.40
A101.00	374080	01/29/20	26674	RUSSELL SECURITY RE	01021810000000	350	RECONFIG SPED RSTRM	0.00	1,969.00
A101.00	374081	01/29/20	31137	SECURITY CONTROL SY	01008810000000	350	SECURITY WORK	0.00	1,372.91
A101.00	374082	01/29/20	09981	SHIFFLER EQUIPMENT	01008850302000	530	PLEASE SEE ATTACHED	0.00	173.07
A101.00	374082	01/29/20	09981	SHIFFLER EQUIPMENT	01008850302000	530	ESTIMATED SHIPPING/	0.00	248.64
TOTAL CHECK								0.00	421.71
A101.00	374084	01/29/20	08656	SPS COMPANIES INC	01532810000000	350	SINK REPAIR	0.00	7.23

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A101.00	374086	01/29/20	06875	STATE SUPPLY COMPAN	01532810000000	350	SINK REPAIR	0.00	209.16
A101.00	374086	01/29/20	06875	STATE SUPPLY COMPAN	01528810000000	350	AIR VENT/HOT WATER	0.00	48.32
TOTAL CHECK									257.48
A101.00	374089	01/29/20	20115	TELIN TRANSPORTATIO	01009760720000	402	STEP EDGE,STEP TREA	0.00	182.14
A101.00	374089	01/29/20	20115	TELIN TRANSPORTATIO	01009760720000	402	HARD DRIVE	0.00	192.94
TOTAL CHECK									375.08
A101.00	374090	01/29/20	22892	TERMINAL SUPPLY CO	01009760720000	402	CIRCUIT BRKRS,CBL T	0.00	140.95
A101.00	374091	01/29/20	31117	BELL MUSEUM-THE REG	01528203000240	369	FLD TRP-BELL MUSEUM	0.00	504.00
A101.00	374092	01/29/20	10603	THREE RIVERS PARK D	01528203000240	369	ONSITE GROUP EDUCAT	0.00	331.20
A101.00	374094	01/29/20	27819	T-MOBILE	01527810000000	320	CORNELIA MAINT	0.00	19.54
A101.00	374094	01/29/20	27819	T-MOBILE	01009760720000	320	TRANSPORTATION	0.00	49.03
A101.00	374094	01/29/20	27819	T-MOBILE	01005420419000	320	SPECIAL SERVICES	0.00	52.90
A101.00	374094	01/29/20	27819	T-MOBILE	01021810000000	320	HIGH SCHOOL MAINT	0.00	52.90
A101.00	374094	01/29/20	27819	T-MOBILE	01005420419000	320	ECSE	0.00	63.62
A101.00	374094	01/29/20	27819	T-MOBILE	01005810000000	320	BUILDING AND GROUND	0.00	66.22
A101.00	374094	01/29/20	27819	T-MOBILE	01005810000000	320	ECC MAINT	0.00	95.71
A101.00	374094	01/29/20	27819	T-MOBILE	01005630000000	320	DMTS	0.00	686.52
A101.00	374094	01/29/20	27819	T-MOBILE	01528050000000	320	COUNTRYSIDE	0.00	23.41
A101.00	374094	01/29/20	27819	T-MOBILE	01527050000000	320	CORNELIA	0.00	23.41
A101.00	374094	01/29/20	27819	T-MOBILE	01526050000000	320	CONCORD	0.00	23.41
A101.00	374094	01/29/20	27819	T-MOBILE	01533050000000	320	NORMANDALE	0.00	23.41
A101.00	374094	01/29/20	27819	T-MOBILE	01019050000000	320	SOUTH VIEW	0.00	23.41
A101.00	374094	01/29/20	27819	T-MOBILE	01020050000000	320	VALLEY VIEW	0.00	23.41
A101.00	374094	01/29/20	27819	T-MOBILE	01529810000000	320	HIGHLANDS MAINT	0.00	23.41
A101.00	374094	01/29/20	27819	T-MOBILE	01532810000000	320	CREEK VALLEY MAINT	0.00	35.71
A101.00	374094	01/29/20	27819	T-MOBILE	01528810000000	320	COUNTRYSIDE MAINT	0.00	35.71
A101.00	374094	01/29/20	27819	T-MOBILE	01529050000000	320	HIGHLANDS	0.00	35.71
A101.00	374094	01/29/20	27819	T-MOBILE	01020810000000	320	VALLEY VIEW MAINT	0.00	35.71
A101.00	374094	01/29/20	27819	T-MOBILE	01021050000000	320	HIGH SCHOOL	0.00	35.71
A101.00	374094	01/29/20	27819	T-MOBILE	01019810000000	320	SOUTH VIEW MAINT	0.00	36.73
A101.00	374094	01/29/20	27819	T-MOBILE	01526810000000	320	CONCORD MAINT	0.00	36.73
A101.00	374094	01/29/20	27819	T-MOBILE	01532050000000	320	CREEK VALLEY	0.00	40.60
TOTAL CHECK									1,542.92
A101.00	374095	01/29/20	31732	TOSHIBA BUSINESS SO	01527050000000	401	RZ MASTERS/RL RZ390	0.00	102.00
A101.00	374096	01/29/20	22468	TRI-STATE BOBCAT IN	010058100000820	401	GROUNDS EQUIP MAINT	0.00	105.29
A101.00	374096	01/29/20	22468	TRI-STATE BOBCAT IN	010058100000820	401	BC 5600 REPAIR	0.00	130.84
A101.00	374096	01/29/20	22468	TRI-STATE BOBCAT IN	010088100000820	401	BC 5600 REPAIR	0.00	130.84
A101.00	374096	01/29/20	22468	TRI-STATE BOBCAT IN	015268100000820	401	BC 5600 REPAIR	0.00	130.84
A101.00	374096	01/29/20	22468	TRI-STATE BOBCAT IN	010198100000820	401	BC 5600 REPAIR	0.00	130.85
A101.00	374096	01/29/20	22468	TRI-STATE BOBCAT IN	010058100000820	401	PWR CLR SNO BLO	0.00	516.00
TOTAL CHECK									1,144.66
A101.00	374098	01/29/20	25308	WOLD ARCHITECTS & E	01020865384000	305	VVMS-100% CONS ADMI	0.00	13,718.07

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	374099	01/29/20	16906	YOUTH FRONTIERS INC	01019211000240	369	GR 8 COURAGE RETREA	0.00	2,245.00
A101.00	374099	01/29/20	16906	YOUTH FRONTIERS INC	01019211000240	369	GR 8 COURAGE RETREA	0.00	2,245.00
TOTAL CHECK									4,490.00
A101.00	V15125	01/08/20	E20685	BRYAN E BASS	01005105000000	320	CELL PHONE NOV-DEC	0.00	130.00
A101.00	V15125	01/08/20	E20685	BRYAN E BASS	01005105000901	299	TECH EXPENSE	0.00	368.99
TOTAL CHECK									498.99
A101.00	V15127	01/08/20	E14846	BLANCA E DIAZ DE LE	01005203313000	366	MILEAGE	0.00	186.52
A101.00	V15127	01/08/20	E14846	BLANCA E DIAZ DE LE	01005203313000	320	CELL PHONE-NOV	0.00	65.00
TOTAL CHECK									251.52
A101.00	V15128	01/08/20	E11637	ADAM P DUFFY	01005630000000	320	CELL PHONE	0.00	65.00
A101.00	V15129	01/08/20	E9885	ERICA S GARDNER	01019291000000	490	MEETING TREATS	0.00	32.97
A101.00	V15130	01/08/20	E20560	GREGORY J GUSWILER	01005630000000	366	MILEAGE	0.00	428.85
A101.00	V15131	01/08/20	E10712	MARK R HOWELL	01021810000000	320	CELL PHONE OCT-DEC	0.00	180.24
A101.00	V15132	01/08/20	E12758	ANNA L JANKOWSKI	01019640316000	366	INACOL CONFERENCE	0.00	204.94
A101.00	V15133	01/08/20	E15485	JOHN SCHULTZ	01005020000000	366	MONTHLY AUTO ALLOW	0.00	700.00
A101.00	V15134	01/08/20	E14116	THOMAS J JOHNSTON	01005630000000	320	CELL PHONE	0.00	65.00
A101.00	V15134	01/08/20	E14116	THOMAS J JOHNSTON	01005630000000	366	MILEAGE	0.00	6.96
TOTAL CHECK									71.96
A101.00	V15135	01/08/20	E13023	ALISA J KAPPEL	01005211318000	430	AVID NATIONAL CONF	0.00	407.61
A101.00	V15137	01/08/20	E13185	NATHAN A KOLLER	01528203000000	366	MILEAGE	0.00	30.91
A101.00	V15139	01/08/20	E13348	NATHANIEL M LINDLEY	01005630000000	320	CELL PHONE OCT-DEC	0.00	195.00
A101.00	V15139	01/08/20	E13348	NATHANIEL M LINDLEY	01005630000000	366	MILEAGE	0.00	66.47
TOTAL CHECK									261.47
A101.00	V15142	01/08/20	E5185	RONALD G MICHALETZ	01532810000000	320	CELL PHONE	0.00	65.00
A101.00	V15144	01/08/20	E12494	DANA M ROTH	01019291000263	430	BREAKFAST/STUD AMBA	0.00	54.54
A101.00	V15145	01/08/20	E10990	CARLA J SCHWAPPACH	01005105000000	320	APA MEMBERSHIP FEE	0.00	289.00
A101.00	V15146	01/15/20	E20628	JENNIFER C AHMED	01535412740000	366	MILEAGE NOV-DEC	0.00	191.34
A101.00	V15147	01/15/20	E14340	JULIE ROGERS BASCOM	01021291000263	430	MAILING FOR SVC PRO	0.00	59.85
A101.00	V15148	01/15/20	E6495	ALFRED L BLISS	01005203797000	291	SUPP REIMB DEC 2019	0.00	219.00
A101.00	V15148	01/15/20	E6495	ALFRED L BLISS	01005203797000	291	MEDI REIMB DEC 2019	0.00	135.50
TOTAL CHECK									354.50
A101.00	V15149	01/15/20	E13510	JOAN M BOYD	01005420419000	366	MI-COMM PRESCH PT B	0.00	66.12
A101.00	V15149	01/15/20	E13510	JOAN M BOYD	01535412740000	366	MI-HOME VISITS PT C	0.00	93.79

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
TOTAL CHECK								0.00	159.91
A101.00	V15150	01/15/20	E11231	CHANDRA J BUSHARD	01005420419000	366	MILEAGE DEC	0.00	12.76
A101.00	V15151	01/15/20	E15527	MAGGIE C CARLSON	01021710000000	401	SUPPLIES	0.00	35.69
A101.00	V15152	01/15/20	E6966	JASON J CARR	01019255000000	430	CLASSROOM MATERIALS	0.00	926.81
A101.00	V15153	01/15/20	E10186	KIMBERLY J CASTER	01005610000301	401	MILEAGE-CONFERENCE	0.00	81.20
A101.00	V15154	01/15/20	E5481	KARI L DAHLQUIST	01532050000000	320	CELL PHONE JUL-DEC	0.00	390.00
A101.00	V15155	01/15/20	E10691	DEBORAH KRENGEL	01005605335000	366	MILEAGE NOV-DEC	0.00	40.31
A101.00	V15156	01/15/20	E7011	MARK A DEYOUNG	01526050000000	320	CELL PHONE DEC	0.00	65.00
A101.00	V15157	01/15/20	E14062	KERRY M EISENBARTH	01532203000000	430	CHINESE NEW YR SUPP	0.00	227.36
A101.00	V15158	01/15/20	E15185	NICHOLAS J GAUDETTE	01021258000252	430	SHEET MUSIC-ORCHEST	0.00	64.95
A101.00	V15159	01/15/20	E8714	KRISTIN K GREENE	01005605335000	366	COACH MILEAGE	0.00	54.23
A101.00	V15160	01/15/20	E14819	CHRISTOPHER D GRIGG	01019291000263	430	FOOD FOR CELEBRATIO	0.00	57.98
A101.00	V15161	01/15/20	E14117	ERIC D HAMILTON	01005810000000	366	MILEAGE DEC19-JAN20	0.00	443.24
A101.00	V15162	01/15/20	E13598	BARBARA A HODNE	01005420419000	366	MILEAGE	0.00	60.32
A101.00	V15163	01/15/20	E20325	ELIZABETH K HOUTZ	01021260000000	430	CHEM AND AP BIO LAB	0.00	112.16
A101.00	V15164	01/15/20	E20217	ABDIKADIR M IBRAHIM	01005203313000	366	MILEAGE DEC	0.00	124.70
A101.00	V15165	01/15/20	E20611	JORDAN A JOHNSON	01005109000000	305	CELL PHONE SEP-DEC	0.00	76.55
A101.00	V15165	01/15/20	E20611	JORDAN A JOHNSON	01005109000000	366	MILEAGE	0.00	64.79
TOTAL CHECK								0.00	141.34
A101.00	V15166	01/15/20	E9786	JEFFREY S KRAUSE	01021260000000	430	LAB SUPPLIES	0.00	29.94
A101.00	V15167	01/15/20	E13849	CARISSA A MCCARTAN	01019211000240	430	SEWING SUPPLIES	0.00	31.23
A101.00	V15168	01/15/20	E12742	JOHN N MCKEEVER III	01005605335000	366	MILEAGE SEP-DEC	0.00	78.82
A101.00	V15170	01/15/20	E10308	BETHANY A MOHS	01005605335000	366	MILEAGE DEC	0.00	54.81
A101.00	V15171	01/15/20	E10520	MATTHEW K MOSBY	01529810000000	320	CELL PHONE JAN 20	0.00	65.00
A101.00	V15172	01/15/20	E5899	THERESA MARIE MYRE	01005203797000	291	MEDI REIMB OCT-DEC	0.00	525.60
A101.00	V15172	01/15/20	E5899	THERESA MARIE MYRE	01005203797000	291	SUPP REIMB OCT-DEC	0.00	137.10
TOTAL CHECK								0.00	662.70
A101.00	V15173	01/15/20	E11025	REGINA LICKTEIG NEV	01020291000256	430	EXP-VVMS FALL PLAY	0.00	176.95

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A101.00	V15174	01/15/20	E9834	MICHAEL T PRETASKY	01021291000579	401	ENVELOPES-HORNET AC	0.00	50.97
A101.00	V15176	01/15/20	E20404	ULISES RODRIGUEZ	01005205417000	366	MILEAGE-ELL TRAININ	0.00	32.48
A101.00	V15176	01/15/20	E20404	ULISES RODRIGUEZ	01005205417000	490	FOOD-ML FAMILY COMM	0.00	22.00
	TOTAL CHECK							0.00	54.48
A101.00	V15178	01/15/20	E11259	ELIZABETH A SANDVIC	01005605335000	366	MILEAGE JUL-DEC	0.00	185.49
A101.00	V15179	01/15/20	E13082	SARAH M SCHANDLE	01005010000000	490	SUPPERS-SCH BOARD	0.00	79.88
A101.00	V15179	01/15/20	E13082	SARAH M SCHANDLE	01005010000000	366	MILEAGE	0.00	5.75
	TOTAL CHECK							0.00	85.63
A101.00	V15180	01/15/20	E12700	PIERRE OLIVER BARON	01020230000000	430	FOOD	0.00	64.00
A101.00	V15181	01/15/20	E12167	AMANDA N SCHUTZ	01005605335000	366	MILEAGE-DEC	0.00	37.29
A101.00	V15182	01/15/20	E20760	ERIN ST. ORES	01535412740000	366	MILEAGE NOV-DEC	0.00	177.83
A101.00	V15183	01/15/20	E10045	KATHERINE SUE STRAN	01005420419000	366	MILEAGE-PART B	0.00	25.23
A101.00	V15184	01/15/20	E9412	SARA SWENSON	01021640316000	401	FIRST FRIDAY TREATS	0.00	22.00
A101.00	V15185	01/15/20	E12182	ANN E THOLE	01021211305000	433	CLASSROOM SUPPLIES	0.00	16.75
A101.00	V15185	01/15/20	E12182	ANN E THOLE	01021211305000	433	CLASSROOM SUPPLIES	0.00	5.99
	TOTAL CHECK							0.00	22.74
A101.00	V15186	01/15/20	E20759	CHRISTOPHER VAUGHAN	01005205417000	490	FAMILY COFFEE MTG	0.00	22.98
A101.00	V15187	01/15/20	E13518	CHARLES K WEISE	01019640316000	366	PROF DEV &BAND CLIN	0.00	462.56
A101.00	V15188	01/15/20	E12549	ANNE C WELLS	01005420419000	366	MILEAGE DEC	0.00	34.80
A101.00	V15189	01/15/20	E14517	VIRGINIA K WIANDT	01021291000284	430	FTC ROBOTICS	0.00	666.22
A101.00	V15190	01/15/20	E6718	LINDA K WILLER	01005203797000	291	SUPP REIMB OCT-DEC	0.00	775.80
A101.00	V15190	01/15/20	E6718	LINDA K WILLER	01005203797000	291	MEDI REIMB OCT-DEC	0.00	406.50
	TOTAL CHECK							0.00	1,182.30
A101.00	V15192	01/15/20	E14422	KEITH M WOLFE	01527810000000	320	CELL PHONE DEC	0.00	65.00
A101.00	V15193	01/22/20	E15486	ANDREW J BEATON	01021050000000	320	CELL PHONE JUL-DEC	0.00	390.00
A101.00	V15194	01/22/20	E11263	SHAWN P DUDLEY	01020050000000	320	CELL PHONE OCT-DEC	0.00	195.00
A101.00	V15195	01/22/20	E20783	CHELSEY ANN FENYAK	01535412740000	366	MILEAGE NOV-DEC	0.00	51.16
A101.00	V15196	01/22/20	E10415	TAMARA K FORBY	01005630000000	366	MILEAGE	0.00	73.02
A101.00	V15196	01/22/20	E10415	TAMARA K FORBY	01005630000000	320	CELL PHONE OCT-DEC	0.00	195.00
	TOTAL CHECK							0.00	268.02
A101.00	V15198	01/22/20	E14819	CHRISTOPHER D GRIGG	01021610000437	401	2019 KOREA EXCH GIF	0.00	158.00

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A101.00	V15199	01/22/20	E9752	LISA L HOPKINS	01529203000000	430	HOME FOLDERS	0.00	174.00
A101.00	V15199	01/22/20	E9752	LISA L HOPKINS	01529203000000	430	CLASSROOM SUPPLIES	0.00	329.72
TOTAL CHECK								0.00	503.72
A101.00	V15200	01/22/20	E15399	ZACH R HORN	01005630000000	366	MILEAGE NOV-DEC	0.00	171.39
A101.00	V15200	01/22/20	E15399	ZACH R HORN	01005630000000	320	CELL PHONE NOV-DEC	0.00	130.00
TOTAL CHECK								0.00	301.39
A101.00	V15201	01/22/20	E5777	MARY B MANDERFELD	01005203313000	320	CELL PHONE JAN	0.00	65.00
A101.00	V15202	01/22/20	E20792	JORDAN E MUNSON	01526203000000	430	CLASSROOM SUPPLIES	0.00	227.09
A101.00	V15203	01/22/20	E9426	TROY STEIN	01021050000000	320	CELL PHONE OCT-DEC	0.00	195.00
A101.00	V15204	01/22/20	E11239	SARAH M TUMA	01535412740000	433	BEHAVIOR INCENTIVES	0.00	12.68
A101.00	V15205	01/29/20	E20812	INES ABDELLI	01533230000096	305	JAN FRENCH INTERN P	0.00	310.00
A101.00	V15206	01/29/20	E20830	SARAH BAGHDADI	01020230000096	305	JAN FRENCH INTERN P	0.00	310.00
A101.00	V15207	01/29/20	E20815	VALENTIN BARRAU	01533230000096	305	JAN FRENCH INTERN P	0.00	310.00
A101.00	V15208	01/29/20	E20819	SARAH BECAUD	01533230000096	305	JAN FRENCH INTERN P	0.00	310.00
A101.00	V15209	01/29/20	E20825	PAULINE BLANCHE	01533230000096	305	JAN FRENCH INTERN P	0.00	310.00
A101.00	V15210	01/29/20	E20810	LAURINE CARRE	01533230000096	305	JAN FRENCH INTERN P	0.00	310.00
A101.00	V15211	01/29/20	E20828	PAULINE CATALANO	01533230000096	305	JAN FRENCH INTERN P	0.00	310.00
A101.00	V15212	01/29/20	E20833	THIEBAULT CHENEVIER	01020230000096	305	JAN FRENCH INTERN P	0.00	310.00
A101.00	V15213	01/29/20	E15078	RA CHHOT	01005110000000	320	CELL PHONE JAN	0.00	65.00
A101.00	V15214	01/29/20	E6345	CHRISTINE M. STARK	01532260000000	430	SUPPL FOR SCIENCE	0.00	65.40
A101.00	V15215	01/29/20	E20822	LUCIE CONCHON	01533230000096	305	JAN FRENCH INTERN P	0.00	310.00
A101.00	V15216	01/29/20	E5481	KARI L DAHLQUIST	01532050000901	299	COMPUTER	0.00	1,000.00
A101.00	V15217	01/29/20	E11637	ADAM P DUFFY	01005630000000	320	CELL PHONE JAN	0.00	65.00
A101.00	V15218	01/29/20	E20814	ANDREA ESCOULAN	01533230000096	305	JAN FRENCH INTERN P	0.00	310.00
A101.00	V15219	01/29/20	E20818	MATHILDE GREVILLOT	01533230000096	305	JAN FRENCH INTERN P	0.00	310.00
A101.00	V15220	01/29/20	E14117	ERIC D HAMILTON	01005810000000	320	CELL PHONE JAN	0.00	40.00
A101.00	V15221	01/29/20	E10275	KATHERINE J HIGGINS	01020640316000	366	PARKING	0.00	24.00
A101.00	V15222	01/29/20	E7910	JULIE A HOECHERL	01005420419000	366	MILEAGE AUG-DEC	0.00	101.67

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	V15223	01/29/20	E9752	LISA L HOPKINS	01529203000000	430	SCHOLASTIC NEWS-SCI	0.00	207.59
A101.00	V15224	01/29/20	E14239	CURT E JOHANSON	01005810000000	320	CELL PHONE JAN	0.00	65.00
A101.00	V15225	01/29/20	E20816	CHLOE LABOISSE	01533230000096	305	JAN FRENCH INTERN P	0.00	310.00
A101.00	V15226	01/29/20	E20827	PAULINE LEFUR	01533230000096	305	JAN FRENCH INTERN P	0.00	310.00
A101.00	V15227	01/29/20	E5674	PETER J LINDER	01008810000000	320	CELL PHONE JAN	0.00	65.00
A101.00	V15228	01/29/20	E20820	LOU MULLIER	01533230000096	305	JAN FRENCH INTERN P	0.00	310.00
A101.00	V15230	01/29/20	E20832	LUDOVIC PEDUZZI	01020230000096	305	JAN FRENCH INTERN P	0.00	310.00
A101.00	V15231	01/29/20	E20823	AMANDINE PESTOURIE	01533230000096	305	JAN FRENCH INTERN P	0.00	310.00
A101.00	V15232	01/29/20	E20813	CELESTE PLAGNE	01533230000096	305	JAN FRENCH INTERN P	0.00	310.00
A101.00	V15233	01/29/20	E20835	LAURIE SANIEL	01533230000096	305	JAN FRENCH INTERN P	0.00	310.00
A101.00	V15234	01/29/20	E20824	AUDREY SERNIN	01533230000096	305	JAN FRENCH INTERN P	0.00	310.00
A101.00	V15235	01/29/20	E8056	KORY M SMITH	01020810000000	320	CELL PHONE JAN	0.00	65.00
A101.00	V15236	01/29/20	E20817	LENA STEIMLE	01533230000096	305	JAN FRENCH INTERN P	0.00	310.00
A101.00	V15237	01/29/20	E20826	MANON TOSCANO	01533230000096	305	JAN FRENCH INTERN P	0.00	310.00
A101.00	V15238	01/29/20	E20831	MORGANE TOULLEC	01020230000096	305	JAN FRENCH INTERN P	0.00	310.00
A101.00	V15239	01/29/20	E20811	HELOISE VALADON	01533230000096	305	JAN FRENCH INTERN P	0.00	310.00
A101.00	V15240	01/29/20	E20834	ANNABELLE VALLEE	01533230000096	305	JAN FRENCH INTERN P	0.00	310.00
A101.00	V15241	01/29/20	E20821	LUCIE VISSEYRIAS	01533230000096	305	JAN FRENCH INTERN P	0.00	310.00
A101.00	V15242	01/29/20	E20829	JUSTINE ZDUN	01020230000096	305	JAN FRENCH INTERN P	0.00	310.00
TOTAL CASH ACCOUNT								0.00	1,861,200.74
TOTAL FUND								0.00	1,861,200.74

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	373682	01/08/20	01966	ECOLAB	02005770701000	350	EQUIP INLINE FILTER	0.00	765.76
A101.00	373687	01/08/20	31913	GEORGE ACHETT	02005770701000	R601	LUNCH ACCT REFUND	0.00	262.70
A101.00	373745	01/08/20	31916	SHELLY BINA	02005770701000	R601	LUNCH ACCT REFUND	0.00	33.65
A101.00	373755	01/08/20	31867	TRIMARK HOCKENBERGS	02005770701000	401	COMPARTMENT TRAY- C	0.00	9,900.00
A101.00	373756	01/08/20	25724	ULINE	02005770701000	401	MODEL NO: H-6469 FI	0.00	468.00
A101.00	373756	01/08/20	25724	ULINE	02005770701000	401	MODEL NO: H-4001 BA	0.00	851.00
TOTAL CHECK								0.00	1,319.00
A101.00	373794	01/15/20	27269	CHARTWELLS DINING S	02005770707000	305	DOD CREDIT	0.00	-9,529.34
A101.00	373794	01/15/20	27269	CHARTWELLS DINING S	02005770701000	305	JTM PTV CREDIT	0.00	-5,152.80
A101.00	373794	01/15/20	27269	CHARTWELLS DINING S	02005770701000	305	BROWN BOX CREDIT	0.00	-3,925.54
A101.00	373794	01/15/20	27269	CHARTWELLS DINING S	02005770701000	305	EPS NOI CREDIT	0.00	-480.00
A101.00	373794	01/15/20	27269	CHARTWELLS DINING S	02005770701000	305	ALA CARTE	0.00	72,588.11
A101.00	373794	01/15/20	27269	CHARTWELLS DINING S	02005770701000	305	LUNCH	0.00	134,366.71
A101.00	373794	01/15/20	27269	CHARTWELLS DINING S	02005770705000	305	DEC DINING-2019-BKF	0.00	12,263.27
TOTAL CHECK								0.00	200,130.41
A101.00	373859	01/15/20	31920	JENNY KNUDSON	02005770701000	R601	LUNCH ACCT REFUND	0.00	20.93
A101.00	373902	01/15/20	28255	MURRAY ANDREA	02005770701000	R601	LUNCH ACCT REFUND	0.00	50.85
A101.00	373941	01/15/20	06875	STATE SUPPLY COMPAN	02005770701000	350	VAC BRKR DISH MACHI	0.00	42.84
A101.00	374039	01/29/20	21514	GENERAL PARTS LLC	02005770701000	350	KITCHEN GARBAGE DIS	0.00	2,239.40
A101.00	374039	01/29/20	21514	GENERAL PARTS LLC	02005770701000	350	REACH IN DOOR GASKE	0.00	201.40
A101.00	374039	01/29/20	21514	GENERAL PARTS LLC	02005770701000	350	KITCHEN REPAIR	0.00	204.34
A101.00	374039	01/29/20	21514	GENERAL PARTS LLC	02005770701000	350	CR KITCHEN OVEN REP	0.00	-161.07
A101.00	374039	01/29/20	21514	GENERAL PARTS LLC	02005770701000	350	PLASTIC FAN GUARD	0.00	195.70
A101.00	374039	01/29/20	21514	GENERAL PARTS LLC	02005770701000	350	KITCHEN REPAIR PART	0.00	135.61
A101.00	374039	01/29/20	21514	GENERAL PARTS LLC	02005770701000	350	KITCHEN REPAIR PART	0.00	107.78
A101.00	374039	01/29/20	21514	GENERAL PARTS LLC	02005770701000	350	KITCHEN REPAIR PART	0.00	72.87
TOTAL CHECK								0.00	2,996.03
A101.00	374042	01/29/20	31941	GIOVANNI TONTI	02005770701000	R601	LUNCH ACCT REFUND	0.00	239.20
A101.00	374060	01/29/20	31942	MAY REFFSGAARD	02005770701000	R601	LUNCH ACCT REFUND	0.00	29.40
A101.00	374086	01/29/20	06875	STATE SUPPLY COMPAN	02005770701000	350	KITCHEN EQUIP REP P	0.00	51.82
A101.00	374086	01/29/20	06875	STATE SUPPLY COMPAN	02005770701000	350	KITCHEN EQUIP REP P	0.00	494.85
TOTAL CHECK								0.00	546.67
A101.00	374087	01/29/20	23746	SUMMIT COMMERCIAL F	02021770701000	530	DOWN PMT-BOILER	0.00	18,760.50
TOTAL CASH ACCOUNT								0.00	235,097.94
TOTAL FUND								0.00	235,097.94

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FUND - 04 - COMMUNITY SERVICE FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	373694	01/08/20	20605	INNOVATIVE OFFICE S	04005590321501	401	UNIVERSAL MANILA FO	0.00	13.48
A101.00	373694	01/08/20	20605	INNOVATIVE OFFICE S	04005585362504	401	AVERY LABELS	0.00	20.01
TOTAL CHECK								0.00	33.49
A101.00	373698	01/08/20	12665	JESSEN PRESS INC	04005590321000	401	BUSINESS CARDS	0.00	69.50
A101.00	373710	01/08/20	04485	MCGRAW-HILL SCHOOL	04007590351000	460	PRE ALG ONLINE EDIT	0.00	62.22
A101.00	373734	01/08/20	28601	PHOENIX SCHOOL COUN	04007590353000	305	SVC-GR7/GR8 OLG 19-	0.00	9,182.70
A101.00	373753	01/08/20	27819	T-MOBILE	04005585362502	320	COMMUNITY ED	0.00	23.42
A101.00	373753	01/08/20	27819	T-MOBILE	04005582344000	401	FAMILY CENTER 2	0.00	57.82
A101.00	373753	01/08/20	27819	T-MOBILE	04005570321000	320	KIDS CLUB	0.00	93.24
TOTAL CHECK								0.00	174.48
A101.00	373766	01/15/20	18968	ANDERSON WENDY S	04008505321503	305	552F1/2/3, 556F1	0.00	4,425.00
A101.00	373771	01/15/20	31854	CHRISTINE T MORGAN	04008505321503	305	589F2	0.00	504.00
A101.00	373775	01/15/20	20697	BAYCOM INC	04526570321000	305	REPAIR	0.00	225.00
A101.00	373791	01/15/20	31553	CATALINA CARRASCO M	04005585332000	305	SP-F60	0.00	402.50
A101.00	373794	01/15/20	27269	CHARTWELLS DINING S	04005590321000	490	ALL DAY MEALS DEC	0.00	1,323.70
A101.00	373794	01/15/20	27269	CHARTWELLS DINING S	04005505321000	490	WEST METRO LUNCH12/	0.00	104.49
TOTAL CHECK								0.00	1,428.19
A101.00	373795	01/15/20	27596	CHOUDHRY MELISA	04008505321503	305	528F1/2	0.00	180.00
A101.00	373823	01/15/20	10829	CITY OF EDINA	04008505321502	305	D HARTMAN CLASSES	0.00	151.90
A101.00	373824	01/15/20	22631	EDINBOROUGH PARK	04008505321504	370	OCT-DEC POOL	0.00	1,050.00
A101.00	373833	01/15/20	30811	FITNESS BOOMERS	04005585332000	305	FALL YOGA	0.00	12,060.00
A101.00	373838	01/15/20	30056	FUN ENGINEERZ LLC	04005585332000	305	NOV-DEC STEM	0.00	4,200.00
A101.00	373848	01/15/20	26693	HECK KEVIN	04008505321503	305	529-F1/2	0.00	1,350.00
A101.00	373862	01/15/20	30403	JOE'S HOME DELIVERY	04533570321000	490	KC MILK	0.00	367.50
A101.00	373862	01/15/20	30403	JOE'S HOME DELIVERY	04528570321000	490	KC MILK	0.00	682.50
A101.00	373862	01/15/20	30403	JOE'S HOME DELIVERY	04526570321000	490	KC MILK	0.00	700.00
A101.00	373862	01/15/20	30403	JOE'S HOME DELIVERY	04532570321000	490	KC MILK	0.00	131.00
A101.00	373862	01/15/20	30403	JOE'S HOME DELIVERY	04527570321000	490	KC MILK	0.00	192.50
A101.00	373862	01/15/20	30403	JOE'S HOME DELIVERY	04529570321000	490	KC MILK	0.00	210.00
TOTAL CHECK								0.00	2,283.50
A101.00	373871	01/15/20	30919	KATHLEEN POVOLNY	04008505321502	305	774F1	0.00	250.00
A101.00	373876	01/15/20	31423	LARA MUELLER	04008505321503	305	520F2	0.00	420.00
A101.00	373896	01/15/20	25610	MOTG-MINNESOTA OFFI	04005590321000	401	USAGE 11/3-12/2 ELC	0.00	22.59

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FUND - 04 - COMMUNITY SERVICE FUND

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A101.00	373896	01/15/20	25610	MOTG-MINNESOTA OFFI	04005505321000	401	USAGE 11/3-12/2 ECC	0.00	13.08
A101.00	373896	01/15/20	25610	MOTG-MINNESOTA OFFI	04533570321000	401	USAGE 11/3-12/2 KCL	0.00	6.81
TOTAL CHECK								0.00	42.48
A101.00	373914	01/15/20	21001	PENTEL SEMINARS INC	04005585332000	305	MM-ND6	0.00	440.00
A101.00	373916	01/15/20	05795	PITNEY BOWES INC	04005505321000	329	WNTR/SPR CTLG POSTA	0.00	276.59
A101.00	373916	01/15/20	05795	PITNEY BOWES INC	04008505321504	329	WNTR/SPR CTLG POSTA	0.00	1,060.77
A101.00	373916	01/15/20	05795	PITNEY BOWES INC	04005585362502	329	WNTR/SPR CTLG POSTA	0.00	1,060.77
A101.00	373916	01/15/20	05795	PITNEY BOWES INC	04008505321501	329	ED FUND POSTAGE DEC	0.00	2,188.16
A101.00	373916	01/15/20	05795	PITNEY BOWES INC	04005570321000	329	WNTR/SPR CTLG POSTA	0.00	213.59
A101.00	373916	01/15/20	05795	PITNEY BOWES INC	04005590321000	329	WNTR/SPR CTLG POSTA	0.00	213.59
TOTAL CHECK								0.00	5,013.47
A101.00	373957	01/15/20	20097	UPPER LAKES FOODS I	04528570321000	490	KC SNACKS	0.00	778.62
A101.00	373957	01/15/20	20097	UPPER LAKES FOODS I	04528570321000	490	KC SNACKS	0.00	533.22
TOTAL CHECK								0.00	1,311.84
A101.00	373985	01/22/20	20605	INNOVATIVE OFFICE S	04005505321000	401	UNIVERSAL DELUXE CO	0.00	12.68
A101.00	373985	01/22/20	20605	INNOVATIVE OFFICE S	04005505321000	401	SEVENTH GENERATION	0.00	55.37
A101.00	373985	01/22/20	20605	INNOVATIVE OFFICE S	04005505321000	401	KLEENEX WHITE FACIA	0.00	62.80
A101.00	373985	01/22/20	20605	INNOVATIVE OFFICE S	04005505321000	401	INNOVERA TONER	0.00	41.92
A101.00	373985	01/22/20	20605	INNOVATIVE OFFICE S	04005505321000	401	QUIETCARE CONSOLE H	0.00	26.26
TOTAL CHECK								0.00	199.03
A101.00	374007	01/22/20	06953	PREMIUM WATERS INC	04005590321000	401	QTRLY WTR COOLER CH	0.00	34.42
A101.00	374065	01/29/20	25610	MOTG-MINNESOTA OFFI	04005590321000	401	USAGE 12/3-1/2 ELC	0.00	7.54
A101.00	374065	01/29/20	25610	MOTG-MINNESOTA OFFI	04533570321000	401	USAGE 12/3-1/2 K CL	0.00	6.76
A101.00	374065	01/29/20	25610	MOTG-MINNESOTA OFFI	04005505321000	401	USAGE 12/3-1/2 COM	0.00	11.26
TOTAL CHECK								0.00	25.56
A101.00	374094	01/29/20	27819	T-MOBILE	04005570321000	320	KIDS CLUB	0.00	92.65
A101.00	374094	01/29/20	27819	T-MOBILE	04005585362502	320	COMMUNITY ED	0.00	23.41
A101.00	374094	01/29/20	27819	T-MOBILE	04005582344000	401	FAMILY CENTER 2	0.00	57.79
TOTAL CHECK								0.00	173.85
A101.00	V15126	01/08/20	E20593	TABITHA J DENISON	04005582344000	366	MILEAGE	0.00	17.86
A101.00	V15136	01/08/20	E10694	ERICA M KOLLER	04528570321000	366	MILEAGE	0.00	19.60
A101.00	V15136	01/08/20	E10694	ERICA M KOLLER	04005570321000	320	CELL PHONE NOV	0.00	65.00
A101.00	V15136	01/08/20	E10694	ERICA M KOLLER	04005570321000	490	FOOD FOR CONFERENCE	0.00	12.33
TOTAL CHECK								0.00	96.93
A101.00	V15138	01/08/20	E15522	KRISTA PHILLIPS	04005590321502	320	CELL PHONE AUG-DEC	0.00	150.00
A101.00	V15138	01/08/20	E15522	KRISTA PHILLIPS	04005590321502	366	MILEAGE	0.00	67.57
TOTAL CHECK								0.00	217.57
A101.00	V15140	01/08/20	E9595	REBECCA MARCHAND	04005570321000	320	CELL PHONE NOV-DEC	0.00	130.00
A101.00	V15140	01/08/20	E9595	REBECCA MARCHAND	04532570321000	366	MILEAGE	0.00	23.90
TOTAL CHECK								0.00	153.90

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A101.00	V15141	01/08/20	E6380	SANDRA L MCVAY	04005570321000	320	CELL PHONE DEC	0.00	65.00
A101.00	V15143	01/08/20	E12607	CHRISTINE E RINGGEN	04526570321000	320	CELL PHONE NOV-DEC	0.00	130.00
A101.00	V15169	01/15/20	E9204	PAUL MILLER	04532570321000	366	MILEAGE	0.00	114.31
A101.00	V15175	01/15/20	E6248	CAROLYN PROCTOR	04005570321000	320	CELL PHONE DEC	0.00	65.00
A101.00	V15177	01/15/20	E14631	CARYNN R ROEHRICK	04005590321501	320	CELL PHONE-DEC	0.00	65.00
A101.00	V15197	01/22/20	E7679	DANIEL GEERE	04019570321000	401	SPADE BITS/CYLINDER	0.00	5.99
TOTAL CASH ACCOUNT								0.00	46,624.69
TOTAL FUND								0.00	46,624.69

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FUND - 06 - CONSTRUCTION FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	373670	01/08/20	28528	AGIREPAIR	06005870795734	555	QUOTE 213229- IPAD	0.00	79.00
A101.00	373684	01/08/20	02490	FOLLETT SCHOOL SOLU	06005870795000	406	BOOKS FOR HIGHLANDS	0.00	452.84
A101.00	373696	01/08/20	31872	ITASCA BOOKS/BOOKHO	06005870795000	406	SHIPPING	0.00	20.50
A101.00	373728	01/08/20	31228	OPENTEXT INC	06005870795000	305	FEES FOR DEC 2019	0.00	143.90
A101.00	373732	01/08/20	30446	PAUL MCCULLOUGH AND	06005870795000	305	SEC/CRISIS PLAN MTG	0.00	825.00
A101.00	373749	01/08/20	28713	TECHNOLOGY RESOURCE	06005870795711	556	LENOVO N22 BATTERY	0.00	50.00
A101.00	373757	01/08/20	10787	UNIQUE SOFTWARE COR	06005870795000	405	NAMED LICENSE FOR S	0.00	125.94
A101.00	373757	01/08/20	10787	UNIQUE SOFTWARE COR	06005870795000	405	CREATIVE CLOUD SUBS	0.00	142.00
TOTAL CHECK								0.00	267.94
A101.00	373768	01/15/20	27918	ARVIG	06005870795754	555	INTERNET 12/28-01/2	0.00	2,661.85
A101.00	373772	01/15/20	12067	BARNES & NOBLE INC	06005870795000	406	BOOKS FOR EHS CR ME	0.00	-38.70
A101.00	373772	01/15/20	12067	BARNES & NOBLE INC	06005870795000	406	BOOKS FOR SVMS	0.00	25.45
A101.00	373772	01/15/20	12067	BARNES & NOBLE INC	06005870795000	406	BOOKS FOR SVMS	0.00	60.71
A101.00	373772	01/15/20	12067	BARNES & NOBLE INC	06005870795000	406	BOOKS FOR SVMS	0.00	29.98
TOTAL CHECK								0.00	77.44
A101.00	373778	01/15/20	00649	BEST BUY BUSINESS A	06005870795711	556	TECHNOLOGY FEE FOR	0.00	750.00
A101.00	373794	01/15/20	27269	CHARTWELLS DINING S	06005870795000	490	20140005 12/11 LS	0.00	583.00
A101.00	373794	01/15/20	27269	CHARTWELLS DINING S	06005870795000	490	20140007 12/12 LS	0.00	37.50
TOTAL CHECK								0.00	620.50
A101.00	373896	01/15/20	25610	MOTG-MINNESOTA OFFI	06005870795734	556	USAGE 11/3-12/2 DMT	0.00	231.19
A101.00	373918	01/15/20	06953	PREMIUM WATERS INC	06005870795000	556	WATER/COOLER RENTAL	0.00	148.00
A101.00	373937	01/15/20	25636	SINGLEWIRE SOFTWARE	06005870795000	405	1YR MAINT PER LIC	0.00	6,347.52
A101.00	373950	01/15/20	14570	SOURCEWELL TECHNOLO	06005870795000	305	EFINANCE+ PROCESS S	0.00	26,031.25
A101.00	373950	01/15/20	14570	SOURCEWELL TECHNOLO	06005870795000	405	EFINANCE+ SUPPORT	0.00	87,227.50
TOTAL CHECK								0.00	113,258.75
A101.00	373967	01/22/20	00649	BEST BUY BUSINESS A	06005870795711	556	QUOTE DATE 12/16/20	0.00	28,026.00
A101.00	373967	01/22/20	00649	BEST BUY BUSINESS A	06005870795711	556	QUOTE FOR 90 CHROME	0.00	31,140.00
TOTAL CHECK								0.00	59,166.00
A101.00	373976	01/22/20	30917	DARK KNIGHT SOLUTIO	06005870795000	305	SEC ADV SVC-WMSC	0.00	350.00
A101.00	373983	01/22/20	28968	HEARTLAND BUSINESS	06005870795000	405	QUOTE 085477V3	0.00	6,000.00
A101.00	373995	01/22/20	10090	MACKIN EDUCATIONAL	06005870795000	406	BOOKS FOR CREEK VAL	0.00	1,071.60
A101.00	373995	01/22/20	10090	MACKIN EDUCATIONAL	06005870795000	406	BOOKS FOR COUNTRYSI	0.00	370.34
A101.00	373995	01/22/20	10090	MACKIN EDUCATIONAL	06005870795000	406	BOOKS FOR CONCORD	0.00	575.37
TOTAL CHECK								0.00	2,017.31

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FUND - 06 - CONSTRUCTION FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	374004	01/22/20	22439	OFFICE OF MN IT SER	06005870795754	556	WAN SVC FOR DEC 201	0.00	1,740.58
A101.00	374019	01/29/20	26629	ASSETGENIE, INC	06005870795731	556	QUOTE 1391323	0.00	99.95
A101.00	374021	01/29/20	12067	BARNES & NOBLE INC	06005870795000	406	BOOKS FOR COUNTRYSI	0.00	62.14
A101.00	374025	01/29/20	18771	CDW GOVERNMENT	06005870795000	305	EXCH ONLINE READ DI	0.00	525.00
A101.00	374036	01/29/20	21013	SHRED RIGHT	06005870795000	556	SHREDDING-ENROLL CT	0.00	15.00
A101.00	374043	01/29/20	28037	GOPHER STATE ONE-CA	06005870795754	555	2020 ANNU FAC OP FE	0.00	50.00
A101.00	374043	01/29/20	28037	GOPHER STATE ONE-CA	06005870795754	555	24 BILLABLE TIX @1.	0.00	32.40
TOTAL CHECK								0.00	82.40
A101.00	374047	01/29/20	28492	INTRADO INTERACTIVE	06005870795000	405	SCH MESSGR RENEWAL	0.00	12,891.00
A101.00	374058	01/29/20	10090	MACKIN EDUCATIONAL	06005870795000	406	BOOKS FOR EHS	0.00	232.65
A101.00	374058	01/29/20	10090	MACKIN EDUCATIONAL	06005870795000	406	BOOKS FOR COUNTRYSI	0.00	232.84
A101.00	374058	01/29/20	10090	MACKIN EDUCATIONAL	06005870795000	406	BOOKS FOR CONCORD	0.00	344.08
A101.00	374058	01/29/20	10090	MACKIN EDUCATIONAL	06005870795000	406	BOOKS FOR EHS- CONS	0.00	738.97
TOTAL CHECK								0.00	1,548.54
A101.00	374064	01/29/20	26228	MINNESOTA MEMORY IN	06005870795731	556	LENOVO 500E MOTHERB	0.00	964.88
A101.00	374065	01/29/20	25610	MOTG-MINNESOTA OFFI	06005870795734	556	USAGE 12/3-1/2 DMTS	0.00	65.65
A101.00	374072	01/29/20	22297	PARALLEL TECHNOLOGI	06005870795754	555	QUOTE# PTIQ14133	0.00	3,140.00
A101.00	374075	01/29/20	06953	PREMIUM WATERS INC	06005870795000	556	WATER/COOLER JAN	0.00	29.95
A101.00	374083	01/29/20	27669	SOLARWINDS INC	06005870795000	405	QUOTE QN1255931	0.00	5,170.00
A101.00	374085	01/29/20	31944	STACY BAUER	06005870795000	406	BOOKS FOR NORMANDAL	0.00	47.00
A101.00	374088	01/29/20	28713	TECHNOLOGY RESOURCE	06005870795731	556	DEDUCTIBLE-BROKEN S	0.00	100.00
A101.00	374097	01/29/20	15501	WILD RUMPUS BOOK ST	06005870795000	406	BOOKS FOR VALLEY VI	0.00	316.17
A101.00	374097	01/29/20	15501	WILD RUMPUS BOOK ST	06005870795000	406	BOOKS FOR HIGHLANDS	0.00	144.67
TOTAL CHECK								0.00	460.84
A101.00	V15191	01/15/20	E13275	KRISTA G WINKEL	06005870795000	406	BOOKS FOR MEDIA CTR	0.00	144.39
A101.00	V15229	01/29/20	E9664	HEATHER PALMER	06005870795742	556	SUPPL FOR LIBRARY	0.00	130.91
TOTAL CASH ACCOUNT								0.00	220,685.97
TOTAL FUND								0.00	220,685.97

SOURCEWELL TECHNOLOGY
DATE: 02/04/2020
TIME: 13:49:43

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 38
ACCTPA21

SELECTION CRITERIA: transact.yr='20' and transact.period='7' and transact.fund in ('01','02','04','06','07','12','20','50')
ACCOUNTING PERIOD: 8/20

FUND - 12 - BUILDING FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	123928	01/08/20	22875	ADVANCE TERRAZZO &	12020870000000	520	VVMS RENOV-WS 09B	0.00	20,808.00
A101.00	123929	01/08/20	22552	EBERT CONSTRUCTION	12008870000000	520	ECC TLET RENOV-WS 0	0.00	5,036.62
A101.00	123930	01/08/20	30771	GENERAL SHEET METAL	12020870000000	520	VVMS RENOV-WS 23A	0.00	9,892.00
A101.00	123931	01/08/20	28894	LAKETOWN ELECTRIC C	12532870000000	520	CV RENOV-WS 26B	0.00	14,342.66
A101.00	123931	01/08/20	28894	LAKETOWN ELECTRIC C	12529870000000	520	HL RENOV-WS 26B	0.00	15,537.88
A101.00	123931	01/08/20	28894	LAKETOWN ELECTRIC C	12532870000000	520	CV LIGHTING REPLACE	0.00	16,411.87
TOTAL CHECK								0.00	46,292.41
A101.00	123932	01/08/20	28705	LANCE SERVICE INC.	12020870000000	520	VVMS RENOV-WS 12A	0.00	8,863.92
A101.00	123933	01/08/20	28532	MAX STEININGER INC	12019870000000	520	SVMS RENOV-WS 06A	0.00	70,828.90
A101.00	123934	01/08/20	30253	SCHWICKERT'S TECTA	12019870000000	520	SVMS RENOV-WS 07A	0.00	1,378.32
A101.00	123935	01/23/20	29007	DUNHAM ASSOCIATES I	12020870000000	520	VVMS LTFM-PO181160	0.00	2,750.00
A101.00	123936	01/29/20	22552	EBERT CONSTRUCTION	12020870000000	520	VVMS RENO-WS 06-A	0.00	15,797.26
A101.00	123937	01/29/20	22320	KRAUS-ANDERSON CONS	12020870000851	305	CONS MGMT SER-VV	0.00	4,637.10
A101.00	123937	01/29/20	22320	KRAUS-ANDERSON CONS	12020870000851	305	SITE CONDITIONS-VV	0.00	5,195.47
A101.00	123937	01/29/20	22320	KRAUS-ANDERSON CONS	12020870000000	520	GEN CONDITIONS-VV	0.00	6,927.52
TOTAL CHECK								0.00	16,760.09
A101.00	123938	01/29/20	25769	VIKING AUTOMATIC SP	12020870000000	520	VVMS RENOV-WS 21A	0.00	11,218.65
TOTAL CASH ACCOUNT								0.00	209,626.17
TOTAL FUND								0.00	209,626.17

SOURCEWELL TECHNOLOGY
DATE: 02/04/2020
TIME: 13:49:43

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 39
ACCTPA21

SELECTION CRITERIA: transact.yr='20' and transact.period='7' and transact.fund in ('01','02','04','06','07','12','20','50')
ACCOUNTING PERIOD: 8/20

FUND - 50 - STUDENT ACTIVITY

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	11943	01/08/20	31917	HALEY FELT	50021211000578	430	FRENCH CLUB FOOD	0.00	96.20
A101.00	11944	01/22/20	01012	BSN SPORTS, LLC	50021211000571	430	WORLD QUEST SHIRTS	0.00	247.00
TOTAL CASH ACCOUNT								0.00	343.20
TOTAL FUND								0.00	343.20
TOTAL REPORT								0.00	2,573,578.71



Board Meeting Date: 2/10/2020

TITLE: 2020-21 Capital Project Requests

TYPE: Consent

BACKGROUND: The capital project requests from departments and sites have been reviewed and prioritized by the Directors of Business Services and Buildings and Grounds. Prioritization of projects on a district-wide basis considered the ten year facility plan, the building bond plan, the district strategic plan, critical safety needs, age of equipment, and available sources of funding and energy efficiency.

RECOMMENDATION: Approve proceeding with capital projects (as per the attached detail) for the 2020-21 year:

PRIMARY ISSUE(S) TO CONSIDER: Approve the capital project requests as described above.

ATTACHMENTS:

1. Report (Operating Capital Analysis 2020-21)

<u>OPERATING CAPITAL ANALYSIS 2020-21</u>			
6-30-20 Est. Operating Capital Balance	Budget Code		
2020-21 Revenue			
Local Levy - Operating Capital	01-005-000-302-000-001	1,132,953	2,152,695
Levy Adjustment	01-005-000-302-000-001	(65,056)	
Lease Levy	01-005-850-302-687-001	751,993	
Aid - Operating Capital	01-005-850-302-000-211	1,019,742	
Gifts/Donations		0	
Equipment Rebate	01-005-850-302-000-099	75,000	
Instrument Rental	01-005-258-302-000-093	25,000	
2020-21 Revenue			2,939,633
<u>2020-21 Expenditures</u>			
<u>Fixed Expenditures</u>			
Taxes/Assessments	01-005-850-302-000-896	25,000	
TIES Fees		0	
Building & Land Lease		0	
SVMS Addition Lease		0	
HS Hockey Lease Levy		0	
Telecommunications Access		0	
Copier Lease	01-005-850-302-000-535	<u>125,000</u>	
Total Fixed Expenditures			150,000
<u>Operating Capital Allocation</u>			
Districtwide Equipment	01-008-810-302-000-530	25,000	
Districtwide Equipment Carryover			
Transportation Equipment	01-005-850-302-000-548	450,000	
Transportation Equipment Carryover			
Textbooks Carryover		0	
Textbooks- Elem	01-005-203-302-000-460	200,000	
Textbooks -Secondary	01-005-211-302-000-460	200,000	
Health Services	01-005-720-302-000-530	1,000	
Music	01-005-258-302-000-530	50,000	
Music Carryover			
Grammy carryover	01-021-258-302-000-530	400	
Instructional Furniture	01-005-605-302-000-530	35,000	
Instructional Furniture Carryover			
Activities	01-021-292-302-000-530	15,000	
Fine Arts	01-021-291-302-000-530	15,000	
Fine Arts Carryover			
Concord	01-526-203-302-000-530	19,861	
Cornelia	01-527-203-302-000-530	17,244	
Countryside	01-528-203-302-000-530	16,937	
Creek Valley	01-532-203-302-000-530	17,215	

<u>Operating Capital Allocation</u>			
Highlands	01-529-203-302-000-530	16,320	
Normandale	01-533-203-302-000-530	17,062	
Southview	01-019-211-302-000-530	33,646	
Valleyview	01-020-211-302-000-530	38,892	
High School	01-021-211-302-000-530	84,241	
Total Operating Capital Allocation			1,252,818
<u>Special Projects</u>			
Building & Grounds Prior Year Contingency		-	
Buildings & Grounds Contingency	01-005-850-302-000-520	-	
Buildings & Grounds Equipment Allocation	01-xxx-850-302-000-530	-	
Districtwide Contingency	01-005-850-302-000-520	-	
ECC Human Resources	01-005-105-302-000-530	2,600	
Athletics	01-005-292-302-000-530	2,800	
Districtwide B & G	01-005-810-302-000-530	14,698	
Districtwide Facilities	01-005-850-302-000-530	124,642	
ECC Early Learning	01-008-810-302-000-530	9,199	
SVMS	01-019-810-302-000-530	19,418	
VVMS	01-020-810-302-000-530	62,200	
EHS	01-021-810-302-000-530	63,478	
Concord	01-526-810-302-000-530	13,850	
Cornelia	01-527-810-302-000-530	23,348	
Countryside	01-528-810-302-000-530	37,361	
Highlands	01-529-810-302-000-530	35,750	
Creek Valley	01-532-810-302-000-530	15,200	
Normandale/ECC	01-533-810-302-000-530	23,600	
ECC	01-008-850-302-000-520	-	
Elementary Sites	01-xxx-850-302-000-520	-	
Secondary Sites	01-xxx-850-302-000-520	-	
Annual Vehicle Replacement	01-005-850-302-000-550	0	
Annual Vehicle Replacement carryover		0	
Strategic Plan Initiatives Contingency Set-Aside	01-005-605-302-160-530	400,000	
Total Special Projects			848,144
Total Expenditures			2,250,962
Lease Levy exp			893,778
Total Expenses including Lease Levy			3,144,740
6-30-21 Est. Operating Capital Balance			159,893



Board Meeting Date: 2/10/2020

TITLE: Cell Tower Lump Sum Prepayment

TYPE: Consent

BACKGROUND: The Finance Committee has discussed cell tower rent restructuring at its last five meetings. Extensive discussion with the committee has yielded two agreements, both of which will convert monthly or every five-year payments into a one-time lump sum payment for a term period. The Finance Committee asked that a grid of pros and cons for monthly payments vs. lump sum payments be put together. The biggest advantage to accessing the rent payments in one lump sum is that the District will be under no obligation to pay any prorated portion back if the cell towers become obsolete.

After review of the pros and cons for each option and negotiation with the lease holder, the Finance Committee is recommending that the District enter into an agreement for the two cell towers for a one-time lump sum payment of rent. This agreement will pay the District \$245,000 for one cell tower, and an additional \$68,000 for the second cell tower for a total of \$313,000. These payments will cover a term of 30 years.

RECOMMENDATION: To approve the prepayment of rent for the two cell towers in lump sum payments of \$245,000 and \$68,000 for a total of \$313,000.

ATTACHMENT:

1. Cell tower prepayment T-grid
2. Revised Terms of Agreement

Prepayment Pros:

Removal from AT&T's TOSS Program (AT&T's Potential Relocation list)

A large, lump sum of money upfront to immediately invest in appropriate resources

Carrier receiving an abatement of rent to satisfy their need for improved costs, allowing them to invest in and rely on sites consistency long-term

Eliminating the risk associated with cell tower leases, IE one-sided termination language held by the carrier

In the event of a cell-site termination, money is kept with no payback required by the school district

In the event your cell tower lease is still active upon end of prepayment term, ownership and financial control will revert-back to the school district

Can be structured over multi-year installments if preferred

Prepayment Cons:

Potential tax implications (which can be mitigated by an installment-based pay out)*

Shorter term prepayments not eligible for Capital Gains

Prepayment up-front payout is of lower value compared to lease remaining active throughout expiration

*Note: Tax exempt nonprofits are often exempt from this provision

Rent Reduction Pros:

Removal from AT&T's TOSS Program (AT&T's Potential Relocation list)

Carrier's reduced rental rate allows them to invest in and rely on sites consistency long-term, thus reducing the risk for a future site termination

Additional lease terms resulting in an extension of 10 - 15 years

Rent Reduction Cons:

Lease still tied to termination language (A non-negotiable necessity for all wireless carriers)

A consistently changing telecommunications industry leads to uncertainty regarding the sustainability of all cell tower leases long-term, regardless of current site value / network proximity. Rental income will never be 100 % reliable.



Date: February 5, 2020

Terms of Agreement

Lease Information:

Seller/Site Owner: Edina Public Schools

Mailing Address: 5701 Normandale Road, Edina, MN 55424

Tenant	Current Rent	Escalation Rate	Site Address
AT&T	\$1,719.25 per month	15% per Term	6754 Valley View Road, Edina, MN 55439

Easement Area and Assignment of Lease: The Easement Area shall be approximately the leased premises described by the existing cellular lease (the "Lease(s)") and a non-exclusive access and utility easement. The Easement Area will be confirmed by a survey performed during due diligence. Landmark will be assigned the Lease(s) for the duration of the easement.

Confidentiality: Site Owner agrees not to disclose any of the terms of this agreement to any unrelated third parties, except for its broker, agent, lawyers, consultants, bookkeepers and tax advisors, without Landmark's prior written consent for the later of one (1) year from the date of this document or the date on which both parties enter into a mutually acceptable easement and purchase and sale agreement.

Exclusivity: Until the expiration of this agreement, Site Owner shall not, directly or indirectly, (a) offer the Lease(s) or the Easement Area for sale or assignment to any other person; (b) negotiate, solicit or entertain any offers to sell or assign any interest in the Lease(s) or the Easement Area to any other person; or (c) modify, amend, supplement, extend, renew, terminate or cancel the Lease(s).

The purchase price shall be the gross purchase price from which will be deducted:

- Prorated rent for the remainder of the month/year of closing
- the next two months' of rent payments to account for the time it takes the tenant time to recognize Landmark as the new payee (Site Owner shall be entitled to receive and deposit the next two monthly rent checks after closing, provided however, if one or both rent checks are received by Landmark, Landmark will pay to Site Owner the sum of the rental revenue not received by Site Owner for the 2 months following closing once received by Landmark); and
- Transfer taxes.

Offer Expiration Date:

* Landmark will complete a title search on the property and perform any and all due diligence on the property, including a survey of the Easement Area and site inspection at its sole cost and expense. If there is a mortgage or lien on the property, Site Owner agrees to use commercially reasonable efforts to obtain a non-disturbance agreement ("NDA") from the lender or lienholder. If the NDA cannot be obtained, Landmark may still close the transaction without an NDA, provided however, Site Owner complies with Landmark's additional due diligence requests. Site Owner will provide Landmark with attorney comments to any of Landmark's transaction documents within five (5) days of the receipt of such documents.

* Our signatures below acknowledge that these are the business terms upon which this transaction will be completed and authorizes Landmark to proceed with this transaction. Closing is subject to Landmark's receipt and evaluation of the document checklist items, completion of due diligence and final underwriting approval, and a mutually acceptable easement and purchase agreement. Landmark will endeavor to close this transaction within forty-five (45) days of its receipt of Site Owner's signature below or if that is not possible, within five (5) days of the receipt of all due diligence including any necessary NDAs or consents and the expiration or waiver of any right of first refusal (the "ROFR") of any tenant. If Landmark does not close the transaction within One Hundred Eighty (180) days of the date of Site Owner's signature below, this agreement will expire unless extended by mutual written consent.

* For the purposes of this document, "Landmark" and "Site Owner" shall refer to and mean Landmark Dividend LLC and its affiliates and Site Owner and their respective affiliates, successors and/or assigns.

Purchase Price and Term:

1. Initial Here: _____ Purchase Price: \$245,000
Term: 30 Years
Type: Easement / Assignment

Please sign and date below and return at your earliest convenience

Approved by:

Seller Name

Landmark Authorized Signatory

Date: _____

Phone: _____

Email: _____

Document Checklist

1. I agree to provide my representative with the following information required for closing within 7 days of Site Owner's execution of this agreement:

- ☒ Fully Executed copy of cellular lease, including any addenda, amendments, assignments, site plans, construction drawings, notices or exercise letters, any other available tenant correspondence
- ☐ Copies of the last two months' rent checks or the last annual check if paid annually
- ☐ Proof of Site Owner's existence and authority, as applicable: articles of incorporation, articles of formation, by-laws, operating agreement; partnership agreement; trust agreement; probate documents, death certificate; divorce decree; property management agreement
- ☐ Deed
- ☐ Current tax bill for property
- ☐ Prior title report or title insurance policy, if available
- ☐ Existing environmental reports, (for fee purchase only) (Phase 1 or 2)

2. Attorney Contact Information

Name: _____
Telephone: _____
Email: _____

3. Representation

Site Owner has not received any verbal or written notice from the Tenant(s) that the site is or will be decommissioned or that the site is or will be subject to a reduction in the rental revenue.

Initial _____

4. Mortgage: ☐ Yes ☐ No

Bank: _____

Mortgage Amount: _____

Lender Contact: _____

Lender Phone: _____

Lender Email: _____

Site Owner Signature

Date: _____



Date: February 5, 2020

Terms of Agreement

Lease Information:

Seller/Site Owner: Edina Public Schools

Mailing Address: 5701 Normandale Road, Edina, MN 55424

Tenant	Current Rent	Escalation Rate	Site Address
AT&T	\$46,938.25 per term	7.5% per term	5701 Normandale Road, Edina, MN 55424

Easement Area and Assignment of Lease: The Easement Area shall be approximately the leased premises described by the existing cellular lease (the "Lease(s)") and a non-exclusive access and utility easement. The Easement Area will be confirmed by a survey performed during due diligence. Landmark will be assigned the Lease(s) for the duration of the easement.

Confidentiality: Site Owner agrees not to disclose any of the terms of this agreement to any unrelated third parties, except for its broker, agent, lawyers, consultants, bookkeepers and tax advisors, without Landmark's prior written consent for the later of one (1) year from the date of this document or the date on which both parties enter into a mutually acceptable easement and purchase and sale agreement.

Exclusivity: Until the expiration of this agreement, Site Owner shall not, directly or indirectly, (a) offer the Lease(s) or the Easement Area for sale or assignment to any other person; (b) negotiate, solicit or entertain any offers to sell or assign any interest in the Lease(s) or the Easement Area to any other person; or (c) modify, amend, supplement, extend, renew, terminate or cancel the Lease(s).

The purchase price shall be the gross purchase price from which will be deducted:

- Prorated rent for the remainder of the month/year of closing
- the next two months' of rent payments to account for the time it takes the tenant time to recognize Landmark as the new payee (Site Owner shall be entitled to receive and deposit the next two monthly rent checks after closing, provided however, if one or both rent checks are received by Landmark, Landmark will pay to Site Owner the sum of the rental revenue not received by Site Owner for the 2 months following closing once received by Landmark); and
- Transfer taxes.

Offer Expiration Date:

* Landmark will complete a title search on the property and perform any and all due diligence on the property, including a survey of the Easement Area and site inspection at its sole cost and expense. If there is a mortgage or lien on the property, Site Owner agrees to use commercially reasonable efforts to obtain a non-disturbance agreement ("NDA") from the lender or lienholder. If the NDA cannot be obtained, Landmark may still close the transaction without an NDA, provided however, Site Owner complies with Landmark's additional due diligence requests. Site Owner will provide Landmark with attorney comments to any of Landmark's transaction documents within five (5) days of the receipt of such documents.

* Our signatures below acknowledge that these are the business terms upon which this transaction will be completed and authorizes Landmark to proceed with this transaction. Closing is subject to Landmark's receipt and evaluation of the document checklist items, completion of due diligence and final underwriting approval, and a mutually acceptable easement and purchase agreement. Landmark will endeavor to close this transaction within forty-five (45) days of its receipt of Site Owner's signature below or if that is not possible, within five (5) days of the receipt of all due diligence including any necessary NDAs or consents and the expiration or waiver of any right of first refusal (the "ROFR") of any tenant. If Landmark does not close the transaction within One Hundred Eighty (180) days of the date of Site Owner's signature below, this agreement will expire unless extended by mutual written consent.

* For the purposes of this document, "Landmark" and "Site Owner" shall refer to and mean Landmark Dividend LLC and its affiliates and Site Owner and their respective affiliates, successors and/or assigns.

Purchase Price and Term:

1. Initial Here: _____ Purchase Price: \$68,000
Term: 30 Years
Type: Easement / Assignment

Please sign and date below and return at your earliest convenience

Approved by:

Seller Name

Landmark Authorized Signatory

Date: _____

Phone: _____

Email: _____

Document Checklist

1. I agree to provide my representative with the following information required for closing within 7 days of Site Owner's execution of this agreement:

- ☒ Fully Executed copy of cellular lease, including any addenda, amendments, assignments, site plans, construction drawings, notices or exercise letters, any other available tenant correspondence
- ☐ Copies of the last two months' rent checks or the last annual check if paid annually
- ☐ Proof of Site Owner's existence and authority, as applicable: articles of incorporation, articles of formation, by-laws, operating agreement; partnership agreement; trust agreement; probate documents, death certificate; divorce decree; property management agreement
- ☐ Deed
- ☐ Current tax bill for property
- ☐ Prior title report or title insurance policy, if available
- ☐ Existing environmental reports, (for fee purchase only) (Phase 1 or 2)

2. Attorney Contact Information

Name: _____
Telephone: _____
Email: _____

3. Representation

Site Owner has not received any verbal or written notice from the Tenant(s) that the site is or will be decommissioned or that the site is or will be subject to a reduction in the rental revenue.

Initial _____

4. Mortgage: ☐ Yes ☐ No

Bank: _____

Mortgage Amount: _____

Lender Contact: _____

Lender Phone: _____

Lender Email: _____

Site Owner Signature

Date: _____



Board Meeting Date: 2/10/2020

TITLE: Superintendent Employment Agreement

TYPE: Consent

PRESENTER(S): Board Human Resources Committee

BACKGROUND: The School Board HR Committee has worked with Superintendent Schultz on his second contract with the district. The contract has been reviewed by legal counsel and discussed by the full Board at their work session on February 6. Minor language changes were made, as well as an increase in pay. The agreement is attached, along with a copy of the MSBA model contract.

RECOMMENDATION: Approve the superintendent employment agreement with Dr. John Schultz commencing on July 1, 2020, and ending June 30, 2023.

PRIMARY ISSUE(S) TO CONSIDER: Approval of Dr. Schultz's employment agreement.

ATTACHMENTS: Superintendent employment agreement

**EMPLOYMENT AGREEMENT
for
SUPERINTENDENT OF SCHOOLS**

The School Board of Edina Public School District, Independent School District 273 (hereinafter “School District”), enters into this Employment Agreement (“Contract”) with John W. Schultz, Ph.D. (hereinafter “Superintendent”), a legally qualified and licensed Superintendent, who agrees to perform the duties of Superintendent of Schools of the School District.

It is the intent of the School District and Superintendent that all terms and conditions of the Superintendent's employment in the position of Superintendent shall be governed solely by this Contract. The School District and the Superintendent agree as follows:

I. APPLICABLE STATUTE

This contract is entered into between the School District and the Superintendent in conformance with Minnesota Statutes section 123B.143, subdivision 1.

II. LICENSURE

The Superintendent shall furnish throughout the life of this contract a valid and appropriate license to act as Superintendent in the State of Minnesota as provided by applicable state laws, rules and regulations.

III. DURATION, EXTENSION, EXPIRATION, TERMINATION, AND MUTUAL CONSENT

1. Duration.

This contract is for a term of three (3) years commencing on July 1, 2020, and ending June 30, 2023. This contract shall remain in full force and effect unless modified by mutual consent of the School Board and the Superintendent, or unless terminated as provided herein.

2. Subsequent Contract

The School Board will take action to determine whether to offer the Superintendent a subsequent contract no later than nine (9) months prior to the expiration of this contract and shall give the Superintendent written notice of its action.

3. Expiration

This contract shall expire at the end of the term specified in Section 1 hereof. At the conclusion of its term, neither party shall have any further claim against the other, and the School District's employment of the Superintendent shall cease, unless a subsequent contract is entered into in accordance with Minnesota Statutes section 123B.143, subdivision 1.

4. Termination of This Contract by Mutual Consent

This contract may be terminated at any time by the parties by mutual consent.

5. Resignation

If the Superintendent wishes to resign before the end of the term of this Contract, the Superintendent shall notify the School Board HR Committee of his intent to resign from his position at least nine (9) months prior to his last day of employment. The Superintendent shall formally submit his resignation six (6) months prior to his last day as an employee. These timelines may be waived by the School Board in its sole discretion. After providing such notice, the Superintendent shall continue to give his full efforts to execute the duties of the Position.

6. Termination by School Board Action During the Term of This Contract

The Superintendent's employment may be terminated during the term of this contract only for cause, as defined in Minnesota Statutes section 122A.40, subdivisions 9 or 13. Except for purposes of describing grounds for discharge, the provision of Minnesota Statutes section 122A.40 shall not be applicable to the Superintendent's contract, except as required therein. If the School Board proposes to terminate the Superintendent during the contract term for cause as described in Minnesota Statutes section 122A.40, subdivisions 9 or 13, it shall notify the Superintendent in writing of the proposed grounds for termination. The Superintendent shall be entitled to a hearing before an arbitrator, providing the Superintendent makes such a request in writing within fifteen (15) calendar days after receipt of the written notice of the proposed termination. In such event, the parties shall jointly petition the Bureau of Mediation Services (BMS) for a list of five (5) arbitrators. The arbitrator shall be selected by the parties through the normal striking process as provided by BMS rules. The arbitrator shall conduct a hearing under normal arbitration procedure rules and issue a written decision. The decision of the arbitrator shall be final and binding upon the parties, subject to normal judicial review of arbitration decisions as provided by law. The Superintendent may be suspended with pay pending final determination by the arbitrator. If the Superintendent fails to request a hearing as provided herein within the fifteen (15) calendar day period, it shall be deemed acquiescence by the Superintendent to the School Board's proposed action and the proposed action shall become final on such date as determined by the School Board, and the Superintendent shall have no further claim or recourse.

7. Contingency

If this Contract is a subsequent Contract entered into prior to the completion of an existing Contract, this subsequent Contract is contingent upon the Superintendent successfully completing the terms of the then existing Contract.

IV. DUTIES

The Superintendent shall have charge of the administration of the schools under the direction of the School Board. The Superintendent shall be the chief executive officer of the School District; shall direct and assign teachers and other School District employees under the Superintendent's supervision; shall organize, reorganize, and arrange the administrative and supervisory staff, including instruction and business affairs, as best serves the School District subject to the approval of the School Board; shall select all personnel subject to the approval of the School Board; shall, from time to time, suggest policies, regulations, rules, and procedures deemed necessary for the School District; and, in general, perform all

duties incident to the office of the Superintendent and such other duties as may be prescribed by the School Board from time to time.

The Superintendent must comply with all applicable federal and state laws. The Superintendent shall abide by the policies, regulations, rules, and procedures established by the School Board and the State of Minnesota as they currently exist, and as they may be established or amended during the term of this Contract. At any time during the term of this Contract, the School Board may place the Superintendent on paid administrative leave. Regular and prompt attendance is an essential function of the Superintendent's job.

The Superintendent shall have the right to attend all School Board meetings and all School Board and citizen committee meetings, serve as an ex-officio member of the School Board and all School Board committees, and provide administrative recommendations on each item of business considered by each of these groups.

V. DUTY YEAR AND LEAVES

1. Basic Work Year

The position of Superintendent has exempt status under the Fair Labor Standards Act. The Superintendent's duty year shall be for the entire twelve (12) month contract year, and the Superintendent shall perform services on those legal holidays on which the School District is authorized to conduct school if the School Board so determines. The Superintendent shall be on duty during any emergency, natural or unnatural, unless otherwise excused in accordance with School Board administrative policy.

2. Vacation

The Superintendent shall be entitled to use twenty-six (26) days as paid vacation days during each year of this contract. He shall be entitled to carry a maximum of (10) days of unused vacation forward into the first six (6) months of the contract year. At no time shall the maximum accrued days exceed thirty (30) days.

The School District will pay the Superintendent for up to two (2) days of unused vacation per year when requested by the Superintendent. The payment will be based on the Superintendent's daily rate of base annual salary for the given contract year as provided in Article IX.

The Superintendent shall be paid his daily rate of pay for all unused earned vacation days up to thirty (30) days as allowed by the contract at the conclusion of service to the School District. If the Superintendent dies before all or a portion of the earned vacation days have been used, the amount shall be paid to a named beneficiary or to the Superintendent's estate.

3. Holidays

The Superintendent shall be entitled to eleven (11) paid holidays each contract year as designated by the School District as follows:

New Year's	2 days	Labor Day	1 day
President's Day	1 day	Thanksgiving	2 days
Memorial Day	1 day	Christmas	2 days
Fourth of July	2 days		

4. Sick Leave

The Superintendent shall receive annual paid leave allowance of fifteen (15) days per contract year. Unused sick leave days shall be allowed to accumulate to a maximum of sixty (60) days. Upon the conclusion of the Superintendent's employment for any reason, accrued and unused sick leave shall be forfeited by the Superintendent and shall not be paid out by the School District.

5. Family Illness and Bereavement Leave

The Superintendent may use accumulated sick leave for absences due to an illness or injury to the employee's family member as allowed by law, or for such reasonable periods as determined by the School Board. For necessary absence due to a death in the Superintendent's family or close friends, accumulated sick leave may be used for such reasonable periods as determined by the School Board.

6. Personal/Emergency Leave

The Superintendent may use up to three (3) days per year for personal leave and be granted additional paid emergency leave during the contract year at the discretion of the School Board.

7. Jury Duty

If the Superintendent is required to serve on jury duty, the Superintendent shall continue to receive the Superintendent's normal pay. The Superintendent shall reimburse the School District for any money received for serving on jury duty, less mileage received.

8. Worker's Compensation

Pursuant to Minnesota Statutes section 176, if the Superintendent is injured on the job in the service of the School District, the Superintendent will be eligible to receive worker's compensation benefits. The School District will continue to provide fringe benefits during the period of worker's compensation as were provided prior to the worker's compensation benefit.

VI. INSURANCE BENEFITS

1. Medical and Dental Insurance

The School District shall provide the Superintendent and Superintendent's eligible dependents with medical and dental insurance coverage under the School District's group plans, at the expense of the School District up to a maximum of \$1,850 per month, while the Superintendent is actively employed.

2. Life Insurance

The School District shall provide a group term life insurance plan providing four times the annual base salary, rounded to the nearest \$1,000, of coverage for the Superintendent, payable to the Superintendent's named beneficiary, at the expense of the School District. The Superintendent may purchase supplemental and dependent life insurance coverage in amounts allowed for administrators under the School District's group term life insurance policy.

3. Income Protection Insurance

The School District shall provide coverage under the School District's income protection insurance plan for the Superintendent, at the expense of the School District. The Superintendent will remain eligible to receive the School District contribution for health insurance while receiving income protection benefits.

4. Liability Insurance

The School District shall provide, at the School District's expense, liability insurance naming the Superintendent as an insured, along with the School District, in an amount not less than that which is required by law for the School District.

5. Claims Against the School District

The eligibility of the Superintendent, or the Superintendent's dependents or beneficiary, for insurance benefits shall be governed by the terms of the insurance policies purchased by the School District pursuant to this section. It is understood that the School District's only obligation is to purchase the insurance policies described herein, and no claim shall be made against the School District as a result of denial by an insurer of insurance benefits if the School District has purchased the policies and paid the premiums described herein.

VII. OTHER BENEFITS

1. Tax Sheltered Annuities

To the extent the Superintendent participates in the School District's Internal Revenue Code Section 403(b) plan, the School District will match the Superintendent's contributions in the plan up to a maximum of \$5,000 per year as permitted under Minnesota Statutes section 356.24.

2. Auto Allowance

The School District shall pay the Superintendent a monthly allowance of \$700 for the use of his personal automobile in the performance of his duties in the position of Superintendent, pursuant to Minnesota Statutes section 471.665, subdivision 3.

3. Professional Dues, Conferences and Meetings

The School District shall pay all legally valid expenses and fees for the Superintendent's membership in appropriate professional organizations, attendance at professional

conferences and meetings with other educational agencies when attendance thereof is required, directed, or permitted by the School Board. The Superintendent shall periodically report to the School Board relative to all meetings and conferences attended. The Superintendent shall file itemized expense statements to be processed and approved as per School District policy and procedure and in accordance with law.

4. Severance Pay

The Superintendent shall receive severance pay as outlined in this Article upon the conclusion of the Superintendent's employment, unless the Superintendent is termination for cause, based upon an annual accrued credit as shown below:

<u>Years of Service</u>	<u>Days of Pay per Year of Service</u>
5 Years	10 Days per Year
6 or More Years	15 Days per Year

For purposes of computing severance and/or the daily rate of pay pursuant to this Contract, a day's salary shall be the Superintendent's base salary as provided in Article IX in effect at the time of the Superintendent's termination of employment divided by 260. The Superintendent shall receive severance pay in two (2) equal installments over a two (2) year period with the first payment to be made one year after the last day of employment and the second payment to be made two years after the last day of employment as mutually agreed by the parties prior to the termination date consistent with the law. To the extent permitted by the District's 403(b) Plan and the Internal Revenue Code, payment shall be made to the District's 403(b) Plan. The maximum accrual under this section shall not exceed six (6) months of wages (130 duty days).

5. Continuation of Insurance Coverage

Upon the conclusion of the Superintendent's employment from the School District for any reason, the Superintendent shall continue to receive the School District contribution for and coverage under the School District's group health, dental and life insurance, whatever contribution was in effect at the time of retirement, until the earlier of either (1) the Superintendent becoming eligible for equivalent group insurance under another plan, or (2) the Superintendent becoming eligible for Medicare benefits. In no event may such coverage continue beyond the Superintendent reaching the age of 65.

If the Superintendent dies during the term of this contract, his eligible spouse and dependents may continue to participate in and receive the same contribution for coverage under the School District's health and dental insurance plans through the term of this contract. Thereafter, Superintendent's spouse and eligible dependents shall be eligible to participate at their own expense, in the School District's group health and dental plans under COBRA and state insurance continuation laws as long as they remain eligible to participate.

6. Mobile Device

The School District shall provide the Superintendent access to the use of a mobile device at School District expense, including all monthly service fees, or, at his election, will be given a monthly reimbursement of up to \$65 for the use of his personal mobile device in the performance of his duties in the position of Superintendent.

7. Evaluation

Two (2) times each year, in December and in June, the School Board will review the Superintendent's performance based on the job description and the School Board approved Superintendent work objectives developed and agreed upon no later than the prior July. The evaluations shall be made pursuant to an evaluation instrument developed and agreed upon no later than the prior July. The December review shall be informal and advisory only. The June review shall be formal and made a part of the Superintendent's permanent personnel record.

After completion of the June evaluation, the School Board shall provide a related written report to the Superintendent. The evaluation shall include recommendations for improvement in areas where the School Board deems the Superintendent's performance to be unsatisfactory or in need of improvement. The School Board and the superintendent may alter the procedures and frequency for evaluation by mutual agreement.

8. Civic Organization Memberships

The School District shall pay all memberships and related expenses for local civic organizations for which the Superintendent represents the School District. The memberships must be pre- approved by the School Board Chair.

9. Outside Activities

While the Superintendent shall devote full time and due diligence to the affairs and the activities of the School District, he may also serve as a consultant to other school districts or educational agencies, lecture, engage in writing and speaking activities, and engage in other activities if, as solely determined by the School Board, such activities do not impede the Superintendent's ability to perform the duties of the superintendency.

10. Indemnification and Provision of Counsel

In the event that an action is brought or a claim is made against the Superintendent arising out of or in connection with his employment, and the Superintendent is acting within the scope of employment or official duties, the School District shall defend and indemnify the Superintendent to the extent provided by law. Indemnification, as provided in this section, shall not apply in the case of malfeasance in office, willful neglect of duty, or bad faith. The District's obligation to defend and indemnify the Superintendent is subject to the limitations stated in Minnesota Statutes Chapter 466 and case law interpreting the statutes in that Chapter.

VIII. SEVERABILITY

It is the intention of the School District and the Superintendent that the benefits described in this Agreement comply with existing federal and state law. If the School District or the Superintendent believe that any such benefit does not so comply, it will promptly advise the other and will negotiate reasonably and in good faith to amend the terms of such benefits such that they comply. If any provision of this contract is held to be invalid by operation of law, the remainder of the contract shall not be affected thereby and shall remain in full force and effect.

IX. SALARY

The Superintendent shall be paid an annual salary of \$228,916.00 for the 2020-21 school year; \$231,205.16 for the 2021-22 school year; and \$233,517.21 for the 2022-23 school year. The annual salary may be modified, but shall not be reduced, during the term of this contract. The salary shall be paid in twenty- four (24) equal installments during the year.

X. ENTIRE AGREEMENT

This Contract constitutes the entire agreement between the parties relating to the School District's employment of the Superintendent. Neither party has relied upon any statements or promises that are not set forth in this document. This Contract supersedes any and all prior agreements between the parties and any inconsistent provisions in any employee handbook or School District policy. The Superintendent understands and agrees that any handbooks, manuals, or policies adopted by the School District do not create an express or implied contract between the District and the Superintendent. No waiver or modification of any provision of this Contract will be valid unless it is in writing and signed by both parties.

IN WITNESS WHEREOF, Edina Public School District, Independent School District 273, and John W. Schultz, Ph.D., have executed this contract on the respective dates set forth below.

EDINA PUBLIC SCHOOL DISTRICT
INDEPENDENT SCHOOL DISTRICT 273

JOHN W SCHULTZ, Ph.D.

Date

Date

SUPERINTENDENT CONTRACT

ARTICLE I PURPOSE

This Contract is entered into between Independent School District No._____, _____, Minnesota, hereinafter referred to as the School District, and _____, hereinafter referred to as the Superintendent, a legally qualified and licensed superintendent who agrees to perform the duties of the Superintendent of the School District.

ARTICLE II APPLICABLE STATUTE

This Contract is entered into between the School District and the Superintendent in conformance with M.S. 123B.143.

ARTICLE III LICENSE

The Superintendent shall furnish the School Board, throughout the life of this Contract, a valid and appropriate license to act as superintendent in the State of Minnesota as provided by applicable laws, rules, and regulations.

ARTICLE IV DURATION, EXPIRATION, TERMINATION DURING THE TERM, MUTUAL CONSENT, AND CONTINGENCY

Section 1. Duration: This Contract is for a term of _____ years commencing on July 1, 20____, and ending on June 30, 20____. It shall remain in full force and effect unless modified by mutual consent of the School Board and the Superintendent or unless terminated as provided in this Contract.

NOTE 1: Pursuant to M.S. 123B.143, Subd. 1., a School Board may enter into a Contract with a Superintendent for a period of time no longer than three (3) years. The Contract must provide that the School Board, at its discretion, may or may not enter into a subsequent Contract. Such a Contract may not be extended during its term. However, during the last three hundred sixty-five (365) days of such a Contract, a School Board may negotiate and enter into a subsequent Contract to take effect upon the expiration of the existing Contract. Such subsequent Contract must be contingent upon the Superintendent completing the terms of the existing Contract.

Section 2. Expiration: This Contract shall expire at the end of the term specified in Section 1. above. At the conclusion of its term, neither party shall have any further claim against the other, and the School District's employment of the Superintendent shall cease, unless a subsequent Contract is entered into in accordance with M.S. 123B.143, Subd. 1.

NOTE 2: See "NOTE 1."

Section 3. Termination During the Term: The Superintendent's employment may be terminated during the term of this Contract only for cause as defined in M.S. 122A.40, Subd. 9. and Subd. 13., but, except for purposes of describing grounds for discharge, the provisions of M.S. 122A.40 shall not be applicable. If the School Board proposes to terminate the Superintendent during the term of this Contract for cause as described in M.S. 122A.40, Subd. 9. or Subd. 13., it shall notify the Superintendent in writing of the proposed grounds for termination. The Superintendent shall be entitled

to a hearing before an arbitrator provided the Superintendent makes such a request in writing to the School Board Chair within fifteen (15) calendar days after receipt of the written notice of the proposed termination. In such event, the parties shall jointly petition the Minnesota Bureau of Mediation Services (BMS) for a list of five (5) arbitrators. The arbitrator shall be selected by the parties through the striking process as provided by BMS rules. The arbitrator shall conduct a hearing under arbitration procedure rules and issue a written decision. The decision of the arbitrator shall be final and binding on the parties, subject to judicial review of arbitration decisions as provided by law. The Superintendent may be suspended with pay pending final determination by the arbitrator. If the Superintendent fails to request a hearing as provided in this section within the fifteen (15)-day calendar period, he/she shall be deemed to have acquiesced to the School Board's proposed action, and the proposed action shall become final on such date as determined by the School Board, and the Superintendent shall have no further claim or recourse.

Section 4. Mutual Consent: This Contract may be terminated at any time by mutual consent of the School Board and the Superintendent.

Section 5. Contingency: If this Contract is a subsequent Contract entered into prior to the completion of an existing Contract, this subsequent Contract is contingent upon the Superintendent completing the terms of the existing Contract.

ARTICLE V DUTIES

The Superintendent shall have charge of the administration of the schools under the direction of the School Board. The Superintendent shall be the chief executive officer of the School District; shall direct and assign teachers and other School District employees under the Superintendent's supervision; shall organize, reorganize, and arrange the administrative and supervisory staff, including instruction and business affairs, as best serves the School District subject to the approval of the School Board; shall select all personnel subject to the approval of the School Board; shall, from time to time, suggest policies, regulations, rules, and procedures deemed necessary for the School District; and, in general, perform all duties incident to the office of the Superintendent and such other duties as may be prescribed by the School Board from time to time. The Superintendent shall abide by the policies, regulations, rules, and procedures established by the School Board and the State of Minnesota. The Superintendent shall have the right to attend all School Board meetings and all School Board and citizen committee meetings, serve as an ex-officio member of the School Board and all School Board committees, and provide administrative recommendations on each item of business considered by each of these groups.

ARTICLE VI DUTY YEAR AND LEAVES OF ABSENCE

Section 1. Basic Work Year: The Superintendent's duty year shall be for the entire twelve (12)-month Contract year, and the Superintendent shall perform duties on those legal holidays on which the School Board is authorized to conduct school if the School Board so determines. The Superintendent shall be on duty during any emergency, natural or unnatural, unless otherwise excused in accordance with School Board administrative policy.

Section 2. Vacation: The Superintendent shall earn _____ working days of annual paid vacation each Contract year. Unused vacation must be taken within six (6) months after the end of the Contract year in which it is earned. Upon voluntary termination of employment or expiration of the Contract, if not offered a subsequent Contract, the Superintendent shall be entitled to payment for any unused vacation days earned and accrued pursuant to the provisions of this section; however, if the

Superintendent is involuntarily terminated, he/she shall not be entitled to unused earned and accrued vacation days.

Section 3. Holidays: The Superintendent shall be entitled to ____ paid holidays as designated by the School Board each Contract year.

NOTE 3: The specific holidays should be listed.

Section 4. Sick Leave: The Superintendent shall earn paid sick leave at the rate of ____ day(s) each working month, and earned sick leave may accumulate to a maximum of ____ days. Upon voluntary termination of employment or expiration of the Contract, if not offered a subsequent Contract, the Superintendent shall be entitled to payment for any unused sick leave days earned and accrued pursuant to the provisions of this section; however, if the Superintendent is involuntarily terminated, he/she shall not be entitled to unused earned and accrued sick leave days.

Section 5. Workers' Compensation: Pursuant to M.S. Chapter 176, the Superintendent injured on the job in the service of the School District and collecting workers' compensation insurance may draw sick leave and receive full salary from the School District, the salary to be reduced by an amount equal to the insurance payments, and only that fraction of the days not covered by insurance will be deducted from accrued sick leave.

Section 6. Bereavement Leave: The Superintendent shall be granted bereavement leave for a death within the Superintendent's immediate family. The time utilized shall be in an amount to be determined after conferring with the School Board Chair. Days utilized [*will or will not*] be deducted from the Superintendent's sick leave. "Immediate family" is defined as the Superintendent's spouse, child, parent, brother, sister, or other relative who was living in the same household as the Superintendent.

Section 7. Emergency Leave: The Superintendent may be granted paid emergency leave at the discretion of the School Board.

Section 8. Jury Service: The Superintendent who serves on jury duty shall be granted the day or days necessary as stipulated by the court to discharge this responsibility without any salary deduction or loss of basic leave allowance. The compensation received for jury duty service shall be remitted to the School District.

Section 9. Military Leave: Military leave shall be granted pursuant to applicable law.

Section 10. Disability: If the Superintendent is unable to perform his/her regular duties because of personal illness or disability and has exhausted all accumulated sick leave, the School Board shall provide additional paid sick leave at a salary equal to ____ percent of the Superintendent's regular salary until the expiration of the waiting period for long-term disability insurance.

Section 11. Medical Leave: Pursuant to M.S. 122A.40, Subd. 12., the Superintendent shall have a right to a leave of absence for health reasons.

Section 12. Insurance Application: A Superintendent on unpaid leave is eligible to continue to participate in group insurance programs if permitted under the insurance policy provisions. The Superintendent shall pay the entire premium for such insurance commencing with the beginning of the leave and shall pay to the School District the monthly premium in advance. In the event the Superintendent is on paid leave from the School District under Section 4. above or supplemented by sick leave pursuant to Section 5. above, the School District will continue insurance contributions as provided

in this Contract until sick leave is exhausted. Thereafter, the Superintendent must pay the entire premium for any insurance retained.

ARTICLE VII INSURANCE

Section 1. Health and Hospitalization and Dental Insurance: The School District shall provide the Superintendent and the Superintendent's dependents with health and hospitalization and dental insurance coverage under the School District's group health and hospitalization and dental insurance plans at the expense of the School District.

[or]

The School District shall provide the Superintendent and the Superintendent's dependents with health and hospitalization insurance coverage under the School District's group health and hospitalization insurance plan. The School District shall contribute the sum of \$_____ per month toward the premium for such insurance. The balance of the premium shall be paid by the Superintendent through payroll deduction. The School District shall also provide the Superintendent and the Superintendent's dependents with dental insurance coverage under the School District's group dental insurance plan. The School District shall contribute the sum of \$_____ per month toward the premium for such insurance. The balance of the premium shall be paid by the Superintendent through payroll deduction.

NOTE 4: In the event this Contract will cause or does cause penalties, fees, or fines to be assessed against the School District, the parties agree to reopen negotiations that result in a revised Contract between the parties that eliminates or reduces penalties, fees, or fines to be assessed against the School District. The amount of any reduction in the School District's contribution toward the Superintendent's healthcare benefits as a result of addressing the "highly compensated employee" component of the ACA will be placed into another School District provided benefit(s) (i.e., a retirement HRA, salary, etc.) as agreed upon between the parties.

Section 2. Life Insurance: The School District shall provide, at its own expense, term life insurance for the Superintendent under the School District's group term life insurance plan in the amount of \$_____, payable to the Superintendent's named beneficiary(ies).

NOTE 5: According to the Internal Revenue Service rules, the amount of School District premium contribution that pays for life insurance coverage in excess of \$50,000 is considered taxable income, so the School District should be certain that it is reporting that contribution as such, and the Superintendent needs to know why that amount is being reported.

Section 3. Long-Term Disability Insurance: The School District shall provide, at its own expense, long-term disability insurance for the Superintendent under the School District's group long-term disability insurance plan.

Section 4. Eligibility: The eligibility of the Superintendent and the Superintendent's dependent(s) and beneficiary(ies) for insurance benefits shall be governed by the terms of the insurance policies purchased by the School District pursuant to this article.

Section 5. Claims Against the School District: The School District's only obligation is to purchase the insurance policies described in this article, and no claim shall be made against the School District as a result of denial of insurance benefits by an insurer if the School District has purchased the policies and paid the premiums described in this article.

ARTICLE VIII OTHER BENEFITS

Section 1. Tax-Sheltered Annuities: The Superintendent is eligible to participate in a tax-sheltered annuity plan through payroll deduction established pursuant to Section 403(b) of the Internal Revenue Code of 1986, M.S. 123B.02, Subd. 15., School District policy, and as otherwise provided by law.

Section 2. Vehicle: The School District shall compensate the Superintendent for business use of his/her private vehicle at the rate of ____ cents per mile pursuant to M.S. 471.665, Subd. 1.

[or]

The School District shall provide the Superintendent with a monthly allowance of \$ ____ for business use of his/her private vehicle pursuant to M.S. 471.665, Subd. 3.

NOTE 6: Prohibition Against Combination of Options. One of the two options above should be selected, and the other option deleted. Some School Districts have been utilizing a combination of M.S. 471.665, Subd. 1. and Subd. 3. – i.e., in-district travel and out-of-district travel. However, an opinion by the Minnesota Attorney General indicates that using the combination is improper (see Op. Atty. Gen. 11/20/95).

NOTE 7: Prohibition Against Personal Use of School District Vehicle. Two opinions by the Minnesota Attorney General conclude that a School District may not provide a school district-owned vehicle which the Superintendent utilizes for personal use even if the Superintendent pays for such personal use (see Op. Atty. Gen. 161b-12 1/24/89 and Op. Atty. Gen. 395b- 10/24/89).

NOTE 8: Statutory Restrictions on Personal Use of District-Owned Vehicles. M.S. 471.666 prohibits personal use of a vehicle owned, leased by, or loaned to a School District, except for incidental use related to School District business. Such a vehicle may not be used for transportation to or from the residence of the School District employee except for narrow, incidental use related to the School District's business. The effect of this restriction is so limiting that a School District's provision of District-owned, leased, or loaned vehicles for any personal use by the Superintendent is impractical (see M.S. 471.666).

Section 3. Conferences and Meetings: The School District shall pay all legally valid expenses and fees for the Superintendent's attendance at professional conferences and meetings with other educational agencies when such attendance is required, directed, or permitted by the School Board. The Superintendent shall periodically report to the School Board relative to all meetings and conferences attended. The Superintendent shall file itemized expense statements to be processed and approved as provided by School Board policy and law.

ARTICLE IX SALARY

The Superintendent shall be paid an annual salary of \$ _____ for the 20____-20____ Contract year, \$ _____ for the 20____ - 20____ Contract year, and \$ _____ for the 20____ - 20____ Contract year. During the term of this Contract, the annual salary may be modified but shall not be reduced. The annual salary shall be paid in ____ equal installments during the Contract year.

[or]

The Superintendent shall be paid an annual salary of \$_____ for the 20__ - 20__ Contract year. The parties shall endeavor to agree by April 1 of each subsequent year as to the amount of the salary for the following year. During the term of this Contract, the annual salary may be modified but shall not be reduced. The annual salary shall be paid in ____ equal installments during the Contract year.

NOTE 9: Options. School Boards should use only one of the paragraphs above. The first paragraph fixes a salary for more than one year, while the second paragraph fixes the salary for one year and requires mutual agreement for the subsequent year(s). Practices vary from School District to School District.

ARTICLE X EVALUATE PERFORMANCE

The School Board shall oversee, direct, and evaluate the Superintendent's performance as the School Board sees fit.

NOTE 10: The School Board and Superintendent should discuss a process for conducting at least an annual evaluation of the Superintendent's performance.

ARTICLE XI OTHER PROVISIONS

Section 1. Outside Activities: While the Superintendent shall devote full time and due diligence to the affairs and the activities of the School District, he/she may also serve as a consultant to other school districts or educational agencies, lecture, engage in writing and speaking activities, and engage in other activities if, as solely determined by the School Board, such activities do not impede the Superintendent's ability to perform the duties of the superintendency. However, the Superintendent may not engage in other employment, consultant service, or other activity for which a salary, fee, or honorarium is paid without the prior approval of the School Board.

Section 2. Indemnification and Provision of Counsel: In the event that an action is brought or a claim is made against the Superintendent arising out of or in connection with his/her employment and the Superintendent is acting within the scope of employment or official duties, the School District shall defend and indemnify the Superintendent to the extent provided by law. Indemnification, as provided in this section, shall not apply in the case of malfeasance in office or willful or wanton neglect of duty, and the obligation of the School District in this regard shall be subject to the limitations as provided in M.S. Chapter 466.

Section 3. Dues: The Superintendent is encouraged to belong to and participate in appropriate professional, educational, economic development, community, and civic organizations when such membership will serve the best interests of the School District. Accordingly, the School District will pay the membership dues for such organizations as are required, directed, or permitted by the School Board. The Superintendent shall present appropriate statements for approval as provided by law.

NOTE 11: Until 2007, School Districts were restricted to paying dues for their superintendents to belong to professional and educational organizations, but the 2007 Minnesota Legislature enacted M.S. 123B.02, Subd. 24., allowing School Districts to pay dues for other organizations if their School Boards deemed such membership to be appropriate.

Section 4. Medical Examination: The Superintendent shall have a comprehensive medical examination not less than once every ____ years. A summary document from the physician certifying

the fitness of the Superintendent to perform the duties of the position shall be provided to the School Board Chair. The cost of said examination not covered by the School District's insurance program shall be paid by the School District.

[Section 5. Other Applicable Provisions: In this section, other terms and conditions of employment as agreed on between the parties should be included. Items such as severance pay, payment for unused sick leave, and extended leaves of absence, if provided to the Superintendent, are examples of what could be included. Since superintendents' contracts vary greatly in the manner in which they address such provisions, no attempt has been made to develop specific model Contract language. However, if the parties are considering the inclusion of such provisions, both MSBA and MASA may be able to provide sample language upon request.]

NOTE 12: Since July 31, 1993, severance pay for highly compensated employees has been restricted. A "highly compensated employee" is an employee with estimated annual wages that are greater than sixty percent (60%) of the governor's salary and are equal to, or greater than, eighty percent (80%) of the estimated annual wages of the second highest paid employee of the School District. Severance pay for highly compensated employees is restricted to an amount equivalent to six (6) months of wages. For purposes of this restriction, payments for accumulated vacation and sick leave liquidated to cover the cost of group term insurance may be paid in addition to the six (6) months of severance pay. For exceptions to the six (6)-month restriction, see M.S. 465.722, Subd. 3., which may be found in section "D.5." of "Chapter 3" in the MSBA Service Manual.

ARTICLE XII SEVERABILITY

The provisions of this Contract shall be severable, and if any such provision or the application of any such provision under any circumstances is held invalid, it shall not affect any other provisions of this Contract or the application of any provision thereof.

IN WITNESS WHEREOF, I have subscribed
my signature this ____ day of
_____, 20__.

Superintendent

IN WITNESS WHEREOF, we have subscribed
our signatures this ____ day of
_____, 20__.

School Board Chair

School Board Clerk



Board Meeting Date: 2/10/2020

TITLE: Policy Review

TYPE: Consent

PRESENTER(S): Board Policy Committee

BACKGROUND: The following policies have been reviewed and revised with an eye toward clarity and alignment with district practice and state statutes:

- 517 – Student Recruiting
- 518 – Do Not Attempt Resuscitation
- 521 – Student Disability Nondiscrimination
- 531 – The Pledge of Allegiance
- 535 – Education of Homeless Children

RECOMMENDATION: Accept the policies as reviewed and revised.

ATTACHMENTS:

1. 517 – Student Recruiting
2. 518 – Do Not Attempt Resuscitation
3. 521 – Student Disability Nondiscrimination
4. 531 – The Pledge of Allegiance
5. 535 – Education of Homeless Children

Students

Student Recruiting

I. Purpose

This policy prevents school district employees from exerting undue influence for purposes of securing or retaining the attendance of a student in a school.

II. General Statement of Policy

- A. The school district encourages employees to make available to all interested people information regarding the district, its schools, programs, policies, and procedures. The purpose of such activity is to assist in the process of fully informed decision making regarding school enrollment and to enhance the visibility and image of the district.
- B. At the same time, the district recognizes that the scope of such activity is limited by statutory authority and bylaws of the Minnesota State High School League. Accordingly, it will be a violation of this policy for employees to exert undue influence for purposes of securing or retaining the attendance of a student in a school.
- C. Employees are further prohibited from encouraging others to engage in such conduct on behalf of the district.

III. Definition

- A. "Undue influence" includes initiating any oral or written contact with a student from another school district who participates in a school-sponsored sport or activity which solicits the student's transfer to participate in a sport or activity. It also include the awarding of tuition, allowance for board and/or room, allowance for transportation, priority in assignments of jobs, cash or gifts in any form, or any other privilege or consideration if not similarly available to all students.

IV. Procedures

- A. Applicants for open enrollment must comply with existing Open Enrollment Policy 503, which outlines eligibility standards and standards for rejection ~~The school board will adopt, by resolution, specific standards for acceptance and rejection of applications for open enrollment. Standards may include the capacity of a program, class, school building, or the statutory limits to nonresident enrollment in a particular grade level, or whether the student is~~

~~currently expelled for (1) possessing a dangerous weapon, as defined under federal law, at a school or school function; (2) possession or using an illegal drug at school or at a school function; (3) selling or soliciting the sale of a controlled substance while at school or a school function; or committing a first, second or third degree assault as described in state law. Standards for acceptance and rejection of open-enrollment applications are subject to the Graduation Incentives Program and may not include previous academic achievement, athletic or other extracurricular ability, disabling conditions, proficiency in the English language, previous disciplinary proceedings, or the student's district of residence.~~

- B. Employees who violate the provisions of the policy will be subject to disciplinary action as appropriate. Any such disciplinary action will be made pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, school district policies, and the bylaws of the Minnesota State High School League, as applicable.

Legal References:

Minn. Stat. § 124D.03 (Enrollment Options Program)

Minn. Stat. § 124D.68 (Graduation Incentives Program)

Minnesota State High School League Bylaw 308.00

Cross Reference:

Policy 510 (Nonresident Enrollment)

Policy

adopted: 1/22/08

reviewed: 3/12/12

revised: 11/17/14

INDEPENDENT SCHOOL DISTRICT 273

Edina, Minnesota

Students

Do Not Attempt Resuscitation

I. Purpose

When any student experiences sudden illness or injury, the role of staff is to render emergency health care to preserve life and prevent disability. In life-threatening emergencies, the emergency medical system (911) will be activated. Federal mandates guarantee that students have a right to an education in the least restrictive environment. The school district recognizes that it is serving students with complex health needs, and that district staff may be presented with written Do Not Attempt Resuscitation orders.

II. Definition

Do Not Attempt Resuscitation (DNAR): A written physician directive that cardiopulmonary resuscitation (CPR) not be used by health-care providers in the event of a cardiac or respiratory arrest.

III. General Statement of Procedure

Upon receipt of Do Not Attempt Resuscitation (DNAR) orders signed by a physician, the school district will implement the following procedures:

- A. DNAR orders will be accepted by the health services coordinator and placed on file in the school health offices, as well as the district office. The health services coordinator will review the DNAR orders to ensure they are signed by the parent or proxy, the physician and a witness. Parents/guardians are urged to contact the health services coordinator at the district office to be certain that orders have been received. Appropriate building staff will be informed of the orders and asked to file them in the school health office.
- B. If there are questions or concerns regarding a DNAR order, the district legal counsel will be consulted.
- C. A school team including, but not limited to, the parent/guardian, school nurse, school health associate, primary teacher and/or case manager, principal and director of special services, will convene to outline expectations and procedures to follow in implementing the DNAR orders. Those individuals informed of and intended to be governed by the DNAR order must follow the medical orders for DNAR.
- D. An Individual Health Plan (IHP) will be developed for each student with a DNAR order. The plan will include the following:

1. Specific medical interventions that are allowed and disallowed by the DNAR order
 2. Procedures to be followed for emergencies
 3. Plans for interaction with local emergency personnel
 4. Plans for ongoing assessment of the student's health status
 5. Guidelines for removal of the student from class activities
 6. Guidelines for dealing with other students in the classroom
 7. Palliative care (comfort measures) to be administered
 8. Protocol for handling an emergency on the school bus or during school-related activities
 9. Training and support for school staff
 10. Plan for ongoing communication with the family
 11. Plan for response to an emergency situation in the event that the school nurse or health associate is not available
- E. Students with DNAR orders are required to wear an identification bracelet/necklace indicating their name and date of birth. A bracelet/necklace will be provided by the school district upon receipt and acceptance of orders. The parent or guardian is solely responsible for the student's daily wearing of the bracelet/necklace. Parents should contact the school immediately for a replacement bracelet/necklace.
- F. In the event of an emergency situation, emergency medical services (911) will be activated, and parents/guardians will be notified of the emergency by school personnel.
- G. Upon arrival of ~~the~~ emergency medical personnel, the school administrator or designee will give them the DNAR order.
- H. The school's crisis support team will be used as needed for support following an emergency.
- I. All DNAR orders and IHPs will be updated a minimum of every school year.
- J. If the parent/guardian wishes the school district to rescind a DNAR order, he/she must notify the licensed school nurse in writing. The health services coordinator will send a letter of confirmation of the rescission from the district indicating that the request to rescind has been received and honored. If the

parent/guardian does not receive such a letter of confirmation, it is his/her responsibility to contact the district to confirm that the letter of rescission was received.

Policy
adopted: 6/16/08
reviewed: 3/12/12
revised: 1/26/15

INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota

Students

Student Disability Nondiscrimination

I. Purpose

The purpose of this policy is to protect ~~disabled~~ students who are disabled from discrimination on the basis of disability and to identify and evaluate learners who, within the intent of Section 504 of the Rehabilitation Act of 1973, need special services, accommodations, or programs in order that such learners may receive a free appropriate public education.

II. General Statement of Policy

- A. ~~Disabled~~s Students are protected from discrimination on the basis of a disability.
- B It is the responsibility of the school district to identify and evaluate learners who, within the intent of Section 504 of the Rehabilitation Act of 1973, need special services, accommodations, or programs in order that such learners may receive a free appropriate public education.
- C. For this policy, a learner who is protected under Section 504 is one who:
 1. has a physical or mental impairment that substantially limits one or more major life activities, including learning; or
 2. has a record of such impairment; or
 3. is regarded as having such impairment.
- D. Learners are to be protected from disability discrimination and may be eligible for services, accommodations, or programs under the provisions of Section 504 even though they are not eligible for special education pursuant to the Individuals with Disabilities Education Act.

III. Coordinator

Persons who have questions, comments, or complaints should contact the director of student support services regarding grievances or hearing requests regarding disability issues. Individuals who wish to make a complaint regarding a disability discrimination matter may use the form found in Appendix I. The form should be given to the director of student support services.

Legal References:

29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)

34 C.F.R. Part 104 (Implementing Regulations)

Cross Reference:
Policy 402 (Disability Nondiscrimination)

Policy
adopted: 1/22/08
reviewed: 2/21/12
revised: 9/25/17

INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota

Appendix I to Policy 521
STUDENT DISABILITY DISCRIMINATION GRIEVANCE REPORT FORM

General Statement of Policy Prohibiting Disability Discrimination

Edina Public Schools maintains a firm policy prohibiting all forms of discrimination on the basis of a disability. All persons are to be treated with respect and dignity. Discrimination on the basis of a disability will not be tolerated under any circumstances.

Complainant: _____

Home Address: _____

Work Address: _____

Home Phone: _____ Work Phone: _____

I have been discriminated against based on (choose one or more): [my disability] /
[a record of my disability] / [being regarded as having a disability]
because _____

Date of alleged incident(s): _____

Name of person you believe discriminated against you or another person:

If the alleged discrimination was toward another person, identify that person:

Describe the incident(s) as clearly as possible, including such things as: any verbal statements; what, if any, physical contact was involved; etc. (attach additional pages if necessary):

Location of the incident(s): _____

List any witnesses that were present: _____

This complaint is filed based on my honest belief that _____ has discriminated against me or another person based on a disability. I hereby certify that the information I have provided in this complaint is true, correct, and complete to the best of my knowledge and belief.

(Complainant Signature)

(Date)

Received by: _____ Date: _____

Students

The Pledge of Allegiance

I. Purpose

The school district recognizes the need to display an appropriate United States flag and to provide instruction to students in the proper etiquette, display, and respect of the flag. This policy provides for recitation of the Pledge of Allegiance and instruction in school to help further that end.

II. General Statement of Policy

Students in this school district will recite the Pledge of Allegiance to the flag of the United States of America one or more times each week. The recitation will be conducted:

- A. By each individual classroom teacher or the teacher's surrogate; or
- B. Over a school intercom system by a person designated by the school principal or other person having administrative control over the school.

III. Exceptions

Anyone who does not wish to participate in reciting the Pledge of Allegiance for any personal reasons may elect not to do so. Students and school personnel must respect another person's right to make that choice.

IV. Instruction

Students will be instructed in the proper etiquette toward, correct display of, and respect for the flag, and in patriotic exercises.

Legal References:

Minn. Stat. § 121A.11, Subd. 3 (Pledge of Allegiance)

Minn. Stat. § 121A.11, Subd. 4 (Instruction)

Policy

adopted: 1/22/08

amended: 2/21/12

revised: 12/15/14

INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota

Students

Education of Homeless Children

I. Purpose

This policy ensures that children and youth who are experiencing homelessness receive the same educational opportunities as other students who are not homeless. This policy is intended to ensure that the district is in full compliance with the McKinney–Vento Homeless Assistance Act.

II. General Statement of Policy

The school board intends that children and youth who are experiencing homelessness have the opportunity to meet the same challenging state and district standards expected of all students. Students in homeless situations should have access to the education and other services they need to meet the standards, including the school choice provisions of the district. Children and youth who are homeless are to be provided educational services comparable to those received by any student in the district.

III. Definition of Homeless Children and Youth

- A. The term “the Act” means Subtitle B of Title VII of the McKinney–Vento Homeless Assistance Act 42 U.S.C. 11431 et seq.
- B. The term “homeless children and youth” means individuals who lack a fixed, regular and adequate nighttime residence as those terms are defined in law. They include:
 1. Children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement.
 2. Children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings.
 3. Children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings.
 4. Migratory children, as this term is defined in section 1309 of the

Elementary and Secondary Education Act of 1965, who qualify as homeless for the purposes of this definition because the children are living in circumstances described in the McKinney–Vento Homeless Assistance Act.

- C. “School of origin” means the school the student attended when they last had permanent housing or the school last attended.
- D. “Homeless liaison” is a person designated by the district as the district contact for students in homeless situations. A homeless liaison must carry out the provisions of law.
- E. The above definitions will automatically be modified if the Act modifies these definitions.

IV. School Selection and Enrollment

- A. The district will keep students who are in homeless situations in their school of origin, as that term is defined in III.B of this policy, to the extent feasible, unless it is against the parent’s or guardian’s wishes. If the school of origin is in another district, the student has the right to continue to attend that school at no cost. The cost of transportation will be borne by the two school districts. Students may stay in their school of origin the entire time they are homeless and until the end of any academic year in which they move into permanent housing.
- B. Students may choose to enroll in any public school that students living in the same attendance area are eligible to attend.
- C. If a student is sent to a school other than the school of origin or the school requested by a parent or guardian, the district must provide a written explanation of its decision and inform the parent or guardian of their right to appeal, regardless of whether the parent or guardian disputes the placement. The superintendent will develop a dispute resolution process consistent with the provisions of Section VI of this policy.
- D. The district homeless liaison must assist unaccompanied youth, who are not in the custody of a parent or guardian, in choosing and enrolling in a school consistent with the provisions of the Act.
- E. The district must immediately enroll students in homeless situations even if they do not have required documents such as school records, medical records, proof of residency or other documents required by the district. If a student does not have immunizations or immunization or other medical records, the homeless liaison must immediately assist in obtaining them. The student must be enrolled in school in the interim. Educational and medical records must be obtained as soon as possible, consistent with the provisions of Minnesota law, by the district health coordinator.

- F. Homelessness alone is not a reason to separate students from the mainstream school environment. These students will not be segregated in separate schools, separate programs within schools, or separate settings. This does not prohibit special programs for short periods of time for health and safety emergencies or to provide temporary, special and supplemental services for the students.
- G. Services provided with revenue from the Act must not replace the regular academic program and must be designed to expand upon or improve services provided as part of the school's regular academic program.

V. Transportation

- A. At the request of the parent or guardian, homeless students must be provided transportation to and from their school of origin consistent with the district regulations regarding miles from school and other transportation policies and regulations. For unaccompanied youth, such transportation will be provided when requested by the homeless liaison.
- B. If the homeless student's school of origin is outside of the district, the two districts will apportion the transportation cost consistent with the regulations of the superintendent.

VI. Dispute Resolution Process

- A. Any disputes regarding the educational placement of homeless children and youth will be expeditiously addressed through a dispute resolution process developed by the superintendent consistent with the provisions of the Act.
- B. Pending the results of the dispute resolution process, the student must immediately be placed in the school of the parent's choice.

VII. Responsibilities of the Superintendent

- A. The superintendent may develop regulations deemed necessary to carry out this policy.
- B. The superintendent will appoint a person(s) to function as the homeless liaison.

Legal Citation: Subtitle B Title VII 42 U.S.C. 11431 *et seq.*

Policy
adopted: 4/14/08
reviewed: 3/12/12
revised: 12/15/14

INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota



Board Meeting Date: 2/10/2020

TITLE: EHS Biology to Guyana

TYPE: Consent

BACKGROUND:

In accordance with Policy 538, the following international student travel experience for up to 24 Edina High School students from **June 15 – 28, 2021** has received support from the school's administration. Participating students will not miss any school days for this summer travel experience.

This expedition, coordinated by Operation Wallacea, combines working on a biodiversity project in the savanna of the South Rupununi and the Iwokrama forests, to include insect, bird, and mammal surveys. In the savanna, students will help with new research on the giant anteater and red siskin. In the Iwokrama forests, students will help to provide detailed and verifiable data sets on target biodiversity taxa to examine the impacts of selective logging and to quantify long-term changes in the biodiversity of the forests. Students will help with the annual monitoring program providing equal coverage of the wilderness preserve (where no logging is allowed), as well as the forests surrounding Surama Village.

In addition to providing growth opportunities across the EPS Educational Competencies, this field-based, research oriented, student travel experience supports learning across numerous Minnesota science, social studies, and language arts standards.

Cost: The anticipated inclusive cost of this experience is \$3,527 per student. This price is inclusive of all transportation, accommodations, meals, transfers, on-site medical staffing, and medical and repatriation insurance. Students will be responsible for all costs. Need-based scholarships and fundraising opportunities are available.

Transportation: All students and chaperones will travel as a group from Minneapolis to Georgetown, Guyana, and return via a major U.S. international airline or partner.

Accommodations: Students and chaperones will be housed in 3-4 bedded rooms with en suite bathroom facilities or in tents of 3-4 students.

Supervision: Staff members traveling with the group are Lindsey Smaka, EHS science teacher, and up to three (3) additional licensed staff, one of which will be a licensed school administrator.
Supervision:

RECOMMENDATION: Approve the student travel experience.



Board Meeting Date: 2/10/2020

TITLE: EHS Social Studies and World Language to Spain 2021

TYPE: Consent

BACKGROUND:

In accordance with Policy 538, the following international student travel experience for up to 36 Edina High School students from approximately July 13-23, 2021 has received support from the school's administration. Participating students will not miss any school days for this summer travel experience.

This expedition, coordinated by EF Tours, utilizes Social Studies, Language Arts, and World Language (Spanish) standards, in addition to Edina Public Schools educational competencies. Among other experiences, students will tour historical grounds and cities, experience Spanish culture through arts, dance and through one-on-one interaction with Spanish citizens. This experience will be a for-credit high school class; students will be required to keep a journal of their experiences. This will be supported with daily writing prompts as well as teacher-led discussions about their reflections and experiences.

Cost: The anticipated inclusive cost of this experience is \$4,230 per student. This price is inclusive of all transportation, accommodations, meals, transfers, and insurance. Students will be responsible for any other out of pocket costs or incidentals. Need-based scholarships and fundraising opportunities are available. EF Tours and Edina Public Schools have established a program designed to empower sustainable and impactful travel-based learning programs for the school community that increases equity and access to the global classroom and opportunities like this one. EPS and EF have created a scholarship program aligned with EPS' commitment to equity.

Transportation: All students and chaperones will travel as a group from Minneapolis to Spain and return via a major US international airline or partner.

Accommodations: Students and chaperones will be housed in 3 to 4 star rated hotels.

Supervision: Staff members traveling with the group are lead teacher Christopher Griggs, EHS Social Studies teacher, and up to 5 additional licensed staff, one of which will be a licensed school administrator.

RECOMMENDATION: Approve the student travel experience.



Board Meeting Date: 2/10/2020

TITLE: American Indian Education Parent Committee

TYPE: Consent

PRESENTER(S): Dr. Randy Smasal, Director of Teaching and Learning

BACKGROUND: Minnesota Statutes, section 124D.78, requires that all Minnesota districts and tribal schools with 10 or more American Indian students have an American Indian Parent Advisory Committee (AIPAC.) These committees serve in an advisory role to their school/district and help ensure that American Indian students are receiving culturally relevant and equitable education opportunities. They are crucial to the achievement and success of American Indian students statewide.

RECOMMENDATION: Accept the American Indian Parent Advisory Committee Resolution

PRIMARY ISSUE(S) TO CONSIDER: N/A

ATTACHMENTS:

1. Report (next page)

Annual Compliance Documentation

Edina Public Schools, ISD 273

District/School Name and Number: _____

AIPAC Resolution Vote

**Please indicate with a checkmark how the AIPAC voted by choosing Option 1 or Option 2.*

Option 1: A vote of Concurrence

The American Indian Parent Advisory Committee issued a vote of Concurrence: X

Date of Concurrence vote: Feb 3, 2020

Date the AIPAC presented the resolution to the school board: Feb 10, 2020

OPTION 2: A VOTE OF NON-CONCURRENCE

The American Indian Parent Advisory Committee issued a vote of Non-Concurrence: _____

A vote of Non-Concurrence requires the AIPAC to provide specific recommendations for improvement to the school board. The school board is required to respond in writing to each recommendation within 60 days of the recommendations being put forth. The school board must provide this written response to both the AIPAC and to the Office of Indian Education.

Date of Non-Concurrence vote: _____

Date the AIPAC presented the resolution and recommendations to the school board: _____

Date the school board response is due: _____

THE DISTRICT/SCHOOL DOES NOT HAVE AN AIPAC

Our District/School does not have an AIPAC _____ (indicate with checkmark)

Our district has not yet formed an AIPAC, but recognizes the need to do so in order to remain compliant with Minnesota Statutes, section 124D.78. The district superintendent will contact the Office of Indian Education to receive guidance on this process, its expectations and requirements.

Required signatures

**Please include a printed name along with your signature.*

Erica Allenburg

School Board Chairperson
Dr. John Schultz

Date

Superintendent
Jeff Carlson



Date

2/3/2020

AIPAC Chairperson

Date

Due annually on March 1

WHEREAS, the school board or district has an AIPAC composed of parents/guardians of American Indian children who are eligible for Indian education programs, American Indian language and culture teachers and paraprofessionals, American Indian teachers, American Indian counselors, American Indian adults enrolled in educational programming, and American Indian representatives from community;

WHEREAS, the school board or district affords the AIPAC the necessary information and the opportunity to effectively express their views concerning all aspects of American Indian education and the educational needs of the American Indian children enrolled in the school(s) and program(s); and,


WHEREAS, the AIPAC is directly involved with and advises the school board and district staff on Indian Education program planning; and,

WHEREAS, the AIPAC develops and submits recommendations to the school board and district staff pertaining to the needs of American Indian students.

THEREFORE BE IT RESOLVED, that the AIPAC concurs that the school board and district are compliant with Minnesota Statutes, section 124D.78, and that the school board and district are meeting the needs of American Indian students.

☒ **We, the American Indian Parent Advisory Committee, issue a Vote of Concurrence.** We attest that the school board and/or district are compliant with Minnesota Statutes and that the school board and/or district are meeting the needs of American Indian students; **or,**

We, the American Indian Parent Advisory Committee, issue a Vote of Non-Concurrence. We attest that the school board and/or district are not compliant with Minnesota Statutes and that the school board and/or district are not meeting the needs of American Indian students. We have provided written recommendations for improvements to the school board, and we acknowledge that the school board has 60 days from the receipt of these recommendations in which to respond, in writing, to each recommendation.

 Jeff Carlson
AIPAC Chairperson Printed Name and Signature

2/3/2020
Date



Board Meeting Date: 2/10/2020

TITLE: Board Meeting Dates, 2020-21

TYPE: Consent

PRESENTER(S): Chair Allenburg

BACKGROUND: The School Board holds regular meetings once a month, generally on the second or third Monday of the month, beginning at 7:00 PM in Room 349 of the Edina Community Center. Scheduled work sessions generally begin at 5:00 PM. Any changes or additions are made in accordance with District policy, and are posted on the Edina Community Center district bulletin board and on the District website.

RECOMMENDATION: Adopt the attached meeting dates for the 2020-21 school year.

PRIMARY ISSUE(S) TO CONSIDER: Board meeting dates for 2020-21.

ATTACHMENTS:

1. 2020-2021 Board meeting dates

School Board Meeting Dates 2020-21

	Work Session (5PM) & Regular Meeting (7PM) MONDAY	2 nd Work Session (5PM) Following Week TUESDAY
JULY	13	-
AUGUST	10	18
SEPTEMBER	14	22
OCTOBER	12	20
NOVEMBER	16	Dec 1
DECEMBER	14	-
JANUARY Organizational	4 <i>7PM only, no WS</i>	-
JANUARY	11	19
FEBRUARY	8	16
MARCH	8	16
APRIL	12	20
MAY	10	18
JUNE	7	-

- ✚ No second work sessions in June, July or December.
- ✚ Second November work session on 12/1 to avoid Thanksgiving holiday.
- ✚ Avoids all major district, government and religious holidays.



Board Meeting Date: 02/10/2020

TITLE: 2020-2021 Budget Alignment Plan

TYPE: Discussion

PRESENTER(S): John W. Schultz, Superintendent; John Toop, Director of Business Services

BACKGROUND: After analysis of enrollment (revenue), 18-19 audit results, and 19-20 budget adjustments, it is recommended that Edina Public Schools reduce expenditures in the 20-21 budget by \$545,000.00. Administration is also recommending enhancements to student learning in the 20-21 budget. The proposed reductions and enhancements are shown in the table below:

Item	Reductions	Enhancements
Concord Grade 3	\$100,000	
Transfer of General Fund Expenditures to Capital Projects Levy (Reduction to General Fund)	\$100,000	
High School	\$400,000	
Assistant Superintendent Contingency	\$50,000	
Superintendent Contingency	\$50,000	
District Office (\$100K) Strategic Planning Census Special Education Teaching and Learning Total	\$20,000 \$50,000 \$15,000 \$15,000 \$100,000	
High School Counselor		\$100,000
Special Education Para Support/Intervention		\$100,000
Multi-Lingual Increase 0.55 FTE		\$55,000

TOTALS:	\$800,000	\$255,000
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RECOMMENDATION: That the Edina School Board approve the 2020-2021 Budget Alignment Plan.

TITLE: 2020-2021 Budget Alignment Plan

Board Meeting Date: 02/10/2020

RATIONALE: This budget is aligned with a multi-year budget plan using projected fall of 2020-21 enrollment, 2018-2019 audit results, and the 2019-2020 final budget. The budget plan maintains a strong fiscal position with a minimum unassigned fund balance at 6% of expenditures.

There are numerous reasons the Edina Public Schools administration is recommending the above budget alignment plan. Most importantly, we believe it best balances meeting the educational needs of all Edina Public Schools students while being fiscally responsible to the District students, staff and community.

As part of the annual budget process, the District develops a budget planning focus with budget parameters, including enrollment, revenue and expenditure assumptions. The parameters are developed to maximize resources to ensure successful, innovative and customized learning for all students, blending alignment of time, talent and funds. (See 2020-21 Budget Parameters, approved at the January 13, 2020 Board meeting, attached.)

PRIMARY ISSUE(S) TO CONSIDER: 2020-2021 Budget Plan for Edina Public Schools

ATTACHMENTS:

1. Report (next page)
2. Budget Projection Numbers for 20-21
3. 2020-21 Budget Parameters
4. Class Size Range Memo, May, 2019

Background

Program Background

The Edina community has high expectations for its students and therefore its schools. The current mission of the Edina Public Schools is, working in partnership with family and community, to educate all individuals to be responsible, lifelong learners who possess the skills, knowledge, creativity, self-worth, and ethical values necessary to thrive in a rapidly changing, culturally diverse, global society. Edina Public Schools continues to strive for this mission, and Edina students continue to meet expectations set by the district's academic excellence. Students are demonstrating their talents at myriad in-school and out-of-school academic and non-academic activities.

The 2020-2021 budget will continue to provide high quality programming for student learning and achievement. This budget realizes that our students live in a diverse culture that is rich in information and with access to many changing technologies. Edina Public Schools will continue to offer its strong academic foundation for all of its learners at the elementary schools. Edina middle school students will continue to develop their academic skills and begin to build knowledge in their interest areas. The high school budget will continue to offer resources to deliver a variety of academic opportunities. Surrounding the district curriculum and programs are resources that provide opportunities for students to fill in gaps in their learning through interventions and gifted and talented services, not to mention advanced courses. In this budget, Edina Public Schools will continue to provide a French Immersion program at Normandale Elementary and Valley View Middle Schools, as well as Continuous Progress programming at Highlands and Countryside Elementary Schools.

The Edina Public Schools has a strong history of providing excellent educational opportunities for all students while maintaining a strong financial position. The District continues to maintain the highest bond rating available to school districts, as determined by Moody's. This was confirmed again this fall with a AAA bond rating for the District. As with past budgets, this budget will ensure that funds are aligned to the District's mission of learning, while maintaining a strong fiscal position with a minimum unassigned fund balance at 6% of expenditures.

Fiscal Background

The District uses a multi-year financial projection tool as part of the financial projection process, which includes an enrollment projection model. Board-approved budget parameters (attached) have been entered into the model, with preliminary results showing a projected deficit of \$1,006,341. Administration is proposing for FY20-21 to enhance revenue by \$500,000 (current 19-20 budget revenue recognition), and to reduce expenditures by \$545,000. Edina school leaders are currently studying enrollment trends and variables. The results of this study will be presented in Spring, 2020. The conclusions of this study may improve the enrollment (revenue) projections

for better planning in the future. Edina Public Schools works hard to maximize resources to ensure successful education for all students, blending alignment of time, talent and funds.

Budget Alignment Recommendations

In aligning the budget to the recommended \$545,000 reduction, the administration again first looked at where efficiencies could be realized in budget areas outside the classroom. This budget recommendation proposes reductions and enhancements for the 2020-2021 budget, aligning resources closer to student support and learning.

Concord Elementary Section Reduction--\$100,000

A sixth section was added to Concord Elementary in 2017-18 to support a larger 1st grade cohort. We continued with this sixth section for this cohort through 2nd and 3rd grade due to the desire to keep this cohort within the class size range guidelines. The range for 3rd grade is 24-26. With 6 sections at Concord, the actual class sizes are (22-22-22-23-23-23) or a 22.5 average.

In 4th grade the class size range increases to 25-27. With 135 enrolled students in grade 4 with 5 sections, classes will average 27, which is at the upper range (See Class Size Range Memo from May, 2019, attached).

Cornelia Elementary Section Reduction--\$100,000

Last year an additional 4th grade section was added at Cornelia. This will no longer be funded through the Achievement and Integration program (A and I) for 2020-2021. Cornelia was deemed racially identifiable for approximately 1 year and given an additional \$50,000 to close gaps and support students. Cornelia leaders and teachers chose to spend this A and I funding on a 4th grade teacher. The class size guideline for 4th grade is 25-27. The actual class sizes at Cornelia this year are (22-23-23-21), which is an average 22.25. Moving this forward to next year, the additional section will not be recommended for funding, as class sizes will be below the recommended class size ranges (See Class Size Range Memo).

High School Reduction--\$400,000

Administration is recommending a reduction of 4.0 FTE at the high school. This may increase class sizes but not beyond the ranges in the class size memo.

District Administration: Contingencies--\$100,000

The Superintendent and Assistant Superintendent have contingencies of \$100,000 each. These contingencies are used for unexpected staffing or issues that require resources. Administration is recommending a \$50,000 reduction to both contingencies. This may cause administration to return to the Board to allocate additional resources from the fund balance to address staffing or other issues requiring resources.

Budget Transfers

Technology Expenditures in General Fund to Capital Projects Levy--\$100,000

The District has identified additional positions where a portion of work directly supports the operation and maintenance of technology and applications that manage student achievement and assessment data. The proposal is to realign a portion of these positions from the general fund to the capital projects technology levy. The District's capital projects technology levy funds will support this transfer. The current capital projects technology levy will sunset in 2021-22, necessitating a possible renewal vote in November 2021. The School Board will need to begin discussions regarding renewal of this levy within the next 12-18 months.

Budget Enhancements

Creating Ninth Grade Teams—Addition of Counselors--\$100,000.

In 2017, Edina High School transitioned from a three-year to a four-year high school by moving 9th grade students to EHS. While our transition efforts through multiple initiatives and programs have been successful, we continue to see a need to invest further in this critical developmental stage.

Through the development of a 9th grade teaming model at EHS, we hope to:

- build upon the successful Student Support Team framework we have fostered at EHS;
- prioritize strong relationships, social-emotional learning and team-based early intervention, and provide a concrete structure for a holistic approach to students; and
- intentionally target and provide resources in this critical year.

Proposed Organization of Grade 9

- 5-6 teams of 9th grade students (approx. 118-140 each)
- Interdisciplinary teams including approximately 15-18 teachers - ELA, Science, Social Studies
- *Two Licensed School Counselors*
- Weekly rotation of team building activities
- Team meetings
 - Horizontal Alignment (teachers, weekly)
 - Data Team (teachers/counselors, weekly)
 - SST (counselor, administration, support staff, bi-weekly)

In order to effectively administer 9th grade teams and to meet the increasing needs of our students and families for college/career planning, academic support and mental health, we are proposing a 1.0 FTE increase to the counseling staff at the high school.

Student Support—\$100,000

It is recommended that resources be provided to the Edina Public Schools Special Service department for leadership to utilize dollars in two ways. First, to increase staffing for special education paraprofessionals. Previous budget reductions have resulted in staffing challenges of

paraprofessionals who support students and teachers. In addition, Teaching and Learning and Special Services continue to deliver interventions to students who need additional instruction or program enhancements for skill and knowledge development.

Meetings for 2019-2020 Budget Development

January 21, 2020	Lead Team Discussion
January 27, 2020-January 31, 2020	Administrative Meetings
February 3, 2020	Lead Team Finalizes Recommendation
February 10, 2020	Finance and Facilities
	Board Work Session

Conclusion

The 2020-2021 budget recommendation provides resources to meet the spirit and expectations detailed in the 2020-2025 Edina Public Schools Strategic Directions. The recommendation to enhance special education and intervention support will support students in their pursuit of achieving Edina's academic excellence. The high school recommendation to support ninth graders on teams establishes a learning environment that supports students during the important transition from middle school to high school.

Looking to next year, Edina Public Schools will be making budget recommendations to meet the goals of the Edina Public Schools 2020-2025 Strategic Plan. As revenue from the State continues to be challenging, implementing the strategic plan may require transforming current programs and services to access the resources necessary for meeting the strategic plan's goals. Other programs that are growing, like French Immersion, will need additional administrative support.

Memo Summary: Budget Projection Numbers

	Budget	Projected	Projected	Projected	Projected
	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Revenue	\$108,151,321	\$111,221,006	\$112,924,721	\$116,331,551	\$117,869,237
Expenditures	<u>\$109,118,936</u>	<u>\$110,530,515</u>	<u>\$113,261,885</u>	<u>\$115,521,839</u>	<u>\$117,688,875</u>
Revenue Over (Under) Expenses	(\$967,615)	\$690,491	(\$337,164)	\$809,712	\$180,363
Beginning Fund Balance	<u>\$11,426,989</u>	<u>\$10,459,374</u>	<u>\$11,149,865</u>	<u>\$10,812,701</u>	<u>\$11,622,413</u>
Ending Fund Balance	<u>\$10,459,374</u>	<u>\$11,149,865</u>	<u>\$10,812,701</u>	<u>\$11,622,413</u>	<u>\$11,802,776</u>
Ending Unappropriated Fund Balance	<u>\$6,157,758</u>	<u>\$6,764,614</u>	<u>\$6,427,450</u>	<u>\$7,237,162</u>	<u>\$7,417,525</u>
Percent Unappropriated Fund Balance	<u>5.6%</u>	<u>6.1%</u>	<u>5.7%</u>	<u>6.3%</u>	<u>6.3%</u>

Overview of Expenditure Projection Model:

Input Expense Budget Projection Variables:

Projected expenditures for the next budget year and for subsequent years are based on the object of expenditure budget for the current year **adjusted by your changes you input on this tab**. To more accurately project future expenditures a number of variables are built into the projection model and entered on this page.

- **Licensed Staffing:** Make changes to reflect staff turnover, increase in the teacher salary schedule, changes in enrollment, changes in licensed classroom staff, and an adjustment for lane and step costs.
- **Inflation:** In the grid below enter the estimated inflationary factors to project future operating costs.
- **Projected Changes in Expenditure Budget:** Incorporate anticipated changes in future budget expenditures by line item. In this section test the impact of budget changes on the bottom line, either increasing or decreasing specific line items.

3)

Inflationary Assumptions:

Enter the inflationary assumptions on which you will project your operating budget.

Expenditure Inflation Factors:	Budget 2019-2020	Projected 2020-2021	Projected 2021-22	Projected 2022-23	Projected 2023-24
Licensed Staff-Salary Schedule Change*	Base year to project budgets	3.42%	3.42%	3.42%	3.42%
Licensed Classroom Support Salaries		3.42%	3.42%	3.42%	3.42%
Admin TRA Related Salaries		2.50%	2.50%	2.50%	2.50%
Other Staff		2.50%	2.50%	2.50%	2.50%
Health Insurance Benefits		3.00%	3.00%	3.00%	3.00%
Purchased Services		1.00%	1.00%	1.00%	1.00%
Utilities		3.00%	3.00%	3.00%	3.00%
Supplies		1.00%	1.00%	1.00%	1.00%
Other		0.00%	0.00%	1.00%	1.00%

* Classroom licensed staff

The inflationary adjustment for contracted transportation is found on the Input-Transportation page.

2020-21

BUDGET PARAMETERS

Edina Public Schools are well positioned

Developing strategic plan	Stable enrollment
Strong financial management	Proactive process involving many stakeholders
Problem-solving administrative team	Communication to all staff/community

Budget Focus

to be used by the Board, administrators, sites, staff and community:

Maximizes resources to ensure successful education for all students, blending alignment of time, talent and funds

Finance

- Multiyear planning approach through the use of a long-range financial planning model.
- Fund balance to remain at 6% as per current board policy guidelines.
- Projected fund balance as of 6-30-20 is slightly below 6%. Budget plan will include steps to restore fund balance to the 6% level no later than 6-30-2021.
- The 2020 Legislative session is a non-budget session. There may be slight increases to education funding based on any projected State budget surplus. Results of the legislative session will be incorporated into the budget in June 2020.
- Recommendations based on student achievement for all and fiscal integrity
- No new programs unless cost neutral
- No new staff unless cost neutral

Enrollment (ADM) Parameters

1. A four year numerical average ratio enrollment projection calculation has been used to project future years. This method assumes steady enrollment to a small amount of growth per year. If open enrollment is closed in certain areas of the district, this will influence projections. **(Change in enrollment projection methodology, which can change every year based on best projection method.)**

2. Pupil Unit Weighting Factors – Pre-Kindergarten (1.0), Kindergarten Handicapped (1.0), Grades K-6 (1.0) and Grades 7-12 (1.2).
3. Average Daily Membership (ADM) decrease of 1 and Adjusted Pupil Units (APU) decrease of 7.

Revenue Budget Parameters

1. General Education Revenue (GER) amount per APU is at \$6,567 for 2020-21 which includes a 2% increase over 2019-20. The base assumption for 2021-22 and beyond is a 1.5% increase. A 1% increase in GER is approximately \$591,000. Most of the GER is for the general operation of the school district and is not designated by the State for a specific purpose. GER is funded by state aid. (The increase in the per student amount is a change from previous years. Previous years projected an increase for future unknown funding years at 1%. The GER per student has increased by 2% each year for the past 7 consecutive years.)
2. Basic Skills Revenue – Basic Skills revenue includes the former compensatory, Limited English Proficiency (LEP), and LEP concentration revenues. While these revenues are combined into a single category, the funding available for Basic Skills revenue is based on existing formulas for the individual components. LEP Average Daily Membership is estimated to be 365. Compensatory revenue is based on October 1, 2019 free and reduced lunch counts. The combined revenue is estimated to be \$547,000.
3. Gifted and Talented revenue is \$13 per APU for 2020-21 which is estimated to be \$119,000.
4. Operating Referendum monies in the General Fund (after LOR subtraction) equal \$1,775 per APU.
5. Local Optional Revenue (LOR) equals \$724 per APU. The LOR is subtracted from the referendum allowance. (Increase of \$300 but equal subtraction from 4. above.)
6. Equity revenue is calculated by a formula that evaluates the highest paid districts and the lowest paid districts in the state. It is estimated that the district will receive \$68.50 per APU for 2020-21.
7. Operating Capital revenue has a component representing the former equipment formula (\$79 per APU), a component representing the former facilities formula (\$109 times the District's maintenance cost index, age of buildings), and a learning year rate (\$31 per APU). It is estimated that the district will receive \$230 per APU for 2020-21.
8. Safe Schools revenue for EPS (\$36) and ISD #287 (\$15) is \$51 per APU for 2020-21 which is estimated to be \$465,000.

9. Special Education Revenue: In 2015-16, the state implemented new special education formulas. There are three calculations for state special education aids using prior year data. The district receives the lesser of these calculations:
 - a. "Old formula" calculations excluding transportation times .62
 - b. Districts nonfederal special education expenditures excluding transportation times .50
 - c. Census-based calculations times .56Further, the 2019 Education bill increased funding by \$91 million (cross-subsidy reduction aid), began phase out and subsequent elimination of the state aid growth cap, and reduces the portion of unreimbursed special education costs the serving district can bill back to the resident district from 90% to 85% (FY20) to 80% (FY21 and later).
10. The district participates in the third party billing program. The revenue from this program is estimated at \$150,000 and will pay for the costs of contracted services associated with the program and unreimbursed special education substitute costs.
11. The 2-year grant cycle for the Alternative Delivery of Specialized Instructional Services (ADSIS) program aid is for the 19-20 and 20-21 years. Budget parameters assume maintenance of the ADSIS funding and approval of another 2-year grant. If funding is not approved, appropriate adjustments will need to be implemented.
12. Literacy Incentive Aid estimate is \$530,000.
13. Federal aids are estimated to correspond to federal expenditure increases.
14. Miscellaneous revenues will be approximately the same amount.
15. Gifts and donations revenue will equal gift and donation expense.
16. Interest revenue is based on current interest rates and available cash flow for investments.

Expenditure Budget Parameters

1. Staffing –The 2019-20 staffing base FTE was based on December 1, 2019 estimated ADM calculations. The current estimated actual ADM for 2019-20 was slightly more than projected for the elementary, middle schools and the high school. Staffing may be adjusted according to the Board budget plan to be approved in March 2020. The base long-range plan does not include staffing for enrollment growth.

2. Salaries and fringe benefits are actual amounts for settled contracts. An inflationary increase based on regional and historical trends is planned for non-settled contracts. Total budget salaries and benefits for all General Fund staff in 2019-20 is \$96,606,023 prior to additions for enrollment growth or reductions. A 1% increase in employee compensation equals approximately \$966,060.
3. Lane changes are estimated at \$200,000, which is based on actual lane changes from the previous year. (Change from \$250,000 to \$200,000 based on number used in EME settlement agreement.)
4. Instructional contingency (Asst. Supt.) of \$100,000, strategic contingency (Supt.) of \$100,000 and special education contingency (Spec. Services Dir.) of \$50,000 to be used at the start of the school year to address student needs and class size concerns. Any additions funded with contingency funds will be for the 2020-21 year only.
5. A three-year history will be used to project gas and electricity costs with consideration given to current utilities rates. Utilities costs are allocated to Food Service and Community Service programs for the calculated portion of their usage.
6. Supply allocations – Allocations are based on projected ADM for 2020-21 with a 1% inflationary increase. These budget allocations are based upon the projected ADM data as of January 1, 2020. Sites are to work with Principals and the Special Services Director to determine appropriate budget amounts for ELL, gifted, and special education at each respective site. (Change from 0% for FY19-20.)
7. Equipment Allocations – Operating Capital allocations are based on projected ADM for 2020-21, building age and square footage.
8. Currently, the district is not anticipating the need to borrow for cash flow purposes. The district will continue to monitor state budget forecasts and legislative activity for potential impact to cash flow.
9. Purchased services, supplies, and miscellaneous expenditures will increase 0% to 2%.
10. Federal program, alternative compensation and integration expenditures equal appropriate program revenue.
11. Staff Development expenditures will equal 2% of GER.
12. Substitute budgets and overtime budgets are based on prior year's history of costs.

13. Annual Other Post Employment Benefit (OPEB) costs are estimated to be \$800,000 per year. (Change from previous year estimate of \$940,000. The last 2 years actual amount have been \$769,000 and \$752,000.)
14. Reduction of one-time expenditures added in 2019-20 with contingency funds.
15. Reduction of one-time enhancements added in 2019-20.



Board Meeting Date: 5/20/2019

TITLE: 2019-20 ELEMENTARY INSTRUCTIONAL SIZE GUIDELINES, SECONDARY INSTRUCTIONAL SIZE STAFFING FACTORS, AND SPECIAL EDUCATION/ SPECIAL PROGRAMS STAFFING RATIOS

TYPE: Action

PRESENTER(S): Mary Manderfeld, Director of Equity and Enrollment; Jeff Jorgensen, Director of Student Support Services

BACKGROUND:

The elementary and secondary staffing process is guided each year by instructional size guidelines and student enrollment. The Director of Human Resources and Operations supervises the staffing at the various schools and departments. Schools are staffed using the staffing information listed below.

Elementary instructional size guidelines for Edina Public Schools are calculated strictly based on the teacher/student ratio within the individual classroom. Specialist teachers and support staff are not calculated into the formula for determining average instructional size. A desired instructional size range is established for each elementary grade level. Ideally, each classroom's instructional size would fall within this range. The proposed 2019-20 elementary instructional sizes for grades K-5, Continuous Progress and French Immersion remain unchanged.

Secondary school staffing is determined by an allocation of staffing hours per building, based on an average class size of 27.2 for grades 6-8, and 30.9 for grades 9-12.

Principals determine the size of individual classes based on enrollment data and the needs of the building. Class sizes can vary based on the type of class and the number of hours that it is taught. Secondary schools do not receive additional paraprofessional help for large classes. If the principal perceives that they have class size difficulties, s/he may discuss the matter with the Superintendent and, ultimately, the School Board, for additional hours to be added to their allocation.

As for kindergarten para numbers, the following allocation formula was established in 2014. We use enrollment numbers as of August 3rd for para support. If kindergarten numbers go up, we would add para support after the start of school, or no later than the official enrollment date of October 1st. If numbers go down after hiring, we will NOT reduce para hours for the year.

1 hour/section for all classes, with a tiered increase of support depending on enrollment:

- 19-20 students – 1 hour/day
- 21 students – 1.5 hour/day
- 22 students – 2 hour/day
- 23 students – 2.5 hour/day
- 24 students – 3 hour/day

Summary

The instructional sizes at the elementary levels, secondary instructional size staffing factors, and staffing ratios remain unchanged from the 2018-19 school year.

Special education/special programming's only change is to speech and occupational/physical therapy upper limit ratio numbers, to align with regional standards.

RECOMMENDATION: Approve the 2019-20 elementary instructional size staffing guidelines, secondary instructional size staffing factors, and special programs staffing ratios, as outlined.

PRIMARY ISSUE(S) TO CONSIDER: Elementary instructional size staffing guidelines, secondary instructional size staffing factors, and special programs staffing ratios.

ATTACHMENT:

1. Elementary Instructional Size Guidelines, Secondary Instructional Size Staffing Factors, and Special Education / Special Programs Staffing Ratios.

Elementary Instructional Size Guidelines:

Grade / Age Band	Desired Instructional Size Range	Additional Para Support 2 hr/ grades 1-5) when instructional size reaches:
Kindergarten	20-24 (including 1.25 hours paraprofessional support)	
Grade 1*	21-24	27
Grade 2*	21-25	28
Grade 3*	23-26	29
Grades 4-5*	24-27	30
Grades 1-5 (CP)	28	N/A
Grades 1-5 (FI)	27	N/A

* Modification of this variable may be considered on a building-by-building basis.

Secondary Instructional Size Staffing Factors:

Grade / Age Band	Instructional Size Staffing Factors
Grades 6-8	27.2
Grades 9-12	30.9
Options Program	19-25

Special Education / Special Programs Staffing Ratios:

Grade / Age Band	Staffing Ratio	Grade / Age Band	Staffing Ratio
<i>ECSE Infant/Toddler*</i>	--	<i>Middle/High School Special Education*</i>	--
▪ Infant/Home-Based	10-12	▪ Resource Programming	16-21
▪ Birth through 5 years	10-14	▪ Center Based Programming (Sp. Ed. > 60% of Day)	14-18
▪ 3-5 year olds	10-14	▪ Intermittent Need Programming	10-14
▪ Center Based	6-8	▪ Center Based Programming (Sp. Ed. All Day)	8-12
▪ Speech	20-30		
<i>Elementary Special Education*</i>	--	<i>School Aged*</i>	--
▪ Resource Programming	13-16	▪ Speech	35-45 35-40
▪ Center Based Programming (Sp. Ed. > 60% of Day)	12-16	▪ Occupational/Physical Therapy	35-45 35-40
▪ Intermittent Needs Programming	10-14	▪ Deaf/Hard of Hearing	10-12
▪ Center Based Programming (Sp. Ed. All Day)	8-12	▪ Adaptive Physical Education	30-40



Board Meeting Date: 2/10/2020

TITLE: Capital Technology Levy Financial Update

TYPE: Report

PRESENTER(S): Steve Buettner, Director of Media and Technology; John Toop, Director of Business

BACKGROUND: Presentation to provide the School Board and community an update on the financial health of the Capital Technology Levy

RECOMMENDATION: None

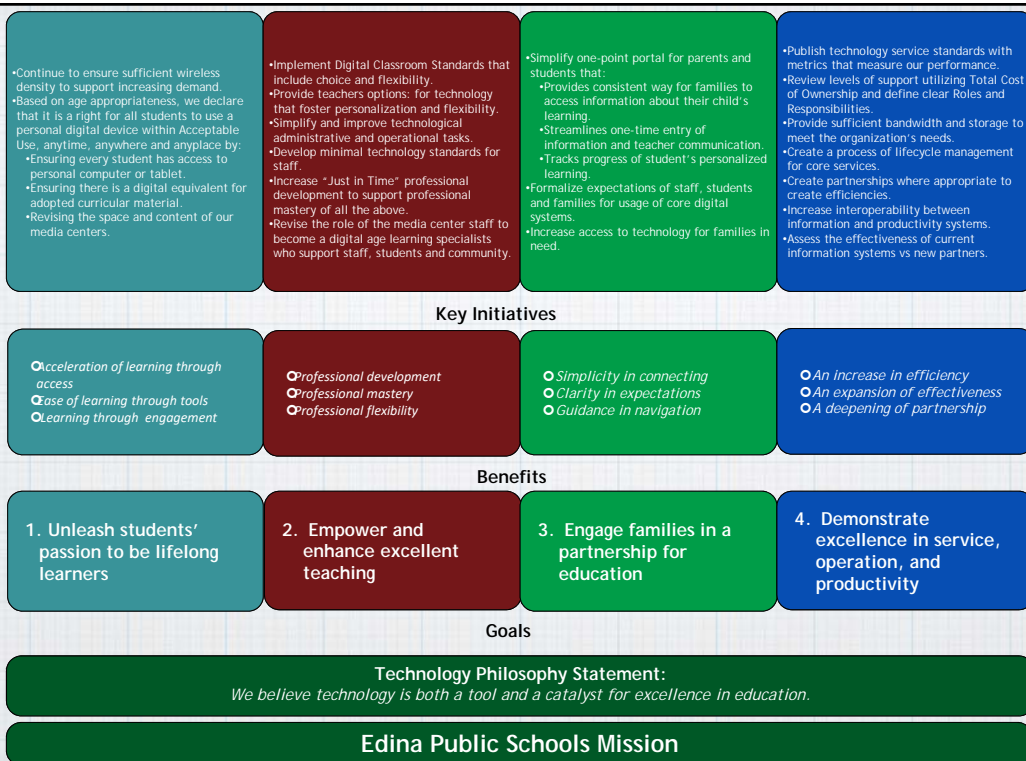
PRIMARY ISSUE(S) TO CONSIDER: Annual review of the financials for the Capital Technology Levy.

ATTACHMENTS:

1. See presentation

Capital Technology Levy Financial Update

February 2020



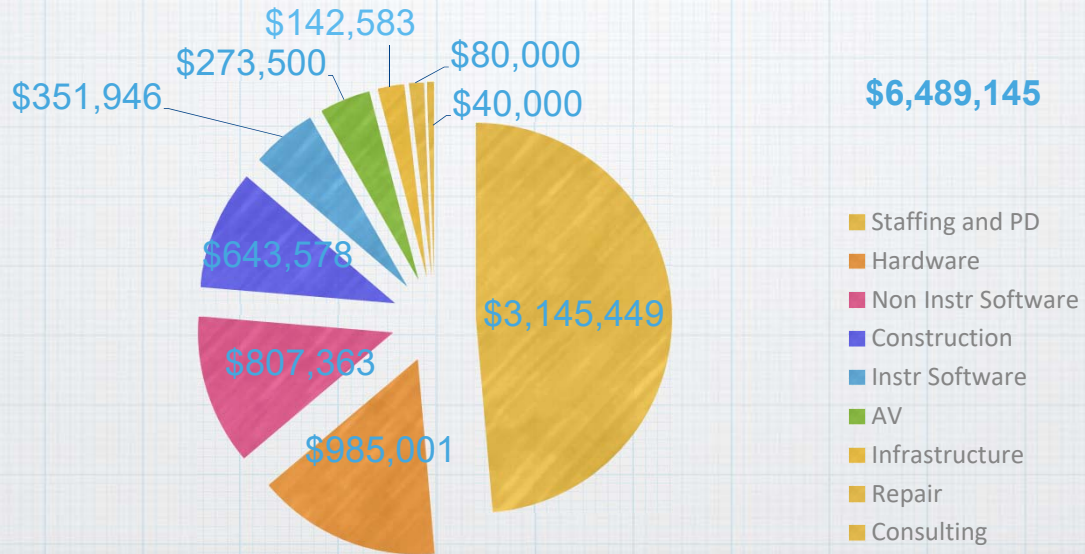
Budget Areas

- * **Staffing and Professional Development:** Area of the budget that pays for staffing and participation of staff in Professional development.
- * **Construction:** Amount of facilities renovation that was technology related and therefore charged to technology levy.
- * **Hardware:** Student and staff technology devices such as Chromebooks, iPads, laptops and desktops.
- * **AV:** Classroom projection and interactivity.
- * **Infrastructure:** Network, Internet, phones, and security related hardware.
- * **Non-Instructional Software:** Annual licenses for software like student information, HR, Payroll, Financial, and other non-teaching systems.
- * **Instructional Software:** Applications that are used in instruction, such as LMS, assessment, Library materials.

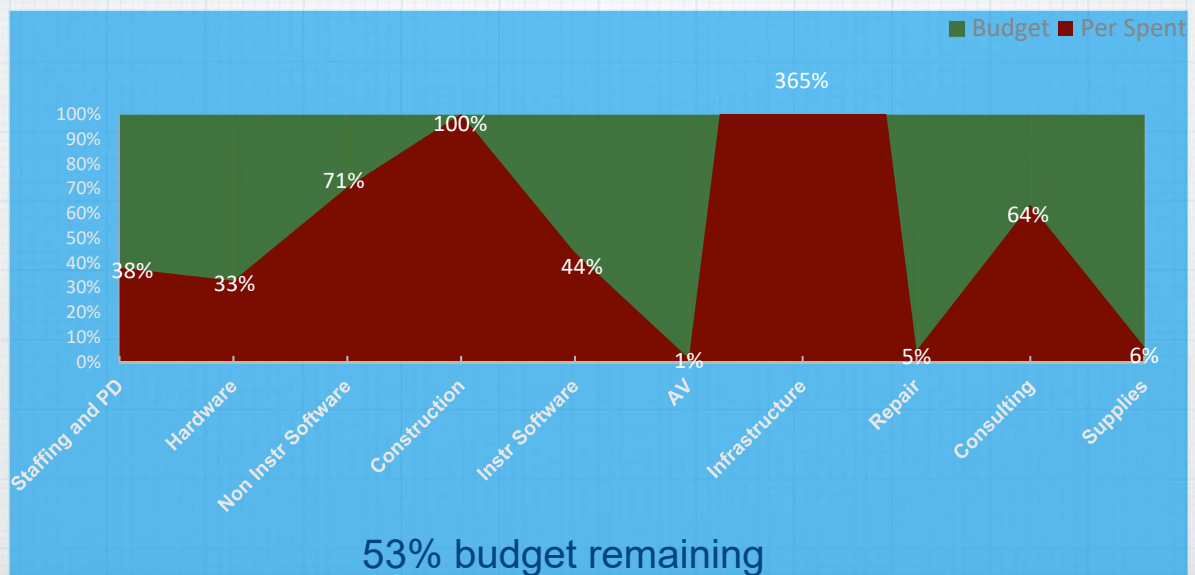
Major Accomplishments

- * **Staffing and PD:** Offering a variety of face to face and anytime anywhere job aligned learning opportunities for all staff.
- * **Hardware:** Continued to adhere to device standard ratios while beginning to phase in Middle School 1 to 1 program at 6th grade.
- * **AV:** Beginning to implement future standard for elementary classroom interactivity.
- * **Infrastructure:** Upgraded wireless, wired network, and phones to current technology.
- * **Non-Instructional software:** Increased the use of cloud-based solutions to reduce total cost of ownership and provide better uptime.
- * **Instructional software:** Continue to create efficiencies by leveraging data inter-operability between systems.

2019-20 Revised Technology Levy Budget w Construction costs



19-20 Budget vs Spent



Infrastructure Budget Balancing

Infrastructure	REV	EXP	Difference
Budgeted	\$ 142,583		
Spent		\$ 520,161	
Deficit			\$(377,578)
e-rate Revenue	\$ 113,526		
Security Grant	\$ 50,000		
CO Phone Upgrade(18-19)	\$ 119,598		
Use of Carry Over	\$ 100,000		
Total	\$ 525,707	\$ 520,161	\$ 5,546

0% Remaining

Tech Levy Budgets over time



	11-12	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21
Revenues	\$1,010,222	\$4,500,000	\$4,663,103	\$4,618,546	\$4,607,382	\$5,035,383	\$5,344,774	\$5,344,774	\$5,914,554	\$6,277,000
Expenditures	\$636,515	\$4,189,935	\$4,476,089	\$4,498,705	\$4,415,106	\$4,925,338	\$5,200,383	\$5,200,383	\$5,845,567	\$6,333,000
Reserve	-\$662,170	-\$352,105	-\$165,091	\$0	\$0	\$0	\$0	\$1,340,000	\$703,000	\$500,000

Radar Items

- ❖ Significant increase of staffing costs on tech levy.
- ❖ Additional construction related expenses may need to come from the technology levy.

Going forward

Fall of 2021 marks completion of current tech levy.

Though the Levy is ending our needs are not. Specifically:

- * Continue to ensure we are equipping our staff and students with technology that works
- * Through staffing and professional development...
 - * Continue to support the organization in their use of technology
 - * Continue to provide support for our educators on effective uses of technology
- * Through access to the Internet, online resources, textbooks and library resources, ensure that our educators and students have the content they need for learning.
- * Provide productivity and communication tools so that we can engage our community.
- * Support other areas of Edina Public Schools in their use of technology for their work.

Questions



Board Meeting Date: 2/10/2020

TITLE: Edina Community Education Services Budget Report

TYPE: Report

PRESENTER(S): Valerie Burke, Director of Edina Community Education Services

BACKGROUND: Edina Community Education will present their audited 2018-19 Budget numbers, will do a mid-year check in on their 2019-20 Budget and programs, and will present their 2020-21 Budget recommendations for the Edina School Board.

RECOMMENDATION: Accept the 2020-2021 Budget recommendations

PRIMARY ISSUE(S) TO CONSIDER: Edina Community Education Services Budget

ATTACHMENTS:

1. Report (next page)

Report to the School Board



Edina Public Schools Community Education Services 2018-29 Audited Budget, 2019-20 mid-year Status and 2020-21 Proposed Budget

*We build learning, growth and connection opportunities that are **Of** our community, **By** our community and **For** our community. Our vision is to co-create a learning community where all participate and all belong!*

With a philosophy of citizen and community engagement, we help provide safe, accessible learning environments for all ages.

- We connect families to school and community resources
- We help prepare our youngest learners for kindergarten. Early education is the first opportunity for residents in Edina to participate in the experience of the Edina Public schools.
- We support working families with school age care programs that offers parents high-quality, safe experiences conveniently located in their child's school.
- We expand learning beyond the school day with youth service and youth development programs that allow students to explore interests and expand on skills.
- We engage youth in leadership and service activities that help build advocacy skills and assists in mitigating risk-taking behaviors.
- We offer our adult community members opportunities to learn, serve and connect with us with programs that build their mind, body, spirit and desire to serve.

This report includes Community Education program data and audited numbers from 2018-2019. The report also includes an overview of our 2019-20 mid-year status and we will provide our budget priorities and estimated budget for the upcoming 2020-2021 school year.

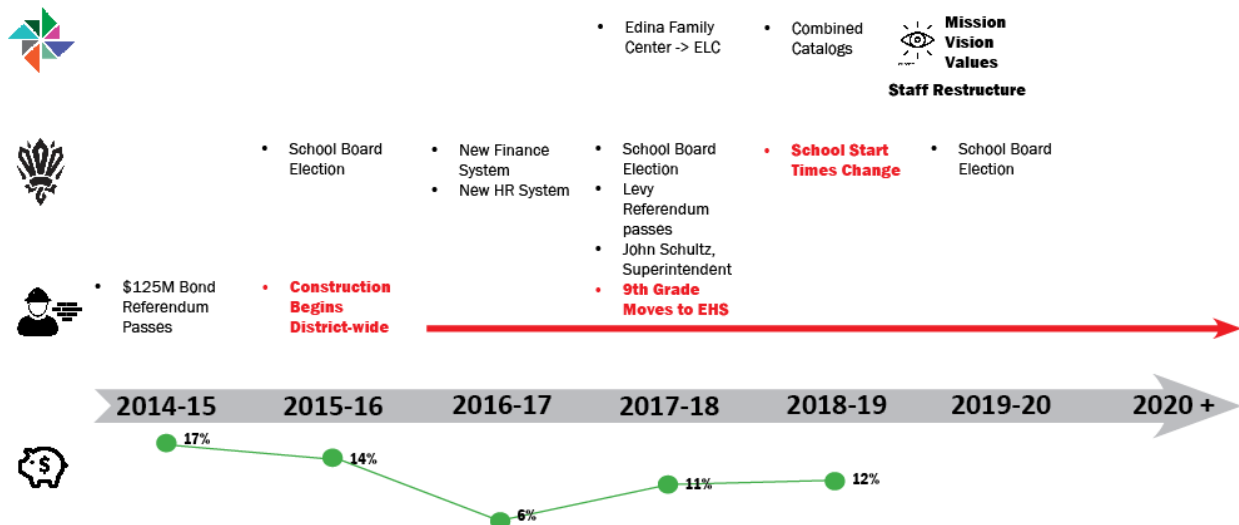
Background information for Edina Community Education Services:

We are an 8-million-dollar enterprise that balances a mix of revenue generating, non-revenue generating and cost neutral programs and services. These programs and services reflect the needs and wants of our community, our Advisory Council, our School Board and our students and staff.

We are comprised of 85 full-time staff and 215 part-time staff – all of whom support the mission making programs and services we offer.



Beginning in 2014-15 a variety of factors opportunities have affected our programs and our fund balance. Four years ago, we undertook the redesign of our Edina Family Center; changing the spaces and offering fully integrated services to become the Edina Early Learning Center. Three year ago, Edina schools moved our 9th grade students from the Middle Schools to the Edina High School and two years ago Edina schools changed the school start times for both our elementary and middle school sites. As a result of building renovations and improvements, we have relocated many of our adult program fitness and lifelong learning classes to spaces beyond the Edina Community Center. All of this has both invigorated our staff and challenged us. As a result, our fund balance can fluctuate.



Conservatively – our goal is to keep our fund balance between 12% and 20%, in order to remain cost neutral to the district and to weather unknown factors. Our fund balance protects our ability to maintain programs during economic downturns, school program changes and external trends that can impact our program revenues.



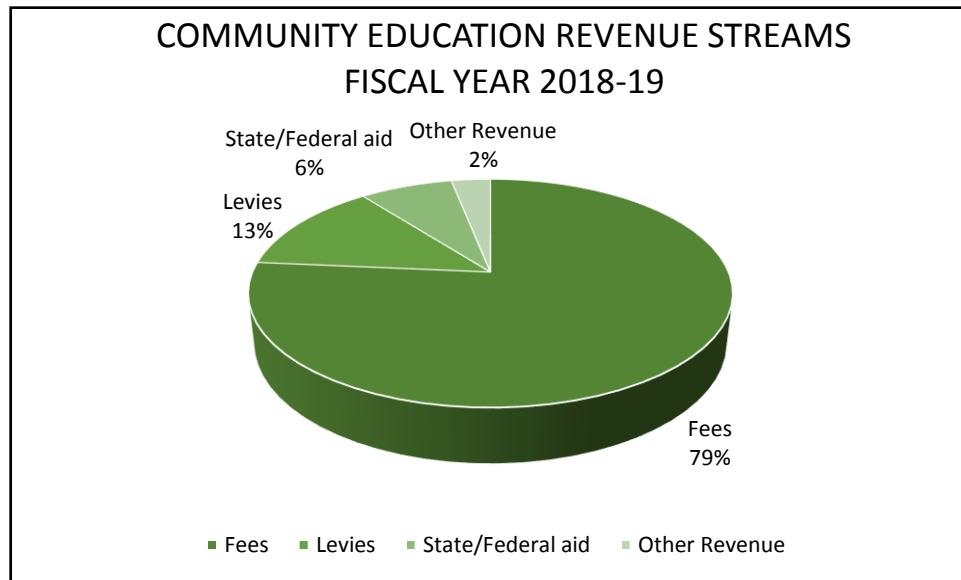
COMMUNITY EDUCATION AUDITED BUDGET 2018-19

Funding for Community Education programs and services is a combination of fee for programs, classes, services, and activities; local levies; state and federal aid; and grants. Programs and services are self-supported in Community Education.

REVENUE	2018-19 AUDITED
Fees	6,442,256
State/Federal Aid	461,119
Levies	1,047,868
Other Revenue	166,464
Total	\$ 8,117,707

EXPENDITURES	2018-19 AUDITED
Administration	193,159
Adult Enrichment	287,129
Adults with Disabilities	5,202
Community Resource & Volunteer Programs	45,378
Early Childhood Screening	34,671
Early Learning Center	2,165,110
Edina Resource Center	98,089
Non-Public Pupil Aid	186,014
School Age Care Program	3,599,061
Youth Enrichment	670,535
Youth Services	44,249
Total	\$7,925,658

During the 2018-19 fiscal year – Edina Community Education programs served over 20,000 Adult community members, youth, adolescents, parents, babies, toddlers and preschoolers. We landed 2018-19 in a healthy place.



Our funding is 81% fees and grants, 6% State and Federal aid and 13% Local Levies

Edina Community Education Mid- Year Budget Status for 2019-20

In 2018-19 we replaced two key positions, our Youth Programs Coordinator and our Operations and Facilities Coordinator. This past fall, we redesigned our Pre-K thru Adult Learning staff to better meet the needs of our community. We are delighted to report that our mid-year numbers look healthy and continue our three-year trend of rebuilding our fund balance to our optimum goal of 14% – 20%.

Our budget for the 2020-2021 school year builds on the vision and values that were solidified in 2019-20.



Overview and Priority Budget areas for CES

High Quality Customer Service

In the fall of 2020 we will be relocating to the 3rd floor of the ECC to be with our colleagues. The move will enable our tenants and non-profits to join pre-school screening and the Edina Resource Center on the first floor inside door 3. This will provide easier access for our community and help ensure a safe secure center. We are anticipating some additional costs with the move and have built those into to our 2020-21 budget.

We have also built in additional dollars for a consultant to help us create a communication and engagement plan to build awareness and reintroduce our internal and external communities to who Edina Community Education is and how we are serving our community. Targeted audiences are:

- Internal: CES staff, District Leadership, Teachers, administrators and staff in buildings
- External: EPS families, 65-70% of Edina residents who do not have kids in school
- Community partners; Rotary, Chamber, 2-year colleges, etc.

This effort will include working with our Communications department to coordinate efforts and ensure the integrity of the new website redesign in January 2021.

Teamwork and collaboration

In 2019-20 we undertook a staff redesign of both our Marketing and Pre-K thru Adult enrichment team. We anticipate and have budgeted for the addition of one more teammate to complete this transition. This change has enabled us to better listen, respond and deliver co-created college, career and life programs and services to our residents and learners. It will also increase expanded learning and expanded parent education opportunities for our Early Learning Center participants.

All three of our guidebooks, Coordinator, Manager/Supervisor and Hourly staff, will renew in July 2020. We are working with HR and our staff groups on priority items and have built in these costs into our 2020-21 budget. We believe that by investing in our staff we will better serve our community.

Maximizing Resources

With the assistance of our Business office and our CES Leadership team we have built this year's budget from the ground up. We now have the finance tools to enable us to have real time data which helps us predict our revenues and expenses in a timely and accurate manner. This ability ensures the validity of our numbers and allows us to be nimble in our program choices.

Budget Area	2018-19 Audited Fund Balance	2019-20 Projected Revenue	2019-20 Projected Expense	2019-20 Projected Net Income	2019-20 Projected Fund Balance	2020-21 Projected Revenue	2020-21 Projected Expense	2020-21 Projected Net Income	2020-21 Projected Fund Balance
Regular Community Ed	658,243	7,039,836	6,824,723	215,113	868,428	7,951,422	7,621,176	325,062	1,193,490
General Admin		308,850	290,123	18,727		311,442	308,850	(2,592)	
Adult Enrichment		240,000	266,316	(26,316)		290,000	270,525	19,475	
CVP		50,000	46,881	3,119		45,000	49,735	(4,735)	
ERC		118,000	126,869	(8,869)		118,000	116,657	1,343	
Marketing						172,280	170,867	1,413	
Youth Services		42,840	61,512	(18,672)		42,740	42,995	(255)	
Kids Club		3,867,725	3,571,761	295,964		4,292,280	4,052,157	240,123	
Youth Enrichment		1,291,578	1,165,486	126,092		1,431,578	1,386,135	45,443	
Non-ECFE preschool		1,115,641	1,290,573	(174,932)		1,242,900	1,218,053	24,847	
Adults with Disabilities		5,202	5,202	-		5,202	5,202	0	
ECFE, Home visiting	80,107	829,418	814,954	14,464	94,571	708,762	590,959	117,803	212,374
School Readiness, Pathways I, II	181,219	253,628	283,630	(30,002)	151,217	253,628	285,552	(31,924)	119,293
Funds for Other Purposes		294,179	278,852	15,277	15,205	287,824	278,852	8,972	24,177
Preschool Screening		38,500	32,507	5,993		32,195	32,507	(312)	
Non-Public Pupil Aid		255,629	246,345	9,284		255,629	246,345	9,284	
TOTALS	932,207	8,417,061	8,202,159	214,852	1,129,421	9,201,636	8,776,539	425,097	1,549,334

Fund Balance Ratio to Expense

14%

17.6%



Edina Community Education

School Board Report | Feb 10, 2020



Vision

A learning community where all participate and all belong.



Values

- Equitable access for all
- Teamwork
- Maximize resources
- High-quality customer service
- Leverage data for continuous improvement
- Partnerships



Who We Are



Early Learning

- ECFE
- Preschool & Pre-K
- Parent Education
- Preschool Screening



Youth

- Elementary School Age Care (KIDS Club)
- Middle School Mornings, Clubs & Sports
- High School Service Letter
- Enrichment Classes & Camps



Adult

- Fitness & Wellness
- Lifelong Learning
- Adult Basic Ed
- Community Woodshop



Community

- Facilities
- Edina Resource Center
- Community Events
- Communications

3



Our Journey



- School Board Election

- New Finance System
- New HR System

- Edina Family Center -> ELC

- Combined Catalogs



**Mission
Vision
Values**

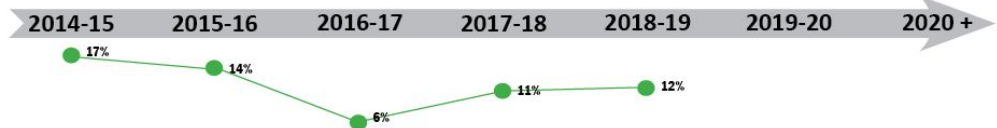
Staff Restructure

- School Board Election
- Levy Referendum passes
- John Schultz, Superintendent
- 9th Grade Moves to ENS

- **School Start Times Change**
- School Board Election

- \$125M Bond Referendum Passes

- **Construction Begins District-wide**



4



Audited Budget 2018-19

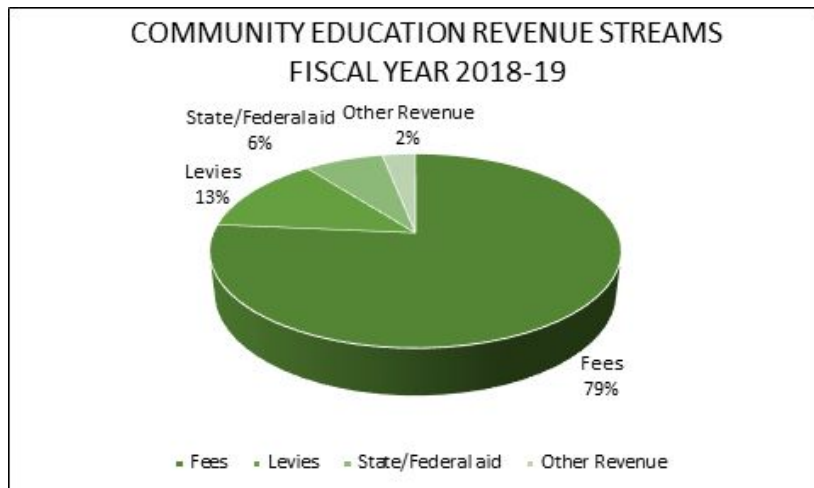
REVENUE	2018-19 AUDITED
Fees	6,442,256
State/Federal Aid	461,119
Levies	1,047,868
Other Revenue	166,464
Total	\$ 8,117,707

EXPENDITURES	2018-19 AUDITED
Administration	193,159
Adult Enrichment	287,129
Adults with Disabilities	5,202
Community Resource & Volunteer Programs	45,378
Early Childhood Screening	34,671
Early Learning Center	2,165,110
Edina Resource Center	98,089
Non-Public Pupil Aid	186,014
School Age Care Program	3,599,061
Youth Enrichment	670,535
Youth Services	44,249
Total	\$7,925,658

5



Revenue Streams



6

20,220

2018-19 community members served (infants-adults)



7



Budget Priority Highlights

High Quality Customer Service

- 3rd floor move improves customer service and safety & security

Teamwork and Collaboration

- Investing in our staff serves our community better

Maximizing Resources

- Improved financial tools allow nimble program choices

8



Budget Area	2018-19 Audited Fund Balance	2019-20 Projected Revenue	2019-20 Projected Expense	2019-20 Projected Net Income	2019-20 Projected Fund Balance	2020-21 Projected Revenue	2020-21 Projected Expense	2020-21 Projected Net Income	2020-21 Projected Fund Balance
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Fund Balance Ratio to Expense					14%	17.6%			

9



Looking Ahead

- Communications & Community Engagement Focus
- Expanded Learning Opportunities for Early Ed, 6-12
- TEDxEdu 2020

10



Board Meeting Date: 2/10/2020

TITLE: Special Education Program and Finance

TYPE: Report

PRESENTER(S): Jeff L. Jorgensen, Director of Student Support Services

BACKGROUND: The following report is intended to inform the Board on the topic of special education, and make them aware of the scope and magnitude of the services provided by Edina Public Schools to students with special education needs. The report will summarize specific aspects of the service continuum, and discuss current programmatic and funding challenges.

RECOMMENDATION: Accept

PRIMARY ISSUE(S) TO CONSIDER: To gain a better understanding of the services provided through special education, the current trends in our disability demographics, and attempts made by the District to ensure our students receive an exceptional level of service during their time with us.

ATTACHMENTS:

1. Report (next page)

SPECIAL EDUCATION PROGRAM AND FINANCE

SPECIAL EDUCATION PROGRAMMING IN EPS

The following report is intended to inform the Board on the topic of special education and make them aware of the scope and magnitude of the services provided by Edina Public Schools to students with special education needs. The report will summarize specific aspects of the service continuum and discuss current programmatic and funding challenges.

Purpose of Special Education

Under the Individuals with Disabilities Education Act (IDEA), special education means, “Specially designed instruction, at no cost to parents, to meet the unique needs of a child with disability. Children who receive special education and related services are entitled to a free and appropriate public education (FAPE). This includes opportunities to participate in the school’s general curriculum and to make progress towards meeting annual goals. Children who receive special education must also have opportunities to take part in other typical school activities that are appropriate to their individual needs.”

In Minnesota, schools are required to serve eligible children from birth until the age of 21, or graduation from high school, whichever comes first. Services are provided by licensed personnel and include specialized teaching, materials, and techniques.

Disabilities Served

Edina Public Schools provide students with special education needs access to appropriate services in the following disability areas:

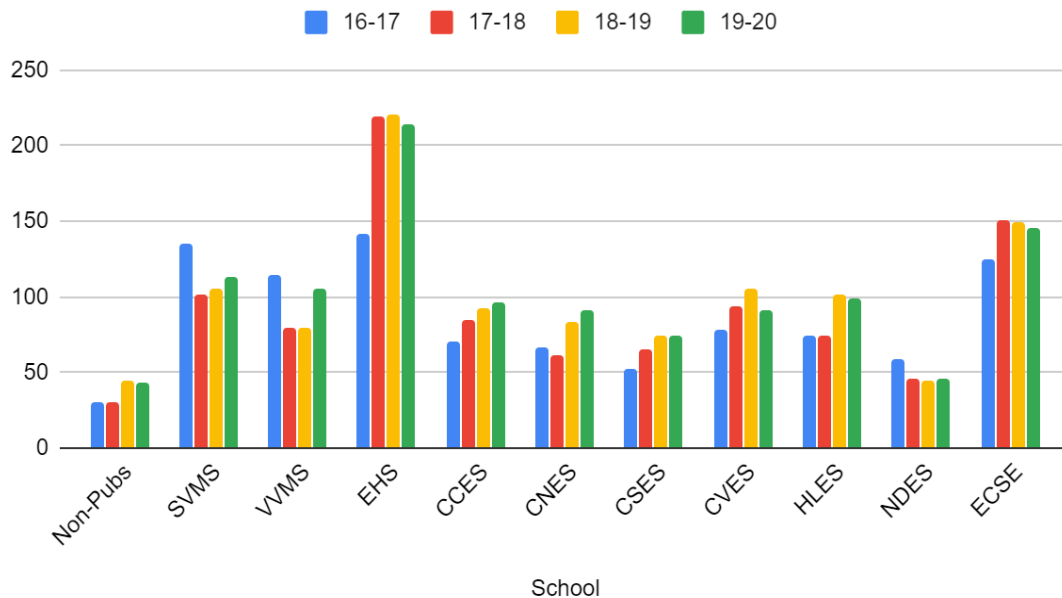
- Autism Spectrum Disorder (ASD)
- Developmental Cognitive Disability (DCD)
- Developmentally Delayed (Early Childhood Spec. Ed., Birth through Age 6 only)
- Emotional/Behavioral Disorder (EBD)
- Other Health Disabilities (OHD)
- Physically Impaired (PI)
- Severely Multiply Impaired (SMI)
- Specific Learning Disability (SLD)
 - Oral Expression
 - Listening Comprehension
 - Mathematical Calculation
 - Mathematical Computation

- Basic Reading Skills
- Reading Comprehension
- Written Expression
- Speech/Language Impairment (SLI)
- Traumatic Brain Injury (TBI)

Special Education Enrollment

Edina Public Schools currently serves 1118 special education students from birth through 18 years old. The top four disabilities served in order from highest to lowest include: Speech/Language Impaired (318), Specific Learning Disability (190), Autism Spectrum Disorder (188) and Other Health Disability (164). The chart below demonstrates how disability counts at each site have increased over the last 4 years.

16-17, 17-18, 18-19 and 19-20



Trends

It should be noted that the sudden drops in the special education child count at each of the middle schools is off-set by the dramatic increase in child count at the high school as the 17-18 school year was the first year the 9th grade made the transition to the high school. The general trend across the district indicates a steady increase in the number of identified special education students within the district. Projections into the 2020-21 school year will see the highest number of special education students recorded over the past five years at the middle schools based on the transition of the 5th grade class alone.

Finally, in relation to child count, only currently identified students receiving services are counted in the graphic above. The District presently has another 45 students in the initial evaluation process. With an average special education identification rate at around 85% of

those that proceed to evaluation, this would mean the district-wide child count could swell to 1156 students within the next 30 school days. While students do exit special education services, the number coming in is consistently higher than those exiting services. The final few months of the school year are the busiest for new referrals for special education evaluation which makes the prediction of need extraordinarily complex as District sets its budget and completes the staffing process for the 2020-21 school year prior to April 1st.

Open Enrollment

Open enrollment accounts for roughly 22% of the total K-12 special education population as compared to our total open enrollment numbers of 16.6% when counting all students regardless of special education status. Of the 223 open enrolled special education students 28% require a significant amount of special education service time ranging between 21% to 100% of their school day. Open enrollment is an additional variable that makes staffing for the coming year very difficult as it is hard to predict the number of students and their level of need. The District is required to accept all students open enrolling into the District regardless of disability status, this changes only if the Board takes action to limit or close open enrollment for all students at a particular grade level or the District as a whole. While this is generally manageable, two or three students with complex needs can significantly impact our staffing requirements.

Special Education Services

Special education services begin with a Federal child find requirement, the mandates that we regularly and consistently screen for students that may have special learning needs and require special education services. Child find practices include special education providers monitoring students that are referred for academic or behavioral difficulties to the building problem solving team, frequently referred to as the Student Assistance Team. Identified students are provided with appropriate, evidence-based interventions designed to address the presenting problem and data is collected to determine the effectiveness of the intervention. If, after a period of six to eight weeks, the student fails to positively respond to at least two interventions, the student may be referred for special education evaluation. A referral does not mean the student has a disability. It is the first step to determine if the concerns are due to a disability.

Continuum of Services

Students found eligible for special education services gain access to a continuum of services designed to meet the needs of a wide variety of learners. They access the continuum through the development of an Individualized Education Plan (IEP), a plan created specifically for them that outlines necessary supports and services within the continuum to meet their identified needs and secures the promise of a free and appropriate public education. The continuum of services ranges from students that access very few services and are served fully within the mainstream classroom to very intense services that are provided to the student throughout the school day in a specialized setting.

Service Delivery Models

A wide variety of methods are leveraged by service providers in their attempts to effectively meet the needs of each student. While students may frequently attend services with other identified students, each student's plan is unique to them.

Direct and Indirect Services

All special education services fall into one of two categories, direct and indirect services. Direct services are provided directly to the student by a special education teacher or related service professional. Those services may be "pushed in" to the mainstream classroom or provided in a "pullout" model where students obtain services in a special education space. Indirect services include ongoing progress reviews; cooperative planning; consultation; demonstration teaching; modification and adaptation of the environment, curriculum, materials, or equipment; and direct contact with the pupil to monitor and observe.

The actual special education delivery models are defined more by how the direct services are delivered, however all students receive both direct and indirect services as part of their IEP. Models of service within EPS include: Team Teaching, also referred to as Co-teaching, Resource Room Instruction, Site-Based Program, Vocational Programming, Out-of-District Services and Non-Public Services.

Team Teaching is a model of service that provides extra support in the general education classroom. Two teachers (one general education and one special education) share the teaching responsibilities for their class. Both teachers collaborate to provide accommodations and individual support to facilitate the success of all students.

Resource Room Instruction is a model of service that provides pull out support for students. The students leave the general education classroom for assistance with general curriculum, specialized curriculum, and/or behavioral support. Time spent in this setting depends on student need.

Site-based Programming is a model of service that provides instruction for students who need to spend part of their school day in a highly specialized program. Needs addressed in these programs vary, including academic, functional, adaptive, physical and behavioral programming. These programs operate in conjunction with general education, with future mainstreaming as the goal. These programs are not offered at every site, so student placement may occur based on student skills and needs as determined by the IEP team.

Vocational Programming or the EHS Futures model serves students in our site-based programs at Edina High School. The program teaches students essential work skills including following routines, staying on task, and working cooperatively with peers and adults, that are necessary for success in life after high school.

Out-of-District Services are provided when student needs surpass what our district can offer within its schools. In this event, our district contracts with programs outside of Edina Public Schools on a case-by-case basis. The District is a member of Intermediate District 287 which is the primary provider of our Out-of-District services.

Non-Public Services are provided to identified special education students attending parochial schools within our district boundaries. EPS designates special education and related services professionals to serve students with disabilities who attend non-public schools in its attendance area. The Edina Public school service providers develop an Individual Service Plan (ISP) in partnership with the student's non-public teachers, administrator(s) and parents or guardian. The location of these services are determined on an annual basis.

Special Education Service Providers

Effectively servicing more than 1100 special education students requires the recruitment and retainment of a highly qualified and specially skilled staff. In total the District employs just under 350 part-time and full-time staff that either serve our students directly or support the providers of those services. These staff are made up of certified special education services providers including teachers and speech pathologists; related services providers consisting of physical and occupational therapists, school social workers and health services staff; paraprofessionals; and finally support staff consisting of school psychologists, coordinators, facilitators, area specialists and administrative services staff.

Special Education Programming History and Challenges

Edina's special education population over the past decade has hovered right around 10% of the total population, but within the last two years we have seen a sharp increase in the number of students requiring special education services. In the past two years our total number of students served has grown by 18%. While we can expect some students to exit services, the number leaving services yearly is very small compared to these recent increases. In looking at our numbers last year, we saw a rapid spike that could have been an anomaly, but now in year two we see our rates of referrals and identification continuing to grow at an alarming rate. While the greatest growth is taking place in early childhood and the elementary, students continue to come up for initial evaluation at the middle schools and high school. As academic and social pressures increase at the secondary level, so too do the number of students demonstrating the need for support. This can be observed most dramatically at the high school where the number of evaluation requests are not limited to special education but also for 504 evaluation. Our current disability count total is 434 with 206 of those students identified as special education and the remaining 228 eligible under the protection of the Americans with Disabilities Act, known as Section 504.

The characteristics of our special education populations are also changing. Over the past five years we have seen the level of complexity of our students increase dramatically.

Students struggling with communication difficulties, emotional regulation problems and significant executive functioning impairments are on the rise. This changing demographic requires an enormous amount of resources in the form of staffing, instructional methodologies, specialists, paraprofessionals, materials and specially designed space. Students cannot simply be counted to determine the need for resources, one never equals one.

Numerous hypotheses exist in an attempt to explain both the rapid growth in the area of special education and the increasing complexity of our students. While we are fortunate to live in a world that is 'connected' and communicating 24 hours a day and 7 days a week, there are drawbacks. Concerns are arising that the increased amount of time students, parents and teachers spend on technology is having a negative impact on our ability to navigate in the 'real' world. Less time spent face-to-face, in the home, community and at school has a cumulative effect on our students' communicative ability and upon their social and interpersonal functioning. When engaged with a device, we miss out on the activities happening around us, as a result, it takes considerably longer for us to attach relationally with others and we habituate need for information and feedback that is available immediately through a voice command or the simple touching of a few keys. Not all students are impacted, but the group that is, demonstrates characteristics common to a social communication disorder. Students are easily frustrated by the tasks put in front of them as they misinterpret or miss social cues or instructions provided by their parents or teachers. This frustration can rapidly lead to anger and conduct problems, a condition known as dysregulation. Once dysregulated, students are no longer learning as they are in crisis. Unless managed quickly and effectively one student's dysregulation can lead to more dysregulation by others in proximity to the student within the classroom. Right now, many of our classroom teachers do not have the necessary skills, strategies or supports necessary to intervene effectively, and so, the number of students presenting with characteristics of a social communication disorder grows. Without effective intervention, these students will be referred for special education evaluation. Dysregulated students spend less time engaged in academics and more time in crisis. As they fall behind, they pick up additional needs in the areas of math, written language and reading. Complexity achieved.

The complexity may also come in from another direction. Students struggling with unidentified processing concerns or executive functioning deficits are also at risk. These invisible conditions may not be immediately identified by teachers as many students with these conditions are quite good at developing compensatory skills that help them navigate the educational environment. When, however, the level of rigor increases within the classroom, the compensatory skills upon which they have depended for so long become insufficient to meet the challenge. Frustrated, these students may become despondent, anxious and/or dysregulated. Once again, complexity is achieved.

In both of the scenarios above we see the complexity of students struggling with a primary disability that has either not been managed effectively by strategies within the classroom or

has gone unidentified for an extended period of time. Both scenarios result in secondary or even tertiary needs. Once identified as in need of special education support, the plans become a mixture of emotional or behavioral management and academic intervention. The frustrating aspect of these scenarios is how many times, the complexity could have been avoided. Beginning with screening processes, beyond those used for reading and math, Problem solving teams could identify concerns rapidly and move to support the student with the help they need to be successful within the classroom environment. Training and support for teachers within the mainstream classroom designed to assist them in identifying at-risk students quickly would also allow for better problems solving around these issues. Finally, equipping teachers with effective strategies to intervene would allow more students to stay within the mainstream classroom and grant them unfettered access to the mainstream curriculum.

Responding to these trends effectively will require a new mindset of us all. First, we must embrace rather than resist these trends we are seeing and use them as evidence for our need to change our programming model to fit this “new normal”. Our student population is growing yearly both through more resident students being identified and by students open enrolling into our district. Students seeking to open enroll have an absolute right to have a place with us regardless of their disability status or their level of need. Second, understanding that the District has limited resources we need to become more adept at reallocating resources according to the needs being presented. Special education services need to be enhanced to serve our students effectively. Thirdly, inclusive models such as Unified Sports, the ASPIRE program and Theatre for All have given us a glimpse into a possible future for programming across the District. A future in which the unified experience benefits us all. We need to move steadfastly towards more inclusive practices, designed to assist, not only our special education students but also our non-impaired students. In the past the presence of special education students within public education was a reality that people simply accepted, our goal moving forward is to make the effective inclusion of our students with their non-disabled peers, a reason for celebration.

Special Education 2020-2025

Reflection on the proposed Edina Public Schools 2020-2025 Strategic Directions allows the Student Support Services Leadership Team an opportunity to determine if our current work is in alignment with the aspirations of the Board, and by extension, in alignment with our community stakeholders.

Advancing Academic Excellence

EPS will provide students access to a comprehensive curricula that develops critical thinking skills and dispositions, and assures students are ready for their next academic level and the challenges and opportunities in the next phase of their lives.

The Student Support Services Department has been hard at work on issues related to this indicator as it relates to special education students.

- K-2: Sonday (phonics) materials and training were provided. The Sonday System Essentials are a systematic, direct, and explicit way to teach phonics and other essential reading skills to the whole class using multisensory Orton Gillingham methods. It is designed to supplement the core curriculum by providing explicit phonics instruction.
- Special Educators have received training and ongoing coaching in the HillRAP program. The program:
 - Supports special education reading and intervention teachers
 - Utilizes the Hill Learning System (HLS) HillRAP Digital app, leveraging technology to deliver Orton-Gillingham-based, teacher-led, individualized, small group instruction
- Intervention strategies have become a primary focus of professional development over the last year. In response to the intervention study and the corrective action plan required by the Minnesota Department of Education as part of the district's self-review process, classroom teachers at all of the district's instructional sites have been provided additional training in the appropriate delivery of modifications and accommodations within the mainstream classroom as it relates to disabled learners. This training enhances a regular education provider's ability to effect change for all students within their classroom as many of the practices dictated by Individualized Education Plans and 504 Plans are equally applicable for any and all learners as the teacher observes the need.
- [Dyslexia SMART](#) microcredential to be offered in summer. Edina to host the training and offer spots to other districts.
- Over the past 6 months teachers in grades K through 2nd grade have received training in the The Sonday System Essentials materials. Several teachers at the elementary level have begun their training on the Language Essentials for Teachers of Reading and Spelling (LETRS) with the hope of proceeding to facilitator training offered by the Minnesota Department of Education next summer. Assistive technology efforts include the use of Lexia, Bookshare and Learning Ally as additional tools available to teachers and parents.

Enhancing Climate, Equity and Inclusion

EPS will welcome, respect, support, and value everyone so students can learn effectively, develop deeper understanding of complex issues, and become empowered to contribute to the school community.

The Student Support Service Department has been working on a corrective action plan that will ensure student needs are met in the mainstream environment through teacher communication and training.

- The plan requires the regular communication of special education and regular education staff to ensure that all providers on each student's education team understands how to effectively meet the needs of students. These communications are to take place monthly but some educational sites have decided on more rigorous practices. The communication requirements include paraprofessionals that work with students on a daily basis.
- In an effort to measure the effectiveness of these efforts, special education, regular education and paraprofessional staff will be surveyed at the end of the year. Questions regarding each provider's confidence in their ability to effectively meet the needs of the students within their classroom will be collected and compared to the academic and behavioral progress collected by each student's team.

Fostering Positive Learning Environments and Whole Student Support

EPS will foster a caring school environment where students feel safe physically and emotionally, in order to be fully engaged in their academic, personal, and social growth.

The Student Support Services Department has taken the lead on organizing a Social and Emotional Learning Taskforce and has articulated a scope and sequence for skills delivery at Tiers II and III.

- A full definition of services available at Tiers II and III has been developed. SEL coaches identified for each site are currently receiving in-depth [training](#) monthly on specific methodologies to intervene on student behaviors within and outside of the classroom.
- Social and emotional learning at Tier I is still under review. Current practices at each site have been reviewed. A needs survey is in development and will be given to classroom teachers to identify specific needs at each site. The SEL Task Force will make recommendations to supplement current practices rather than supplanting in favor of a single comprehensive service methodology. In the end, all sites will have a comprehensive continuum of services available to accomplish the goals of a physically and psychologically safe environment in which students can gain the necessary skills to effectively maintain their identity as healthy, engaged learners.

Developing Leadership Throughout the Schools

EPS will continuously develop innovative, committed, and exemplary leadership at all levels and from all constituencies, student and adult.

The Student Support Services Department works regularly with site-based leaders to ensure students are served appropriately. The future direction under this strategy will be to grow our principals' understanding of administering special education on their site and elevating our special education providers to demonstrate their brilliance regularly through providing opportunities to share their expertise with others around the District.

Engaging Parents, Schools and Community

EPS will work in partnership with parents, students, staff, alumni and community to serve as a reflection of Edina's strong commitment to education.

The Student Support Services Department maintains an outstanding relationship with its Special Education Advisory Council. Meeting monthly throughout the year, The SEAC provides insight and experience to our department and service to families with special needs students across the District.

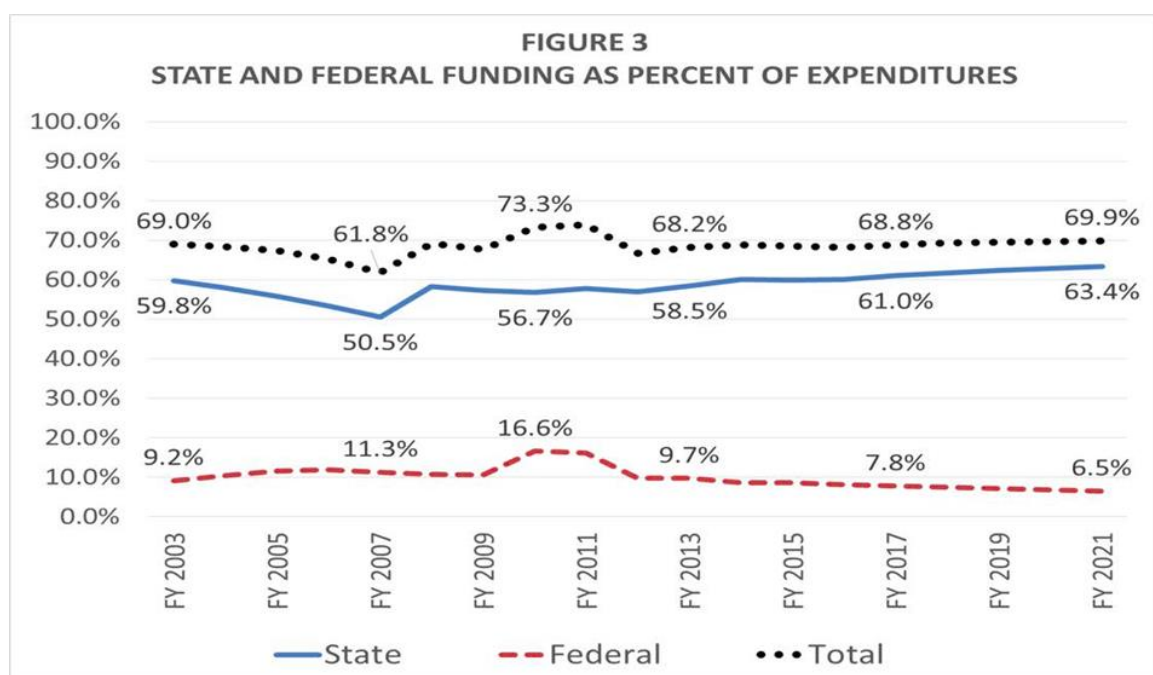
SPECIAL EDUCATION FINANCE

Special education is one of the largest budgets in the District. As budget cuts have been necessary in 4 out of the last 5 years, the special education budget has been targeted for

reduction. In the first two years of cuts this was done without significant impact on the special education system as we were able to restructure and retool our efforts to reduce costs. Over the past two years however, we have experienced a sharp increase in our student population, reduced reimbursement percentages from the State, a decrease in Federal funding and finally, have been asked to reduce our budget locally.

State funding pays the largest amount of our special education costs. The average amount reimbursed by the State has hovered around 62% but in the last few years this number has decreased. A revision in the special education funding formula three years ago put a cap on budget growth amounting to 4% each year. While this model could arguably cover inflationary increases it is wholly insufficient to meet the needs of systems that are in a state of growth. Edina is experiencing both an inflationary increase and a dramatic spike in the number of students in need of service.

The Federal government has failed to adequately fund the mandated programs and services under the Individuals with Disabilities Education Act (IDEA), never providing more than 15 percent of the total cost of special education services. When IDEA became a law in 1975, the Federal government promised to fund 40 percent of the total cost of educating students with disabilities. In four of the past five years Edina has remained stable in its Federal funding for special education but in the current fiscal year, there was a substantial reduction in those funds. Federal funding in Edina currently pays for less than 7% of the total cost of special education funding. The chart below is a simple representation of how much State and Federal funding currently pay for in relation to the costs of special education. Note that everything above the black dotted line is referred to as the cross-subsidy, a percentage that is paid for out of the general fund.



As an inner ring suburb of Minneapolis, in a State that encourages parent choice, Edina is rapidly becoming a district of choice for many parents. Programming that makes us especially attractive include our vibrant Early Childhood Special Education programming, our work on identifying and intervening on students struggling with Dyslexia and our inclusive programs, including: ASPIRE, Theatre for All and Unified Sports. More students are enrolling with us and our own students are staying! While there are challenges to this scenario, the pros far outweigh the cons.

Positives to Open Enrollment	Negatives to Open Enrollment
<ul style="list-style-type: none"> • Increased ADM • Decreasing tuition deficit <ul style="list-style-type: none"> ○ FY17 tuition deficit \$647,000 ○ FY18 tuition deficit \$363,000 ○ FY19 tuition deficit \$171,000 • Demonstrated confidence in special education programming 	<ul style="list-style-type: none"> • Difficulties with accurate planning • Complexity level of enrolling students • Complexity level of the parent population. • Logistics: <ul style="list-style-type: none"> ○ Space ○ Transportation ○ Staffing

The State of Minnesota is working diligently to correct the errors in the current funding formula. The District did receive Cross-Subsidy aid this year to assist districts expecting a higher cross-subsidy in the current fiscal year. The State will additionally remove the funding cap allowing us to grow fiscally at the same rate as our program growth.



Board Meeting Date: 2/10/2020

TITLE: Policy Review

TYPE: Discussion

PRESENTER(S): Board Policy Committee

BACKGROUND: The following policies have been reviewed and revised with an eye toward clarity, and alignment with district practice and state statutes:

- 536 – Students with Sexually Transmitted Infections & Diseases: RESCIND
- 628 – Student Activities Program

RECOMMENDATION: Review the policies with an eye toward accepting the revised versions at the next regular School Board meeting.

ATTACHMENTS:

1. 536 – Students with Sexually Transmitted Infections & Diseases: RESCIND
2. 628 – Student Activities Program

Students

~~Students with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions~~

~~I. Purpose~~

~~This policy addresses response to health concerns of students with serious communicable or infectious diseases, while respecting the rights of all students, employees, and contractors, including those who are so infected.~~

~~II. General Statement of Policy~~

~~It is the school board's policy that students with communicable diseases be allowed to attend school so long as their attendance does not create a significant risk of the transmission of illness to students or employees of the school district. A procedure for minimizing interruptions to learning resulting from communicable diseases will be established by the district in its IEP and Section 504 team process, if applicable. Procedures for the inclusion or exclusion of students with communicable diseases/conditions from school will be based on recommendations or health directives from local, state and federal agencies and the student's physician. Individual judgments may need to be made regarding placing those students in an unrestricted school setting. Decisions will be made in compliance with state and federal laws.~~

~~A. Circumstances and Conditions~~

- ~~1. Determination of whether a contagious student's attendance creates a significant risk of the transmission of the illness to students or employees of the district will be made on a case by case basis. Such decisions will be based upon the nature of the risk (how it is transmitted), the duration of the risk (how long the carrier is infectious), the severity of the risk (what is the potential harm to third parties) and the probabilities the disease will be transmitted and will cause varying degrees of harm. When a student is disabled, such a determination will be made in consultation with the educational planning team.~~
- ~~2. The school board recognizes that some students, because of special circumstances and conditions, may pose greater risks for the transmission of infectious conditions than other persons infected with the same illness. Examples include students who display biting behavior, students who are unable to control their bodily fluids, who have oozing skin lesions or who have severe disorders which result in spontaneous external bleeding. These conditions need to be taken into account and considered in~~

~~assessing the risk of transmission of the disease and the resulting effect upon the educational program of the student by consulting with the commissioner of health, the physician of the student, and the parent(s)/guardian(s) of the student.~~

~~The district and school administration, along with the infected individual's physician, the infected individual or parent(s)/guardian(s), and others, if appropriate, will weigh risks and benefits to the student and to others, consider the least restrictive appropriate educational placement, and arrange for periodic re-evaluation as deemed necessary by the state epidemiologist. The risks to the student will be determined by the student's physician.~~

~~B. Extracurricular Student Participation~~

~~Student participation in nonacademic, extracurricular and noneducational programs of the district are subject to a requirement of equal access and comparable services.~~

~~C. Precautions~~

~~The district will follow established procedures for infection control at school~~

~~D. Information Sharing~~

- ~~1. Student health information will be shared within the district only with those whose jobs require such information and with those who have a legitimate educational interest (including health and safety) in such information, and will be shared only to the extent required to accomplish legitimate educational goals and to comply with employees' right-to-know requirements.~~
- ~~2. Student health data will be shared outside the district only in accordance with state and federal law and with the district's policies on student records and data.~~

~~E. Reporting~~

~~If a medical condition of student threatens public health, it must be reported to the commissioner of health.~~

~~F. Prevention~~

~~The district will, with the assistance of the commissioners of health and education, implement a program to prevent and reduce the risk of sexually transmitted diseases in accordance with Minn. Stat. § 121A.23.~~

Legal References:

~~Minn. Stat. § 121A.23 (Health-Related Programs)~~

~~Minn. Stat. Ch. 363A (Minnesota Human Rights Act)~~

~~Minn. Stat. § 144.441 (Tuberculosis Screening in Schools)~~

~~Minn. Stat. § 144.442 (Testing in School Clinics)~~

~~20 U.S.C. § 1400 et seq. (Individuals with Disabilities Education Improvement Act
— of 2004)~~

~~29 U.S.C. § 794 et seq. (Rehabilitation Act of 1973, § 504)~~

~~42 U.S.C. § 12101 et seq. (Americans with Disabilities Act)~~

~~*Kohl by Kohl v. Woodhaven Learning Center*, 865 F.2d 930 (8th Cir.), cert. denied, 493
U.S. 892, 110 S.Ct. 239 (1989)~~

~~*School Board of Nassau County, Fla. v. Arline*, 480 U.S. 273, 107 S.Ct. 1123 (1987)~~

~~16 EHLR 712, OCR Staff Memo, April 5, 1990~~

Cross Reference:

~~Policy 521 (Student Disability Nondiscrimination)~~

Policy _____ INDEPENDENT SCHOOL DISTRICT 273
adopted: 7/21/08 _____ Edina, Minnesota
amended: 5/21/12 _____
revised: 1/26/15 _____

Education Programs

Student Activities Program

I. Purpose

This policy identifies the position and philosophy of the school district related to the student activities program.

II. General Statement of Policy

The school district recognizes the student activities program is an integral part of the district's total educational program. Student activities are intended to provide educational experiences not otherwise provided in the instructional curriculum. They complement the curriculum in providing students with additional opportunities for growth and development.

III. Definitions

A. Curricular Activities

"Curricular activities" means those portions of the school program for which credit is granted, whether the activity is part of a required or elective program.

B. Co-curricular Activities

"Co-curricular activities" means those portions of the school-sponsored and school-directed activities designed to provide opportunities for students to participate in such experiences on an individual basis or in groups, at school and at public events, for improvement of skills (i.e. interscholastic sports, jazz band). Co-curricular activities are not offered for school credit, cannot be counted toward graduation, and have one or more of the following characteristics:

1. They are conducted at regular and uniform times during school hours, or at times established by school authorities;
2. They are directed or supervised by instructional staff in a learning environment similar to that found in courses offered for credit; and
3. They are partially, primarily or totally funded by public moneys for general instructional purposes under direction and control of the school board.

C. Extracurricular (Noncurricular/Supplementary) Activities

"Extracurricular (noncurricular/supplementary) activities" means all direct and personal services for students for their enjoyment and development that are

managed and operated under the guidance of an adult or staff member. Extracurricular activities have all of the following characteristics:

1. They are not offered for school credit nor required for graduation;
2. They generally are conducted outside school hours or, if partly during school hours, at times agreed upon by the participants and approved by school authorities;
3. The content of the activities is determined primarily by the student participants under the guidance of a staff member or other adult.

IV. Responsibilities

A. School Board

The school board will be responsible for the following:

1. Finances: Adopt capital and operating budget, establish participation fees, and annually audit student activities.
2. District Policies: Develop, adopt, and review all policies related to student activities.

B. Administration

The responsibilities of the administration will include:

1. Supervision/Evaluation: Supervision and evaluation of activity director and staff.
2. Communications: Ensure timely internal and external communications occur related to the student activities program.
3. Discipline: Assist in facilitating necessary disciplinary action related to student activities, including all school district policies and the policies of the Minnesota State High School League (MSHSL).
4. Event Supervision: As appropriate, assist in the supervision of events.

C. Activities Director

The responsibilities of the activities director may be assigned to more than one administrator and will include:

1. Administration: Administer and oversee all the student activities programs, including coordination and scheduling of all practices, contests, and events.
2. Supervision/Evaluation: Supervise/evaluate all student activities' advisors, coaches, directors, and support staff.
3. Financial: Develop and maintain the student activities' budget, including the processing of payment of invoices and bills to vendors.

4. Event Coordination: Coordinate all student activities' events, including scheduling, facility permits, officials, transportation, event workers, and supervision.
5. Communications: Complete and monitor all necessary internal and external communications through email, websites, telephone, and other applicable means for all student activities.
6. Eligibility: Verify the participation eligibility for all members of interscholastic teams referencing MSHSL and district policies.

D. Middle School Activities Coordinator

The responsibilities of the middle school coordinator, which may be assigned to more than one administrator, will include:

1. Work closely with the activities director, building administration and staff to oversee the middle school athletic programs and activity offerings as assigned.
2. Facilitate the athletic/activity registration process for the middle school students at the beginning of each season.
3. Work closely with the middle school coaches and facilitate facility permits, transportation, event workers and schedules.
4. Attend four annual meetings per year with the Lake Conference middle/junior high school coordinators.
5. Verify eligibility of middle school students for participating in athletics and activities assigned.

E. Coaches/Advisors

Provide leadership and complete the duties of their respective student activities' area as assigned and defined. Coaches/advisors are considered employees of the district. All coaches/advisors must go through the district application and background check process at their own expense. Volunteer coaches/advisors will follow the guidelines established in Policy 911 (Use of Volunteers).

F. Parents/Guardians

Provide support for students and the various student activities of the district.

G. Student Activities Advisory Council (SAAC)

Serve as an advisory group to those who administer the activities programs in the district. The group is made up of parents, students, coaches, teachers, and administrators. The activities director selects members, schedules and facilitates the meetings that are held a minimum of four times per year.

H. Minnesota State High School League (MSHSL)

Serve as the state governing organization for the interscholastic and fine arts programs of the district.

V. Sponsored Student Activities

A. Student activities are considered school-sponsored provided they meet the following criteria:

1. Organized by a school site's leadership team
2. Sponsored by school personnel
3. Composed of current student body members
4. Conduct a majority of meetings, practices and events at the school site
5. Provide a process for the selection of members
6. Establish aims which are educational in value
7. Meet the interests of the school or community

The student activity must be formally reviewed by the SAAC and approved by the school board to become a sponsored activity.

B. Each approved, school-sponsored student activity is located in Appendix I. The activities director will update the appendix in June, prior to the start of a new school year.

C. Middle school and high school activity programs are available to all students meeting the eligibility requirements of the school district and/or MSHSL. In addition, all participants must meet the registration requirements before participating in an activity.

D. All participants in the activities program(s) must follow the Edina School District policies and policies of the MSHSL.

E. All interscholastic athletic programs must comply with federal Title IX regulations related to gender equity. An annual report must be submitted to the Minnesota Department of Education on gender compliance.

F. The secondary administration, activities director, and appropriate staff will develop procedures and rules to address the student activity programs. The secondary schools will publish a reference for student enrichment activities to be available on the district website and in the main office. These activities may vary from year to year based on the interest of students.

VI. Nonsponsored Student Activities

- A. Nonsponsored student activities are organizations, clubs, societies and/or fraternities that are not recognized by the school district, and do not meet the established criteria of a sponsored school activity (see Section V.A).
- B. The nonsponsored student activities have membership composed primarily of students from a district school, are sponsored by other than school personnel, meet outside school hours at places other than the school, and establish aims that are other than educational. These activities are beyond the jurisdiction of school authorities. The members may access the district facilities according to Policy 801 – Equal Access to School Facilities.
- C. Membership in secret fraternities, sororities and/or clubs is prohibited in the district. Further, activities contrary to the best interest of a school or that negatively reflect on the reputation of a school or that interfere with the school's basic educational mission are prohibited. The school district respects its students' right to engage in free speech and association within the aforementioned parameters. Students violating this policy will be disciplined in accordance with Policy 506 – Student Discipline.

VII. Procedures and Requirements

A. Participation Levels

The grades for eligibility for interscholastic athletic activities are listed in Appendix II of this policy. Grade eligibility for other activities is determined by the individual school or activity.

B. Participation Fees

Participation fees may be assessed for student participation in activity programs. A partial or full participation fee waiver may be an option for eligible students. The activity director's office has the form for such requests. The current participation fee structure is listed in Appendix III of this policy. These fees are reviewed and approved by the school board annually. The school board will ensure that any funds raised for extracurricular activities is spent only on extracurricular activities.

C. Additional Services and Support

Participants may receive additional activities services or staff support when the services and/or support are included in their approved Individual Education Plan. Families seeking more information about possible services and support should contact the Activities Director.

D. Exceptional Middle School Student Athlete Policy

A 7th or 8th grade student that may have exceptional academic or athletic skills may go through the request process to be a part of a high school varsity program. The details and process are listed in Appendix IV of this policy.

E. Activity Conflicts for the Multiple Activity Participant

Participation in multiple co-curricular and/or extracurricular activities can contribute to a broader and well-rounded education. Students who choose to participate in multiple activities can expect to incur additional challenges with time management, organization, and participation commitments. The information, statement of philosophy and process for students with participation conflicts is listed in Appendix V of this policy.

F. Official Hornet Logo

The official school colors of the district are green and white. The mascot for the athletic teams is the “Hornet”. The official district logo of the “Hornet” is patented and protected by copyright, and is for official school district use only, e.g., uniforms, publications, websites. Any nondistrict use requests for the official “Hornet” must be approved by the administration.

G. High School Pepfests/Student Recognition Assemblies

In order to recognize individual and/or team activity achievements during the course of the school year, there will be a minimum of three seasonal pepfests/assemblies. The assemblies/pepfests will occur at the conclusion of the fall, winter, and spring activity seasons, or at a time designated by the building administrator.

The school administration will communicate such achievements to news media, school announcements, building marquees, and school board commendations. The activity director will make arrangements for the appropriate display of trophies, plaques, certificates, and other awards.

H. Squad/Team Size

For any activity that has selection criteria and limitations in the number of members/participants, coaches/advisors must have direct contact with any students that are not selected or “cut” from a team/activity.

I. Sportsmanship

The school board expects all students who participate in school-sponsored activities to represent the school and community in a responsible manner. All rules pertaining to student conduct and student discipline extend to school activities.

Participants, coaches/advisors, parents, spectators, and staff are required to exhibit positive sportsmanship at all events. Students and employees may be subject to discipline, and parents and other spectators may be subject to sanctions, for engaging in misbehavior or inappropriate, illegal, or unsportsmanlike behavior at these activities or events.

J. Surveys/Evaluations

Student participants will have the opportunity to complete a survey at the end of a season activity at a minimum of every other year. The head coach/advisor of an activity will have an administrative evaluation a minimum of every other year.

K. Scheduling

Whenever possible, the district will avoid scheduling school activities and events on major faith-based observances and after 6:00 pm on Wednesday evenings.

Cross References:

Policy 503 (Student Attendance)
Policy 506 (Student Discipline)
Policy 517 (Student Recruiting)
Policy 538 (Field Trips and Travel)
Policy 625 (Addition/Deletion of Interscholastic Athletic Programs)
Policy 626 (Independent Provider Activity Programs)
Policy 627 (Athletics, Fine Arts and Activities – Participation and Academic Eligibility)
Policy 801 (Equal Access to School Facilities)
Policy 902 (Use of School District Facilities and Equipment)

Policy
adopted: 10/26/09
amended: 07/18/11
revised: 10/19/15
revised: 4/9/18

INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota

Appendix I to Policy 628
(and Appendix II to Policy 711)

STUDENT ACTIVITIES

Non-Fine Arts Activities with Curricular Component Under School Board Fiscal Control

DECA

Newspaper – Zephyrus

Student Council

Yearbook – Windigo

Activities with Curricular Component Under School Board Fiscal Control

FINE ARTS

High School Bands:

Jazz Band/Jazz Band II

Concert Band

Varsity Band

Symphonic Band

High School Choirs:

Bel Canto Ensemble

Mixed Ensemble

Varsity Ensemble

Chamber Singers

High School Orchestra

Varsity Orchestra

Symphonic Orchestra

Philharmonic Orchestra

High School Theater:

Fall Musical

One-Act Play

Winter Play

Spring Play

Comedy Sportz

Guthrie on Stage

Middle School Bands:

Jazz Band/Lab Band/Stage Band

Middle School Choir:

Chamber Choir/Ensemble

Middle School Theater:

Fall, Winter, Spring Plays

CLUBS

Academic Triathlon – Middle School

Breakfast Book Club

Competition Cheerleading – HS/MS

French Club

German Club

Latin Club

Hip Hop Dance Club

History Day Club – Middle School

Images – Literary Magazine

Intramurals

Knowledge Masters – Middle School

Chinese Club

Ping Pong Club

World Quest

Math Olympiad – Elementary

Math Team/League – HS/MS

Mock Trial

Model UN

Performance Dance (Hornettes)

Knowledge Bowl

Quiz Bowl

Safety Patrol – Elementary

Science Club

Thespians/Drama Clubs– HS/MS

Variety/Talent Show – Middle School

Yearbook – Middle School

212/Student Leadership Team – HS/MS

MINNESOTA STATE HIGH SCHOOL LEAGUE

Adapted Athletics (Boys/Girls)
Alpine Skiing (Boys/Girls)
Badminton (Girls)
Baseball
Basketball (Boys/Girls)
Competition Dance (Girls)
Cross Country (Boys/Girls)
Football
Golf (Boys/Girls)
Gymnastics (Girls)
Hockey (Boys/Girls)
Lacrosse (Boys/Girls)
Nordic Skiing (Boys/Girls)
Soccer (Boys/Girls)
Softball (Girls)
Swimming and Diving (Boys/Girls)
Synchronized Swimming (Girls)
Tennis (Boys/Girls)
Track and Field (Boys/Girls)
Volleyball (Girls)
Wrestling

Established: 7/18/11
Revised: 2/27/17
Updated: 12/16/19

MINNESOTA STATE HIGH SCHOOL LEAGUE

Debate
One-Act Plays
Speech
Robotics

Appendix II to Policy 628

PARTICIPATION LEVELS FOR VARSITY LEVEL INTERSCHOLASTIC ATHLETICS

The following interscholastic athletic activities are offered in the district. The grade levels shown are the inclusive grades for students eligible to try out for the varsity, junior varsity, sophomore and 9th grade level. [See Appendix IV, Exceptional Athlete Policy, for further information.](#)

BOYS		GIRLS	
<u>Fall</u>		<u>Fall</u>	
Adapted Soccer	7-12	Adapted Soccer	7-12
Cross Country	7-12	Cross Country	7-12
Soccer	9-12	Soccer	9-12
Football	9-12	Swimming & Diving	7-12
		Tennis	9-12
		Volleyball	9-12
<u>Winter</u>		<u>Winter</u>	
Adapted Floor Hockey	7-12	Adapted Floor Hockey	7-12
Alpine Skiing	9-12	Alpine Skiing	9-12
Basketball	9-12	Basketball	9-12
Hockey	9-12	Competitive Dance Team	7-12
Nordic Skiing	7-12	Gymnastics	7-12
Swimming & Diving	8-12	Hockey	9-12
Wrestling	7-12	Nordic Skiing	7-12
<u>Spring</u>		<u>Spring</u>	
Adapted Softball	7-12	Adapted Softball	7-12
Baseball	9-12	Badminton	9-12
Golf	9-12	Golf	9-12
Lacrosse	9-12	Lacrosse	9-12
Tennis	9-12	Softball	7-12
Track & Field	9-12	Synchronized Swimming	7-12
		Track & Field	9-12

The adapted interscholastic athletic cooperative team with Eden Prairie, Richfield, Bloomington, and Edina offers two divisions, PI (physical impairments) and CI (cognitive impairments). All teams are coed and open for participation for grades 7-12. Soccer, floor hockey, and softball are the three seasonal sports offered for fall, winter, and spring respectively.

Grade 6 Students

Grade 6 students are not eligible for interscholastic athletics per Minnesota State High School League Bylaw 105.00.

Established: 7/18/11

Revised: 2/22/13

Revised: 11/16/15

Appendix III to Policy 628 **Activities & Athletics Participation and Advanced Placement Test Fees for 2019-20**

THE APPROPRIATE PARTICIPATION FEE, LISTED BELOW, WILL BE COLLECTED AT THE BEGINNING OF EACH SPORT OR ACTIVITY SEASON. THIS COLLECTION WILL BE THE RESPONSIBILITY OF THE ACTIVITIES DIRECTOR AND MIDDLE SCHOOL ACTIVITY COORDINATORS, OR THE ADMINISTRATIVE DESIGNEE. THESE PARTICIPATION FEES WILL BE REVIEWED AND APPROVED BY THE BOARD ANNUALLY. TOTAL FEES PER FAMILY PER SCHOOL YEAR ARE CAPPED AT \$800 PER FAMILY. A PERMISSION SLIP TO PRACTICE WILL BE GIVEN TO A STUDENT UPON RECEIPT OF FEE, CONFIRMATION OF CURRENT PHYSICAL EXAM, AND ELIGIBILITY FORMS. NO STUDENT WILL BE PERMITTED TO PRACTICE OR ISSUED EQUIPMENT UNTIL THE FEE HAS BEEN PAID AND CONFIRMATION OF ELIGIBILITY HAS BEEN COMPLETED. SCHOLARSHIPS ARE AVAILABLE TO ELIGIBLE FAMILIES - SEE WWW.EDINASCHOOLS.ORG/PAGE/316

Fine Arts

- High School Bands (*Jazz I; Jazz II; Jazz 9A & 9B; Jazz 10*) 80
- High School Choirs (*Bel Canto Ensemble; Chamber Singers; Varsity Ensemble; Grade 9 Treble Ensemble*) 80
- High School Orchestras (*Chamber, Chamber Ensemble*) 80
- High School Theater (*Fall Musical; One-Act; Winter Play; Spring Musical; Comedy Sportz*) 80
- High School Theater (*Support Crews*) 40
- Middle School Bands (*Jazz; Lab; Stage*) 40
- Middle School Theater (*Fall, Winter, Spring Plays*) 50
- Middle School Theater (*Support Crews*) 25

Activities and Clubs

- ASL 10
- Breakfast Book Club 30
- Debate 165
- DECA 95
- First Tech Challenge (FTC) 95
- French Club 5
- German Club 10
- Hip Hop Dance Club 95
- Hornettes – Performance Dance 165
- Images – Literary Magazine 40
- Intramurals 20
- Knowledge Bowl – Knowledge Masters 95
- Latin Club 10
- Math Team 95
- Middle School Math Team – Math League 25
- Mock Trial 95
- Model UN 95
- Quiz Bowl 95
- Robotics Team (FRC) 95
- Science Club 10
- Spanish Club 5
- Speech 165
- Whigrean – Yearbook 40
- WorldQuest 25
- Zephyrus – Newspaper 40

Minnesota State High School League Athletics

- Adapted Athletics 75/sport
- Alpine Ski 215
- Badminton 215
- Baseball 245
- Basketball 245
- Competition Cheerleading 215
- Competition Dance 215
- Cross Country 230
- Football 295
- Golf 215
- Gymnastics 230
- Hockey 295
- Lacrosse 245
- Nordic Ski 215
- Soccer 245
- Softball 245
- Swim and Dive 230
- Synchronized Swimming 230
- Tennis 215
- Track and Field 245
- Volleyball 245
- Wrestling 230

Advanced Placement Tests

- Individual Tests 66.50
- Late fee for Individual Tests 50.00

Refund of Fees

Fee reimbursement request forms will be available in the office of the activities director. The student will complete this form, and get the signature of the coach/advisor. Upon approval by the activities director, the student will receive a refund.

The refund criteria will be:

1. If a student drops out of an activity of his/her own accord within two weeks of participation, they may request fee reimbursement.
2. If a student is cut from the team or squad, they will receive a fee reimbursement.
3. If a student discontinues participation due to illness, injury, or for disciplinary reasons within the first four weeks of that sport or activity season, they may request fee reimbursement.

Students who try out for the hockey and golf MSHSL athletic programs and either (1) do not make the team or (2) drop out of the program within two weeks of participation, will receive a partial refund of participation fees charged. The partial refund will be a try out fee of \$50 subtracted from the initial participation fee charged.

Request for Fee Waiver

Request for fee waiver forms must be completed and signed by parents, and will be reviewed by athletic coordinators. Hardship cases, where families qualify for the free/reduced lunch program, will have the participation fee fully or partially waived. Any other possible exceptions will be reviewed and resolved at the discretion of the activities director and/or middle school athletic coordinators, or administrative designee.

Established: 7/18/11
Revised: 5/19/14
Revised: 3/20/17
Revised: 6/12/17

EXCEPTIONAL MIDDLE SCHOOL STUDENT ATHLETE POLICY
PARTICIPATION OF 7TH AND 8TH GRADE MIDDLE SCHOOL STUDENTS
IN INTERSCHOLASTIC ATHLETICS

One of the goals of the Edina Public Schools is to provide an appropriate learning opportunity and challenge for students in all endeavors, academic and cocurricular. The needs of the student and concern for his/her physical, mental, social, emotional and educational well-being are of prime importance.

Students below the 9th grade are not eligible to try out for senior high teams designated as grade 9-12 programs. However, if in the judgment of the varsity coach there is an advanced 7th or 8th grade athlete who could compete at the high school level, this individual may be eligible under the following conditions:

The student must possess skills to successfully participate and play competitively at the high school levels, Athletes needed for specific levels of play in each program will be determined by the head coach and activities director.

1. Parents, counselors, coaches, and administrators of the 7th or 8th grade athlete are urged to carefully consider the student's physical, mental, emotional, social, and educational well-being before permitting him/her to try out and participate on a varsity team with older students.
2. The athlete moved to the high school level is being included in an accelerated track for learning, fully anticipating being a significant varsity contributor his/her first year or the year after.
3. The procedures of this policy must be followed.

Procedures

1. Requests for high school level participation may be initiated by a student athlete and parent, a coach, activities director, or a principal. Requests are to be made on a form provided by the district and submitted to the activities director who will consult with the parent, middle school coach, middle school athletic coordinator, principal, and the varsity coach to determine the appropriate disposition of each request. No 7th or 8th grade athlete will be permitted to register for high school participation without first presenting to the activities office staff a completed request form bearing the signature of approval of the activities director and middle school principal.
2. All 7th or 8th grade athletes who receive approval from the activities director for high school participation will undergo a tryout period in which the varsity coach evaluates the athlete's physical, mental, social, emotional and educational readiness for competition at high school level. The tryout period will not exceed two weeks. At the conclusion of the tryout, the varsity coach will meet with the

student-athlete and discuss the anticipated role of the young student-athlete for the season.

3. The activities director will talk with the head high school varsity coach to share all pertinent information. A meeting with parent(s) and/or student athlete is recommended.
4. The activities director will be responsible for the final decision. The completed and signed form will be retained in the high school activities office.

Considerations

During the analysis portion of the request for a 7th or 8th grade student athlete to try out and compete at the high school level, the following considerations will be carefully reviewed:

1. The athlete being moved to the high school level MUST fit the criteria of an accelerated track for skill development due to the lack of opportunity for him/her to improve at the 7th or 8th grade level, ~~for learning,~~ fully anticipating being a significant varsity contributor their first year or the year after that.
2. Each program head coach, in consultation with the activities director, will determine if having 7th and 8th graders involved in their high school program is appropriate.
3. An analysis of all team members with consideration being given to senior high student/athletes who may be displaced as team members or may lose playing time with the addition of the 7th or 8th grade athlete.

Grade 6 Students

Grade 6 students are not eligible for interscholastic athletics per Minnesota State High School League Bylaw 105.00.

Established: 7/18/11
Revised: 10/19/15

Appendix V to Policy 628

ACTIVITY CONFLICTS FOR THE MULTIPLE ACTIVITY PARTICIPANTS

With a number of students participating in multiple activities, situations arise when students may have competing demands of their time during the same season. It is with this in mind, and with mutual respect, that coaches/advisors/directors of music, fine arts, athletics, and clubs should coordinate their schedules. The purpose is to avoid putting pressure on a multiple activity student as a result of conflicting schedules. The following guidelines are an attempt to provide an equitable basis concerning the scheduling of events for students and a process to follow if conflicts arise.

A. Scheduling of Events

1. The activities director and advisors/directors from the music and drama departments will schedule events in the preceding spring of the year for the following school year.
2. Events scheduled after the annual activity calendar is completed in the spring will have to be cleared on the master calendar before being added.
3. The city, county, state, and federal election days should be listed on the calendar. There are no activities permitted after 6:00 pm on those dates
4. The Minnesota State High School League official tournament dates should also be posted on the master calendar to include state tournament and section tournament dates.
5. Other district-designated dates will take priority over all the later scheduled events.
6. When it becomes necessary to reschedule an event which has been postponed/cancelled, the applicable advisors/directors/coaches must check the existing master schedule. If there is a possible conflict with the rescheduled date, the change must be approved by the activities director and the affected staff.

B. Procedure for Multiple Activities' Participants

1. The student is responsible for informing coaches/advisors/directors of any known or potential conflicts or issues which may arise by virtue of participating in multiple activities.
2. The coaches/advisors/directors should communicate with each other once a conflict is determined. They must agree on a plan to proactively reduce conflicts, issues and stress for the multiple-activity participant.
3. One of the coaches, directors, or advisors should inform the student of the agreed upon plan to reduce conflicts, issues and stress. The student should

inform his/her parents of the agreed upon plan and continue to inform the parents of any conflicts or issues which may arise in the implementation of the plan.

C. Conflict Resolution Process

1. The following will be used to determine priority for conflicts:

ACTIVITY 1	ACTIVITY 2	OUTCOME
Practice	Practice	Student Choice
Game/Performance/Event	Practice	Activity 1
Practice	Game/Performance/Event	Activity 2
Game/Performance/Event	Game/Performance/Event	Student Choice

2. There will be no penalties/consequences for student participation due to the outcome of a decision resulting from these policies/guidelines.
3. A postseason game or tournament will take priority over a musical concert or drama event.
4. Reasonable exceptions may be made through communication between coaches, directors, and advisors, depending on the role and importance to other students involved in an activity.
5. If other circumstances arise, the principal will make a decision and the student may not be penalized in any way.

Established: 7/18/11

Appendix VI to Policy 628

COMMUNITY YOUTH SPORT ASSOCIATION ADMISSION TO VARSITY GAMES

In an effort to gain some consistency and equality in youth association participants attending Hornet home games, the school district recommends that the following guidelines be followed for Edina youth athletic associations to have free admission to home high school varsity contests (i.e. Youth Nights, Jersey Night):

1. The youth organization must provide adequate adult supervision (one adult for every 10 youth) for the duration of the game.
2. The youth association parents must set up and staff a check-in table or gate for youth participants at game entrance door or gate.
3. Athletes/participants must wear their youth association jersey/shirt to gain free admission to the game.
4. The youth association participants may gain free admission to two games, or more at the activities director's discretion, per sport per season. The youth association leadership should communicate with the high school coaches and activities department to set up the best dates for the two games. The sports that are subject to this policy are:

Football
Volleyball
Boys' Soccer
Girls' Soccer

Boys' Basketball
Girls' Basketball
Boys' Hockey
Girls' Hockey

5. The varsity games' designated youth nights will be for the youth association matching gender only. The exception to this will be to allow free admission to the two designated home football games to the Edina Girls Athletic Association Flag Football participants. The designated football games cannot include Homecoming.
6. When possible, the coaches and youth participants should be recognized during the course of the game (before, half-time, end of game). A youth association member should provide the public address announcer with an appropriate script to be read for proper recognition.

Established: 7/18/11



Board Meeting Date: 2/10/2020

TITLE: Edina Community Center 2020 Renovation Recommendation

TYPE: Action

BACKGROUND: The Edina Community Center Renovation is a continuation of the Long-Term Facilities Maintenance Plan. This project is for renovations to the ECC. Attached is a letter from Kraus- Anderson which details their recommendation from bids submitted on January 16, 2020. Kraus- Anderson and the administration recommend that the bids should be accepted, including alternates.

RECOMMENDATION: Approve the attached recommendation from Kraus Anderson Construction for the Edina Community Center 2020 Renovation.

PRIMARY ISSUE(S) TO CONSIDER: Edina Community Center 2020 Renovation

ATTACHMENTS:

1. Report (Kraus-Anderson Recommendation Letter)
2. Bid Tabulation worksheet

January 17, 2020

John Toop
Edina Public Schools
5701 Normandale Road
Edina, MN 55424

**RE: ECC 2020 Renovation, Edina MN
Contract Award Recommendation - WS 21-A Rebid**

Dear Mr. Toop:

This letter is concerning our recommendation for contract award for the above referenced project that was bid on January 16, 2020.

Kraus-Anderson has verified bidders and we submit the following lowest responsible bidders and their total bid amount, including proposed Alternate #1, #2, #3 and #4.

The alternates bid are as follows:

- Alternate #1 Large Gymnasium Ceiling
- Alternate #2 Add for 2nd Floor Casework & Sinks
- Alternate #3 Add for Acoustical Panels in Gym
- Alternate #4 Add for Area "E" Tunnel S.O.G.

<i>Work Scope</i>	<i>Contractor, City, State</i>	<i>Bid Amount</i>
WS 21-A	Fire Suppression	Summit Companies
		Base Bid
		Alternate #1
		Alternate #2
		Alternate #3
		Alternate #4
		Total Base Bid
		Total Alt #1
		Total Alt #2
		Total Alt #3
		Total Alt #4
		Total Bid Including Alternates

If you have any questions regarding this information, please do not hesitate to contact me at 612.336.6429

Very truly yours,

KRAUS-ANDERSON® CONSTRUCTION COMPANY

Dusk K

Dustin Kempf, Project Manager



KRAUS-ANDERSON®
Construction Company

ECC 2020 Renovation
Edina, MN

BID TABULATIONS

January 16, 2019 @ 2:00PM

OWNER: Edina Public Schools

ARCHITECT: Wold Architects & Engineers

WORK SCOPE 21-A: Fire Suppression - Rebid

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Summit Companies	Ahern Fire Protection				
BID SECURITY	x	x				
ADDENDA REC'D.	None	x				
BASE BID	\$754,000.00	\$980,000.00				
COMBINED BASE BID						
A-1: Large Gymnasium Ceiling	\$91,000.00	\$82,000.00				
A-2: Add for 2nd floor casework & sinks						
A-3: Add for acoustical panels in gym						
A-4: Add for Area E tunnel S.O.G						



KRAUS-ANDERSON,
Construction Company

OWNER: Edina Public Schools

ARCHITECT: Wold Architects & Engineers

ECC 2020 Renovation
Edina, MN

BID TABULATIONS

January 16, 2020 @ 2:00PM

WORK SCOPE 21-A: Fire Suppression

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Summit	Ahern				
BID SECURITY	✓	✓				
ADDENDA REC'D.	N/A	1-3				
BASE BID	\$754,000	\$980,000				
COMBINED BASE BID						
A-1: Large Gymnasium Ceiling	\$91,000	\$82,000				
A-2: Add for 2nd floor casework & sinks						
A-3: Add for acoustical panels in gym						
A-4: Add for Area E tunnel S.O.G						

PROJECT: ECC 2020 Renovation

BID TO: Edina Public Schools - ISD #273
5701 Normandale Road
Edina, MN 55424

BID FROM:

Summit Fire Protection

(Name of firm or company submitting bid)

575 Minnehaha Ave W

(Address of firm or company submitting bid)

St. Paul MN 55103

(City, State, Zip Code)

Jacob Kangas 651-251-1880

(Contact Person, Telephone Number, Email)

1.01 ACKNOWLEDGMENTS

- A. The undersigned Bidder agrees, if this Bid is accepted, to enter into an agreement with the Project Owner, in the form included in the Special Requirements, to perform and furnish the Work as specified or indicated in the Bidding Documents for the Bid Price and within the time constraints outlined in the Preliminary Project Schedule, and will perform in accordance with the other terms and conditions of the Contract Documents.
- B. In submitting this Bid, Bidder represents, as more fully set forth in the Agreement, that:
1. This Bid will remain subject to acceptance for 60 days after the day of Bid Opening.
 2. Owner has the right to accept or reject any or all Bid.
 3. Bidder will sign and submit the Agreement with the bonds and other documents required by the Bidding Documents within 10 days after the date of Notice of Award.
 4. Bidder has visited the site and become familiar with the general, local, and site conditions.
 5. Bidder is familiar with federal, state, and local laws and regulations applicable for this project.
 6. Bidder has examined Bidding Documents, Work Scope Descriptions, Preliminary Project Schedule, and other conditions affecting the Work and has correlated information known to Bidder.
 7. Bidder agrees to commence Work when directed by Kraus-Anderson Construction Company to proceed by providing labor and materials required to complete the Work Scope in accordance with the Contract Documents to achieve Substantial Completion of this Work Scope within the time constraints outlined.
 8. Bidder represents this Bid is genuine and not made in the interest or on behalf of an undisclosed person, firm, or corporation; and is not submitted in conformity with an agreement or rules of a group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited another Bidder to submit a false bid; Bidder has not solicited or induced a person, firm or corporation to refrain from bidding; Bidder has not sought by collusion to obtain for itself an advantage over another Bidder.

1.02 ADDENDA RECEIVED

- A. We hereby acknowledge receipt of the following Addenda and other Clarifications affecting this bid:

Addendum Number	<u>None</u>	Date Issued	_____
Addendum Number	_____	Date Issued	_____
Addendum Number	_____	Date Issued	_____
Addendum Number	_____	Date Issued	_____



1.03 BASE BID

- A. Pursuant to the Contract Documents, Addenda, and Kraus-Anderson's Special Requirements the undersigned bidder hereby agrees to complete the Work as defined in the Work Scope Categories identified below for the amounts:

Work Scope #: 21A Work Scope Title: Fire Suppression
 Base Bid Amount: Seven hundred & fifteen thousand Dollars / \$ 754,000

Work Scope #: _____ Work Scope Title: _____
 Base Bid Amount: _____ Dollars / \$ _____

Work Scope #: _____ Work Scope Title: _____
 Base Bid Amount: _____ Dollars / \$ _____

Work Scope #: _____ Work Scope Title: _____
 Base Bid Amount: _____ Dollars / \$ _____

B. COST BREAKDOWNS

1. Provide the following cost breakdowns specific to this Work Scope Category:

a. _____ Dollars / \$ _____
 b. _____ Dollars / \$ _____
 c. _____ Dollars / \$ _____

- C. **COMBINED WORK SCOPE PROPOSAL:** Pursuant to the Contract Documents, Addenda, and Kraus-Anderson's Special Requirements the undersigned bidder hereby agrees to complete the Combined Work Scopes as defined in the Work Scope Categories identified below for the amounts. The Owner reserves the right to award Prime Contracts on individual Work Scope Categories.

Work Scope Categories: _____
 (Insert Work Scope Number and Work Scope Description here)
 Combined Lump-Sum Price of _____ Dollars / \$ _____

1.04 ALTERNATES

- A. Submit bid for each Alternate listed below. State dollar amount of each Alternate to be added to, or deducted from, Base Bid Amount, or indicate no change in Base Bid Amount if acceptance of Alternate does not affect your proposal.
- Alternate descriptions are general only and are not intended to be a complete tabulation of Work which may be affected by the Alternate. Refer to various Sections of the Specifications, on the Drawings, or within the Work scope Descriptions for additional requirements.
 - Bidder shall carefully examine Contract Documents and determine exact extent of Work affected by the Alternate.
 - Alternate prices shall not increase by change in material prices, wage rates, or other escalatory factors. Alternate prices are "all inclusive", including labor, material, supervision, tools, equipment, taxes, overhead, profit, and other things necessary.
- B. Owner and Kraus-Anderson reserves right to reject Alternates, or to accept Alternates in any order or combination, and to determine the lowest responsible bidder on the basis of the sum of Base Bid and accepted Alternates.

	ADD	DEDUCT
Alternate No. 1: Large Gymnasium Ceiling	\$ <u>91,000</u>	\$ _____
Alternate No. 2: Add for 2nd Floor Casework & Sinks	\$ _____	\$ _____
Alternate No. 3: Add for Acoustical Panels In Gym	\$ _____	\$ _____
Alternate No. 4: Add for Area "E" Tunnel S.O.G.	\$ _____	\$ _____

1.05 SUBMITTAL AND UNIT RATES

- A. Requested Lead Times: To accommodate the Project Schedule and the performance of your work, please clarify the following timeframes to assist Kraus-Anderson in refining the Project Schedule.

1. Submittal preparation time from Award (number of days required to prepare submittals): 90
 Work Scope 21A 250 number of days
 Work Scope _____ number of days
 Work Scope _____ number of days

2. Clarifications Required: Is there any additional information or clarifications you require to complete your submittal package? If yes, please describe in detail: _____

3. From "Approved Submittal", indicated the number of days required for fabrication, internal quality control, and delivery to Site for each Work Scope Category you are bidding?

Work Scope 21A 15 number of days
 Work Scope _____ number of days
 Work Scope _____ number of days

- B. Field labor hourly rates, including bas pay, fringe benefits and labor burden (excluding overhead and profit)

Description of Trade	Hourly Rate
Trade Classification: <u>Foreman</u>	Dollars per hour \$ <u>101.84</u>
Trade Classification: <u>Journeyman</u>	Dollars per hour \$ <u>97.34</u>
Trade Classification: _____	Dollars per hour \$ _____

1.06 RESPONSIBLE CONTRACTOR AFFIDAVIT OF COMPLIANCE

- A. Bidder represents and warrants that it has fully completed its Responsible Contractor Affidavit of Compliance ("Compliance Affidavit") and has attached its Compliance Affidavit to this Bid Form as Attachment A, which represents Bidder's signed statement under oath by an owner or officer of the contractor verifying compliance with each of the minimum criteria in Minnesota Statute § 16C.285, subd. 3.
- B. Bidder acknowledges that its failure to submit its fully completed Compliance Affidavit with its bid or meet the minimum criteria in Minnesota Statute § 16C.285, subd. 3 will render Bidder ineligible to be awarded a contract or perform work on the project. Bidder further acknowledges that any false statement it makes under oath regarding compliance with the minimum criteria in Minnesota Statute § 16C.285, subd. 3 will render Bidder ineligible to be awarded a contract and may result in termination of a contract awarded to Bidder.
- C. Bidder represents and warrants that it has included a list of its first-tier subcontractors that it intends to retain for work on the project on Attachment A-1 of its Compliance Affidavit, and that it has obtained a Compliance Affidavit from all such first-tier subcontractors, which shall be made available upon request of the Owner.
- D. Bidder represents and warrants that if Bidder is the apparent successful prime contractor, prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, Bidder shall submit a supplemental verification under oath confirming compliance with Minn. Stat. § 16C.285, subd. 3, clause (7) ("Supplemental Compliance Affidavit") using Attachment A-2 to the Compliance Affidavit.
- E. Bidder represents and warrants that it shall obtain a Compliance Affidavit from each additional subcontractor it retains on the project after submitting its Compliance Affidavit and Supplemental Compliance Affidavit, and Bidder shall submit a supplemental verification, using Attachment A-3 to the Compliance Affidavit, within 14 days of retaining the additional subcontractors, in accordance with Minnesota Statute § 16C.285, subd. 3. This requirement applies during the solicitation process and continues through the term of any awarded contract.

1.07 CONTRACTOR ON-SITE PERSONNEL

Project Manager's Name: Pat Brenteson
 Project Manager's Email: PBrenteson@summitco.us.com
 Superintendent/Lead Foreman's Name: Scott Waltman



PROJECT: ECC 2020 Renovation

BID TO: Edina Public Schools - ISD #273
5701 Normandale Road
Edina, MN 55424BID FROM: Ahern Fire Protection, a division of J.F. Ahern Co.
(Name of firm or company submitting bid)13705 26th Ave N., Suite 110
(Address of firm or company submitting bid)Minneapolis, MN, 55441
(City, State, Zip Code)John Curran, (763) 334-0271, jcurran@ahernfire.com
(Contact Person, Telephone Number, Email)**1.01 ACKNOWLEDGMENTS**

- A. The undersigned Bidder agrees, if this Bid is accepted, to enter into an agreement with the Project Owner, in the form included in the Special Requirements, to perform and furnish the Work as specified or indicated in the Bidding Documents for the Bid Price and within the time constraints outlined in the Preliminary Project Schedule, and will perform in accordance with the other terms and conditions of the Contract Documents.
- B. In submitting this Bid, Bidder represents, as more fully set forth in the Agreement, that:
1. This Bid will remain subject to acceptance for 60 days after the day of Bid Opening.
 2. Owner has the right to accept or reject any or all Bid.
 3. Bidder will sign and submit the Agreement with the bonds and other documents required by the Bidding Documents within 10 days after the date of Notice of Award.
 4. Bidder has visited the site and become familiar with the general, local, and site conditions.
 5. Bidder is familiar with federal, state, and local laws and regulations applicable for this project.
 6. Bidder has examined Bidding Documents, Work Scope Descriptions, Preliminary Project Schedule, and other conditions affecting the Work and has correlated information known to Bidder.
 7. Bidder agrees to commence Work when directed by Kraus-Anderson Construction Company to proceed by providing labor and materials required to complete the Work Scope in accordance with the Contract Documents to achieve Substantial Completion of this Work Scope within the time constraints outlined.
 8. Bidder represents this Bid is genuine and not made in the interest or on behalf of an undisclosed person, firm, or corporation; and is not submitted in conformity with an agreement or rules of a group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited another Bidder to submit a false bid; Bidder has not solicited or induced a person, firm or corporation to refrain from bidding; Bidder has not sought by collusion to obtain for itself an advantage over another Bidder.

1.02 ADDENDA RECEIVED

- A. We hereby acknowledge receipt of the following Addenda and other Clarifications affecting this bid:

Addendum Number	#1	Date Issued	11/18/19
Addendum Number	#2	Date Issued	11/27/19
Addendum Number	#3	Date Issued	11/27/19
Addendum Number		Date Issued	

1.03 BASE BID

- A. Pursuant to the Contract Documents, Addenda, and Kraus-Anderson's Special Requirements the undersigned bidder hereby agrees to complete the Work as defined in the Work Scope Categories identified below for the amounts:

Work Scope #: 21 Work Scope Title: Fire Suppression
 Base Bid Amount: Nine Hundred and Eighty Thousand Dollars Dollars / \$ 980,000.00

Work Scope #: _____ Work Scope Title: _____
 Base Bid Amount: _____ Dollars / \$ _____

Work Scope #: _____ Work Scope Title: _____
 Base Bid Amount: _____ Dollars / \$ _____

Work Scope #: _____ Work Scope Title: _____
 Base Bid Amount: _____ Dollars / \$ _____

B. COST BREAKDOWNS

1. Provide the following cost breakdowns specific to this Work Scope Category:
- a. Material Dollars / \$ 127,000.00
 - b. Labor and General Dollars / \$ 853,000.00
 - c. _____ Dollars / \$ _____

- C. **COMBINED WORK SCOPE PROPOSAL:** Pursuant to the Contract Documents, Addenda, and Kraus-Anderson's Special Requirements the undersigned bidder hereby agrees to complete the Combined Work Scopes as defined in the Work Scope Categories identified below for the amounts. The Owner reserves the right to award Prime Contracts on individual Work Scope Categories.

Work Scope Categories: _____
 (insert Work Scope Number and Work Scope Description here)

Combined Lump-Sum Price of _____ Dollars / \$ _____

1.04 ALTERNATES

- A. Submit bid for each Alternate listed below. State dollar amount of each Alternate to be added to, or deducted from, Base Bid Amount, or indicate no change in Base Bid Amount if acceptance of Alternate does not affect your proposal.
- Alternate descriptions are general only and are not intended to be a complete tabulation of Work which may be affected by the Alternate. Refer to various Sections of the Specifications, on the Drawings, or within the Work scope Descriptions for additional requirements.
 - Bidder shall carefully examine Contract Documents and determine exact extent of Work affected by the Alternate.
 - Alternate prices shall not increase by change in material prices, wage rates, or other escalatory factors. Alternate prices are "all inclusive", including labor, material, supervision, tools, equipment, taxes, overhead, profit, and other things necessary.
- B. Owner and Kraus-Anderson reserves right to reject Alternates, or to accept Alternates in any order or combination, and to determine the lowest responsible bidder on the basis of the sum of Base Bid and accepted Alternates.

	ADD	DEDUCT
Alternate No. 1: Large Gymnasium Ceiling	\$ <u>82,000.00</u>	\$ _____
Alternate No. 2: Add for 2nd Floor Casework & Sinks	\$ <u>No Change</u>	\$ <u>No Change</u>
Alternate No. 3: Add for Acoustical Panels in Gym	\$ <u>No Change</u>	\$ <u>No Change</u>
Alternate No. 4: Add for Area "E" Tunnel S.O.G.	\$ <u>No Change</u>	\$ <u>No Change</u>



1.05 SUBMITTAL AND UNIT RATES

- A. Requested Lead Times: To accommodate the Project Schedule and the performance of your work, please clarify the following timeframes to assist Kraus-Anderson in refining the Project Schedule.

1. Submittal preparation time from Award (number of days required to prepare submittals): _____

Work Scope 21 _____ 40 _____ number of days

Work Scope _____ _____ number of days

Work Scope _____ _____ number of days

2. Clarifications Required: Is there any additional information or clarifications you require to complete your submittal package? If yes, please describe in detail: _____

3. From "Approved Submittal", indicated the number of days required for fabrication, internal quality control, and delivery to Site for each Work Scope Category you are bidding?

Work Scope 21 _____ 14 _____ number of days

Work Scope _____ _____ number of days

Work Scope _____ _____ number of days

- B. Field labor hourly rates, including base pay, fringe benefits and labor burden (excluding overhead and profit).

Description of Trade _____

Hourly Rate _____

Trade Classification: Sprinkler Fitter Dollars per hour \$ 120

Trade Classification: _____ Dollars per hour \$ _____

Trade Classification: _____ Dollars per hour \$ _____

1.06 RESPONSIBLE CONTRACTOR AFFIDAVIT OF COMPLIANCE

- A. Bidder represents and warrants that it has fully completed its Responsible Contractor Affidavit of Compliance ("Compliance Affidavit") and has attached its Compliance Affidavit to this Bid Form as Attachment A, which represents Bidder's signed statement under oath by an owner or officer of the contractor verifying compliance with each of the minimum criteria in Minnesota Statute § 16C.285, subd. 3.
- B. Bidder acknowledges that its failure to submit its fully completed Compliance Affidavit with its bid or meet the minimum criteria in Minnesota Statute § 16C.285, subd. 3 will render Bidder ineligible to be awarded a contract or perform work on the project. Bidder further acknowledges that any false statement it makes under oath regarding compliance with the minimum criteria in Minnesota Statute § 16C.285, subd. 3 will render Bidder ineligible to be awarded a contract and may result in termination of a contract awarded to Bidder.
- C. Bidder represents and warrants that it has included a list of its first-tier subcontractors that it intends to retain for work on the project on Attachment A-1 of its Compliance Affidavit, and that it has obtained a Compliance Affidavit from all such first-tier subcontractors, which shall be made available upon request of the Owner.
- D. Bidder represents and warrants that if Bidder is the apparent successful prime contractor, prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, Bidder shall submit a supplemental verification under oath confirming compliance with Minn. Stat. § 16C.285, subd. 3, clause (7) ("Supplemental Compliance Affidavit") using Attachment A-2 to the Compliance Affidavit.
- E. Bidder represents and warrants that it shall obtain a Compliance Affidavit from each additional subcontractor it retains on the project after submitting its Compliance Affidavit and Supplemental Compliance Affidavit, and Bidder shall submit a supplemental verification, using Attachment A-3 to the Compliance Affidavit, within 14 days of retaining the additional subcontractors, in accordance with Minnesota Statute § 16C.285, subd. 3. This requirement applies during the solicitation process and continues through the term of any awarded contract.

1.07 CONTRACTOR ON-SITE PERSONNEL

Project Manager's Name: Jack Curran

Project Manager's Email: jcurran@ahernfire.com

Superintendent/Lead Foreman's Name: Jake Mitlyng



1.05 SUBMITTAL AND UNIT RATES

- A. Requested Lead Times: To accommodate the Project Schedule and the performance of your work, please clarify the following timeframes to assist Kraus-Anderson in refining the Project Schedule.
1. **Submittal preparation time from Award** (number of days required to prepare submittals): _____
 Work Scope 21 _____ 40 _____ number of days
 Work Scope _____ _____ number of days
 Work Scope _____ _____ number of days
 2. **Clarifications Required:** Is there any additional information or clarifications you require to complete your submittal package? If yes, please describe in detail: _____
 3. **From "Approved Submittal",** indicated the number of days required for fabrication, internal quality control, and delivery to Site for each Work Scope Category you are bidding?
 Work Scope 21 _____ 14 _____ number of days
 Work Scope _____ _____ number of days
 Work Scope _____ _____ number of days
- B. Field labor hourly rates, including base pay, fringe benefits and labor burden (excluding overhead and profit).
- | Description of Trade | Hourly Rate |
|---|--------------------------------|
| Trade Classification: <u>Sprinkler Fitter</u> | Dollars per hour \$ <u>120</u> |
| Trade Classification: _____ | Dollars per hour \$ _____ |
| Trade Classification: _____ | Dollars per hour \$ _____ |

1.06 RESPONSIBLE CONTRACTOR AFFIDAVIT OF COMPLIANCE

- A. Bidder represents and warrants that it has fully completed its Responsible Contractor Affidavit of Compliance ("Compliance Affidavit") and has attached its Compliance Affidavit to this Bid Form as Attachment A, which represents Bidder's signed statement under oath by an owner or officer of the contractor verifying compliance with each of the minimum criteria in Minnesota Statute § 16C.285, subd. 3.
- B. Bidder acknowledges that its failure to submit its fully completed Compliance Affidavit with its bid or meet the minimum criteria in Minnesota Statute § 16C.285, subd. 3 will render Bidder ineligible to be awarded a contract or perform work on the project. Bidder further acknowledges that any false statement it makes under oath regarding compliance with the minimum criteria in Minnesota Statute § 16C.285, subd. 3 will render Bidder ineligible to be awarded a contract and may result in termination of a contract awarded to Bidder.
- C. Bidder represents and warrants that it has included a list of its first-tier subcontractors that it intends to retain for work on the project on Attachment A-1 of its Compliance Affidavit, and that it has obtained a Compliance Affidavit from all such first-tier subcontractors, which shall be made available upon request of the Owner.
- D. Bidder represents and warrants that if Bidder is the apparent successful prime contractor, prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, Bidder shall submit a supplemental verification under oath confirming compliance with Minn. Stat. § 16C.285, subd. 3, clause (7) ("Supplemental Compliance Affidavit") using Attachment A-2 to the Compliance Affidavit.
- E. Bidder represents and warrants that it shall obtain a Compliance Affidavit from each additional subcontractor it retains on the project after submitting its Compliance Affidavit and Supplemental Compliance Affidavit, and Bidder shall submit a supplemental verification, using Attachment A-3 to the Compliance Affidavit, within 14 days of retaining the additional subcontractors, in accordance with Minnesota Statute § 16C.285, subd. 3. This requirement applies during the solicitation process and continues through the term of any awarded contract.

1.07 CONTRACTOR ON-SITE PERSONNEL

Project Manager's Name: Jack Curran
 Project Manager's Email: jcurran@ahernfire.com
 Superintendent/Lead Foreman's Name: Jake Mitlyng





Board Meeting Date: 2/10/2020

TITLE: ACHIEVEMENT AND INTEGRATION PLAN, 2020-2023

TYPE: Action

PRESENTER(S): Mary Manderfeld

BACKGROUND: The attached plan reflects requirements included in the current achievement and integration statutes and desegregation/integration rule (Minn. Stat. § 124D.861; Minn. Stat. § 124D.862; and Minn. R. 3535.0100-0180).

RECOMMENDATION: Approve Action Plan

PRIMARY ISSUE(S) TO CONSIDER: 2020-2023 Achievement and Integration Plan.

ATTACHMENTS: FY20-23 Achievement and Integration Plan

Achievement and Integration Plan

July 1, 2020 to June 30, 2023

Edina Public Schools #273

Achievement and Integration Goals

This plan must contain three types of goals, at least one for each of the following:

1. Reducing the disparities in academic achievement among all students and specific categories of students excluding the categories of gender, disability, and English learners.
2. Reducing the disparities in equitable access to effective and more diverse teachers among all students and specific categories of students excluding the categories of gender, disability, and English learners.
3. Increasing racial and economic integration (Minn. Stat. § 124D.861, subd. 2 (a)).

Goal #1: The percentage of all students who identify as Black, Hispanic, American Indian or Pacific Islander who are enrolled in Third Grade in the Edina Public in Schools who are proficient on the MCA Reading test will increase from 53% as of Spring 2019 to 70% by the Spring of 2023. The State of Minnesota expects all student groups to reach proficiency rates of 85% by the year 2025.

Aligns with WBWF area: All racial and economic achievement gaps between students are closed.

Goal type: Achievement Disparity

To add goals, copy the two lines directly above and paste them below the strategies supporting Goal #1.

Strategies

Each goal should have at least one strategy. Number each strategy sequentially and give it a unique name. For each strategy, provide a narrative description as explained below.

Districts may use Achievement and Integration revenue to pursue racial and economic integration and reduce achievement disparities between student groups through the types of strategies listed in the *Type of Strategy* drop-down menus below (Minn. Stat. § 124D.861, subd. 2).

Integration Requirement At least one of your strategies must be a student integration activity designed and implemented to bring together students from a racially isolated district with students from that district's adjoining Achievement and Integration districts (Minn. R. 3535.0170).

Copy and paste the strategy section below for each additional strategy.

NOTE: If a strategy is intentionally developed to support multiple goals, list its unique name and number and provide the narrative description for that strategy under one goal. Include that strategy's unique number and name under the other goals it supports. You do not have to copy the narrative description for that strategy under multiple goals.

Strategy Name and #1 Reading Intervention Teachers-Early Learning Center-Grade 5

Type of Strategy: Innovative and integrated pre-K-12 learning environments. * If you choose this, complete the Integrated Learning Environments section below.

Integrated Learning Environments (Minn. Stat. § 124D.861, subd. 1 (c)). If you chose *Innovative and integrated pre-K through grade 12 learning environments* as the strategy type above, your narrative description should describe how the different aspects of integrated learning environments listed below are part of that strategy:

- | | |
|--|--|
| <input type="checkbox"/> Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions. | <input checked="" type="checkbox"/> Increases cultural fluency, competency, and interaction. |
| <input type="checkbox"/> Provides school enrollment choices. | <input type="checkbox"/> Increases graduation rates. |
| | <input type="checkbox"/> Increases access to effective and diverse teachers. |

Narrative description of this strategy.

Students in grades K-5 are served by multiple tiers systems of support. Tier I core reading differentiated instruction occurs at least 90 minutes daily. Tier II and Tier III interventions are delivered in addition to Tier I. The interventions are delivered using district identified instructional materials. The students are receiving the instruction from a licensed teacher. The program will provide intervention teachers the opportunity to collaborate with classroom teachers and to teach according to the data identified needs of the students. The interventions will take place up to 3-5 days a week for 30-45 minutes a day depending on the identified student's needs, in a push-in model into the classroom, an individual setting or in small groups. Learning Specialists will teach students different strategies so that they can remain more engaged in the learning. This tier is where our Multi-Tiered systems of support to Intervention and Continuous Improvement Monitoring Process programs align with other interventions. Tier 3 interventions are more intense and include one adult (learning specialist) in small group settings. The recommendation is 4-5 days per week. The student would be progress monitored more frequently and the duration of the lesson would be longer. The problem solving team would also be utilized at this point for better documentation of the interventions that have been tried and what ideas other teachers/specialists, including special education teachers may offer. There are multiple areas of research that support the need for small group instruction and additional support in reading to help all students become successful. This intervention is critical to assist students who need the additional academic support.

Location of services: Early Learning Center, and all six elementary sites.

Key Indicators

These indicators are the evidence you will use to document how well each strategy is being implemented and whether or not they are helping bring about the intended outcomes for students. Use these indicators to assess the effectiveness of your strategies and to adjust what you're doing.

For strategies that provide school enrollment choices, such as magnet schools, and strategies that decrease racial and economic enrollment disparities, include at least one indicator that measures enrollment disaggregated by race/ethnicity and free or reduced-priced lunch (FRPL). Disaggregating your data may be relevant for other types of strategies such as those designed to increase access to effective and diverse teachers.

Key Indicators of Progress (KIP)

List key indicators of progress for this strategy and annual targets for each indicator. Choose indicators that will help you know if the strategy is creating the outcomes you want to see.	Target 2021	Target 2022	Target 2023
Increase the percent of students meeting the grade level benchmark as measured by an oral reading fluency	50%	55%	60%

List key indicators of progress for this strategy and annual targets for each indicator. Choose indicators that will help you know if the strategy is creating the outcomes you want to see.	Target 2021	Target 2022	Target 2023
Create and monitor individual student growth goals in reading fluency and ensure 85% or more of students are making growth	85%	85%	85%

This data will be used to support evaluation of your plan (Minn. Stat. § 124D.861, subd. 5).

Copy and paste the strategy and key indicator sections above for each additional strategy supporting this goal. Number each strategy sequentially regardless of the number of goals in your plan. When you are done adding strategies, this plan will have only one Strategy #1, one Strategy #2, etc.

Strategy Name and #2 Ready Set Kindergarten

Type of Strategy: Innovative and integrated pre-K-12 learning environments. * If you choose this, complete the Integrated Learning Environments section below.

Integrated Learning Environments (Minn. Stat. § 124D.861, subd. 1 (c)). If you chose *Innovative and integrated pre-K through grade 12 learning environments* as the strategy type above, your narrative description should describe how the different aspects of integrated learning environments listed below are part of that strategy:

- | | |
|--|--|
| <input type="checkbox"/> Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions. | <input checked="" type="checkbox"/> Increases cultural fluency, competency, and interaction. |
| <input type="checkbox"/> Provides school enrollment choices. | <input type="checkbox"/> Increases graduation rates. |
| | <input type="checkbox"/> Increases access to effective and diverse teachers. |

Narrative description of this strategy.

Ready Set Kindergarten is a collaboration between Hopkins and Edina Public Schools targeting incoming kindergarten students during the summer prior to starting kindergarten. Each week long session offers enrichment through an integrated curriculum of language and literacy, math, STEM, technology and dramatic play. Programming is designed to build understanding and knowledge which enables participant to have a strong foundation for the start of kindergarten

Location of services: Early Learning Center, and Hopkins Public Schools.

Key Indicators

These indicators are the evidence you will use to document how well each strategy is being implemented and whether or not they are helping bring about the intended outcomes for students. Use these indicators to assess the effectiveness of your strategies and to adjust what you're doing.

For strategies that provide school enrollment choices, such as magnet schools, and strategies that decrease racial and economic enrollment disparities, include at least one indicator that measures enrollment disaggregated by race/ethnicity and free or reduced-priced lunch (FRPL). Disaggregating your data may be relevant for other types of strategies such as those designed to increase access to effective and diverse teachers.

Key Indicators of Progress (KIP)

List key indicators of progress for this strategy and annual targets for each indicator. Choose indicators that will help you know if the strategy is creating the outcomes you want to see.	Target 2021	Target 2022	Target 2023
The number of students who participate in Ready Set Kindergarten will increase.	100	110	120

List key indicators of progress for this strategy and annual targets for each indicator. Choose indicators that will help you know if the strategy is creating the outcomes you want to see.	Target 2021	Target 2022	Target 2023
Student enrolled in the program will be disaggregated by race and monitored for representation and inclusion.	Mirrors Edina Enrollment		

Goal #2: Edina defines the GAP in achievement as the difference between the actual percent proficient in the current year as compared to the State’s target of 85% proficient by 2025. Given this definition, the 2019 gap in proficiency reading rates for students who identify as Black, Hispanic, American Indian or enrolled in **All Grades** in the Edina Public in Schools is currently 32 points. Edina Public Schools will focus on reducing the point spread by 17 points, going from 32 points in 2019 to 15 points in 2023

Aligns with WBWF area: All racial and economic achievement gaps between students are closed.

Strategy Name and #3 Math Intervention 9-12

Type of Strategy: Career/college readiness and rigorous coursework for underserved students, including students enrolled in ALC.

Integrated Learning Environments (Minn. Stat. § 124D.861, subd. 1 (c)). If you chose *Innovative and integrated pre-K through grade 12 learning environments* as the strategy type above, your narrative description should describe how the different aspects of integrated learning environments listed below are part of that strategy:

- | | |
|--|---|
| <input type="checkbox"/> Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions. | <input type="checkbox"/> Increases cultural fluency, competency, and interaction. |
| <input type="checkbox"/> Provides school enrollment choices. | <input checked="" type="checkbox"/> Increases graduation rates. |
| | <input type="checkbox"/> Increases access to effective and diverse teachers. |

Narrative description of this strategy.

This course is for students who struggled in Algebra and Geometry. This class will reteach and review the standards from Intermediate Algebra while also supporting students in their current Intermediate Algebra class. Geometry Bridge. This course is for students who struggled in Algebra last year (received a grade of C- to D-). This class will reteach and review the standards from Intermediate Algebra while also supporting students in their current Geometry class. This is for students who have a strong desire to build their math foundation and want to work hard to fill gaps they have in their learning

Location of services: Edina High School

Key Indicators

These indicators are the evidence you will use to document how well each strategy is being implemented and whether or not they are helping bring about the intended outcomes for students. Use these indicators to assess the effectiveness of your strategies and to adjust what you’re doing.

For strategies that provide school enrollment choices, such as magnet schools, and strategies that decrease racial and economic enrollment disparities, include at least one indicator that measures enrollment disaggregated by race/ethnicity and free or reduced-priced lunch (FRPL). Disaggregating your data may be relevant for other types of strategies such as those designed to increase access to effective and diverse teachers.

Key Indicators of Progress (KIP)

List key indicators of progress for this strategy and annual targets for each indicator. Choose indicators that will help you know if the strategy is creating the outcomes you want to see.	Target 2021	Target 2022	Target 2023
Increase percent of students who have a grade of at least a C- in their Intermediate Algebra course	75%	80%	85%
Increase percentage of students who improved their grade from 8th grade to 9th grade in Intermediate Algebra	60% increase	65% increase	73% increase
Enter KIP.			

This data will be used to support evaluation of your plan (Minn. Stat. § 124D.861, subd. 5).

Strategy Name and #4 Reading Intervention Teachers-6-12

Type of Strategy: Innovative and integrated pre-K-12 learning environments. * If you choose this, complete the Integrated Learning Environments section below.

Integrated Learning Environments (Minn. Stat. § 124D.861, subd. 1 (c)). If you chose *Innovative and integrated pre-K through grade 12 learning environments* as the strategy type above, your narrative description should describe how the different aspects of integrated learning environments listed below are part of that strategy:

- | | |
|--|--|
| <input type="checkbox"/> Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions. | <input checked="" type="checkbox"/> Increases cultural fluency, competency, and interaction. |
| <input type="checkbox"/> Provides school enrollment choices. | <input type="checkbox"/> Increases graduation rates. |
| | <input type="checkbox"/> Increases access to effective and diverse teachers. |

Narrative description of this strategy.

Students in grades 6-12 will be provided additional supports in literacy to students in our middle schools who are behind benchmarks in reading as measured by multiple measures and teachers input.

Location of services: South View Middle School and Valley View Middle School.

Key Indicators

These indicators are the evidence you will use to document how well each strategy is being implemented and whether or not they are helping bring about the intended outcomes for students. Use these indicators to assess the effectiveness of your strategies and to adjust what you're doing.

For strategies that provide school enrollment choices, such as magnet schools, and strategies that decrease racial and economic enrollment disparities, include at least one indicator that measures enrollment disaggregated by race/ethnicity and free or reduced-priced lunch (FRPL). Disaggregating your data may be relevant for other types of strategies such as those designed to increase access to effective and diverse teachers.

Key Indicators of Progress (KIP)

List key indicators of progress for this strategy and annual targets for each indicator. Choose indicators that will help you know if the strategy is creating the outcomes you want to see.	Target 2021	Target 2022	Target 2023
Increase the percent of black, American Indian, and Hispanic students hitting the national normed projected growth targets on the winter reading MAP	50+%	50+%	50+%

This data will be used to support evaluation of your plan (Minn. Stat. § 124D.861, subd. 5).

Strategy Name and #5 College Possible

Strategy Name and #6 AVID Summer Bridge

Strategy Name and #7 AVID Advancement Via Individual Determination

Goal #3: Edina Public Schools will retain 90% of all students enrolled through the Minneapolis Transportation program from 2020-2023 (Data History: n=201 students of which 22 are current seniors) .

Aligns with WBWF area: All racial and economic achievement gaps between students are closed.

Goal type: Integration

Strategy Name and #5 College Possible

Type of Strategy: Career/college readiness and rigorous coursework for underserved students, including students enrolled in ALC.

Integrated Learning Environments (Minn. Stat. § 124D.861, subd. 1 (c)). If you chose *Innovative and integrated pre-K through grade 12 learning environments* as the strategy type above, your narrative description should describe how the different aspects of integrated learning environments listed below are part of that strategy:

- | | |
|--|---|
| <input type="checkbox"/> Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions. | <input type="checkbox"/> Increases cultural fluency, competency, and interaction. |
| <input type="checkbox"/> Provides school enrollment choices. | <input checked="" type="checkbox"/> Increases graduation rates. |
| | <input type="checkbox"/> Increases access to effective and diverse teachers. |

Narrative description of this strategy.

We will partner with College Possible and provide a cohort for 25-23 juniors and a cohort of 25-30 seniors. College Possible Minnesota is coaching low-income students to and through college. Dedicated AmeriCorps members serve as guides, coaching students on their path to college graduation. College Possible was founded in Minnesota in 2000 to ensure that every child's future is determined solely by their talent, motivation and effort. Since our founding, 99% of College Possible students have earned admission to college, and they are four times more likely to graduate from college than their low-income peers.

Location of services: Edina High School.

Key Indicators

These indicators are the evidence you will use to document how well each strategy is being implemented and whether or not they are helping bring about the intended outcomes for students. Use these indicators to assess the effectiveness of your strategies and to adjust what you're doing.

For strategies that provide school enrollment choices, such as magnet schools, and strategies that decrease racial and economic enrollment disparities, include at least one indicator that measures enrollment disaggregated by race/ethnicity and free or reduced-priced lunch (FRPL). Disaggregating your data may be relevant for other types of strategies such as those designed to increase access to effective and diverse teachers.

Key Indicators of Progress (KIP)

List key indicators of progress for this strategy and annual targets for each indicator. Choose indicators that will help you know if the strategy is creating the outcomes you want to see.	Target 2021	Target 2022	Target 2023
Retention of students in each College Possible cohort	90%	95%	97%
Acceptance by all students in college	100%	100%	100%
Enter KIP.			
Enter KIP.			

Strategy Name and #6 AVID Summer Bridge

Type of Strategy: Career/college readiness and rigorous coursework for underserved students, including students enrolled in ALC.

Integrated Learning Environments (Minn. Stat. § 124D.861, subd. 1 (c)). If you chose *Innovative and integrated pre-K through grade 12 learning environments* as the strategy type above, your narrative description should describe how the different aspects of integrated learning environments listed below are part of that strategy:

- | | |
|--|---|
| <input type="checkbox"/> Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions. | <input type="checkbox"/> Increases cultural fluency, competency, and interaction. |
| <input type="checkbox"/> Provides school enrollment choices. | <input checked="" type="checkbox"/> Increases graduation rates. |
| | <input type="checkbox"/> Increases access to effective and diverse teachers. |

Narrative description of this strategy.

We will also run an AVID summer bridge program with Hopkins Public Schools. AVID Summer Bridge provides our AVID 7th and 8th graders opportunities to build and use AVID strategies in a collaborative and highly engaging environment. Using Algebra, Science, AVID curriculum and College Readiness components, students experience increased preparation for the upcoming school year. Experiential learning includes visits to college campuses, a tour and discussions with professionals in the workplace, a history based field trip, and an outdoor base (day) camp. This is the ideal balance between summer fun, enriched learning and networking for our AVID students from Edina and Hopkins Schools. . .

Location of services: Edina or Hopkins in the summer

Key Indicators

These indicators are the evidence you will use to document how well each strategy is being implemented and whether or not they are helping bring about the intended outcomes for students. Use these indicators to assess the effectiveness of your strategies and to adjust what you're doing.

For strategies that provide school enrollment choices, such as magnet schools, and strategies that decrease racial and economic enrollment disparities, include at least one indicator that measures enrollment disaggregated by race/ethnicity and free or reduced-priced lunch (FRPL). Disaggregating your data may be relevant for other types of strategies such as those designed to increase access to effective and diverse teachers.

Key Indicators of Progress (KIP)

List key indicators of progress for this strategy and annual targets for each indicator. Choose indicators that will help you know if the strategy is creating the outcomes you want to see.	Target 2021	Target 2022	Target 2023
Graduation rate for AVID students	100%	100%	100%
Number of AVID students participating in AP or Enriched Courses	70%	74%	80%

Strategy Name and #7 AVID Advancement Via Individual Determination

Type of Strategy: Career/college readiness and rigorous coursework for underserved students, including students enrolled in ALC.

Integrated Learning Environments (Minn. Stat. § 124D.861, subd. 1 (c)). If you chose *Innovative and integrated pre-K through grade 12 learning environments* as the strategy type above, your narrative description should describe how the different aspects of integrated learning environments listed below are part of that strategy:

- | | |
|--|---|
| <input type="checkbox"/> Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions. | <input type="checkbox"/> Increases cultural fluency, competency, and interaction. |
| <input type="checkbox"/> Provides school enrollment choices. | <input checked="" type="checkbox"/> Increases graduation rates. |
| | <input type="checkbox"/> Increases access to effective and diverse teachers. |

Narrative description of this strategy.

AVID Advancement via Individual Determination (AVID) college readiness system that supports students with academic skills (Reading, Writing, Collaboration, Critical Thinking), study skills (Organization, Note Taking), and a growth mindset philosophy. Students will also be able to participate in AVID Summer Bridge for our middle school students. The goal for all AVID students is to close the achievement gap that is found throughout our country. Improving student's success in their classes, raising participation level of AVID students in AP and Enriched courses while increasing the graduation rate and college entrance exams. Students in the AVID class are typically from underrepresented populations in higher education. AVID students are traditionally first generation college students who might need extra guidance and support to navigate the education system.

Location of services: All three secondary buildings

Key Indicators

These indicators are the evidence you will use to document how well each strategy is being implemented and whether or not they are helping bring about the intended outcomes for students. Use these indicators to assess the effectiveness of your strategies and to adjust what you're doing.

For strategies that provide school enrollment choices, such as magnet schools, and strategies that decrease racial and economic enrollment disparities, include at least one indicator that measures enrollment disaggregated by race/ethnicity and free or reduced-priced lunch (FRPL). Disaggregating your data may be relevant for other types of strategies such as those designed to increase access to effective and diverse teachers.

Key Indicators of Progress (KIP)

List key indicators of progress for this strategy and annual targets for each indicator. Choose indicators that will help you know if the strategy is creating the outcomes you want to see.	Target 2021	Target 2022	Target 2023
Graduation rate for AVID students	100%	100%	100%
Number of AVID students participating in AP or Enriched Courses	70%	74%	80%

Strategy Name and #8 Cultural Liaisons/Equity Inclusion Specialist

Type of Strategy: Family engagement initiatives to increase student achievement.

Integrated Learning Environments (Minn. Stat. § 124D.861, subd. 1 (c)). If you chose *Innovative and integrated pre-K through grade 12 learning environments* as the strategy type above, your narrative description should describe how the different aspects of integrated learning environments listed below are part of that strategy:

- | | |
|--|---|
| <input type="checkbox"/> Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions. | <input type="checkbox"/> Increases cultural fluency, competency, and interaction. |
| <input type="checkbox"/> Provides school enrollment choices. | <input type="checkbox"/> Increases graduation rates. |
| | <input type="checkbox"/> Increases access to effective and diverse teachers. |

Narrative description of this strategy.

Our Cultural Liaisons and Equity and Inclusion Specialist will help assist with our open enrolled students from Minneapolis who qualify with economic need. We will provide transportation to students from Minneapolis using desegregation transportation. This intervention supports the goal of increasing racial and economic integration. It will do so by providing an array of supports for students who by open enrolling into Edina increase racial and economic integration within the district—one of the primary goals of the A&I program. We will have parent engagement nights at least three times during the school year to help support parents in understanding the access and opportunities their children have available to them in Edina Public Schools.

Location of services: Districtwide.

Key Indicators

These indicators are the evidence you will use to document how well each strategy is being implemented and whether or not they are helping bring about the intended outcomes for students. Use these indicators to assess the effectiveness of your strategies and to adjust what you're doing.

For strategies that provide school enrollment choices, such as magnet schools, and strategies that decrease racial and economic enrollment disparities, include at least one indicator that measures enrollment disaggregated by race/ethnicity and free or reduced-priced lunch (FRPL). Disaggregating your data may be relevant for other types of strategies such as those designed to increase access to effective and diverse teachers.

Key Indicators of Progress (KIP)

List key indicators of progress for this strategy and annual targets for each indicator. Choose indicators that will help you know if the strategy is creating the outcomes you want to see.	Target 2021	Target 2022	Target 2023
Increase student perceptions in two areas: engagement and safe and welcoming school environment.	5% growth on each question.	5% growth on each question.	5% growth on each question.
Increase parent engagement from our underserved students through meetings			
Retention of open enrolled students (FRP) from Minneapolis who received transportation	Baseline data from 19/20 EPS will retain 90% of our Minneapolis transportation students.	Baseline data from 19/20 EPS will retain 91% of our Minneapolis transportation students.	Baseline data from 19/20 EPS will retain 92% of our Minneapolis transportation students.

Strategy Name and #1 Reading Intervention Teachers K-12

Goal #4: Edina Public Schools will improve the cultural competency of teaching staff as measured in the following ways: The number of staff who have been trained in the CLRT 1 summer institute will increase from 100 in the fall of 2019 to 150 by Spring of 2023. The number of staff who attend after school CLRT support training sessions will increase from 80 in the fall of 2019 to 120 by Spring of 2023. The percentage of staff rating their comfort level as Very Comfortable/Comfortable implementing all types of CLRT strategies as measured on the end of year Teacher Evaluation Survey will increase from 71.03% in Spring 2019 to 90% in Spring 2023. **Aligns with WBWF area:** All racial and economic achievement gaps between students are closed.

Goal type: Teacher Equity

Strategy Name and #9 CLR Professional Development-Train and educate all staff in supporting academic achievement for all learners from diverse cultures, incomes and ability levels. We will provide professional development resources and training to improve achievement for all students.

Type of Strategy: Professional development opportunities focused on academic achievement of all students.

Integrated Learning Environments (Minn. Stat. § 124D.861, subd. 1 (c)). If you chose *Innovative and integrated pre-K through grade 12 learning environments* as the strategy type above, your narrative description should describe how the different aspects of integrated learning environments listed below are part of that strategy:

- | | |
|--|---|
| <input type="checkbox"/> Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions. | <input type="checkbox"/> Increases cultural fluency, competency, and interaction. |
| <input type="checkbox"/> Provides school enrollment choices. | <input type="checkbox"/> Increases graduation rates. |
| | <input type="checkbox"/> Increases access to effective and diverse teachers. |

Narrative description of this strategy. Based on your description below someone reading your plan should understand what you are proposing to do, why you are doing it, and be able to recognize it if they see it. For example, explain what this activity will look like, what will be taught, which students will participate, how students are selected, intended outcomes for students, what will be assessed, how instruction will be delivered, and where will this take place. Edina will continue to work in developing more culturally responsive schools. We will contract with a trainer who works with CLR for staff in services, new teacher training and after school help session. This individual will provide workshop opportunities, provided demonstrations in CLR strategies, and help support the coaches at each site. In addition, Edina will be creating and funding a CLR coach to work with all EPS school buildings. We will also have two-four CLR resource teacher at each site as a stipend position. The goal will be to strengthen teacher leadership and confidants in the use of

culturally and linguistic teaching strategies and help build sustainability at every site in our district. The CLR coach will provide workshop opportunities, provided demonstrations in CLR strategies, support a new cohort at each site.

Location of services: Districtwide.

Key Indicators

These indicators are the evidence you will use to document how well each strategy is being implemented and whether or not they are helping bring about the intended outcomes for students. Use these indicators to assess the effectiveness of your strategies and to adjust what you're doing.

For strategies that provide school enrollment choices, such as magnet schools, and strategies that decrease racial and economic enrollment disparities, include at least one indicator that measures enrollment disaggregated by race/ethnicity and free or reduced-priced lunch (FRPL). Disaggregating your data may be relevant for other types of strategies such as those designed to increase access to effective and diverse teachers.

Key Indicators of Progress (KIP)

List key indicators of progress for this strategy and annual targets for each indicator. Choose indicators that will help you know if the strategy is creating the outcomes you want to see.	Target 2021	Target 2022	Target 2023
The number of staff who have been trained in the CLRT 1 summer institute will increase from 100 in the fall of 2019 to 150 by Spring of 2023.	100	125	150
The number of staff who attend after school CLRT support training sessions will increase from 80 in the fall of 2019 to 120 by Spring of 2023.	80	100	120
The percentage of staff rating their comfort level as Very Comfortable/Comfortable implementing all types of CLRT strategies as measured on the end of year Teacher Evaluation Survey will increase from 71.03% in Spring 2019 to 90% in Spring 2023.	71%	84%	90%
Enter KIP.			

Creating Efficiencies and Eliminating Duplicative Programs

Briefly explain how this plan will create efficiencies and eliminate duplicative programs and services (Minn. Stat. § 124D.861, subd. 2 (c)). By being very intentional we will accomplish more intensive reading support for our students at the earliest level thereby closing the achievement gap. We will supplement additional support for students by combining this support with other additional interventions. We will support students struggling in math and reading at the secondary level by giving them a double dose of support. We will use opportunities like AVID and College Possible to push students to reach their post-secondary goals. We will support students and families and staff with our cultural liaisons who can help bring the school/home gap. This plan will create efficiencies and eliminate duplicative programs and services because the components in it are unique. It is part of the larger district strategic direction and is a key part of eliminating opportunity and achievement gaps. It provides better access, opportunity and service for some of our least served populations. It is picking up work we are unable to do anywhere else. This plan allows us to do the needed work to ensure that all of our students are reaching their potential.

Achievement and Integration Plan 2020-2023

Dr. Byran Bass Assistant Superintendent
Mary Manderfeld, Director of Equity and Enrollment

The purpose of the *Achievement and Integration for Minnesota* program is to pursue racial and economic integration, increase student achievement, create equitable educational opportunities, and reduce academic disparities based on students' diverse racial, ethnic, and economic backgrounds in Minnesota public schools.

[Minnesota Statutes, section 124D.861.](#)

[Minnesota Statutes, section 124D.862.](#)

1995 Minnesota created a specific type of state aid for integrating schools.

1999 Lawmakers established more specific rules for how districts qualified for integration aid and how it could be spent.

2005 Questions arose about how integration plans were being implemented and the purpose of the program was unclear.

2011 The Legislature repealed and replaced with a task force to find a better way to integrate schools and close the achievement gap.

2013 State lawmakers voted to overhaul Minnesota's efforts to integrate schools.

2015 Lawsuit against MN for failing to educate poor and minority youth

2016 MDE Proposal to amend the rule to hold charter schools accountable for integration. The proposal was struck down by the courts.



Funding & Current Issues

Integration/Desegregation of schools through magnet programming (1990's - 2013)

Vs.

Increasing Academic Achievement for all through Achievement & Integration Plans (Current)

Increased focus on improving minority student academic performance and closing the achievement gap and less emphasis on bringing racial balance to schools.



Equity Criteria

Access – Students and their families have access to rigorous, high-quality education experiences, decision-making processes, initiatives, resources, and viable school enrollment choices.

Participation – Enrollment and meaningful participation in rigorous college and career readiness and other academic programs, enrichment and extra-curricular programs are proportionate to enrollment when disaggregated by race, ethnicity, and economic background.

Representation – School culture, climate, staff, curriculum are inclusive, culturally relevant, and representative of the diversity of the students and the school community.

Outcomes – Efforts result in positive, measureable outcomes for all students that are not predictable by race, ethnicity, or economic background.



Achievement and Integration Activities/Strategies

The Plan can include:

- Innovative and integrated PreK-12 learning environments
- Family Engagement Initiatives to increase student achievement
- Professional Development focused on achievement of all students
- Career/college readiness and rigorous coursework for underserved students
- Recruitment and retention of racially and ethnically diverse teachers and administrators
- Equitable access to effective and more diverse teachers



Aligned to the World's Best Workforce Plan

1. Kindergarten Readiness
2. 3rd grade Literacy
3. Close the Achievement Gap
4. College & Career Ready
5. High School Graduation



Types of Goals

1. Achievement Disparity
2. Integration
3. Access to Effective, Diverse Teachers



Goal-Achievement Disparity

The percentage of all students who identify as Black, Hispanic, or American Indian who **are enrolled in Third Grade** in the Edina Public in Schools who are proficient on the MCA Reading test will increase from 53% as of Spring 2019 to 70% by the Spring of 2023. The State of Minnesota expects all student groups to reach proficiency rates of 85% by the year 2025.

Aligns with WBWF area: All 3rd graders can read at grade level.

Goal type: Achievement Disparity



Goal-Achievement Disparity

Edina defines the GAP in achievement as the difference between the actual percent proficient in the current year as compared to the State's target of 85% proficient by 2025. Given this definition, the 2019 gap in proficiency reading rates for students who identify as Black, Hispanic, American Indian enrolled **in All Grades** in the Edina Public Schools **is currently 32 points**.

Edina Public Schools will focus on reducing the point spread by 17 points, going from a 32 points in 2019 to 15 points in 2023

Aligns with WBWF area: All racial and economic achievement gaps between students are closed.

Goal type: Achievement Disparity



Goal-Integration

Edina Public Schools will retain 90% of students attending our schools through the desegregation transportation program.

Aligns with WBWF area: All racial and economic achievement gaps between students are closed.

Goal type: Integration



Goal-Teacher Equity

Edina Public Schools will improve the cultural competency of teaching staff as measured in the following ways:

- ☐ The number of staff who have been trained in the CLRT 1 summer institute will increase from 100 in the fall of 2019 to 150 by Spring of 2023.
- ☐ The number of staff who attend after school CLRT support training sessions will increase from 80 in the fall of 2019 to 120 by Spring of 2023.
- ☐ The percentage of staff rating their comfort level as Very Comfortable/Comfortable implementing all types of CLRT strategies as measured on the end of year Teacher Evaluation Survey will increase from 71.03% in Spring 2019 to 90% in Spring 2023.

Aligns with WBWF area: All racial and economic achievement gaps between students are closed.

Goal type: Teacher Equity



2021 EPS Achievement & Integration Budget Category

Category	Budget Allocation
Achievement & Integration 80% Direct Student Support 20% Professional Development + Administrative Costs	\$1,077,434.
Incentive Revenue	\$92,066



Direct Student Contact

Pre-K-Grade 5 Support-Reading/Math Intervention

Tier 3 interventions are more intense and include one adult (learning specialist) in small group settings. The student would be progress monitored more frequently and the duration of the lesson would be longer. There are multiple areas of research that support the need for small group instruction and additional support in reading to help all students become successful. This intervention is critical to assist students who need the additional academic support.

Math Bridge Classes Course-EHS

This course is for students who struggled in Algebra and Geometry. This class will reteach and review the standards from Intermediate Algebra while also supporting students in their current Intermediate Algebra class. Geometry Bridge. These classes are for students who have a strong desire to build their math foundation and want to work hard to fill gaps they have in their learning



Direct Student Contact

AVID (Advancement Via Individual Determination)

AVID is a college readiness system that supports students with academic skills (Reading, Writing, Collaboration, Critical Thinking), study skills (Organization, Note Taking), and a growth mindset philosophy. Students will also be able to participate in AVID Summer Bridge for our middle school students.

College Possible-Edina High School

College Possible Minnesota is coaching low-income students to and through college. Dedicated AmeriCorps members serve as guides, coaching students on their path to college graduation.



Direct Student Contact

Reading Intervention support-Middle Schools

Students in grades 6-12 will be provided additional supports in literacy to students in our middle schools who are behind benchmarks in reading as measured by multiple measures and teachers input.

Cultural Liaisons-Districtwide

We will have parent engagement nights at least three times during the school year to help support parents in understanding the access and opportunities their children have available to them in Edina Public Schools.



Direct Student Contact

Transportation

We will provide transportation to field trips and some half school academic help that students might need.

Scholarships

We will provide scholarships for students to color access and opportunities gaps for students.



Professional Development-

- Professional development in culturally relevant and equitable practices.
- Funds for CLRT resource teachers in every building



Administrative Costs-

Up to 10% of the Achievement and Integration Budget can be for administrative costs.



Incentive revenue with Hopkins

Ready Set Kindergarten will be for students entering Kindergarten in the fall of 2020.

The program runs and will focus on developing Kindergarten readiness skills. Breakfast, lunch and snack are provided as well as transportation. The entire program is free. Due to construction with in Edina public schools the Ready Set Kindergarten will be offered at one of the elementary schools. We will have spots for approximately 100 students.



Incentive revenue with Hopkins



AVID Summer Bridge provides our AVID 7th and 8th graders opportunities to build and use AVID strategies in a collaborative and highly engaging environment. Using Algebra, Science, AVID curriculum and College Readiness components, students experience increased preparation for the upcoming school year. Experiential learning includes visits to college campuses, a tour and discussions with professionals in the workplace, a history based field trip, and an outdoor base (day) camp. This is the ideal balance between summer fun, enriched learning and networking for our AVID students from Edina and Hopkins Schools.



Questions





Board Meeting Date: 2/10/2020

TITLE: Strategic Plan Directions

TYPE: Action

PRESENTER(S): Dr. Mirja Hanson, Strategic Plan Consultant
John W. Schultz, Ph. D., Superintendent

BACKGROUND:

Over the last year and a half, the Edina School Board has been developing a strategic direction for the Edina School District. Based on community feedback, the Board reviewed the District's proposed mission, beliefs, vision statements and strategic direction and has established a draft version for the school district. The strategic direction is detailed in the document through the below priority strategies:

- A. Advance Academic Excellence, Growth, and Readiness;
- B. Enhance Climate, Equity and Inclusion;
- C. Foster Positive Learning Environments and Whole Student Support
- D. Develop Leadership Throughout the Schools; and
- E. Engage Parents, Schools and Community.

The Board is presenting this report as a draft proposal at this public meeting and will approve it at its February meeting. After the February meeting, school district leaders will develop implementation plans and metrics for each of the priority strategies.

RECOMMENDATION: Approve the Strategic Directions of Edina Public Schools

PRIMARY ISSUE(S) TO CONSIDER: Strategic Directions of Edina Public Schools

ATTACHMENTS:

1. Edina Public Schools 2020-2025 Strategic Directions

**Proposed
Edina Public Schools
2020-2025 Strategic Directions**

Draft REVISED February 6, 2020

DRAFT

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Overview

The Proposed 2020-2025 Edina Public Schools Strategic Directions document is a working draft resulting from the following participative planning process:

See p.8 for process details

Step I: Assess District STATUS

August 2018 – December 2018

- **Stakeholder Input:** Meetings and surveys were conducted to seek views and advice about the current status and future needs of the district from parents, students, teachers, staff and district community members.
- **Data collection:** Key information from various sources was gathered to inform future directions including a District Overview, Peer District Comparisons, and National Trends and Issues.

Step II: Develop District DIRECTIONS

January 2019 – January 2020

- **Draft Directions Development:** Based on the findings and conclusions of the stakeholder input and data collection, the School Board worked with staff input to draft the 2020 – 2025 Edina Public Schools directions, including the mission, vision, values and beliefs, and priority strategies.
- **Stakeholder Review:** District parents, students, teachers, staff and community members were invited to review and evaluate the draft directions and provide feedback in online and on-site forums.
- **Directions Refinement:** The School Board examined the stakeholder input and revised the draft strategic directions based on the feedback and advice to develop the January 2020 draft directions document for discussion.

The Edina Public Schools Draft Strategic Directions will be discussed at the January School Board Meeting with projected approval of the strategic directions at the February School Board meeting. The 2020-2025 EPS Strategic Plan will be completed and launched in Spring 2020 following the development of strategic implementation plans for achieving the mission, vision, strategies and expected outcomes guided by our core values and beliefs:

Step III: Initiate the 2020-2025 STRATEGIC PLAN

January 2019 – Spring 2020

- **Build the Implementation Plan:** Staff leaders will work with the School Board to develop strategic action plans for achieving the strategic directions:
 - Actions: Specific short and long-term initiatives, tactics and leadership responsibilities;
 - Metrics: Measures of progress and indicators for evaluating strategic impact and success;
 - Resources: Allocation of time, human, physical and financial resources to support action.
- **Approve and launch the Strategic Plan:** The 2020-2025 EPS Strategic plan will be reviewed and approved with procedures for coordinating, steering and monitoring strategic implementation.

Mission Statement

Edina Public Schools is a dynamic learning community that educates and prepares all students for a meaningful future. We provide our students with the academic excellence, knowledge, skills and inspiration they need to realize their full potential.

Core Values and Beliefs

We are guided by our **ICC**AR values of **Integrity, Compassion, Courage, Commitment, Appreciation** and **Responsibility** and commit to the following core beliefs:

Academic Excellence

We believe each student deserves access to academic excellence which includes challenging and rich curricula, high expectations, and inspiring instruction that meets their individual needs.

Equity

We believe it is critical to eliminate barriers to success and provide the supports, opportunities and environments so all students can reach their full potential.

Family, School and Community Collaboration

We believe students learn best when students, families, educators and the community partner to provide dynamic support and share responsibility for learning.

Healthy Learning Environment

We believe students thrive in a balanced, healthy environment that promotes the free exchange of ideas and supports students' physical, social-emotional and intellectual needs.

Inclusion

We believe in the inherent dignity of all people, we celebrate individuality, and we value and appreciate diversity.

Life Skills

We believe that inspiring students to grow as critically-thinking collaborative learners will prepare them to be productive, accountable, self-motivated and responsible citizens.

Operational Excellence

We believe in high performance of governance, administration and partnerships, and effective and efficient use of time, human, financial and physical resources in support of the mission.

Professional Excellence

We believe our educators and staff are essential to student success. We value and support them in advancing strategic and innovative initiatives grounded in best practices.

Vision

We will engage students in their learning, enabling them to discover possibilities, to thrive, and to contribute now and throughout their lives. We will connect each student to robust academics, activities and opportunities that encourage their creativity, curiosity for knowledge, and critical thinking. We will support every student's academic journey by creating an inclusive and caring culture that supports the whole student.

Priority Strategies

In 2020-2025, the Mission and Vision will be achieved by taking action on the following priority strategies:

Strategy A: Advance Academic Excellence, Growth and Readiness

Edina Public Schools provides students access to a comprehensive curricula that develops critical thinking skills and dispositions, and assures students are ready for their next academic level and the challenges and opportunities in the next phase of their lives.

See Details p.5

Strategy B: Ensure an Equitable and Inclusive School Culture

Edina Public Schools welcomes, respects, supports, and values everyone so students can learn effectively, develop deeper understanding of complex issues, and become empowered to contribute to the school community.

See Details p. 5

Strategy C: Foster Positive Learning Environments and Whole Student Support

Edina Public Schools fosters a caring school environment where students feel safe physically and we recognize students' social and emotional well-being is essential in order to be fully engaged in their academic, personal, and social growth.

See Details p. 6

Strategy D: Develop Leadership Throughout the Schools

Edina Public Schools continuously develops innovative, committed, and exemplary leadership at all levels and from all constituencies, student and adult.

See Details p. 6

Strategy E: Engage Parents, Schools and Community

Edina Public Schools works in partnership with parents, students, staff, alumni and community to serve as a reflection of Edina's strong commitment to education.

See Details p. 7

Priority Strategies

Strategy A: Advance Academic Excellence, Growth and Readiness

Edina Public Schools will provide students access to a comprehensive curricula that develops critical thinking skills and dispositions, and assures students are ready for their next academic level and the challenges and opportunities in the next phase of their lives.

Expected Five-Year Outcomes:

- Design and deliver curricula, instruction and assessment focused on content rigor, critical thinking, and student engagement to assure academic achievement and student growth.
- Assure that curricula and instruction is future-ready, continuously improved, and systematically audited.
- Provide a coherent and differentiated educational experience that effectively engages and appropriately challenges every student academically.
- Provide equity and excellence in education, focusing on eliminating gaps and increasing proficiency for all students
- Provide expanded, timely and effective interventions for students based on data and individual needs, throughout their learning, PreK – Gr. 12+, and throughout the year.
- Provide authentic learning experiences to acquire needed life and career skills and perspectives.
- Develop a comprehensive literacy plan for all students, recognizing 3rd grade reading as a benchmark.

Strategy B: Ensure an Equitable and Inclusive School Culture

Edina Public Schools will welcome, respect, support, and value everyone so students can learn effectively, develop deeper understanding of complex issues, and become empowered to contribute to the school community.

Expected Five-Year Outcomes:

- Create learning environments and curricula that enable staff and students to learn from, and reflect on, their own and others' experiences, explore multiple perspectives, practice civil discourse, encourage empathy, create interpersonal connections, and embrace diverse identities.
- Create a school culture that enhances learning and fosters a sense of belonging for all students through our values of *Integrity, Compassion, Courage, Commitment, Appreciation and Responsibility (ICCCAR)*.
- Support equity by identifying and eliminating structural barriers to success.

Priority Strategies Continued

Strategy C: Foster Positive Learning Environments and Whole Student Support

Edina Public Schools fosters a caring school environment where students feel safe physically and we recognize students' social and emotional well-being is essential in order to be fully engaged in their academic, personal, and social growth.

Expected Five-Year Outcomes:

- Ensure students acquire and apply the social emotional competencies of self-awareness, self-management, social awareness, relationship skills, and responsible decision-making in support of student wellness.
- Ensure staff has a deep understanding in the instruction of social emotional skills and characteristics, and embeds the development of those skills throughout the school environment.
- Assure students have access to participate in robust extracurricular and co-curricular opportunities.
- Provide students with skills for healthy lifestyles including living effectively with technology, and ensure access to K -12 wellness programs.
- Create environments that are conducive to learning and facilitate constructive student interaction.
- Develop programming and scheduling that is mindful of student and teacher stress.

Strategy D: Develop Leadership Throughout the District

Edina Public Schools will continuously develop innovative, committed, and exemplary leadership at all levels and from all constituencies, student and adult.

Expected Five-Year Outcomes:

- Support and retain high quality, culturally-competent staff with increasingly diverse backgrounds, experiences and perspectives.
- Provide robust and balanced professional development.
- Identify, develop, and recognize adult leaders throughout the school.
- Develop students as leaders, elevate student voice and promote civic engagement
- Develop and maintain a culture of continuous improvement based on evidence and supported with efficient use of resources.
- Explore, evaluate and innovate future-relevant programming responsive to evolving student needs.

Priority Strategies Continued

Strategy E: Engage Parents, Schools and Community

Edina Public Schools will work in partnership with parents, students, staff, alumni and community to serve as a reflection of Edina's strong commitment to education.

Expected Five-Year Outcomes:

- Provide engagement opportunities and information about Edina Public Schools to the community.
- Provide robust community education opportunities and offerings for all learners.
- Provide robust early childhood education.
- Ensure all students and their families are engaged and well-served by the communications and all other interactions with Edina Public Schools.
- Foster partnerships with community groups, businesses, local and state government agencies and individuals to strengthen and maintain relationships with Edina Public Schools.
- Ensure strong financial stewardship and provide information that is accessible to all members of our community and conveys the value of an Edina education.

Planning Process Steps

Step I: Assess District STATUS

August 2018 – December 2018

A. STAKEHOLDER Input

September – November 2018

Meetings and surveys were conducted to seek views and advice about the current status and future needs of the district from parents, students, teachers, staff and district community members through the following:

- ❖ 4 Community Meetings
- ❖ 4 Parent Focus Groups at the Elementary, Middle and High Schools
- ❖ On-line Survey with 2000 responses
- ❖ 1 Student Meeting with High School Students
- ❖ 3 Staff Forums involving teachers, administrators and all other staff
- ❖ 40 Stakeholder Interviews

B. DATA Collection

September – December 2018

Key information from various sources was gathered to inform future directions:

- ❖ District Overview Community/District Profiles | Governance | Student Achievement statistics
- ❖ Peer District Comparisons Eden Prairie, Mahtomedi, Orono, Minnetonka, Wayzata
- ❖ National Trends and Issues Career and Technical education | Focus on all grades equally
Focus on all students' needs | Educational technologies | Meeting special needs

Step II: Develop District DIRECTIONS

January 2019 – Spring 2020

A. DRAFT PLAN Development

January 2019 – Spring 2020

Based on the findings and conclusions of the stakeholder input and data collections, the School Board worked with staff input to draft the Edina Public Schools directions, including the mission, vision, core values, priority strategies and goals.

- ❖ Draft the MISSION, VISION and CORE VALUES
- ❖ Identify PRIORITY STRATEGIES
- ❖ Seek STAFF REVIEW and input and refine priority strategies
- ❖ Develop DRAFT STRATEGIC DIRECTIONS and Expected OUTCOMES

B. STAKEHOLDER Review

September – October 2019

District parents, students, teachers, staff and community were invited to review and evaluate the strategic directions and provide feedback to assure that they addressed the district needs and provided a useful guide for EPS development

C. REFINEMENT of Directions

December 2019 – January 2020

The School Board examined the stakeholder input, revised the draft strategic directions based on the feedback and advice and developed a draft directions document for School Board discussion and approval at the January and February meetings.

Step III: Initiate the 2020-2025 STRATEGIC PLAN

January – Spring 2020

A. Build an IMPLEMENTATION PLAN

January – Spring 2020

Staff leaders will work with the School Board to develop strategic action plans for achieving the strategic directions:

- ❖ **Actions:** Specific short and long-term initiatives, tactics and leadership responsibilities
- ❖ **Metrics:** Measures of progress and indicators for evaluating strategic impact and success
- ❖ **Resources:** Allocation of time, human, physical and financial resources to support action

B. APPROVAL of the Strategic Plan

Spring 2020

The 2020-2025 Strategic plan will be reviewed and approved, and procedures created to coordinate, steer and monitor strategic implementation.



Board Meeting Date: 2/10/2020

TITLE: Policy 601

TYPE: Action

PRESENTER(S): School Board and Superintendent John W. Schultz, Ph. D.

BACKGROUND: Following-up to the January 6th, 2020 board meeting where the School Board discussed reinstating the version of Policy 601 that was in place before November 18, 2019, this policy was reviewed by the Policy Committee on January 8, 2020, and the full School Board on January 13, 2020. At that latter meeting, the Board directed administration to place implementation of Section V. K. on hold and convene a work group to review Policy 601 for future Board consideration. Implementation of Section V.K. has been put on hold, and a work group to review Policy 601 is in process. It is therefore appropriate to reinstate the version of Policy 601 that was in place before November 18, 2019, until further consideration may be made by the Board.

RECOMMENDATION: Reinstatement of the version of Policy 601 that was in place before November 18, 2019, until further consideration may be made by the Board.

PRIMARY ISSUE(S) TO CONSIDER: Whether to reinstate the attached Policy 601.

ATTACHMENTS:

1. Policy 601 (from prior to November 18, 2019)

Education Programs

Educational Competencies, Academic Standards and Instructional Curriculum

I. Purpose

This policy defines the school district's educational competencies, instructional curriculum and academic standards, including state and federal educational requirements.

II. General Statement of Policy

The school district is committed to providing a comprehensive educational experience for students that is defined by educational competencies and academic standards and implemented through an aligned instructional curriculum for early childhood through grade 12. The district will deliver the standards and curriculum at identified grade levels through classes and/or courses.

III. Definitions

- A. "Academic standards" mean a state-prescribed or locally-adapted set of content standards that the district must offer and certify for a student to be eligible to receive a high school diploma.
- B. "Curriculum" means an instructional area of study for early childhood through grade 12 that is required to meet the academic standards of the State of Minnesota or the school district.
- C. "Educational competencies" means the articulated skills and literacies that learners need to have social, emotional, academic and professional success in a rapidly changing, global world.

IV. Educational Competencies

- A. The school district places a high value on the holistic view of the learner. The view is responsive to the district's mission, which seeks to "prepare all students for a rapidly changing, culturally diverse, global society."

These competencies are intended to help guide a learner along his/her educational journey, striving to become:

- A Globally Competent Individual;
- A Responsible, Engaged Citizen;
- An Effective Communicator and Collaborator;
- An Innovative Thinker and Creator;

- A Motivated Lifelong Learner; and
- A Healthy, Well-Rounded Person.

B. The educational competency descriptors are located in Appendix I.

C. The district administration will be responsible for embedding the educational competencies into the learning experience and curriculum. This will include using the competencies as a framework for:

- Professional learning
- Curriculum development with courses and at grade levels
- Student assessment
- Staff evaluation

V. Academic Standards and Instructional Curriculum

A. The Director of Teaching and Learning will be responsible for the implementation of the school district's academic standards and instructional curriculum.

B. The district will have defined academic standards, a comprehensive instructional curriculum, and common summative assessments for the following content areas:

- science
- reading and language arts
- social studies
- math
- physical education
- health
- business education
- science/technology/engineering
- media literacy
- world languages
- family and consumer sciences
- visual and performing arts

C. Each curricular content area will have a guide that will include:

- mission
- grade-appropriate standards
- curriculum materials
- resource materials
- common assessments
- differentiation and personalization suggestions
- media

- D. Each curricular content area will be reviewed and revised on a cyclical basis as per Policy 603 (Curriculum and Program Development and Review).
- E. The academic standards and instructional curriculum will align with those established by the Minnesota Department of Education or by local adoption as provided in statute.
- F. The elementary schools will offer the following:
- visual and performing arts
 - integrated language arts
 - math
 - physical education
 - science/health
 - social studies
- G. The middle schools will offer the following:
- visual and performing arts
 - integrated language arts
 - math
 - music
 - physical education
 - science/health
 - social studies
 - technology education
 - world languages
 - family and consumer sciences
- H. The high school will require 43 credits for graduation. Refer to Policy 613, Graduation Requirements.
- I. The school board will approve all academic standards and instructional curriculum revisions.
- J. The district will provide professional learning opportunities to advance staff members' knowledge, skills and abilities in effectively delivering the standards, competencies, and curriculum through instruction.

Legal References:

- Minn. Stat. § 120B.02 (Educational Expectations for Minnesota Students)
Minn. Stat. § 120B.024 (Graduation Requirements: Course Credits)
Minn. Stat. § 120B.11 (School District Process)
20 U.S.C. § 5801, *et seq.* (National Education Goals 2000)
20 U.S.C. § 6301, *et seq.* (No Child Left Behind Act)

Cross References:

Policy 105 (School District Mission, Values, Beliefs and Strategic Direction)

Policy 603 (Curriculum and Program Review and Development)

Policy 613 (Graduation Requirements)

Policy 614 (School District Testing Plan and Procedure)

Policy 616 (School District System Accountability)

Policy

adopted: 7/20/09

Revised: 8/17/15

INDEPENDENT SCHOOL DISTRICT 273

Edina, Minnesota

Appendix I



Through high expectations and access to diverse opportunities in academics, arts, extracurricular activities and community involvement, Edina Public Schools learners are academically prepared for college, career and life.

Profile of a Next Generation EPS Learner

Globally Competent Individual who	<ul style="list-style-type: none"> • Possesses a diverse and informed world perspective, including understandings of world geography, history, economics, social issues, cultures, political structures, and environmental conditions • Communicates effectively in at least two world languages, one of which is English • Embraces individual and cultural diversity and actively seeks multicultural interactions
Responsible, Engaged Citizen who	<ul style="list-style-type: none"> • Demonstrates a high level of integrity and ethical action • Applies knowledge and education for the good of the community • Demonstrates empathy, compassion and open-mindedness • Accepts responsibility for personal choices and actions, and learns from mistakes
Effective Communicator and Collaborator who	<ul style="list-style-type: none"> • Communicates effectively as a listener, speaker and writer • Possesses strong social and interpersonal skills, including verbal, non-verbal and conflict resolution skills • Works effectively with others in academic and social settings, both as a leader and a contributor
Innovative Thinker and Creator who	<ul style="list-style-type: none"> • Demonstrates proficiency in multiple literacies, including a variety of academic and technological disciplines • Thinks and produces creatively, both collaboratively and independently • Demonstrates intellectual curiosity by applying original solutions to problems or challenges • Critically analyzes and evaluates information sources
Motivated Lifelong Learner who	<ul style="list-style-type: none"> • Understands own needs as a learner and advocates appropriately • Persists when faced with challenge or adversity • Actively sets personal learning goals and self-monitors progress • Values continuous learning and seeks opportunities for growth
Well-Rounded Person who	<ul style="list-style-type: none"> • Actively maintains a healthy, balanced lifestyle through informed choices • Adapts to new and challenging situations and environments • Commits to their own physical, social and emotional well-being • Demonstrates knowledge of essential life skills and resources

Adopted: 8/17/15

Appendix II

EDINA HIGH SCHOOL MAY TERM ELECTIVE CREDIT

Beginning with the 2014-15 school year, students will be required to participate annually in the Edina High School May Term as part of their learning experience. Students will receive a pass/fail grade for their participation in the experience. Students will earn the following May Term credit, which will be noted on their transcripts:

- Class of 2016 must satisfactorily complete two 1/3 credit May Term experiences
- Class of 2017 and later must satisfactorily complete three 1/3 credit May Term experiences

Students transferring into Edina Public Schools during the high school years will receive a waiver for missed May Term credits when they were not attending Edina High School. This adjustment will be noted on their transcript.

Adopted: 8/17/15



Board Meeting Date: 2/10/2020

TITLE: Corrected December Mobility

TYPE: Information

PRESENTER(S): Greg Guswiler, Coordinator Student Information

ATTACHMENTS:

1. Mobility Report (next page)

Enrollment as of the end of December, 2019- Corrected

Elementary Schools		K	1	2	3	4	5	TOTAL
Concord		108	119	120	135	126	127	735
Cornelia		88	89	86	93	90	110	556
Countryside		92	90	101	96	93	103	575
Creek Valley		91	94	93	100	105	112	595
Highlands		90	90	89	97	89	98	553
Normandale		109	108	108	107	108	104	644
Totals		578	590	597	628	611	654	3658
Secondary Schools	6	7	8	9	10	11	12	Total
South View Middle	339	305	318					962
Valley View Middle	343	333	340					1016
High School				699	657	660	670	2686
Options High School								
Totals	682	638	658	699	657	660	670	4664

Enrollment Comparisons

	December 31, 2018	November 30, 2019	December 31, 2019
K - 5	3682		3658
GRADE 6 -8	1990		1978
GRADE 9 - 12	2703		2686
Totals K - 12	8375		8322
Preschool			296
Early Childhood Special Ed	129		154

December Mobility

	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
Withdraw	0	1	2	0	2	3	2	0	1	0	0	0	1	12
Enroll	0	0	2	0	0	3	1	0	1	0	1	0	0	8
Net Total	0	-1	0	0	-2	0	-1	0	0	0	+1	0	-1	-4
Running Net	0	-1	-1	-1	-3	-3	-4	-4	-4	-4	-3	-3	-4	

Please note mobility numbers will not necessarily match total enrollments due to lags in enrollment notifications.

Leaving Student Break Down

Withdraw Reason	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
03: Transfer to Non-Public	0	0	0	0	0	1	0	0	0	0	0	0	0	1
04: Moved out of District	0	0	0	0	0	0	0	0	0	0	0	0	0	0
05: Moved out of State	0	1	2	0	2	2	2	0	1	0	0	0	0	10
14: 15 Day Drop	0	0	0	0	0	0	0	0	0	0	0	0	0	0
20: Transfer to another MN District Did Not Move	0	0	0	0	0	0	0	0	0	0	0	0	1	1
														12



Board Meeting Date: 2/10/2020

TITLE: January Enrollment and Mobility

TYPE: Information

PRESENTER(S): Greg Guswiler, Coordinator Information Systems
John Toop, Director of Business Services

ATTACHMENTS:

1. Mobility Report
2. Enrollment Report

Enrollment as of the end of January, 2020- Corrected

Elementary Schools		K	1	2	3	4	5	TOTAL
Concord		110	119	123	135	128	125	740
Cornelia		89	89	84	93	89	110	554
Countryside		92	89	99	96	95	102	573
Highlands		91	91	88	97	92	97	556
Creek Valley		91	94	94	100	105	113	597
Normandale		109	108	108	107	107	105	644
Totals		582	590	596	628	616	652	3664
Secondary Schools	6	7	8	9	10	11	12	Total
South View Middle	340	306	316					962
Valley View Middle	343	333	342					1018
High School				709	666	661	667	2703
Options High School								
Totals	683	639	658	709	666	661	667	4683

Enrollment Comparisons

	January 31, 2019	December 31, 2019	January 31, 2020
K - 5	3687	3658	3664
GRADE 6 -8	2000	1978	1980
GRADE 9 - 12	2711	2686	2703
Totals K – 12	8398	8322	8347
Preschool	323	296	298
Early Childhood Special Ed	172	154	174

January Mobility

	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
Withdraw	4	2	6	2	2	1	3	3	2	7	3	0	1	36
Enroll	1	3	3	1	7	1	4	1	2	9	10	1	0	43
Net Total	-3	+1	-3	-1	+5	0	+1	-2	0	+2	+7	+1	-1	
Running Net	-3	-2	-5	-6	-1	-1	0	-2	-2	0	+1	+8	+7	

Please note mobility numbers will not necessarily match total enrollments due to lags in enrollment notifications.

Leaving Student Break Down

Withdraw Reason	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
03: Transfer to Non-Public	0	0	0	0	0	0	0	0	1	0	0	0	0	1
04: Moved out of District	0	0	1	0	0	1	0	0	0	0	0	0	0	2
05: Moved out of State	2	1	3	0	1	0	1	1	0	1	0	0	1	11
14: 15 Day Drop	0	0	2	2	0	0	1	1	0	0	0	0	0	6
20: Transfer to another MN District Did Not Move	2	1	0	0	1	0	1	1	1	6	3	0	0	16

Student Enrollment Count by Month																
District Name		(Data Entry is in Yellow Cells Only)														
Edina																



Board Meeting Date: 2/10/2020

TITLE: February 2020 District Expenditures Report

TYPE: Information

PRESENTER(S): John Toop, Director of Business Services

ATTACHMENTS:

1. Expenditures Report

Edina Public Schools #273
General Fund Monthly Expense Report by Object Code Series
(excludes Operating Capital and LTFM expenses)

For Period Ending: **January 31, 2020** % into Fiscal Year: **58%**

OBJECT Series	OBJECT SERIES DESCRIPTION	2017-18 Revised Budget	2017-18 FYTD Activity	2017-18 FYTD %	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %	2019-20 Revised Budget	2019-20 FYTD Activity	2019-20 FYTD %
100	SALARIES AND WAGES	68,712,495	31,426,544	46%	70,904,446	32,222,032	45%	72,375,074	32,538,675	45%
200	EMPLOYEE BENEFITS	23,334,043	10,301,762	44%	23,477,084	10,650,501	45%	23,990,016	10,700,154	45%
	Subtotal Salaries and Benefits	92,046,538	41,728,306	45.33%	94,381,530	42,872,532	45.42%	96,365,089	43,238,829	44.87%
300	PURCHASED SERVICES	7,315,132	3,629,752	50%	6,680,293	4,062,913	61%	8,316,139	4,020,012	48%
400	SUPPLIES & MATERIALS	4,125,441	2,133,136	52%	3,870,158	1,772,571	46%	3,877,644	1,743,476	45%
500	EQUIPMENT	126,136	21,247	17%	128,600	304,101	236%	85,300	5,510	6%
800	OTHER EXPENSES	445,200	68,468	15%	444,660	66,494	15%	474,763	108,205	23%
900	OTHER FINANCING USES	0	0		0	0		0	0	
	Subtotal All Other Costs	12,011,909	5,852,603	49%	11,123,711	6,206,079	56%	12,753,846	5,877,203	46%
	Less Other Financing Uses/Equipment	126,136	21,247		128,600	304,101		85,300	5,510	
	Revised Subtotal All Other	11,885,773	5,831,356	49%	10,995,111	5,901,979	54%	12,668,546	5,871,693	46%
	Grand Total General Fund	104,058,447	47,580,909	46%	105,505,241	49,078,612	47%	109,118,935	49,116,032	45%
	Less Other Financing Uses/Equipment	126,136	21,247	0	128,600	304,101	2	85,300	5,510	6%
	Revised Grand Total	103,932,311	47,559,662	45.76%	105,376,641	48,774,511	46.29%	109,033,635	49,110,522	45.04%

Notes: This report shows General Fund expenses excluding Operating Capital and Long-Term Facilities Maintenance expenses. Those expenses are excluded due to their volatile nature and restricted funding purposes. Excluding these expenses gives a truer picture of where General Fund expenses are at the end of a given month in relation to the fiscal year-end. The District should always have a gap in the amount it is into the fiscal year versus the current month fiscal to-date expenses. For example, when the report is for the end of **January 31, 2020** the District is **58%** into the fiscal year. District expenses should be less than the amount the District is into the fiscal year, by anywhere from 8-13%, due primarily to teaching staff not being paid their first paycheck until 9/15. Also, the majority of teaching staff spread their paychecks out over 24 pay periods, resulting in a large expense in June when we "pay off" or expense all of the remaining paychecks at the end of the fiscal year. Expenses at the same point in time for the previous two fiscal year's are also provided for comparison purposes.

24 Pay Contracts	582
19 Pay Contracts	48



Board Meeting Date: 2/10/2020

TITLE: Radon Testing Results

TYPE: Information

BACKGROUND: Edina Public Schools routinely tests its grounds and buildings for the presence of hazardous substances. Minnesota Statutes §123B.571 states that a school district that has tested its buildings for the presence of radon is required to report the results at a school board meeting. Attached are the results of routine radon testing for Concord Elementary School, which show levels below the action level, during the school hours.

ATTACHMENTS:

1. Report (Radon Results report)

Edina Public Schools School Board:

IEA placed eighty-four (84) Chek Pro Chek short-term radon test kits in Concord Elementary for the purpose of evaluating radon levels from January 8-10, 2020. Sampling was conducted in accordance with the MDH's *Guidance for Radon Testing in Minnesota Schools* (2018) and ANSI/AARST 'Protocol for Conducting Measurements of Radon and Radon Decay Products in Schools and Large Buildings' (ANSI/AARST MALB 2014).

The MDH and the EPA have established a recommended action level in frequently occupied areas of 4.0 picocuries per liter (pCi/L) for an annual average.

Eighty-four (84) test kits were placed at Concord Elementary. The results ranged from below the level of detection (<0.3 pCi/L) to 5.8 pCi/L. The results indicated that one (1) radon level was above the action level of 4 pCi/L. See Table 1 for a summary of the results:

TABLE 1: Concord Elementary RANGE OF RESULTS				
	0.0 – 1.9 pCi/L	2.0 – 2.9 pCi/L	3.0 – 3.9 pCi/L	≥ 4 pCi/L
Number of Tests	79	3	1	1 ¹
¹ Lower Level Conference Room 111 – 5.8 pCi/L				

pCi/L: picocuries per liter

From January 8-10, 2020, continuous radon monitoring was conducted in the Lower Level Conference Room 111 for approximately 48 hours. Results displayed in Table 2 indicate that radon levels are below the action level during occupied times due to the ventilation system settings during those times.

Table 2: Continuous Radon Monitoring Results – January 8 to January 10, 2020

Date Range	Concord Elementary Location	Day 1 Range/(Avg.) (pCi/L)	Day 2 Range/(Avg.) (pCi/L)	Overall Average (pCi/L)
1/8/2020 to 1/10/2020	Lower Level Conference Room 111	¹ 0.2	¹ 1.2	¹ 0.7
¹ Readings during occupied times: 7 a.m. to 5 p.m.				

pCi/L – picoCuries per liter of air

Edina Public Schools tests all school buildings every 5 years, as recommended by the Minnesota Department of Health.



Board Meeting Date: 2/10/2020

TITLE: Recognition of Staff

TYPE: Information

Commendation of Kylee Muehlberg (*Grade 1 Teacher, Cornelia Elementary*) and Diane Swenson, (*Special Ed Teacher, Cornelia Elementary*), in an email from a parent to Chair Wallen-Friedman: "This email is just a note of appreciation from a father, for Kylee and Diane. Our child is in first grade at Cornelia Elementary, and we really appreciate the efforts of Kylee Muehlberg and Diane Swenson. Thanks again."

Commendation of Dr. Kari Dahlquist (*Principal, Creek Valley Elementary*) and Creek Valley staff, in an email from a parent to Superintendent Schultz: "I want to take this opportunity to commend Principal Dahlquist on her wonderful school. My children were welcomed with open arms by their teachers and classmates. In these few short months, they have developed a strong sense of belonging at Creek Valley, and will always consider it "their" school. They regularly sing the CV anthem, recite the 7 habits (also in song), and show me on a daily basis how at home they have felt since day one at Creek Valley. Every teacher I have come into contact with has been open, caring and helpful. So a huge THANK YOU to Principal Dahlquist - because I know she sets the tone for this wonderful culture - from my entire family for providing our children with an unforgettable experience!"