



2015-16 STRATEGIC PLANNING TOPICS

Introductions (5min)

PTO Purpose (10min):

- (1) Connecting parents with the school (newsletter, website, volunteer opportunities, GCD) and with each other (directory)
- (2) Showing appreciation for teacher and student efforts (hospitality)
- (3) Supplementing education in the classroom (mini-grants) , outside of the classroom (go green), and with parents (forums)
- (4) Parent resource to administration/staff

How can we structure connection opportunities so that folks who work can also participate?



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Meeting times (10min): School year schedule? Move General Meeting to night.

Communications and Marketing (10min): Members only + link from Pam; Remain with district website; Introduce PTO coffee / Principal meeting (spring)

Directory (10min): Will not include emails and cell phones (only the schoolview info) Distribution remains contingent on membership. Saddle-stitch binding

Membership (5min): Moving meeting times should increase numbers.

Mini-Grants (3min): Do we want to make any changes to the current form? No.

Parent Forums (5min): Which topics would people like for next year?

Parent Handbook (2min): Ask incoming sophomore parents for improvement suggestions after the transition forum. Tracking questions asked in the forum. Ask counseling office and secretaries if changes or common questions being fielded.

Budget (5min): Any committee wanting different \$ allocated? Forum \$ to increase.

Survey (5min): Ask members how they feel about PTO? If so, what types of questions?

Longer term strategies (5min)?

Anything else folks want to cover (5min) ...



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2015-16 Roster
(as of 4/13/2015):

Executive Board:

Position	Name	Phone	Email Address
Principal	Bruce Locklear	952-952-3899	bruce.locklear@edinaschools.org
President	Vivien Talghader	952-944-3378	vtalghader@yahoo.com
President Elect			
Past President	Catherine Groat	612-817-5616c 952-829-0099h	cgroat@comcast.net
Secretary	Kim Sabow	952-920-8419	ksabow@yahoo.com
Treasurer	Kim Boisvert	952-926-7360	kiboisvert@comcast.net
Treasurer Elect	Leslie Vaillancourt	952-922-9629	leslievaillancourt@msn.com

Committee Chairs:

Position	Name	Phone	Email Address
Communications and Marketing	Michele Gattien	612-272-1254	gattien1254@me.com
	Janet Ha	952-285-8685	ha.janet.222@gmail.com
Directory	Sarah Hromada	952-941-5557	johnsonhromada@mindspring.com
	Cindi Laurent	952-943-2336	cindilaurent@yahoo.com
Get Connected Day	Jaime Wind	612-720-0404	jaimewind@comcast.net
	Grace Li	952-402-9268	kbyuan@comcast.net
Go Green			
Hospitality -Staff -Academic Awards -Scholarship Breakfast	Sigrid Redpath	952-924-8930	sigridredpath@gmail.com
	-Lynda Mader	952-994-1059	lynda@maderfamily.org
	-Leslie Nicholson	952-412-1373	lnicholson@quartersawdesignbuild.com
	-Cathy Winter	952-926-1535	cathy.winter@gmail.com
Membership	Heidi Burch	952-044-0886	shburch@earthlink.net
Mini-Grants	Suzanne Klein	952-943-2138	kleinfamily93@comcast.net
Parent Forums	Tina Allenburg	952-926-0873	tallenburg@comcast.net
Parent Handbook	Malika KamaraJugadda	952-914-9488	mr_lyer@comcast.net
Volunteers	Peter Kelley	952-303-4674	katie1_lizzie2@yahoo.com

Edina High School Liaisons:

Position	Name	Phone	Email Address
Chemical Health Liaison			
Edina Ed Fund Liaison			
PCN Liaison			
School Board Liaison	Lery Wallen-Friedman	612-799-0222	lery.wallen-friedman@edinaschools.org
Site Council Liaison			





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Times	Mon	Tues	Wed	Thurs	Fri
early morning: before 9am					
morning: 9am-noon					
afternoon: 12-3:30pm					
after school: 3:30-5:30pm					
evening: after 5:30pm					





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Month	2014-15 meeting day/time	2015-16 meeting day/time
August	5th - 4pm Michele's house	
September	9th - 9am high school	
October	14th - 9am high school	
November	11th - 9am high school	
December	9th - 9am high school	
January	13th - 9am high school	
February	10th - 9am high school	
March	10th - 9am high school	
April	14th - 9am high school	
May	12th - 9am Bruce's house	

Decision made to move general meeting to earlier in the year and have it in evening.

* General meeting





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Example of
current grant form:

Edina High School PTO
MINI GRANT REQUEST FORM - 2014-2015

EHIS PTO mini grants are available to support learning and to enhance the EHIS community.
Applications can be submitted by EHIS mail with signatures from the PTO's PTOC lead.

Applications will be considered based on:

- How the program will benefit learning
- The number of students and/or staff who will benefit from the program
- The extent to which the request fits with the goals of the program it will support
- The availability of funds

Funding will not be granted for any project or program which is connected to the enhancement of an academic grade or an enrichment for projects that have been completed.

Please Note: All approved funds must be requested and dispersed within the same fiscal year.
Deadline for all 2014-2015 approved disbursements is June 30, 2015.

Department/Organization: <u>Pre AP 10</u>	
Staff Name: <u>Jenny Carter</u>	Phone: <u>952-840-3806</u>
Email: <u>Jennifer.Carter</u>	<u>@edina.k12.mn.us</u>
Amount requested: \$ <u>500</u>	Date needed: <u>1/28/15</u>
Signature of Department Chair or Organization Advisor: <u>Jenny Carter</u>	Date: <u>2/20/15</u>

Please provide the following information in your written request:

- Description of Request: Please include details of the request and how it fits with the goals of the program/class.
- Benefits to EHIS students and staff: Please include the number of students and/or staff who will benefit from the grant and how it will impact learning.
- Alternate sources of funding: Have you attempted to secure other sources of funding? Are there matching funds available for this grant? Please explain.

Signature of PTO Principal: [Signature] Date: 2/27/15

Check payable to: _____

Approved for \$ _____ Denied





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Parent Forum topics:

Topic	2014-15 date	2015-16 date
Your Student & the Law (All)	September 2 nd	Between homecoming and sadie's
Transition to H.S. (incoming sophomores)	April 21st	
College Transition (Seniors)	May 19 th (7pm)	
College Search Process (Juniors)	May 21 st (7pm)	
Stress and time management: Parent/Student Combo meeting		Possible new forum; maybe co-sponsor with the district or PCN





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Budget:

EHS PTO Proposed Budget for 2014-'15			
7/28/2014			
PRELIMINARY and TENTATIVE			
Income:			
Membership Dues		\$ 17,500	
Other		\$ -	
Total Income			\$ 17,500
Expenses:			
Bank Charges		\$ 50	
CPA Accounting/Tax Fees		\$ 600	
Hospitality:			
Academic Awards	\$ 500		
EHS PTO Annual Meeting	\$ 100		
Faculty Meals	\$ 3,000		
Get Connected Day	\$ 75		
Graduation Reception	\$ 1,200		
Scholarship Breakfast	\$ 1,500	\$ 6,375	
Marketing/Communications		\$ 250	
Membership Expenses		\$ 575	
Mini-Grants		\$ 2,350	
Miscellaneous		\$ 100	
Parent Forums @ EHS		\$ 200	
PCN Annual Dues		\$ 600	
Printing Costs:			
Student Directories	\$ 2,500		
Parent Survival Handbook	\$ 1,000	\$ 3,500	
Student Planners		\$ 2,900	
Total Expenses			\$ 17,500
		Net Income/(Expense)	\$ -

