



EDINA HIGH SCHOOL

REGISTRATION INSTRUCTIONS INFINITE CAMPUS/ACADEMIC PLANNER

GRADES 10 - 12



To register for courses:

1. Choose Infinite Campus in the Edina Schools Portal: <https://portal.edinaschools.org>
2. Click **“Academic Planner”**
 - a. Click **“Next”** on Academic Planner
3. Add courses to your Academic Planner (3 ways to do this)
 - a. Click on open subject area boxes and scroll to add courses
 - b. Click on open subject area boxes and type to add courses
 - c. Click the **“Search Course Catalog”** & type a course and then add to planner.

Calendar	>
Schedule	>
Responsive Schedule	>
Attendance	>
Grades	>
Health	>
Academic Planner	>
Academic Progress	>
Transportation	>
Reports	>
Demographics	>

The screenshot shows the 'Academic Planner' interface for a student in the 'Graduation Requirements Class of 2020'. It displays course selection options for Language Arts and Social Studies. A search dropdown menu is open, showing a list of available courses. Arrows from the instructions point to the 'Search the Course Catalog' button and the search dropdown. Alerts are visible at the bottom of the screen, such as 'ALERT: Grade 11 does not have enough credits planned.' and 'ALERT: Not enough credits selected in Social Studies to meet the minimum plan requirements.'

4. Make sure you have a total of 12 credits each year (at least six per semester).

5. Make sure to resolve all **“ALERT”** comments. These refer to graduation requirements or prerequisites not met.

ALERT: Not enough credits selected in Social Studies to meet the minimum plan requirements.
ALERT: Course Requirement not met: Student must complete 2 Credits of US History or AP US History

Note: Once a course is selected, you can remove the request by clicking on the “x” on the top left corner of the course.

6. Click **“Save”** on the top of the screen to complete your Academic Planner.
7. You need to download a **“Course Plan Report”** for your records. This will be submitted to your Flex teacher on 2/17 as your ABA. See next page for details.

Online Registration will be open:

High School – February 4-17

Registration Information:

http://edinaschools.org/ehscounseling_registration

Instructions for completing your ABA assignment on 2/17

1. Choose Infinite Campus in the Edina Schools Portal: <https://portal.edinaschools.org>
2. Click **"Academic Plan"**
 - a. Click **"Next"** on Academic Planner
3. On the top of the page select **"Course Plan Report"**
 - a. This will automatically generate a PDF of your four-year plan.
4. Submit your PDF to your Teacher on 2/17 as your ABA

The screenshot displays the Infinite Campus Academic Plan interface. On the left, a dark sidebar contains a menu with items: Today, Calendar, Grades, Attendance, Schedule, Responsive Schedule, **Academic Plan** (circled in blue), Food Service, Fees, Documents, Message Center, and More. A blue arrow points from the 'Academic Plan' menu item to the 'Course Plan Report' button in the top navigation bar, which is also circled in blue. The main content area shows the 'Academic Plan' page for a student in the 'Graduation Requirements Class of 2022 (Graduation)' program, counseled by Taylor Johnson. The page is organized by grade level (09, 10, 11, 12) and subject area (Language Arts, Social Studies, Math). Each subject area has a header with a total credit goal and a grid of course cards showing individual course credits and titles. For example, under Language Arts (8.0 / 8.0), Grade 09 shows LA4F06S1 Pre-AP English 9 (1.0 credit) and LA4F06S2 Pre-AP English 9 (1.0 credit). Grade 10 shows LA4S06S1 Honors Pre-AP English 10 (1.0 credit) and LA4S06S2 Pre-AP English 10 (1.0 credit). Grade 11 shows LA4J21S1 US Literature and Composition (1.0 credit) and LA4J21S2 US Literature and Composition (1.0 credit). Grade 12 shows LA4R28S1 World Literature I (1.0 credit) and LA4R29S2 World Literature II (1.0 credit). Social Studies (7.0 / 7.0) shows SS4X10S1 US Government (1.0 credit) and SS4X10S2 US Government (1.0 credit) for Grade 09; SS4X19S1 World History (1.0 credit) and SS4X19S2 World History (1.0 credit) for Grade 10; SS4X11S1 US History (1.0 credit), SS4X11S2 US History (1.0 credit), and SS4X85S2 AP Psychology (1.0 credit) for Grade 11; and SS4X21S1 Economics (1.0 credit) for Grade 12. Math (6.0 / 6.0) shows MA4X31S1 Advanced Algebra (1.0 credit) and MA4X31S2 Advanced Algebra (1.0 credit) for Grade 09; MA4X42S1 FST (1.0 credit) and MA4X42S2 FST (1.0 credit) for Grade 10; MA4X51S1 Precalculus (1.0 credit) and MA4X51S2 Precalculus (1.0 credit) for Grade 11; and MA4X30S1 Algebra I (1.0 credit) for Grade 12. A note indicates '1.0 credit overflow to Elective'.