



EDINA HIGH SCHOOL

REGISTRATION INSTRUCTIONS INFINITE CAMPUS ACADEMIC PLANNER (MYAP)

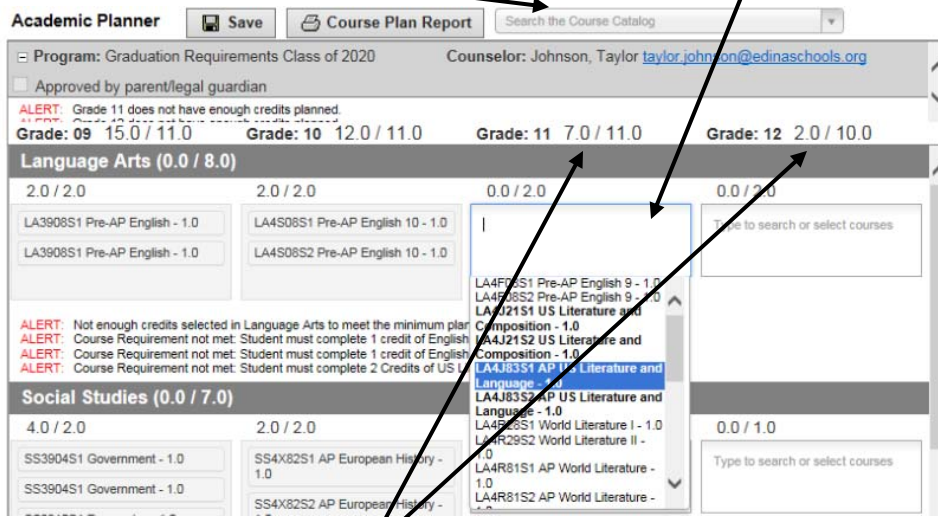


GRADES 9-12

To register for courses:

1. Choose Infinite Campus in the Edina Schools Portal: <https://portal.edinaschools.org>
2. Click **“Academic Planner”**
 - a. Click **“Next”** on Academic Planner
3. Add courses to your Academic Planner (3 ways to do this)
 - a. Click on open subject area boxes and scroll to add courses
 - b. Click on open subject area boxes and type to add courses
 - c. Click the **“Search Course Catalog”** & type a course and then add to planner.

Calendar	>
Schedule	>
Responsive Schedule	>
Attendance	>
Grades	>
Health	>
Academic Planner	>
Academic Progress	>
Transportation	>
Reports	>
Demographics	>



4. Make sure you have a total of 12 credits each year (at least six per semester).
5. Make sure to resolve all **“ALERT”** comments. These refer to graduation requirements or prerequisites not met.

ALERT: Not enough credits selected in Social Studies to meet the minimum plan requirements.
ALERT: Course Requirement not met: Student must complete 2 Credits of US History or AP US History

Note: Once a course is selected, you can remove the request by clicking on the “x” on the top left corner of the course.

6. Click **“Save”** on the top of the screen to complete your Academic Planner.
7. You may print **“Course Plan Report”** for your records.
8. Return your course **“REGISTRATION FORM for Class of 20__”** to your advisory teacher.

Online Registration will be open:

High School – January 24-February 21, 2019

Registration Information:

https://edinaschools.org/ehscounseling_registration