

# Edina Public Schools #273

## 2018 Reimbursement Schedule

Reimbursement Request Deadline Date	**Reimbursements Distributed By
01/15/2018	01/22/2018
01/30/2018	02/06/2018
02/15/2018	02/22/2018
02/28/2018	03/07/2018
03/15/2018	03/22/2018
03/29/2018	04/06/2018
04/13/2018	04/20/2018
04/30/2018	05/07/2018
05/15/2018	05/22/2018
05/30/2018	06/06/2018
06/15/2018	06/22/2018
06/30/2018	07/06/2018
07/13/2018	07/20/2018
07/30/2018	08/06/2018
08/15/2018	08/22/2018
08/30/2018	09/06/2018
09/15/2018	09/22/2018
09/28/2018	10/05/2018
10/15/2018	10/22/2018
10/30/2018	11/06/2018
11/15/2018	11/22/2018
11/30/2018	12/07/2018
12/15/2018	12/22/2018
12/28/2018	01/04/2019

Claims must be received by the end of the day on the "Reimbursement Request Deadline Date" in order to be paid on the "Reimbursements Distributed By" Date.

- ✓ For employees electing to have Direct Deposit, your reimbursement is deposited on the "Reimbursements Distributed By" Date.
- ✓ If you choose to have a standard check mailed to you, the check is mailed on the "Reimbursements Distributed By" Date.

\* If your employer renews their flex contract with CHS for the next plan year, that year's reimbursement schedule will be used for reimbursement distribution dates: if not, the dates listed above will be used.

If you have unused HRA money from the previous plan year, that money will not be available for claims in the new plan year until the run out period of the previous plan year is complete.

\*\*If the "Reimbursements Distributed by" date conflicts with a holiday, your reimbursement will be mailed the next working day.