

Please submit a concise, yet thorough response to the following questions.

1. Title and purpose of study.
2. How will this study benefit the Edina Public Schools?
3. Research Design Summary. Give specific information on the methods to be used during the course of the study. Please include your research questions, instruments, proposed sampling, and data collection procedures. In addition, include samples of instruments to be used (e.g., survey questions, observation forms, interview questions) with your application. Finally, describe any tasks our staff will be asked to complete.
4. Describe procedures you will use to secure and acknowledge informed consent of all participants. Please attach copies of any letters. Outline how subjects will be identified and criteria used for recruitment, who will make the initial contact with subjects, and whether or not inducements will be used to secure participation.
5. What request are you making of the Edina Public Schools? Specify number of students and staff to be involved, length of time, and time line for completion of your investigation.
6. Date and copy of research proposal and approval letter from your institution's IRB. If your IRB requires that we provide approval before they will issue final approval, please include a statement to that effect.

Please attach additional documentation to elaborate or clarify your study.

Send requests with all required information to:

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