

Edina KIDS Club

LONG-STANDING PICK UP PERMISSION

PICK UP POLICY

1. Staff will release kids ONLY to parents UNLESS we have prior, written permission.
2. If anyone other than the parent picks up we need ADVANCE NOTICE in writing or via a phone call that WE receive or generate.
3. The registration form lists **ONLY** "Emergency Contacts". This is not blanket permission for them to be allowed to pick up your child. WISE Guys cannot release kids to "Emergency Contacts" **without** parental permission, EXCEPT IN THE EVENT OF AN EMERGENCY!
4. IF families want to grant **LONG-STANDING** permission for another person to pick UP their child we need written permission. KIDS Club can provide forms or a note granting long-standing permission to release with a specific person is acceptable.

Our staff may ID individuals repeatedly, regardless of how many times they may have picked up in the past. Each staff person is responsible for sign outs on his/her shift and individuals may not be familiar with all designated surrogates.

I authorize KIDS Club to release my child to the person/people listed below. Those listed may pick up my child ON ANY DAY AND WITHOUT ADDITIONAL, SPECIFIC PERMISSION ON THAT DAY.

1. _____
Name _____ phone _____
2. _____
Name _____ phone _____
3. _____
Name _____ phone _____

I understand that KIDS Club WILL NOT notify me if any of those listed pick up my child. I also understand that KIDS Club WILL NOT contact me to confirm permission to pick up on any given day. Finally, I understand that this authorization expires at the end of this registration period and a new authorization will need to be created for the next registration period.

Child's Name: _____
(please print)

Parent's Name: _____
(please print) phone _____

Parent's Signature: _____

Today's date: _____