

ACCESS AND MAKING PAYMENTS USING CAMPUS FOOD SERVICE

Edina Public Schools is pleased to provide you an easy way to access meal account balances, receive low balance e-mail notifications, and view daily meal purchases in real time through our EdinaApps Portal.

What you need to do: Log in to the portal at portal.edinaschools.org using your username and password.

- Select the Infinite Campus icon

Click [Food Service](#) to see meal purchases

The screenshot shows the 'Food Service' section of the portal. On the left is a navigation menu with 'Food Service' highlighted. The main area displays a table of account balances for students in the household. A red box highlights the 'Food Service' menu item. Another red box highlights the table of account balances, with a note: 'Current, individual balances for students in the household who have Food Service Accounts.' Below this is a 'Transaction Detail' section with a 'Go' button highlighted. A red box highlights the 'Purchased meal items' in the transaction list.

Account Name	Account #	Balance as of 01/27/2011
Kommer, Emily N	15726	\$-0.70
Kommer, Jarred L	3356	\$5.85
Kommer, Jessica	15725	\$18.90
Kommer, Malory S	2706	\$20.00

Date	Patron	Item	Comment	Debit	Credit
01/01/2011		Starting Balance			\$4.00
01/18/2011	Emily K	Fruit, Fresh Whole		\$0.50	
		2 X Rc Krsipy		\$1.60	
		3 X Peanut Butter cup		\$1.20	
		2 X Lg Cookie		\$0.80	
		Yogrt		\$0.60	

Click Payments to add money to your meal balance

The screenshot shows the 'Payments' section of the portal. It displays 'Accepted Payment Methods' (VISA, DISCOVER, ether) and a table of fees for two students: Adam M and Laura A. A 'Continue' button is visible at the bottom.

Food Service Account	Balance	*Estimate	Payment
Student, Adam M	\$0.00	N/A	\$
Student, Laura A	\$0.00	N/A	\$

Student	Fee	Due Date	Due	Payment
Student, Adam M	Registration Fee	09/20/2013	\$25.00	\$
	New Fee	06/19/2014	\$50.00	\$
	Optional Fee 1	06/19/2014	\$150.00	\$
Student, Laura A	Registration Fee	09/20/2013	\$25.00	\$
	Optional Fee 1	06/20/2014	\$144.00	\$
	Choir Concert	07/01/2014	\$13.00	\$

If you DO NOT remember your portal username and password,

Email: parentportal@edinaschools.org